



Government of West Bengal  
Directorate of Forests  
**Office of the Principal Chief Conservator of Forests & Chief Executive Officer,  
West Bengal Compensatory Afforestation Fund Management and Planning Authority  
(WB CAMPA)**

Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector – III, Kolkata: 700 106  
Phone - Fax: (033) 2335 8581/7751, e-mail: [wbcampa@gmail.com](mailto:wbcampa@gmail.com)

No. 235/CAMPA/2C-73(V-II)

Dated: 27.06.2024

**NOTICE INVITING QUOTATION**  
**NIQ No. 03/CAMPA/2C-73 (V-II)/2024-25**

Sealed Quotations are invited by the **CF & Jt. CEO, WB CAMPA**, 10A, LA Block, Sector III, Salt lake City, Kolkata-700106, West Bengal from bona fide Contractor/Vendor/Suppliers, who have satisfactorily executed similar nature of supply during at least 02 (two) financial year in any Government and/or Statutory bodies at competitive rates.

**General Terms and Conditions**

1. The intending participant will have to produce proof of:-  
Bona fide resourceful agency having at least 2 years experience of supply of similar type of products in Govt./PSU organization, PAN, Trade License, GST Regn. No and Credentials.  
All the above are to be attached in the paper and to be submitted by the quotationers along with their application.
2. All unit rates quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
3. **Requisite no. of items are required to be supplied by the successful quotationer at L1 rate as and when required in FY 2024-25.**
4. Payment will be made after successful completion of supply through ECS mode of payment from Treasury to the successful Quotationer as per extant Government Rules and Orders.
5. Regarding supply of goods / terms of payment and all other Terms and Conditions relating to the whole supply, the decision of the **CF & Jt. CEO, CAMPA**, is final and to be abide by.
6. Quotations in sealed envelope super-scribing as follows:-  
Name of Work- **Supply of Printing and Stationery items for the office of the PCCF & CEO, West Bengal CAMPA.**

To

The CF & Jt. CEO,  
West Bengal CAMPA.

Should reach on or before **8<sup>th</sup> July, 2024 upto 5 P.M.** and will be opened on **9<sup>th</sup> July, 2024.**

7. The CF & Jt. CEO, CAMPA, West Bengal reserves the right to accept or reject any quotation without assigning any reason and in this connection no change can be made including necessary drawing of the quotation.
8. No work order will be given unless there is placement of fund.
9. All rates quoted shall remain valid till 31.03.2025.
10. The quotationer who has quoted lowest rate for maximum number of items would be eligible to be awarded with work / supply order. However, for the rest of the items, the lowest rates quoted by other quotationers shall be binding up on the L1 bidder for maximum number of items.

You are hereby requested to submit the price list of the following Consumables such as printing and office stationery items as on date, for the official use at WB CAMPA Office, Aranya Bhawan for the Financial Year 2024-25.

Sl. No.	Name / Description of Item / Head	Present MRP per unit (Rs.)	Per unit rate quoted by the Quotationer. (Rs.)
1.	HP 88A LaserJet Black Toner	6,151/-	
2.	HP 110A Toner Cartridge	5,344/-	
3.	HP 803 Cartridge (Black)	841/-	
4.	HP 803 Cartridge (Colour)	1482/-	
5.	Cannon 337 starter Cartridge	7,845/-	

  
CF & Joint CEO, WB CAMPA  
Aranya Bhawan, Salt Lake, Kolkata.

Copy forwarded for wide circulation:-

1. The Principal Chief Conservator of Forests (HOFF), West Bengal.
2. The Principal Chief Conservator of Forests & CEO, WBCAMPA.
3. The Deputy CEO, WBCAMPA.
4. The Chief Account Officer, WBCAMPA.
5. The Deputy Conservator of Forests, MIS, WB, Aranya Bhawan. He is requested for making arrangement of uploading the enclosed "Tender Notice" in official website.
6. Publicity Division for display in Notice Board and circulation in local office.
7. Office Notice Board.
8. The Guard File.



CF & Joint CEO, WB CAMPA  
Aranya Bhawan, Salt Lake, Kolkata.