



GOVERNMENT OF WEST BENGAL

Directorate of Forests

Office of the Divisional Forest Officer,  
KANGSABATI SOUTH DIVISION.

Kangsabati (South) Division, Purulia

Tel & Fax No. 03252-222604, e-mail: [dfoksd@gmail.com](mailto:dfoksd@gmail.com)



**E-TENDER NOTICE NO.6/WBFOR/KSD/2024-25 FOR CREATION OF SAL & QGS PLANTATION UNDER STATE DEVELOPMENT SCHEME AT DIFFERENT AREAS UNDER KANGSABATI SOUTH DIVISION, PURULIA.**

Traditionally Kangsabati South Division is one of the pioneer divisions in raising plantations in south West Bengal. With the introduction of New Financial Management System, it has become mandatory to carry out the majority of development works either through tender or through quotations. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer Kangsabati South Division , Raghavpur, Purulia, on behalf of Governor of West Bengal, invites cluster wise tender from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Kangsabati South Division as per following location details & estimates.

**LOCATION DETAILS CREATION OF SAL & QGS PLANTATION 2024-25**

Sl. No.	Cl. No.	Type	Range	Beat	Mouza	JL	Area (in Ha.)	Rate	Amount	EMD @ 2%	Security	Remarks				
1	1	Creation of Sal Plantation 2023-24	Jamuna	Dhadka	Punsha	126	10	112639	1126390	22528	10% of the accepted offered rate	Rates are inclusive of 18% GST and 1% labour cess.				
	2		Jamuna	Kuilapal	Kesra	34	5	112639	563195	11264						
	3		Bandwan-I	Pargora	Sirka	92	2	112639	225278	4506						
	4		Manbazar-I	Kenda	Turang	13	8	112639	901112	18022						
<b>Total SAL :</b>							<b>25</b>	<b>112639</b>	<b>2815975</b>			Intending bidders are required to offer their rates based on Exact estimate.				
2	5	Creation of QGS Plantation 2023-24	Manbazar-II	Jamtoria	Jamtoria	368	3	95279	285837	5717	10% of the accepted offered rate	All statutory deductions shall be made from the accepted offered rate Works have to be implemented in the field as per the direction of concerned range Officers or any other officer/s authorised for the purpose from this end RA bills against the partially implemented works shall be provided to the contractor/s subject to discretionary power of the undersigned				
	6		Manbazar-II	Kumari	Joypur	238	16	95279	1524464	30489						
	7		Manbazar-I	Sindurpur	Ghastoria	38	5	95279	476395	9528						
	8		Manbazar-I	Sindurpur	Jabla	39	14	95279	1333906	26678						
	9		Manbazar-I	Manbazar	Susni-Porasigora	99	15	95279	1429185	28584						
	10		Manbazar-I	Manbazar	Doladanga	268	6	95279	571674	11433						
	11		Manbazar-I	Sindurpur	Khatchiri	40	10	95279	952790	19056						
	12		Jamuna	Dhadka	Jamjora	104	5	95279	476395	9528						
	13		Jamuna	Kuilapal	Churku	72	10	95279	952790	19056						
	14		Jamuna	Dhadka	Golkata	133	5	95279	476395	9528						
	15		Barabzar	Bamundiha	Motilaldih	62	5	95279	476395	9528						
	16		Barabzar	Bamundiha	Laubera	46	6	95279	571674	11433						
	17		Barabzar	Bamundiha	Dhabera	36	5	95279	476395	9528						
	18		Barabzar	Barabazar	Dhargram	203	2	95279	190558	3811						
	19		Bandwan-II	Latapara	Danga	86	7	95279	666953	13339						
	20		Bandwan-II	Kuchia	Makopali	93	2.5	95279	238198	4764						
	21		Bandwan-I	Bandwan	Barudi	84	5	95279	476395	9528						
			22		Bandwan-I	Pargora	Gangamanna	27	3.5	95279			333477	6670		
	<b>Total QGS :</b>							<b>125</b>	<b>95279</b>	<b>11909876</b>						

Estimate for Creation of Sal Plantation SB (per Ha)-2024-25						
Type of Plantation			Sal SB			
No. of seedlings per ha			1600			
Spacing per ha			2.5m x 2.5m			
Pit Size			60cm. x 45cm. x 45cm.			
Year-1 Activities						
Sl No.	Particulars of Work	SoR Ref.	Unit	Rate	Qty	Amount (Rs.)
1	Survey and demarcation of the plantation site including preparation of Regeneration Map and GPS Survey map	29	1 Ha	625	1 Ha	625
2	Clearance of undergrowth in thick forest areas : Clear felling, burning, heaping and re-burning in moderate density areas of undergrowth and bushes	27(c)	1 Ha	4349	1 Ha	4349
3	Staking and alignment of plantation site, collection of stakes, pitching etc.	30	1 Ha	1795	1 Ha	1795
4	Pit cutting : b) Sal Plantation-60x60x45cm	31(b)	1 Ha	18119	1 Ha	18119
5	Soil moisture Conservation- Digging of box trench over a length of 500 mt of size 5 m x 0.45m x 0.45m	32	1 Ha	12684	0.5 Ha	6342
6	Sorting and shifting of seedlings per each time : ii) Sal	11(ii)	1000 Nos.	1087	1760 Nos.	1913
7	Weeding and cleaning of seedlings in Hycopots / root trainers per each time : ii) Sal	12(ii)	1000 Nos.	1087	1760 Nos.	1913
8	Watering of seedlings in Hycopots two times per day : ii) Sal	13(ii)	10000 Nos.	544	1760 Nos.	96
9	Creation of inspection path by removing weeds, scraping and by providing proper drain along the diagonal of the plantation site, of 3 mt wide	42	100 mtr	1812	50 mtr	906
10	Pit filling and application of Farm yard Manure : ii) Sal	33(ii)	1 Ha	7973	1 Ha	7973
11	Transplanting of Hycopots seedlings into pits including man carriage from the unloading point : ii) Sal	36(ii)	1000 Nos.	4711	1760 Nos.	8291
12	Application of insecticides and other chemicals whenever necessary	41	1000 Nos.	725	1600 Nos.	1160
13	Vacancy infilling of pits with new seedling wherever there mortality due abiotic and biotic factors	40	100 Nos.	544	160 Nos.	870
14	1st cleaning	38(a)	1 Ha	5073	1 Ha	5073
15	Mulching	39(b)	1000 Nos.	4349	1600 Nos.	6958
16	2nd cleaning	38(b)	1 Ha	4349	1 Ha	4349
17	3rd cleaning	38(c)	1 Ha	3624	1 Ha	3624
18	Creation of fireline to protect plantation from Fire, by making 3mt wide fireline inside plantation and along boundary, by removing weeds and vegetation and scarping, cutting of all existing weed growth to a width of 3 m. Heaping, burning and re-burning in younger plantations	44	100 mtr	1450	300 mtr	4350
19	Watering of Sal plantations in dry season: Cost for watering during summer months and dry spell every 15 days once, per time	48(b)	Ha per times	707	5 times	3535
20	Providing watch and ward in the form of man days to oversee the plantation and protect the plantation from damages arising out of biotic factors for the entire year	45	1 Ha	4349	0.5 Ha	2175
21	Material : a) Farm Yard Manure: ii)Sal-8m3	50(a)(ii)	1 Ha	9200	0.6 Ha	5520
22	Transportation of Hycopots seedling from nursery to Plantation site including loading & unloading: d) lead distance >20km & upto 30km : 300CC Hycopots	34(d)	1000 Nos.	2118	1760 Nos.	3728
23	Collection of Hycopots after plantation & transporting back to central nursery after careful packing etc. : d) lead distance > 20km & upto 30km : 300CC Hycopots	43(d)	1000 Nos.	368	1760 Nos.	648
24	Cost of signage (one for each 10 Ha or part thereof)	49				200
<b>A</b>	<b>Total</b>					<b>94512</b>
<b>B</b>	<b>Add GST (18% on A)</b>					<b>17012</b>
<b>C</b>	<b>A+B</b>					<b>111524</b>
<b>D</b>	<b>Add Cess (1% on C)</b>					<b>1115</b>
<b>E</b>	<b>Grand Total (C+D)</b>					<b>112639</b>

Estimate for Creation of QGS Plantation (per Ha)-2024-25						
Type of Plantation			QGS SB			
No. of seedlings per ha			1600			
Spacing per ha			2.5m x 2.5m			
Pit Size			60cm. x 45cm. x 45cm.			
Year-1 Activities						
Sl No.	Particulars of Work	SoR Ref.	Unit	Rate	Qty	Amount (Rs.)
1	Survey and demarcation of the plantation site including preparation of Regeneration Map and GPS Survey map	29	1 Ha	625	1 Ha	625
2	Clearance of undergrowth in thick forest areas : Clear felling, burning, heaping & reburning in low density areas of undergrowth and bushes	27(c)	1 Ha	4349	1 Ha	4349
3	Staking and alignment of plantation site, collection of stakes, pitching etc.	30	1 Ha	1795	1 Ha	1795
4	Pit cutting : a) QGS (SB)/ Miscellaneous (NB)- 60x45x45cm	31(a)	1 Ha	14496	1 Ha	14496
5	Soil moisture Conservation- Digging of box trench over a length of 500 mt of size 5 m x 0.45m x 0.45m	32	1 Ha	12684	0.5 Ha	6342
6	Sorting and shifting of seedlings per each time : i) QGS	11(i)	1000 Nos.	725	1760 Nos.	1276
7	Weeding and cleaning of seedlings in Hycopots / root trainers per each time : i) QGS	12(i)	1000 Nos.	725	1760 Nos.	1276
8	Watering of seedlings in Hycopots two times per day : i) QGS	13(i)	10000 Nos.	362	1760 Nos.	64
9	Creation of inspection path by removing weeds, scarping and by providing proper drain along the diagonal of the plantation site, of 3 mt wide	42	100 mtr	1812	50 mtr	906
10	Pit filling and application of Farm yard Manure : i) QGS (SB)/ Miscellaneous (NB)	33(i)	1 Ha	6161	1 Ha	6161
11	Transplanting of Hycopots seedlings into pits including man carriage from the unloading point : i) QGS	36(i)	1000 Nos.	4530	1760 Nos.	7973
12	Application of insecticides and other chemicals whenever necessary	41	1000 Nos.	725	1600 Nos.	1160
13	Vacancy infilling of pits with new seedling wherever there mortality due abiotic and biotic factors	40	100 Nos.	544	160 Nos.	870
14	1st cleaning	38(a)	1 Ha	5073	1 Ha	5073
15	Mulching	39(a)	1000 Nos.	5073	1600 Ha	8117
16	2nd cleaning	38(b)	1 Ha	4349	1 Ha	4349
17	3rd cleaning	38(c)	1 Ha	3624	1 Ha	3624
18	Creation of fireline to protect plantation from Fire, by making 3mt wide fireline inside plantation and along boundary, by removing weeds and vegetation and scraping, cutting of all existing weed growth to a width of 3 m. Heaping, burning and re-burning in younger plantations	44	100 mtr	1450	200 mtr	2900
19	Providing watch and ward in the form of man days to oversee the plantation and protect the plantation from damages arising out of biotic factors for the entire year	45	1 Ha	4349	0.5 Ha	2175
20	Material : a) Farm Yard Manure: i)QGS-4m <sup>3</sup>	50(a)(i)	1 Ha	4600	0.4 Ha	1840
21	Transportation of Hycopots seedling from nursery to Plantation site including loading & unloading: d) lead distance >20km & upto 30km : 300CC Hycopots	34(d)	1000 Nos.	2118	1760 Nos.	3728
22	Collection of Hycopots after plantation & transporting back to central nursery after careful packing etc. : d) lead distance > 20km & upto 30km : 300CC Hycopots	43(d)	1000 Nos.	368	1760 Nos.	648
23	Cost of signage (one for each 10 Ha or part thereof)	49				200
<b>A</b>	<b>Total</b>					<b>79946</b>
<b>B</b>	<b>Add GST (18% on A)</b>					<b>14390</b>
<b>C</b>	<b>A+B</b>					<b>94336</b>
<b>D</b>	<b>Add Cess (1% on C)</b>					<b>943</b>
<b>E</b>	<b>Grand Total (C+D)</b>					<b>95279</b>

## ANALYSIS OF THE ESTIMATES

1. Two types of model estimates are given above. The estimates are inclusive of GST, all statutory taxes and deductions and contingency on which successful bidders shall not have any claim unless specifically provided to the bidders by appropriate authority. Every item in the estimates has a definite weightage in the total amount. The offered rate shall be calibrated accordingly.
2. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged. While employing unskilled manpower, the concerned agency should ensure that only MGNREGS job card holders will be employed and such information should be shared by concern agency for entry in Karmashree or any such project.
3. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to be implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer.
4. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
5. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

## PROPOSED SCHEDULE OF DATES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	<b>18/06/2024</b>
Document Download (Sale) start date	<b>18/06/2024 (11:30 AM)</b>
Bid submission start date	<b>18/06/2024 (11:30 AM)</b>
Last date for submission of uploaded copies of tender documents & EMD (Offline)	<b>04/07/2024 up to 5:30 PM</b>
Bid submission closing (On Line)	<b>04/07/2024 up to 5 PM</b>
Bid Opening date for technical proposal (On Line)	<b>08/07/2024 at 11 AM</b>
Date of uploading of list of technically qualified bidders (On Line)	<b>To be Notified in due course</b>
Date of opening of financial proposal (On Line)	<b>To be Notified in due course</b>
Viewing & procurement of e-Tender	<b>Website of Directorate of Forest, Govt. Of west Bengal, E procurement portal of govt of West Bengal</b>
Relevant Website for Viewing & Participating in e-Tender.	<b><a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a></b>

## GENERAL TERMS AND CONDITIONS

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. **Pattern of Tender-** Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.
3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. Tender should be submitted by name in favour of **Dr. Asitava Chatterjee, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
  - a. Company information folder- related all information including audit report etc
  - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
  - c. Folder related to company hierarchy and technical personThe technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.
5. **Submission of Tender-** In general, the tenders are allowed to participate in maximum 3 (Three) clusters. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
6. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
7. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
  - a. The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
  - b. Address and contact No. of the Bidder should clearly written on the cover.
  - c. Financial Bid format is given in Form IIA.
  - d. The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
  - e. Financial bid must be inclusive of all taxes.
  - f. Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.

- 8. Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job , B. The requisite assessment of financial potential of the bidders & C. Duration of completion of the job of similar nature.
- A. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs i.e., the intending bidders must have experience in afforestation and allied activities like nursery, creation of plantation and maintenance of plantation preferably under Forest Department or similar Govt. Agency.
- B. The requisite assessment of financial potential of the bidders- The prospective bidders shall have satisfactorily completed as a prime agency during the last 5 (five) years (i.e. 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24) from the date of issue of this notice. **Intending tenderers should produce credentials of one similar nature of work of the minimum value of 50% of the estimated amount put to tender during 5 (five) years prior to the date of issue of this tender notice or should produce credentials of 2 (two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender or 3 (three) similar nature of work each of the minimum value of 25% of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice, to be calculated for particular financial year out of which the maximum one will be taken for consideration.** Requisite documents such as **IT Return, PAN, VAT, GST, Trade License, Other Statutory License etc. as applicable as per existing rules**, must be submitted in the technical bids.
- C. The duration of implementation of job is also very important. Intending bidders who took longer time than the time schedule mentioned in the work order in case of similar nature of jobs, might not be considered at all, subject to the discretionary power of the undersigned.
- 9. Time to Complete the works-** Delay in completion of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the contractors subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.
- 10. Submission of EMD and Security-** EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) dt 29/07/16 and subsequent G.O No-2365-F(Y) dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below-
- a. Payment by NET BANKING ( Any linked bank) through ICICI Bank payment Gateway
- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page (along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
  - ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
  - ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
  - ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
  - ✓ If transaction is a failure, then bidder will go back to step one and try again.
- b. Payment through NEFT/RTGS
- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
  - ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
  - ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
  - ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
  - ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security shall be given by Accepted L1 Only. The Security shall require to be given in TR-7/GRIPS Challan as the case may be. Security may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** ( EMD) ( Operator's Code-**124**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** ( Security Deposit) ( Operator's Code-**124**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

- 11. Release of EMD and Security-**EMDs of the unsuccessful bidders shall be released automatically through system after evaluation of financial bids for the purpose. However, in certain specific case, EMDs could be kept upto end of financial year or one year from the date of publishing of e- Tender; subject to the discretionary power of the undersigned. Release of Security to the accepted tenderer shall be made 3 months after the completion of entire works successfully at filed.
- 12. Special additional Security-**As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of Divisional Forest Officer, Kangsabati South Division to direct the successful bidder/s to submit the entire less amount as security deposit in the form of bank Draft, if the quoted rate in below 25% of the estimated cost and the successful bidders shall be bound to pay the security failing which the EMD of the bidders shall be forfeited and L2 shall be given the opportunity to carry out the work at L1's rate on submission of the security. The mode of payment of such security which shall be final and binding , shall be decided by the Divisional Forest Officer, Kangsabati South Division
- 13. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 14. Mode of payment-** On completion of entire work. On certifying the due diligence by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned. In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall require to be prepared accordingly. **Bills shall be paid as soon as possible, preferably with 30 days from the completion of all procedures in this regard.**
- 15.** The Decision of the Tender Inviting Authority shall be final in case of any dispute. Aggrieved person/s may prefer an appeal to the concerned Chief Conservator of Forests, South West Circle, West Bengal with 30 days from the date of awarding any decision by the Tender Inviting authority in writing. The decision of the Chief Conservator of Forests, South West Circle, shall be final and binding.
- 16. Additional Condition-** The intending bidders and the successful bidders shall have to abide by all the terms and conditions of 5696 –F(Y) dt 01/10/2019. **In case of any conflict of terms and conditions mentioned in the NIT and the G.O , the terms and conditions mentioned in the G.O shall prevail and decision, if any, shall be taken based on 5696 – F(Y) dt 01/10/2019.**

## OTHER TERMS AND CONDITIONS

1. An affidavit of 1<sup>st</sup> class Magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1<sup>st</sup> class magistrate/Notary before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit
  - a. I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit
  - b. The documents submitted and information provided by me are true to the best of my knowledge and beliefs.
  - c. I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.
  - d. In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South West Circle, shall be final & binding upon me.
2. Validity of the tender will be 12 (Twelve) months from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. The same can further be extended for another 6 months subject to satisfactory services provided by the successful bidders.
3. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
6. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
7. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
10. The work order will be issued to the successful contractor only after placement of fund by the Government.
11. No extension of time will be allowed for delivery / execution of the work. The tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his



higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.

13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable,
  - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
  - b) Xerox copy of DCR ( with RA Bill/Final Bill –in original to be shown for verification ) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered in the estimate is the final and tenderer will not have any further claim.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 28. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**

29. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.
30. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.
31. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.
32. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned authority, in case of successful implementation of the works to the successful contractors.
33. Please follow annexure carefully during submission of tender.



DIVISIONAL FOREST OFFICER  
KANGSABATI SOUTH DIVISION  
PURULIA

**ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER**

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date .....

**TECHNICAL BID FORMAT**

Form IA-General Information about the Organization

Sl. No	Particulars	Details to be furnished
--------	-------------	-------------------------

Details of the Bidder (Organization )

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " ( Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report ( Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests (HoFF), West Bengal
3. The Chief Conservator of Forests, South West Circle, West Bengal.
4. The District Magistrate, Purulia District.
5. The Superintendent of Police, Purulia.
6. The Sub-Divisional Officer, Sadar, Purulia.
7. The Treasury Officer, Purulia Treasury
8. The District Informatics Officer, NIC, Purulia. He is requested to upload the tender notice on the district portal.
9. All Divisional Forest Officer's, South West Circle, West Bengal.
10. The Block Development Officer, \_\_\_\_\_ Block.
11. The Assist. Divisional Forest Officer, Kangsabati South Division.
12. The Head Clerk, Kangsabati South Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Kangsabati South Division.
15. All Range Officers (Territorial), Kangsabati South Division.
16. Notice Board, Kangsabati South Division.
17. \_\_\_\_\_, FPC

  
DIVISIONAL FOREST OFFICER  
KANGSABATI SOUTH DIVISION  
PURULIA