



Government of West Bengal
Directorate of Forests

Office of the Principal Chief Conservator of Forests, Head of Forest Force

Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector – III, Kolkata:: 700 106

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Visit us at: www.westbengalforest.gov.in



No. 12705 / STC / 2M-37 / 2019

Dated: 28.03.2019

To : 1) All CCFs
2) All CFs
3) All FDs
4) The Joint Director/SBR
5) All DFOs/DCFs
6) All Dy. Field Directors

Sub : Submission of Annual Administrative Report for the year 2018-19

Sir,

In reference to the matter aforesaid the undersigned is directed to request you to send the information pertaining to their jurisdictions as per format annexed herewith in connection with Annual Administrative Report 2018-19 in both hard copy & soft copy to the mail id- dcfmis2017@gmail.com positively by 30th April, 2019.

Please treat the matter urgent.

Yours faithfully,

Dy. Conservator of Forests
MIS, West Bengal

No. 12706 / STC / 2M-37 / 2019

Dated: 28.03.2019

Copy for information to The CCF, MIS & e-Governance, Aranya Bhawan, Salt Lake, Kolkata

Dy. Conservator of Forests
MIS, West Bengal

PROFORMA FOR INFORMATION ON ANNUAL ADMINISTRATIVE REPORT 2018-2019

1. A Out turn of Forest Produce 2018-19

Circle

District

Item of Work	Source of Fund	Area Felled (ha)		Out turn of Timber in m ³ (Class wise)			Out turn of Fire wood (m ³)	Out turn of Poles (m ³) (Species wise)	Out turn of Pulpwood (m ³)	Out turn of March wood (m ³)	Out turn of Ply wood (m ³)	Out turn of Post		Out turn of coggings sleepers
		Sal	Plantation	Spl.	A	B						C	Number	
I. Area Thinned	F.D.													
	WBFD													
ii C.F.C.	F.D.													
	WBFD													
iii C.D.	F.D.													
	WBFD													
	F.D.													
iv Confiscation														
v Other source	F.D.													
	WBFD													
TOTAL														

1B.. Details of Species wise Outturn of Forest Produce during year 2018-19(in M³)

Species	Round Timber	Fire wood	Post	Cogging sleeper	Poles	Pulpwood
Teak						
Sal						
Ssissoo						
Gamar						
Haldu/Karam						
Jarul						
Eucalyptua						
Akashmoni						
Kadam						
Lampate						
Simul						
Behera						
Dhupi						
Others(Pl. Specify)						

IC. OUT-TURN OF NUMBERN NON-TIMBER FOREST PRODUCES DURING 2018-2019

Circle	Parks & Gardens Circle	Division	Item	Units	Quantity	Average Price in Rs. Per Unit	Agency of Operation (Department/Individual)
1			Bamboo	Number			
2			Canes	Qtls.			
3			Kendia Leaves	Qtls.			
4			Sal Seeds	Qtls.			
5			Other Oil	Seeds			
5a			Mahua Seeds	Qtls.			
5b			Kusum	Qtls.			
5c			Neem	Qtls.			
5d			Karanj	Qtls.			
6			Honey (Crude)	Qtls.			
7			Max	Kg.			
8			Cashew Seeds	Kg.			
9			Lac	Kg.			
10			Hartlake	Qtls.			
11			Amilakt	Qtls.			
12			Behera	Qtls.			
13			Ptal	Kg.			
14			Citronella Grass	Qtls.			
15			Citronella Oil				
16			Fodder Grass				
17			Thatch Grass				
18			Goipate				
19			Hental				
20			Silk Cocoon				
21			Mushroom				
22			Boulders etc.				
23			Other s (Pl. Specify)				

2. DATA ON FOREST PROTECTION DURING 2018-19

NUMBER OF OFFENCE CASES DETECTED DURING YEAR 2018-19

TYPE OF OFFENCE	POR	COR	UDOR	TOTAL	NUMBER OF TREES ILLICITLY FELLED	Remarks
Illicit Felling						
Un authorized Grazing						
Wild Life Offence						
Violation of Non-Forest Act						
F.C.A						

3 Details of Timber Stolen and Seized from the Forest Area

	Volume of Timber	Value of Timber
Stolen		
Seized		

4 Encounters with offenders/Public during protection work.

- I Number of Staff Assaulted :
- II Number of Staff Murdered :
- III Number of person Arrested :
- IV Number of Person convicted in Court. :

5. Details of seized and Confiscated of Vehicles carrying illegal Forest Produce during 2018-19

Type of Vehicles	HMV (Truck/Bus etc.)		LMV (Jeep/Car etc.)		Hand Van/Thela/ Rickshaw/Cycle		Boat		Others (Pl. specify)		Remarks
	Seized	Confiscated	Seized	Confiscated	Seized	Confiscated	Seized	Confiscated	Seized	Confiscated	
Number of Vehicles											
Quantity of Timber (M ³)											
Quantity of Fire Wood (M ³)											
Value of Timber (in Rs.)											
Value of Fire Wood (in Rs)											

6.a. Number of cases pending and Disposed by the Courts

Type of Case	Number of cases pending as on 01/04/2018	Number of new cases during 2018-19	Total Number of Cases	Cases disposed during 2018-19	Balance case pending as on 31/03/2019
Indian Forest Act					
Wild life Protection Act					
Forest Conservation Act					
Number Forest Act					

6b. Status of Pending cases

	Chief Judicial Magistrate Court		District and Sessions Court	High Court	Supreme Court
	ACJM Court	CJM Court			
Indian Forest Act					
Wild life Protection Act					
Forest Conservation Act					
Number Forest Act					

7. Raid Conducted on Pvt. Timber Depot and Forest Based Industries during 2018-19.

Place of Raid	Number of Raids		Quantity of Wood		Value of Wood	
	Seized	Confiscated	Seized	Confiscated	Seized	Confiscated
Ply Wood and Veener Industries						
Saw Mill						
Private Timber Depot						
Other Forest Based Industries						
Total						

8. Status of FDA as on 31.03.19

Number of FPC/EDC in FDA	Number. of FPC/EDC members in FDA				Fund utilized during 2018-19			Work performed				
	Male	Female	Total	SC	ST	Others	NAP	F.V. Dev.	Bamboo Mission	NAP	F.V. Dev.	Bamboo Mission

9. Details of FPC as on 31.03.2019

Number of committees	Area protected (Ha)	Number of Members								
		Male	Female	Total	General	Sc	ST	Others		

10. Details of EDC as on 31.03.2019

Name of P.A.	Number of Committees	Area Protected (Ha)	Number of Members						
			Male	Female	Total	SC	ST	Others	

11.a. Details of Self Help Group as on 31.03.2019 (Excluding Women SHG)

Division

District

Number of SHG	Number. of Members		Number of FPC/EDC in SHG	Corpus fund generated upto 31.03.2019
	Male	Female		

11.b., Details of exclusive Women Self Help Group as on 31.03.2019

Division
District

Number of SHG	Number. of Members		Number. of FPC/EDC in SHG	Corpus fund generated upto 31.03.2019
	Female			

12. Length of Forest Road as on 31.03.2019.

Total Road length	(Length in km)					Total
	Water Bound Macadam	Block Top Motorable	Cement concrete	Earthen	Number Motorable Foot Tracks	
Recorded as on 31/03/2018						
Construction of New Road during 2018-19						
Total Road on 31/03/2019						

13. Extent of Recorded Legal Status Forest Land as on 31.03.2019

Name of District	Reserve Forest (in ha)	Protected Forest (in ha)	Unclassified State Forest (in ha)	Non-Forest Area transferred to and mutated in the name of FD, GoWB and yet to be declared as RF/PF (under FC Act) (in ha)	Total Recorded Forest land (in ha)
(a)	(b)	(c)	(d)	(e)	(f)
Total					

14. Forest land under Encroachment as on 31.03.2019

Area under Encroachment as on 31/03/2018	New Encroachment during 2018-19	Encroachment evicted during 2018-19	Total area under encroachments on 31/03/2019

15. Forest Fire Report 2018-19

Number of incidents	Area affected (Ha)	Estimated Loss (Rs.)	Reasons of Fire	Remarks

16. Volume of Forest produce Auctioned and Average Auction Price (Avg. AP) of Timber during 2018-19

Species	Round Timber		Pole		Post		Cogging sleeper		Firewood		Pulpwood		Small timber	
	Volume in m ³	Avg. AP in Rs./m ³	Volume in m ³	Avg. AP in Rs./m ³	Volume in m ³	Avg. AP in Rs./m ³	Volume in m ³	Avg. AP in Rs./m ³	Volume in m ³	Avg. AP in Rs./m ³	Volume in m ³	Avg. AP in Rs./m ³	Volume in m ³	Avg. AP in Rs./m ³
Teak														
Sal														
Sissoo														
Gamar														
Haldu/Karam														
Jarul														
Eucalyptua														
Akashmoni														
Kadam														
Lampate														
Simul														
Behera														
Dhupi														
Others														

17. Status Report on NREGS during 2018-19

District	Balance Fund BF from 31.03.18	Fund received from DM during 2018-19	Name of Range	Administrative Block	Expenditure on Labour (Rs.)	Expenditure on Material (Rs.)	Expenditure on contingencies	Total expenditure during 2018-19	Person days generated	Number of Families benefitted	Number of Families provided with 100 days employment	Balance fund as on 31.03.19 (Rs.)

18. Creation of plantation for the Year 2018-19 (Scheme wise as per List enclosed, 3 pages)

19. Number of Mandays Generated in various Forestry Activities in F.Y. 2018-19

Activity (Please specify)	Man days generated	Average Labor rate