Section - D

Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
Medinipur Division
M. M. Nagar, Midnapore, Paschim Medinipur - 721101
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Visit us : www.medinipurforest.com

Memo No. 207 **/2-CSS** **Dated:** **Paschim Medinipur, the** 17 **/01/2023.**

NOTICE INVITING e-TENDER

Notice Inviting e-Tender No. **37/CSS/Medinipur Division/2022-23_2nd Call**

of The Divisional Forest Officer, Medinipur Division

Directorate of Forests, Government of West Bengal,

invites e-tender for the work detailed in the table below.

(Submission of Bid through **online**)

List of Schemes: Construction of Watch Tower under Chandra Range of Medinipur Division in the District of Paschim Medinipur.

NIT No.	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Period of Completion	Name of the Concerned Division	Eligibility of Contractor
37_2nd Call	New Construction of Watch Tower at Mohulia-20 under Chandra Range of Medinipur Division in the District of Paschim Medinipur.	Rs.2,42,727.00 (*RupeesTwo lakhs Forty Two Thousand Seven Hundred Twenty Seven*) *only*	Rs.4,855.00 in favour of the "Divisional Forest Officer, Medinipur Division, Dte. payable at Midnapore or Fixed Permanent Security Deposit as per prevailing order of D.F.O.	45 (Forty five) days from the date of commencement.	Medinipur Division	Agencies/ Contractors having labour Registration as Govt. of W.B. Memo No. 5696-F(Y), dated 01/10/2019 & other documents as per prevalence.

1) In the event of e-filling, intending bidder may download the tender documents from the website http://wbtenders.gov.in directly with the help of Digital Signature Certificate. Necessary cost of tender documents (tender fees) and Earnest Money may be remitted through RTGS/NEFT under ICICI Bank in favour of the **Divisional Forest Officer, Medinipur Division** and also to be documented through e-filling. The original Demand Draft / Pay Order against tender fees or documents in support of Fixed Security Deposit (FSD) (*scan copy of FSD should be uploaded for EMD exemption*) should be submitted physically to the Office of The Divisional Forest Officer, Medinipur Division, Directorate of Forests, Government of West Bengal under sealed cover on or before 27.01.2023. Please note that all estimates of New Construction of Watch Tower under Chandra Range of Medinipur Division in the District of Paschim Medinipur from 18.01.2023.

2) The cost of Tender paper for Rs.1000.00 to the deposited by successful L1 bidder through ICICI Bank payment gate way either by using internet Banking for through NEFT/RTGS as mentioned in the G.O. No. 3975-F(Y), dt. 28.07.2016 and subsequent G.O. No. 2365-F (Y), dt. 12.04.2018. Tender should be submitted in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid.

3) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website http://wbtenders.gov.in

4) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 11

5) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the **'Tender Committee' formed by the Divisional Forest Officer, Medinipur Division**, Directorate of Forest, Government of West Bengal. The decision of the 'Tender Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

6) **Eligibility criteria for participation in the tender.**

i. Contractors having valid credencial & Labour Co-Operative Societies having credencial during the last 3 (*three*) years from the date of issue of this Notice at least one work of similar nature **as a prime agency** under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of 50% (*fifty percent*) of the amount put to tender. **Papers for credential should be relevant to the work.**

Registered Unemployed Engineers' Co-operative Societies having credencial during the last 3 (*three*) years from the date of issue of this Notice at least one work of similar nature **as a prime agency** under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of 60% (Six*ty percent*) of the amount put to tender.

[*Non-statutory documents*]

ii. Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the year 2021-22, Pan Card, GST Registration Certificate & Labour Registration are to be accompanied with the Technical Bid Documents.

[*Non-statutory documents*]

iii. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (*three*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

iv. Registered Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Minutes of last A.G.M. , valid certificate from A.R.C.S. along with other relevant supporting papers.

[*Non-statutory documents*]

v. **Joint Ventures will not be allowed.**

vi. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

7) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 50% of the tendered amount whichever is less.

8) **Security Deposit:**

Retention money towards performance Security amounting to 3% (*Three percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per

Memorandum No. 201-F(Y) dated 18th January, 2021 of Audit Branch, Finance Department, Govt. of West Bengal.

9) Additional Performance Security @ 10% of the Tendered Amount shall be obtained from the successful bidder, if the accepted bid value is 80% or less of the estimate put to tender as per Memorandum No. 4608-F(Y) dated 18th July, 2018 of Audit Branch, Finance Department, Govt. of West Bengal.

10) All materials required for the proposed work including cement and steel shall be of specified grade and approved brand inconformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

11) Constructional Labour Welfare CESS @ 1% (*one percent*) of cost of construction will be deducted from every Bill of the selected agency.

12) Bid shall remain valid for a period not less than 90 (*Ninety*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

13) Date and Time Schedule:

Sl. No.	Type	Date & Time
1	Date of uploading of N.I.T & Other document (Online Publishing Date)	**18/01/2023 at 2.00 PM**
2	Document Download Start date.	**18/01/2023 at 2.00 PM**
3	Bid submission **Start date** Online	**18/01/2023 at 2.00 PM**
4	Bid submission **Closing date** (Online)	**27/01/2023 up to 2.30 PM**
5	Bid Opening date for **Technical** Bid (Online)	**30/01/2023**
6	Date of uploading of list of Technically qualified bidders **(Online)**	**30/01/2023**
7	Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	**To be Notified in due course**
8	Date of Opening of **Financial Bids** (Online)	**To be Notified in due course**
9	Website from where the tender can be seen	**1) Website of Directorate of Forests , Government of West Bengal.** **2) e- procurement** portal, **Government of West Bengal.**
10	Relevant Website for Viewing& Participating in e-Tender.	**www.wbtenders.gov.in**

14) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 6 (six) months from the date of successful completion of the work to the entire satisfaction of the Range Officer-In-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be

imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect.

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 6 (six) months from the date of completion of the work.

15) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

16) Earnest Money: The amount of Earnest Money @ 2% (*two percent*) of the Estimated Amount put to tender through RTGS/NEFT in ICICI Bank in favour of the **"Divisional Forest Officer, Medinipur Division" payable at Midnapore** against the work or Fixed Security Deposit. This clause is also applicable for all categories of applicants except those are exempted as per prevailing Government Order.

17) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

18) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Divisional Forest Officer, Medinipur Division, Directorate of Forest, Government of West Bengal reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

19) Refund of EMD: The Earnest Money of all the unsuccessful tenderers deposited in favour of the concerned Divisional Forest Officer through RTGS/NEFT in ICICI Bank will be refunded autometicaly by E-tender generated system.

20) Conditional/Incomplete tender will not be accepted under any circumstances.

21) The intending tenderers are required to quote the rate *online*.

22) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.

23) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

24) The Divisional Forest Officer, Medinipur Division, Directorate of Forests, Government of West Bengal reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

25) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Committee within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.

26) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

27) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:

1) N.I.T.
2) Special Terms & Conditions
3) Technical Bid
4) Financial Bid

28) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

1) Financial Capacity
2) Technical Capability comprising of personnel & equipment capability
3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice

29) Scalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be quoted accordingly.

a. A Tenderer is required to quote rates in figures as well as in words.

30) The Earnest Money Deposit (E.M.D.) as mentioned in the schedule of Tender should be deposited through RTGS/NEFT in ICICI Bank in favour of **"Divisional Forest Officer, Medinipur Division, Midnapore"** the same (EMD) must be attached with the Tender Form and the EMD is not adjustable.

31) The payment for the works will be made by the undersigned in 2021-22 financial year after fulfilling the necessary official formalities and checking.

32) The construction of the project work as mentioned in the schedule will have to be undertaken immediately on receipt of work order and the work must be completed as mentioned in the work order.

33) No extension of time will be allowed for execution of the work. The Tenderer / contractor shall not be considered in default, if delay in execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Medinipur Division for extension of time for that period. The Division Forest Officer, Medinipur Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.

34) Materials will have to be procured by the tenderers by themselves following the standard & specifications of PWD/PHE Schedules of the district, subject to the approval of the undersigned or his Sub-Ordinate Officers. In case of supply of any

material by the department, the cost of such material will be recovered from the contractor.

35) The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.

36) All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor.

37) The undersigned reserves the right to increase or decrease the volume of any item of work to the extent of 10% and add new item of work or withdraw any item(s) at his discretion at any point of time during execution of the works.

38) Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and Xerox copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.

39) All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Deptt./P.H.E..

40) Brick works, cement concrete works & plastering works and similar works which require curing should be done for the period as prescribed in the P.W.D. Schedule of Rates.

41) The successful contractors are required to deposit 3% of the accepted tender value as **Security Deposit in the GRIPS Challan** within 7 (seven) days of intimation of acceptance of tender and sign an agreement on completion of which the order will be issued to the contractor and the SD money is not adjustable.

42) The Security Deposit will be released to the contractor after 6 (six) months from the last date of completion of work for the project, if no irregularity is noticed within this period. In case of any irregularity, the Security Deposit will be forfeited, in addition to any legal action as deem fit & required.

43) The undersigned reserves the right to cancel the agreement at any point of time of execution of the work within the schedule of time of completion of the tendered work. If works are not satisfactory, are delayed or any term & condition as per agreement is violated by contractor.

44) The contractor is liable to pay the skilled, unskilled and other labour wages as per existing rules.

45) Deduction of Sales Tax and Income Tax shall be made as per rule in vogue.

46) The successful tenderers will not assign any or part of the work to any other contractor.

47) The successful tenderers may, however authorize any person to supervise the day to day work, submit the requisition of materials, attend the measurement when taken by the authorized officer and record his signature on the work measurement note books. The authority duly approved and accepted by the undersigned will be operative.

48) In case of any dispute the decision of the tender committee will be final.

49) The tender notice along-with all terms & conditions mentioned above will form the part of the agreement to be executed by the tenderer.

50) Rate offered in the estimate is the final and tenderers will not have any further claim.

51) The Tender inviting authority reserves the right to split the work amongst the lowest Tenderers.

52) Rate quoted (including S.T., I.T., GST etc.) shall remain open for acceptance at least 6 (six) months from the date of opening of the Tender.

53) The undersigned has the authority to reject any or all Tenders received without assigning any reason thereof.

54) The fund against contingency will be at the disposal of the D.F.O. and tenderer will not be having any claim for that.

55) All tender will be issued after received of fund from the Concern authority/Govt.

56) Location of the works will be finalized by the undersigned.

57) Cost of Schedule and Tender form will be taken as per G.O. at the time of giving Work Order.

58) All required documents will be submitted to the undersigned office from the due date. (Hard copy)

59) All estimate in the above mentioned works, available in the office of the undersigned.

60) Labour will be engaged by the party as per the latest guidelines issued vide Circuler No.37/ACS/P&RD/2022, Dated 20/05/2022.

Divisional Forest Officer,
Medinipur Division,
Directorate of Forests,
Government of West Bengal.

Memo No. 207 **/2-CSS** ; **Dated:** **Paschim Medinipur, the** 17**/01/2023.**

Copy forwarded for information to:-

1) **The Principal Chief Conservator of Forests & General,** Directorate of Forests, Government of West Bengal,
2) **The Chief Conservator of Forests,** Western Circle, Directorate of Forest, Government of West Bengal,
3) The District Magistrate, Paschim Medinipur District.
4) The Sub-Divisional Officer, Medinipur.
5) The Sabhadhipati, Paschim Medinipur Zilla Parishad.
6) The Divisional Forest Officer, Western Circle, West Bengal.
7) The Block Development Officer, Midnapore Sadar, Garhbeta-II & III, Binpur-I & Salboni Block.
8) All Range Officer, Medinipur Division.
9) Notice Board.

Divisional Forest Officer,
Medinipur Division,
Directorate of Forests,
Government of West Bengal.

SECTION - A
INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. **Registration of Contractor:**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to http://wbtenders.gov.in (the web portal of Divisional Forest Officer, Medinipur Division, Forests Department) the contractor is to click on the link for e-Tendering site as given on the web portal.

ii. **Digital Signature certificate (DSC):**

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. **Participation in more than one work:**

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

v. **Submission of Tenders:**

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

vi. **Technical Proposal:**

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a). Statutory Cover Containing the following documents:

1.NIT

2. Scan copy of EMD
3. Section B Form I & VALID AFFIDAVIT – "Y"

(b).Non-statutory Cover Containing the following documents:

i.N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. A.5.(b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab " Submit Non Statutory Documents' to send the selected documents to Non-Statutory folder.

Next Click the tab " Click to Encrypt and upload" and then clik the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	GST Registration Certificate & Acknowledgement. PAN. P Tax (Challan) (2020-21/2021-22). Latest IT Receipt. IT-Saral for Assessment year 2020-21/2021-22.
B.	Company Detail(s)	Company Detail	Proprietorship Firm (*Trade License*) Partnership Firm (*Partnership Deed, Trade License*) Ltd. Company (*Incorporation Certificate, Trade License*) Society (*Society Registration Copy, Trade License*) Power of Attorney.
C.	Credential	Credential – 1 Credential – 2	Similar nature of work done & completion certificate which is applicable for eligibility in this tender. Enlistment certificate issue by the Public Works Department.
D	Financial information	Balance sheet 2019-2020 Balance sheet 2020-2021 Balance sheet 2021-2022	
E	DECLARATION	DECLARATION 1 DECLARATION 2 DECLARATION 3	
F	Equipment	Machineries LABORATORIES	Authenticated copy of Invoice Challan
G	Man Power	Technical Personnel	List of Technical Staffs alongwith Structures & Organization (*as per N.I.T.*)

1. Tender Evaluation Committee (TEC)

1. Tender Committee constituted as per Order of the Divisional Forest Officer, Medinipur Division, Department of Forests, Government of West Bengal will function as Committee for selection of technically qualified contractors.

2. Opening of tender:

   If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

3. Opening of Technical Proposal:

   Technical proposals will be opened by the Divisional Forest Officer, Medinipur Division, Directorate of Forests and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

4. Intending tenderers may remain present if they so desire.

5. Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) will be opened first and if found in order, cover (folder) for Non-Statutory Documents (Ref. Sl. No. A.5.(b).) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

6. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Committee.

7. Summary list of technically qualified tenderers will be uploaded online.

8. Pursuant to scrutiny & decision of the Tender Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

9. During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

2. Financial Proposal

1. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ.

2. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

   Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

vi. **Penalty for suppression / distortion of facts**:

   If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the

tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

vii. Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

viii. Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalised bank in favour of the Divisional Forest Officer, Medinipur Division of the concerned work within time limit to be set in the letter of acceptance.

Divisional Forest Officer,
Medinipur Division,
Directorate of Forests,
Government of West Bengal.

SECTION – B

FORM – I

PRE-QUALIFICATION APPLICATION

To
The Divisional Forest Officer,
Medinipur Division,
Directorate of Forests,
Government of West Bengal.
M.M. Nagar, Midnapur
Paschim Medinipur – 721 101

Ref : Tender for _____

(Name of work) ....

e-N.I.T. No.: **/Medinipur Division/**

of the Divisional Forest Officer, Medinipur Division,
Directorate of Forests, Govt. of West Bengal.

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of .. in the capacity .... duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

1. Tender Inviting & Accepting Authority / Range Officer-in-Charge can amend the scope & value of the contract bid under this project.
2. Tender Inviting & Accepting Authority / Range Officer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s): e-Filling:-

1. Statutory Documents.
2. Non Statutory Documents.

Date:

Signature of applicant including title and capacity in which application is made.

SECTION – B

AFFIDAVIT – "Y"

(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)

1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

2) The under-signed also hereby certifies that neither our firm M/S .. nor any of constituent partner had been debarred to participate in tender by the Forest Department during the last 5 (*five*) years prior to the date of this N.I.T.

3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

_____
Signed by an authorized officer of the firm.

_____
Title of the officer

_____
Name of the Firm with Seal

Date: _____