



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
OFFICE OF THE DIVISIONAL FOREST OFFICER,
WORKING PLAN (SOUTH) -1 DIVISION
Michael Madhusudan Nagar, Midnapore
Paschim Medinipur PIN- 721101
Mail ID: dfowps1@gmail.com, Fax: 0322275363



QUOTATION 11/WP(S)-I/2024-25

Sealed quotations addressed to the undersigned by name (Shri Ayan Ghosh, WBFS) and not by Designation are invited from the bonafide Contractor for **Supply of Study Material with Folder for Training & Workshop for the year 2024-2025** under Working Plans (South) – I Division, Midnapore.

Sl. No.	Description	Quantity	Estimated Cost	Offered Price including all Taxes
1.	Supply of study materials and folder including i) One writing pad of 15-20 pgs. ii) One ordinary ball pen iii) The Specification for Folder- Water proof material of size of at least 14" x 8" inch. with 2(Two) compartments, zipper and backpack.	40 Nos. (Approx)	Rs. 220/-	

The quotations should reach to this office from **26/06/2024 up to 1.30 p.m.** without fail. The quotations will be opened tentatively at **3.30 p.m. on same day.** The quotationers may remain present at the time of opening of the quotation papers.

Terms & Condition

1. The Plain Paper Quotation should be submitted in sealed cover by hand or post.
2. The suppliers/bidders/quotationers should quote the rates in figures as well as in words.
3. The materials to be supplied/ construction to be made must be approved by the concerned Range Officer.
4. All construction /supply works should be at par with the approved estimates enclosed.
5. The quotationers will have to submit self attested copies of the valid Income Tax certificate, GSTIN, PAN and AADHAR.
6. The credentials should consist of original payment certificate etc. No documents more than 3 years old will be accepted.
7. The undersigned is not bound to accept the lowest rate or any rate quoted may reject any part or all work without assigning any reason.
8. The undersigned reserved the right to demand from the quotationers the clarification and justification against their offer, if required.
9. The suppliers/bidders/quotationers should inspect the site of works before the submission of the quotation.
10. All tools and plants, required for the works will have to be supplied by the contractor at his own cost.
11. The contractor is liable to pay the skilled, unskilled labours as per minimum wage rates including transport & logistics and other the wages as mentioned in the PWD schedule in the district currently.
12. In case of any dispute the interpretation of the undersigned will be final. The execution of the works as mentioned to the schedule will have to be made as will be directed from the date of issue of the work order.
13. The quoted rate should be inclusive of all taxes (GST etc.), Cess etc. As applicable & carriage up to the site.

14. Deduction of Income Tax and any other extant taxes & Cess as applicable from the Supplier's Bill will be made as per Govt. rules.
15. Issuance of Work orders will be subject to approval of the competent authority and availability of fund.
16. The payment will be made after completion of all work and proper checking by the Forest Officials.
17. Payment will be made through ECS payment only.
18. **Part work order may be issued as per availability of fund.**

(Ayan Ghosh, WBFS)
The Divisional Forest Officer
Working Plans (South) –I Division
Midnapore

No. 413 (10)/2-11,

Dated: 18.06.2024

Copy forwarded with a request to make a wide publicity through their "Notice Board", to:

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad & Jhargram Zilla Parishad.
2. The Conservator of Forests, Working Plan & GIS Circle, West Bengal.
3. The District Magistrate, Paschim Medinipur.
4. The Superintendent of Police, Paschim Medinipur.
5. The Divisional Forest Officers, Jhargram, Medinipur, Rupnarayan, Kharagpur, Raiganj, Nadia-Murshidabad & Malda Forest Division.
6. The Asstt. Divisional Forest Officer, Working Plan (South)-I Division.
7. All Range Officers, Working Plan (South)-I Division.

(Ayan Ghosh, WBFS)
The Divisional Forest Officer
Working Plans (South) –I Division
Midnapore