



Government of West Bengal
Directorate of Forests

Office of the Principal Chief Conservator of Forests (HoFF)
Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector – III, Kolkata:: 700 106
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Memo No. 70 / 8 – 1 / Pub-19

Dated : 25/01/2019

Office Order

It has been observed in recent past that different wings and units of Forest Directorate publish Books, Magazine, Annual Report, Seminar Report, Leaflet, Brochure, Poster, Hand Bills, CD's and other publications at a regular interval. But unfortunately the copies of such publications seldom reach to the Library of Aranya Bhawan or to Deputy Conservator of Forests, Publicity Office for regular as well as referral use and documentation. **It is therefore ordered that sufficient copies of each publication (including publications made in recent past) to be made available to the Library of Aranya Bhawan and to this Office.**

In addition to the above it is also ordered that hence forth all such publications should be circulated to different units of the Directorate and also should be made available to all staff officers of this Office.

This order will take immediate effect.

(N.K.Pandey, IFS)

Principal Chief Conservator of Forests &
Head of Forests Force, West Bengal.

Memo No. 71-75 / 8 – 1 / Pub-19

Dated : 25/01/2019

Copy forwarded for information and necessary action to :-

- 1) All Principal Chief Conservator of Forests.
- 2) All Additional Principal Chief Conservator of Forests.
- 3) All Chief Conservator of Forests / Field Director.
- 4) All Conservator of Forests / Joint Director.
- 5) All Divisional Forest Officer / Deputy Conservator of Forests / Deputy Field Director / Director Training School.

(N.K.Pandey, IFS)

Principal Chief Conservator of Forests &
Head of Forests Force, West Bengal.