



Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
Kangsabati North Division

Raghabpur More, P.O. & Dist. – Purulia, Pin - 723101
(Ph.)-03252-222231,(Fax)-227468 & E-Mail: dfokn-wb@nic.in

NOTICE INVITING QUOTATION (NIQ) No. 081/DFOKND/2024-25

Sealed quotations addressed to the undersigned by Smt. Vipasha Parul, IFS, Divisional Forest Officer, Kangsabati North Division & Ex-Officio Director, Surulia Mini Zoo, Purulia, is invited for supply of Office furniture for new zoo office at Divisional Campus of Kangsabati North Division, Purulia, from the reputed NGO / Contractor / Agency / Person having valid trade license, IT, GST and PAN card. The Rate should be quoted against per article mentioned below :-

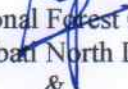
The quotation should reach to this office by 30 / 01 /2025 upto 3:00 p.m. without fail. The quotation will be opened tentatively on the same date at 4:00 p.m. The quotationer may remain present the opening of the quotation paper.

Sl. No.	Item	Quantity (Pcs)	Quoted Rate / Unit (in Rs.)
1	Office Table L Shaped, Engineered Wood	01	
2	Office cum computer table (Engineered Wood)	01	
3	Ergonomic office chair	02	
4	Office chair	01	
5	Stools	02	

TERMS & CONDITIONS

1. The undersigned has sole authority to accept or reject the lowest quote without showing any reason.
2. The Bonafied quotationer has to submit PAN, IT, & GST clearance up to date certificate.
3. They should submit credential for same nature of work of equivalent amount for last five years at least.
4. In case of absurd lower rate offered in comparison to existing market rate, detail break up work have to be submitted within 1 (one) day of opening of quotation with proper justification.
5. Bill will be raised after getting completion report from the concerning Officers.
6. Materials to be delivered in good conditions and it should be free of cost.
7. Any difficulties may be contact to the concerning Range Officer.

Encl.: Detailed estimate.


Divisional Forest Officer
Kangsabati North Division
&
Ex-Officio Director
Surulia Mini Zoo, Purulia

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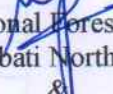
No.: 3090 / 2-95(a),

dated, Purulia, the 20 / 01 / 2025.

Copy forwarded for information and necessary action to :-

1. The Chief conservator of Forest, MIS, West Bengal. He is requested to upload the quotation notice on the Departmental Website.
2. The Member Secretary, West Bengal Zoo Authority, Aranya Bhawan, Block – LA-10A, Sector – III, Salt Lake City, Kolkata – 700106.
3. The Chief Conservator of Forests, South-West Circle, West Bengal.
4. The District Magistrate, Purulia.
5. The Superintendent of Police, Purulia.
6. The Sabhadhipati, Purulia Zilla Parishad, Purulia.
7. The All Divisional Forest Officers Purulia Division, Kangsabati South Division, Extension Forestry Division, Divisional Manager, Purulia Forest Corporation Division, Purulia.
8. The District informatic Officer, NIC, Purulia with a request to upload the quotation notice on their official website.
9. The Ban-O-Bhumi Karmadhakshya, Purulia Zilla Parishad, Purulia.
10. The All Range Officers, Kangsabati North Division, Purulia
11. Notice Board, Kangsabati North Division, Purulia.
12. The Budget Section, Surulia Mini Zoo under Kangsabati North Division, Purulia.
13. Guard File, Kangsabati North Division, Purulia.

01	Office Table
01	Office cum computer table
02	Office chair
01	Office chair
02	Office chair


Divisional Forest Officer
Kangsabati North Division
&
Ex-Officio Director
Surulia Mini Zoo, Purulia

TERMS & CONDITIONS

1. The budgeted amount is to be used for the purchase of the items mentioned in the schedule.
2. The estimated quantity is to be taken as a guide only. The actual quantity to be purchased shall be ascertained by the concerned officer.
3. The contractor shall be responsible for the timely delivery of the items to the concerned office.
4. In case of any delay in the delivery of the items, the contractor shall be liable for the payment of the penalty.
5. The contractor shall be responsible for the quality of the items and shall be liable for the replacement of the defective items.
6. The contractor shall be responsible for the timely completion of the work and shall be liable for the payment of the penalty.
7. The contractor shall be responsible for the safety of the work and shall be liable for the payment of the penalty.

9-P

ESTIMATE

West Bengal Form no. 2591

[Form F.A. 3]

[See Act 270 of the Account Code, Vol. III]

Forest Department, West Bengal Zoo Authority SURULIA MINI ZOO, PURULIA Record of Sanctioned Works

Place of Work:	Divisional Campus of Kangsabati North Division
Nature of Works:	Buying of furnitures for new Zoo Office at Divisional campus
Head of Service:	
Number and Date of Sanction:	
Amount Sanctioned:	
Estimate prepared for doing the following works in connection with buying of furnitures for new Zoo Office at Divisional Campus of Kangsabati North Division under SMZ, Purulia	

Sl. No.	Particulars of Work	Qty	Unit	Rate (Rs.)	Amount
1	Office Table (L Shaped, engineered wood)	1	pcs	30000.00	30000.00
2	Office cum computer table (Engineered wood)	1	pcs	18000.00	18000.00
3	Ergonomic office chair	2	pcs	11750.00	23500.00
4	Office chair	1	pcs	6000.00	6000.00
5	Stools	2	pcs	3000.00	6000.00
Total Amount					83500.00
Add GST @ 18%					15030.00
Grand Total					98530.00
(Rupees Ninety eight thousand five hundred thirty) only					

Memo No:

Date:


Sanction No.:

Date:

Submitted to the DFO, Kangsabati North Division & Ex-Officio Director, Surulia Mini Zoo, Purulia for sanction.

Sanctioned Rs.....
H/S:.....
Forwarded to the R.O.:.....


**Zoo Supervisor
Surulia Mini Zoo**


**Divisional Forest Officer, Kangsabati North Division
&
Ex-Officio Director, Surulia Mini Zoo, Purulia**