



Government of West Bengal  
Directorate of Forests

Office of the Principal Chief Conservator of Forests, Head of Forest Force  
Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector – III, Kolkata: 700 106  
Phone - Fax:: (033) 2335 8581/7751, e-mail : [pccfwb@vsnl.net](mailto:pccfwb@vsnl.net)  
Visit us at: [www.westbengalforest.gov.in](http://www.westbengalforest.gov.in)



No. 224 / STC / 2M-37 / 2018

Dated: 09.04.2018

To : 1) All CCFs  
2) All CFs  
3) All FDs  
4) The Joint Director/SBR  
5) All DFOs/DCFs  
6) All Dy. Field Directors

Sub : Submission of Annual Administrative Report for the year 2017-18

Sir,

In reference to the matter aforesaid the undersigned is directed to request you to send the information pertaining to their jurisdictions as per format annexed herewith in connection with Annual Administrative Report 2017-18 in both hard copy & soft copy to the mail id- [dcfmis2017@gmail.com](mailto:dcfmis2017@gmail.com) positively by 25<sup>th</sup> April, 2018.

Please treat the matter urgent.

Yours faithfully,

Dy. Conservator of Forests  
MIS, West Bengal

No. 225 / STC / 2M-37 / 2018

Dated: 09.04.2018

Copy for information to The CCF, MIS & e-Governance, Aranya Bhawan, Salt Lake, Kolkata

Dy. Conservator of Forests  
MIS, West Bengal

**PROFORMA FOR INFORMATION ON ANNUAL ADMINISTRATIVE REPORT 2017-2018**

**1. A Out turn of Forest Produce 2017-18**

Circle

District

Item of Work	Source of Fund	Area Felled (ha)		Out turn of Timber in m <sup>3</sup> (Class wise)				Out turn of Fire wood (m <sup>3</sup> )	Out turn of Poles (m <sup>3</sup> ) (Species wise)	Out turn of Pulpwood (m <sup>3</sup> )		Out turn of March wood (m3)	Out turn of Ply wood (m3)	Out turn of Post		Out turn of cogging sleepers	
		Sal	Plantation	Spl.	A	B	C			Qtl.	m <sup>3</sup>			Number	m <sup>3</sup>	Number	m <sup>3</sup>
I. Area Thinned	F.D.																
	WBFDC																
ii C.F.C.	F.D.																
	WBFDC																
iii C.D.	F.D.																
	WBFDC																
iv Confiscation	F.D.																
	WBFDC																
v Other source	F.D.																
	WBFDC																
<b>TOTAL</b>																	

**1B.. Details of Species wise Outturn of Forest Produce during year 2017-18( in M<sup>3</sup>)**

Species	Round Timber	Fire wood	Post	Cogging sleeper	Poles	Pulpwood
Teak						
Sal						
Ssissoo						
Gamar						
Haldu/Karam						
Jarul						
Eucalyptua						
Akashmoni						
Kadam						
Lampate						
Simul						
Behera						
Dhupi						
Others(Pl. Specify)						

**1C . OUT TURN OF NUMBERN NON-TIMBER FOREST PRODUCES DURING 2017-2018**

Circle Parks & Gardens Circle

Division .....

Sl. Number.	Item	Units	Quantity	Average Price(in Rs. Per Unit)	Agency of Operation (Department/Individual Lamps)
1	Bamboo	Number			
2	Canes	Qtls.			
3	Kendu Leaves	Qtls.			
4	Sal Seeds	Qtls.			
5	Other Oil	Seeds			
5a	Mahua Seeds	Qtls.			
5b	Kusum	Qtls.			
5c	Neem	Qtls.			
5d	Karanj	Qtls.			
6	Honey (Crude)	Qtls.			
7	Max	Kg.			
8	Cashew Seeds	Kg.			
9	Lac	Kg.			
10	Haritake	Qtls.			
11	Amlaki	Qtls.			
12	Behera	Qtls.			
13	Pial	Kg.			
14	Citronella Grass	Qtls.			
15	Citronella Oil				
16	Fodder Grass				
17	Thatch Grass				
18	Golpate				
19	Hental				
20	Silk Cocoon				
21	Mushroom				
22	Boulders etc.				
23	Other s (Pl. Specify)				

## **2 DATA ON FOREST PROTECTION DURING 2017-18**

NUMBER. OF OFFENCE CASES DETECTED DURING YEAR 2017-18

TYPE OF OFFENCE	POR	COR	UDOR	TOTAL	NUMBER OF TREES ILLICITLY FELLED	Remarks
Illicit Felling						
Un authorized Grazing						
Wild Life Offence						
Violation of Non-Forest Act						
F.C.A						

## **3 Details of Timber Stolen and Seized from the Forest Area**

	Volume of Timber	Value of Timber
Stolen		
Seized		

## **4 Encounters with offenders/Public during protection work.**

I Number of Staff Assaulted :

II Number of Staff Murdered :

III Number of person Arrested :

IV Number of Person convicted in Court. :

### 5. Details of seized and Confiscated of Vehicles carrying illegal Forest Produce during 2017-18

Type of Vehicles	HMV (Truck/Bus etc.)		LMV (Jeep/Car etc.)		Hand Van/Thela/ Rickshaw/Cycle		Boat		Others (Pl. specify)		Remarks
	Seized	Confiscated	Seized	Confiscated	Seized	Confiscated	Seized	Confiscated	Seized	Confiscated	
Number of Vehicles											
Quantity of Timber (M <sup>3</sup> )											
Quantity of Fire Wood (M <sup>3</sup> )											
Value of Timber (in Rs.)											
Value of Fire Wood ( in Rs)											

### 6.a. Number of cases pending and Disposed by the Courts

Type of Case	Number of cases pending as on 01/04/2017	Number of new cases during 2017-18	Total Number of Cases	Cases disposed during 2017-18	Balance case pending as on 31/03/2018
Indian Forest Act					
Wild life Protection Act					
Forest Conservation Act					
Numbern Forest Act					

### 6b. Status of Pending cases

	Chief Judicial Magistrate Court		District and Sessions Court	High Court	Supreme Court
	ACJM Court	CJM Court			
Indian Forest Act					
Wild life Protection Act					
Forest Conservation Act					
Numbern Forest Act					

**7. Raid Conducted on Pvt. Timber Depot and Forest Based Industries during 2017-18.**

Place of Raid	Number of Raids	Quantity of Wood		Value of Wood	
		Seized	Confiscated	Seized	Confiscated
Ply Wood and Veener Industries					
Saw Mill					
Private Timber Depot					
Other Forest Based Industries					
Total					

**8. Status of FDA as on 31.03.18**

Number. of FPC/EDC in FDA	Number. of FPC/EDC members in FDA						Fund utilized during 2015-16			Work performed		
	Male	Female	Total	SC	ST	Others	NAP	F.V. Dev.	Bamboo Mission	NAP	F.V. Dev.	Bamboo Mission

**9. Details of FPC as on 31.03.2018**

Number. of committees	Area protected (Ha)	Number of Members						
		Male	Female	Total	General	Sc	ST	Others

**10. Details of EDC as on 31.03.2018**

Name of P.A.	Number. of Committees	Area Protected (Ha)	Number of Members					
			Male	Female	Total	SC	ST	Others

**11.a. Details of Self Help Group as on 31.03.2018 (Excluding Women SHG)**

Division .....

District .....

Number of SHG	Number. of Members			Number of FPC/EDC in SHG	Corpus fund generated upto 31.03.2018
	Male	Female	Total		

**11.b.. Details of exclusive Women Self Help Group as on 31.03.2018**

Division .....

District .....

Number of SHG	Number. of Members	Number. of FPC/EDC in SHG	Corpus fund generated upto 31.03.2018
	Female		

**12. Length of Forest Road as on 31.03.2018.**

(Length in km)

Total Road length	Water Bound Macadam	Block Top Motorable	Cement concrete	Earthen	Numbern Motorable Foot Tracks	Total
Recorded as on 31/03/2018						
Construction of New Road during 2017-18						
Total Road on 31/03/2018						

**13. Extent of Recorded Legal Status Forest Land as on 31.03.2018**

Name of District	Reserve Forest (in ha)	Protected Forest (in ha)	Unclassed State Forest (in ha)	Non-Forest Area transferred to and mutated in the name of FD, GoWB and yet to be declared as RF/PF (under FC Act) (in ha)	Total Recorded Forest land (in ha)
(a)	(b)	(c)	(d)	(e)	(f)
Total					

**14. Forest land under Encroachment as on 31.03.2018**

Area under Encroachment as on 31/03/2017	New Encroachment during 2017-18	Encroachment evicted during 2017-18	Total area under encroachments on 31/03/2018



### 15. Forest Fire Report 2017-18

Number. of incidents	Area affected (Ha)	Estimated Loss (Rs.)	Reasons of Fire	Remarks

### 16. Volume of Forest produce Auctioned and Average Auction Price (Avg. AP) of Timber during 2017-18

Species	Round Timber		Pole		Post		Cogging sleeper		Firewood		Pulpwood		Small timber	
	Volume in m <sup>3</sup>	Avg. AP in Rs. /m <sup>3</sup>	Volume in m <sup>3</sup>	Avg. AP in Rs. /m <sup>3</sup>	Volume in m <sup>3</sup>	Avg. AP in Rs. /m <sup>3</sup>	Volume in m <sup>3</sup>	Avg. AP in Rs. /m <sup>3</sup>	Volume in m <sup>3</sup>	Avg. AP in Rs. /m <sup>3</sup>	Volume in m <sup>3</sup>	Avg. AP in Rs. /m <sup>3</sup>	Volume in m <sup>3</sup>	Avg. AP in Rs. /m <sup>3</sup>
Teak														
Sal														
Ssissoo														
Gamar														
Haldu/Karam														
Jarul														
Eucalyptua														
Akashmoni														
Kadam														
Lampate														
Simul														
Behera														
Dhupi														
Others														

### 17. Status Report on NREGS during 2017-18

District	Balance Fund BF from 31.03.17	Fund received from DM during 2017-18	Name of Range	Administrative Block	Expenditure on Labour (Rs.)	Expenditure on Material (Rs.)	Expenditure on contingencies	Total expenditure during 2017-18	Person days generated	Number. of Families benefitted	Number. Families provided with 100 days employment	Balance fund as on 31.03.18 (Rs.)

18. Creation of plantation for the Year 2017-18 (Scheme wise as per List enclosed, 3 pages)

19. Number of Mandays Generated in various Forestry Activities in F.Y. 2017-18

Activity (Please specify)	Man days generated	Average Labor rate