



Office of the Ex-Officio Director, Harinalaya Deer Park and Deputy Conservator of Forests, Urban  
Recreation Forestry Division

E-Tender for Selection of bona-fide persons/agencies/companies, including consortium and partnership firms to Rate Invited for Supply of dry Ration, Nutrition, Fruits and Medicine for different captive Birds and Animals for the period of 01 year at Harinalaya

Notice Inviting e-Tender NIT No: 01/WBZA/EOD/2024-25



**Office of the Ex-Officio Director, Harinalaya Deer Park &  
Deputy Conservator of Forests, Urban Recreation Forestry Division**

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Memo No. 01 /1-3

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Date: 02.01.2025

Notice Inviting e-Tender NIT No: 01/WBZA/EOD/2024-25

**For Supply of dry Ration, Nutrition, Fruits and Medicine for different captive Birds and Animals  
for the period of 01 year at Harinalaya(2024-2025).**

The Ex-Officio Director, Harinalaya Deer Park and Deputy Conservator of Forests, Urban Recreation Forestry Division invites e-tenders for the following work(s) from the eligible persons/agencies/companies, including consortium and partnership firms as detailed in the table below. [Collection (downloading) and Submission (uploading) of Tender can be made online through the website <https://wbtenders.gov.in> only].

**A. List of Works:-**

Name of Project	Estimated Amount Put to tender (Rs.)	Amount of Earnest Money to be deposited (Rs.)	Period of Completion of the work	Eligibility of Contractor
Supply of dry Ration, Nutrition, Fruits and Medicine for different captive Birds and Animals for the period of 01 year at Harinalaya(2024-25)	<b>1,16,63,900.00</b>	Rs.2,33,278.00	One Year	( Eligibility Criteria as per SL No. 5 mentioned below)

**B. Schedule of Dates:**

Sl.No.	Particulars	Date & Time
1	Date of uploading N.I.T. Documents—Online(Publishing Date)	02.01.2025 at 04:00 PM
2	Documents download start date (Online)	02.01.2025 at 04:00 PM
3	Documents download end date (Online)	23.01.2025 at 04:00 PM
4	Bid submission start date (Online)	02.01.2025 at 04:00 PM
5	Bid submission closing date (Online)	23.01.2025 at 04:00 PM
6	Bid opening date for Technical Proposal (Online)	27.01.2025 at 04:00 PM
7	Date of uploading technically qualified bidders Online)	To be notify in later
8	Date of opening Financial Bids (Online)	To be notify in later

Note:

1) In case of any unscheduled holiday or on days of Bandh or natural calamity on the previously mentioned dates, the next working day will be treated as scheduled / prescribed date for the same purpose.

- 2) The Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like breakdown of communications link or conditions of force majeure.
- 3) The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.
- 4) Intending bidder who wants to transfer EMD through NEFT / RTGS must read the instruction of the Challan generated from E-Procurement site.
- 5) Bidders are also advised to submit EMD of their bid, at least 03 (three) working days before the bid submission closing date as it requires time for processing of Payment of EMD.
- 6) **There is no exemption of any kind for any of the eligible vendors/contractors towards EMD.**

## **INSTRUCTION TO BIDDERS (ITB)**

### Section – A

#### **1. General Guidance for e-Tendering**

1.1 Instructions / Guidelines for renderers for electronic submission of the tenders online have been shown in Web site <https://wbtenders.gov.in>

#### **1.2 Registration of Contractors**

Any contractor willing to take part in the process of e tendering will have to be enrolled and registered with the Government e-Procurement System.

#### **1.3 Digital Signature Certificate (DSC)**

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders.

#### **1.4 Collection of Tender Documents**

The contractor can search and download NIT and tender documents electronically from computer once he logs on to the website mentioned in Clause 1.1 using the Digital Signature Certificate. This is the only mode of collection of tender documents.

#### **1.5 Participation in more than one work**

A prospective bidder shall be allowed in the job either in the capacity of individual or as a partner of a firm or registered company.

#### **1.5 Refund of EMD**

The Earnest Money of all the unsuccessful tender deposited online through e-procurement portal of Government of West Bengal Website <https://wbtenders.gov.in> with the tender will be refunded accordingly to the order of Finance Department of Government of West Bengal vide no.-3975-F(Y) of 28th July 2016.

#### **2. Submission of Tenders:**

##### **2.1 General process of submission:**

Tenders are to be submitted online through the website stated in Clause 1.1 in two folders, at a time for each work, one is Technical Proposal, and the other is Financial Proposal, before the prescribed date and time mentioned in the list attached. Using the Digital Signature Certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. Tenderers should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

##### **2.2 Technical Proposal**

The Technical Proposal should contain scanned copies and/or a declaration in standardized formats of the following in two covers (folders).

A. Technical File (Statutory Cover) containing

- i. NOTICE INVITING TENDER (NIT) (to be submitted in “NIT” Folder).
- ii. Section B (Form I, Form II, Form III, **Form-IV [only in case of civil & Electrical works and to be submitted in Companies Letter Head], Annexure-A (Additional Security Performance to be filled by bank authority)** and AFFIDAVIT – Y [**to be submitted in affidavit notarized format**] (to be submitted in “FORMS” Folder).
- iii. Instructions to Bidders. (to be submitted in “ITB” Folder)
- iv. General Terms & Conditions of Contract. (to be submitted in “GT AND CC” Folder)
- v. Technical Specification. (to be submitted in “ TS ” Folder)
- vi. Drawing if any to (“DRAWING” Folder)

*Note:*

*Technical Bid & Financial bid both will be submitted concurrently duly digitally signed in the Website <https://wbtenders.gov.in> Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender Schedule.*

vii. **Addenda/Corrigenda, if published:** Contractors are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above, digitally signed, along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as invalid and liable to be rejected. Bidders shall keep track regarding the addendum/corrigendum in the west Bengal e-tenders website and the same shall not be published in the newspapers.

**B. My Document**

<b>Sl. No.</b>	<b>Category Name</b>	<b>Sub-Category Description</b>		<b>Document Name</b>
A	Certificates	Certificates	1.	GST Registration Certificate and Acknowledgement
			2.	PAN Card
			3.	P. Tax (Challan) (for the Preceding financial year)
			4.	Up to date payment certificate of ESI and EPF, if applicable.
B.	Company Details	Company Details	1	Proprietorship Firm –(Trade License) Structure & Org
			2	Partnership Firm –(Partnership Deed) (Trade Licence)
			3	Ltd. Company –(Incorporation Certificate), Trade License

			4	Society (Society Registration Copy) , Trade License Power of Attorney, MOA and AOA of the Company
C.	Credential Certificate	Credential -1	1	Similar nature of work done and completion certificate
D.	Financial Info	Turn Over	2	I.T. Return for Assessment year (for the preceding financial year)
			3	Last three years Audited Balance Sheet and Profit and Loss A/c statement
			4	Form –I (Structure & Organization) ( To be submitted by Company’s Letter Head)
			5	Form –II (Experience Profile) ( To be submitted by Company’s Letter Head)
			6	Form –III (Financial Statement) ( To be submitted by Company’s Letter Head)
			7	Form –IV ( To be submitted by Company’s Letter Head)(In case of Civil & Electrical Works Only)
			8	Annexure-A (Additional Security Performance to be filled by bank authority as applicable)
F.	Affidavit		1	Affidavit- Y ( to be submitted in notarized format)

**1. Non-Statutory Documents:**

- i.** In case of Proprietorship, Partnership Firms and The Company, Tax Audit Report to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account (for last 3 financial years) in favour of applicant. No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents).
- ii.** Partnership Deed (for Partnership Firm only), Certificate of Incorporation (in case of company) along with Memorandum of Association to be submitted along with application. (Non-Statutory documents)
- iii.** Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application. (Form-III)

- iv. A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.
- v. The intending tenderer must upload the working mobile phone number and the e-mail id of the company duly signed by the applicant. **Non-submission of working mobile number and e-mail ID is the sufficient reason for rejection of the bid.**

#### 4. Financial Proposal

i) The financial proposal should contain the Bill of Quantities (B.O.Q) in one cover (folder). The contractor is to quote the **percentage rate** indicating

- Excess in % or
- Less in % or
- Excess or Less 0.00% to indicate at par

in the space marked for quoting rate in the BOQ.

ii) Only downloaded copy of the B.O.Q. are to be uploaded quoting the rate, virus scanned & digitally signed by the contractor.

#### 5. Eligibility Criteria for participation in tender:

- I. The intending bidders/agencies should have the following qualifications for enlistment:
- II. Credentials to prove their satisfactory past services in Govt., PSU & Other enterprises. Valid Goods & Service Tax Registration certificate, PAN Registration, PF/ESI (wherever applicable) registration, Professional Tax Registration certificate, work completion certificate.
- III. Tender submitted by any Agency/Firm/State Govt. /Central Govt./State & Central Govt. undertakings who has been blacklisted by any State Government/Central Government/State & Central Undertakings and / or convicted by a Court of law will be summarily rejected.
- IV. Audit Report for three financial years for Companies and Tax Audit Reports for other than company.
- V. The Selected Bidder must have its offices in West Bengal. Agencies operating from outside the state without office(s) in West Bengal will not be considered. Selected Bidder must give the proper address of office in west Bengal and its registered office. In case of insufficient bidders participation, then TIA may consider other agencies as per requirement.
- VI. Govt. owned enterprise having similar business experience might also participate. Bid document shall not be issued from the Office by post or by courier.
- VII. The partnership firm shall furnish the Registered Partnership Deed and the Company shall furnish the Memorandum of Association (MOA) and Article of Association (AOA.) [Non-statutory Documents]
- VIII. Registered Un-employed Engineers' Co-operative Societies / Labour Co-operative Societies are required to furnish the following documents: - [Non-statutory Documents]

- a. Current "No Objection Certificate" from the Assistant Registrar of Co-operative Societies.
  - b. Supporting documents showing area of operation.
  - c. Bye-laws duly approved by the Assistant Registrar of Co-operative Societies.
  - d. Name with address and signature (in original) of the present Board of Directors of the Co-operative Society
  - e. Copies of Minutes of last Annual General Meeting and Audit Report of the Co-operative Society with the evidence of submission of the same to the concerned Authorities, duly attested.
- IX. The prospective Tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility.
- X. Joint Ventures will not be allowed.
- XI. A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If the prospective Tenderer is found to have applied severally in a single job, all his applications will be rejected for that job.
- XII. No conditional / Incomplete Tender will be accepted under any circumstances.
- XIII. After Opening of the Financial Bid the L1 bidder will be accepted according to lowest rate quoted in the Item wise in the submitted item wise BOQ (As per Instruction received by the MS,WBZA vide Order No. 360/WBZAD 26/23-24 dt. 11.07.2023).**
- XIV. Financial Tender Eligibility: -**
- i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to the tender during 5 (five) years prior to the date of issue of the tender notice; or,
  - ii) Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,
  - iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above;
- In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer.(PWD Memo No: 04-A/PW/0/10C-02/14 Dated : 18.03.2015)

## **6. Opening of Technical Proposal: -**

Technical proposals will be opened by the authorized representatives electronically from the website stated in Clause 2.1, using their Digital Signature Certificate. Intending bidders may remain present, if they so desire.

Cover (Folder) for Statutory Documents should be opened first, if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Documents, the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the non-statutory Cover will be downloaded, and handed over to the Tender Evaluation Committee (constituted for evaluation of tenders).

## **7. Uploading of summary list of technically qualified tenderers:**

Pursuant to scrutiny and decision of the Tender Evaluation Committee (TEC), the summary list of eligible tenderers with the serial number of work(s) for which their Financial Proposals will be considered will be uploaded in the web portals.

While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated period, their proposals will be liable for rejection.

## **8. Final publication of summary list of technically qualified tenderers:**

Date of opening of financial bid will to be intimated in the final summary list.

## **9. Opening and Evaluation of Financial Proposal:**

Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal stated on the prescribed date.

The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.

After evaluation of Financial Proposal, by the competent authorities and upload the final summary result containing inter-alia, name of contractors and the rates quoted by them against each work provided after Tender evaluation committee is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.

## **10. Procedures to be followed when one / two technically qualified tenderers participated in any tender:**

Financial bid of technically qualified single / two tenderers may not be opened immediately.

2nd call may be invited immediately after technical evaluation and uploading the list of the technically qualified bidders(s) of the 1st call.

## **11. Acceptance of Tender (Technically eligible/qualified)**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders.

## **12. Procedure For Suspension and Debarment of Supplier/ Contractors**

The procedure as laid down below shall govern the suspension/debarment of Suppliers/Contractors/ (Contractors for brevity) involved in Government procurement for offences or violations committed during



competitive bidding and contract implementation, for the works under different Departments of Government of West Bengal.

**Grounds for Suspension and Debarment: -**

- (1) Submission of eligibility requirements containing false information or falsified documents.
- (2) Submission of Bids that contain false information or falsified documents, or the concealment of such information in the Bids in order to influence the outcome of eligibility screening or any other stage of the bidding process.
- (3) Unauthorized use of one's name/digital signature certificate for the purpose of bidding process.
- (4) Any documented unsolicited attempt by a bidder (A Person/Contractor/Agency /Joint Venture/Consortium/Corporation participating in the procurement process and/or a person / Contractor / Agency / Joint Venture / Consortium / Corporation having an agreement/contract for any procurement with the department shall be referred as Bidder) unduly influencing the outcome of the bidding in his favour.
- (5) Refusal or failure to post a self-declaration to the effect of any previous debarment imposed by any other department of State Government and/or Central Government.
- (6) All other acts that tend to defeat the purpose of the competitive bidding such as lodging false complain about any Bidder, lodging false complain about any Officer duly authorized by the Department, restraining any interested bidder to participate in the bidding process, etc.
- (7) Assignment and subcontracting of the contract or any part thereof without prior written approval of the procuring entity.
- (8) Whenever adverse reports related to adverse performance, misbehaviour, direct or indirect involvement in threatening, making false complaints etc. damaging the reputation of the department or any other type complaint considered fit by the competent authority of the department, are received from more than one Officer or on more than one occasion from individual Officer.
- (9) Refusal or failure to post the required performance security / earnest money within the prescribed time without justifiable cause.
- (10) Failure in deployment of Technical Personnel having requisite license / supervisor certificate of competency as specified in the contract.
- (11) Refusal to accept an award after issuance of "Letter of Acceptance" or enter into contract with the Government without justifiable cause.
- (12) Failure of the Contractor, due solely to his fault or negligence, to mobilize and start work or performance within the specified period as mentioned in the "Letter of Acceptance", "Letter of Acceptance cum Work Order", "Work Order", "Notice to Proceed", "Award of Contract", etc.
- (13) Failure by the Contractor to fully and faithfully comply with its contractual obligations without valid cause, or failure by the Contractor to comply with any written lawful instruction of the Procuring Entity/Authority (the Officer authorized by the Administrative Department, Government of West Bengal for procurement) or its representative(s) pursuant to the implementation of the Contract.
- (14) For the procurement of goods, unsatisfactory progress in the delivery of the goods by the manufacturer, supplier, or distributor arising from his fault or negligence and/or unsatisfactory or inferior quality of goods, vis-à-vis as laid down in the contract.
- (15) Wilful or deliberate abandonment or non-performance of the project or Contract by the Contractor resulting in substantial breach thereof without lawful and/or just cause.

**CATEGORY OF OFFENCE: -**

- (A) First degree of offence: 1 to 15 of the above Clauses to be considered as First degree of offence.

(B) Second degree of offence: Any one of the offences as mentioned under 'A' above, committed by a particular Bidder/Contractor/Supplier on more than one occasion, be considered as Second degree of offence.

In addition to the penalty of suspension/debarment, the bid security / earnest money posted by the concerned Bidder or prospective Bidder shall also be forfeited.

**PENALTY FOR OFFENCE: -**

(I) For committing First degree of offence: Disqualifying a Bidder from participating in any procurement process under the Administrative Department of Government of West Bengal up to 2 (two) years.

(II) For committing Second degree of offence: Disqualifying a Bidder from participating in any procurement process under the Administrative Department of Government of West Bengal up to 3 (three) years.

**13. Payment procedure:**

**a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway :**

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the Ex-Officio Director , Harinalaya & DCF/URF Division maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

**b) Payment through RTGS/NEFT:**

- i) On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the Ex-Officio Director , Harinalaya & DCF/URF Division maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

## **B. Refund/Settlement Process:**

- I. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- II. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. .
- III. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- IV. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- V. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
  - a)EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the Ex-Officio Director, Harinalaya & DCF/URF Division through GRIPS or concerned Bank Account of the TIA along with the bank particulars of the L1 bidder, as the case may be.
  - b)EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRI, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

- vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updating.

All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees (If any) were initiated.

14. Validity of contract is usually for a period of one year, whichever is earlier. However, the contract is extendable for such period as may be decided by the competent authority even after expiry of the contract until fresh tender is floated, on existing terms & conditions of earlier contract, strictly on the basis of satisfactory performance, at the sole discretion of TIA. During extension of the tender outside the contract period, the contractor has to mandatorily extend the services in the existing terms and conditions.

**15. Opening of Tender:**

- (a) The Technical Bid shall be publicly opened by the authority receiving tender or by his authorized representative, as per the Date & time Schedule mentioned in NIT.
- (b) Prospective Tenderers or their authorized representatives may be present during the opening process.
- (c) Financial Bids of only those tenderers who would qualify in the Technical Bid evaluation will be opened.
- (d) The intending Tenderers shall clearly understand that whatever may be the outcome of the present Invitation of Tender, no cost of Tendering shall be reimbursable by the Government. The Ex-officio Director, Harinalaya and Deputy Conservator of Forests and Ex-Officio Director, Harinalaya & Deputy Conservator of Forests, Urban Recreation Forestry Division, W.B. reserves the right to reject any tender or all Tenders without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Tenderer at any stage of Tendering.
- (e) The acceptance of the tender rests with The Ex-officio Director, Harinalaya and Ex-Officio Director, Harinalaya & Deputy Conservator of Forests, Urban Recreation Forestry Division, W.B. who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tenders received without assigning any reason thereof.
- (f) The Contractor/Bidder should be conversant with the work before submitting e-Tender and satisfy himself/herself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking water and other human requirements & security etc. The Contractor will not be entitled to any claim or extra rate on any of these accounts.

**16. Validity of Bids:**

Bid shall remain valid for a period not less than **120 (One Hundred Twenty) Days** after it may be extended beyond the stipulated time, the stipulated date for Financial Bid/Sealed Bid Submission. Bid validity for a shorter period shall be rejected by Tender Accepting Authority as non-responsive.

If any Tenderer withdraws his offer before Bid validity period without giving any satisfactory explanation for such withdrawals, he may be disqualified for submitted tender to this Office and Directorate of Forests, Government of West Bengal for a minimum period of 1 (one) year and legal action will be taken against him.

**17. Issuance of work order as well as payment will depend on availability of fund and no claim what so ever will be entertained for delay of issuance of work order as well as payment, if any. Intending bidders may consider these criteria quoting their rates.**

**Work Order shall be issued only after obtaining of Administrative Approval (AA) and Financial**

**Sanction (FS) from the Competent Authority and after completion of the notarized agreement. Work Order will be issued in a staggered manner and as per requirement. The contractor shall not have a claim for issuance of a single and complete work order, whosoever may be.**

**18. Bidders participating in the tender shall ensure acceptance of all the above clauses, sub-clauses, and terms & conditions. Further, no issues will be entertained after closing of bidding and the observations of the Tender Inviting Authority (TIA) will be final and is binding on all bidders.**

**19. Verification of credentials/onsite projects:**

Before issuance of the work order, the Tender Accepting Authority may verify the credential and other documents of the lowest Tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest Tenderer is either manufactured or false in that case, work order will not be issued in favour of the Tenderer under any circumstances and legal action will be taken against him.

**20. Cancellation of Tender:**

The Ex-officio Director, Harinalaya (Deer Park). and Ex-Officio Director, Harinalaya & Deputy Conservator of Forests, Urban Recreation Forestry Division, W.B. reserves the right to cancel this N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

**21. Security Deposit:**

**Performance Security/Security Deposit (SD) which is 10% (Ten Percent) (2% EMD of successful bidder will be converted into Security Deposit and rest of the 8% will be deducted from the running bill/bills) of the contracted value of work.** Failure in depositing this amount and / or non-submission within the specified time shall render the contract liable to termination without reference to the contractor and in such case; the deposited earnest money shall stand forfeited to the Government. **Any necessary extension of validity of Instrument shall be obtained by contractor. No interest would be paid on the Performance Security Deposit.**

**22. Additional Performance Security:**

When the bid rate is 80% or less of the Estimate put to tender then an Additional Performance Security in the form of Bank Guarantee to be submitted as per Memo No. 796-F(Y) Dated: 25.02.2022 from Finance Department, Audit Branch. **The Bank Manager of the bank issuing Bank Guarantee to submit in the prescribed format as mentioned Annexure-A in the NIT alone will be accepted. Non-submission of the prescribed Bank Guarantee in the prescribed format is the sufficient reason to reject the bidder and no further bid will be entertained, whatsoever, the case may be.**

**23. Deduction of Taxes Etc.:**

Deduction of Income Tax from the Contractor's bill will be made as per Govt. rules. Labour Welfare Cess @ 1 % ( one percent) of the cost of works will be deducted from every Bill of the selected agency. GST & all other statutory levy/ Cess will have to be borne by the contractor as per Govt. Rules and the rate in the B.O.Q. is inclusive of all the taxes &cess stated above.

**24. The bidders, at his own responsibility and risk encouraged to visit on examine the site of work and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the notice inviting tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his/her own expense.**

## **25. Maintenance Period:**

Wherever applicable, the Contractor will be liable to maintain the work at the appropriate service level to the satisfaction of the TIA at his own cost for a period of Security Period/Maintenance period, as stipulated in the BoQ. If any defect/damage is found during the period as mentioned above, the Agency shall make the same good at his own cost. Failure to do so, penal action against the Agency will be imposed by the Government as deem fit. The Agency will have to quote his rate considering the above aspect. In addition, the Prospective Tenderers shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work and the period of maintenance.

## **26. Removal of Discrepancy:**

If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence: -

- a. Form of Agreement
- b. Tender Form
- c. Technical Specifications
- d. General Terms and Conditions
- e. Relevant PWD(W.B.)/Forest Schedule of Rates(SoR)
- f. Instructions to Bidders
- g. N.I.T.

## **27. MOBILISATION ADVANCE/ COST OVER RUN:**

No Mobilisation Advance and Secured Advance will be allowed. Time / cost overrun and consequent cost of escalation for any materials, labour, P.O.L. etc. will not be allowed.

## **28. MANDATORY CONDITIONS FOR SUPPLY OF ANIMAL FEED, SUPPLEMENTS**

**28.1. Price:** The limit of the accounting will be the metric weight and the price for kg/Ltr/Nos quote should include the cost, cartage, unloading and stocking in the Harinalaya, Newtown, Kolkata godown. The rate quoted should be inclusive of all other local or state taxes etc. if paid any in respect of the store and sales tax paid by the supplier. The quoted rate must be shown both in figure and words in terms of rupees and paisa. Quotation price against this tender should be expressed in terms of metric system of weight and measures (kg/Ltr/Nos). Statement showing the articles required is given at annexure 'C'. **Tender For Diet Articles**

**28.2. Quality:** Supplies will be required to confirm with sealed samples kept at the Harinalaya Zoo office of TIA as inspected before submitting the tender. The supplies must be free from infestation of insects, worms and stores dust at the time of inspection of supply received in this office.

a) In the event of any supplies being found not confirming to samples inspected in the Harinalaya Zoo office TIA before submitting the bids or specifications made out for an acceptance quality, the TIA may at his sole discretion reject or accept the supplies subject to such reduction in the price as he considers reasonable in the light of the defects found in the supplied of the quality of the supplies accepts.

b) In case of any doubt laboratory test to be conducted about the quality of diet articles at the discretion of the Competent Authority.

c) Further tender is liable to be cancelled at any time if found infested with insect, worm and stores dust and liable to be blacklisted in case of repeated infested supplies.

d) The diet articles such as Mutton & BC Meat should have stamp of slaughter house where the animal is slaughtered.

e) In event of diet articles being discarded due to poor quality the same quantity should be supplied by the contractor on the same day at his own risk. In case of denial action may be taken at the discretion of TIA.

**28.3. Delivery:** The delivery of diet articles must be made as mentioned in the supply order in one lot only. Any short supply will be made at the risk of the tenderer. As regards daily supplies those are to be ascertained one day in advance from the store section by 4.00 PM daily in writing and are to be supplied at Harinalaya's, Newtown, Kolkata Store room before 9.30 AM every day during winter (16th October to 15th March) and before 9.00 AM during the remaining part of the year except when otherwise permitted in writing by the TIA. The late fees supply would be enforced Rs. 200/- per hour. Where any quantity ordered which is either not supplied or is not supplied in 30 minutes after the prescribed time is purchased by the TIA will be at the risk and cost of the contractor. In cases of risk purchases in addition to the difference of cost of diet articles purchased service charges and transportation charges as per Government rules shall be borne by the contractor under the terms of the agreement imposed in the contract and shall be recovered from their bills/security deposits. During risk purchase the specification of the item can be relaxed at the discretion of the TIA, in case of the same item of particular specification is not available in local market. The TIA reserves the rights to reject any item at his own discretion. Special emphasis should be given for maintaining neat and clean hygiene while supplying diet articles. It is to be ensured that all the diet articles are supplied in clean closed container maintaining proper hygiene and closed vehicle.

**28.4.** The supply of Fruits, vegetables, fish and other daily food items should be made in the morning by 6.00 a.m. The said supply should be made on every day. The quantity to be supplied in each occasion will be intimated to the supplier in due time.

**28.5.** The article rejected shall be replaced by the contractor within one hour or immediately thereafter if the contractor fails to supply of whole quantities or part or replace any rejection by articles of approved quality within the time specified above then it shall be lawful for the TIA or the officer appointed for the purpose to make up deficiency by purchase at current market rates and all excess expenditures so incurred shall be paid by the contractor, on demand, failing which the same will be recovered from the amount of security deposit or bill. Any shortage in the security deposit money thus caused must be restored by the contractor on demand. In case of non-supply for a continued period of ten days, the security will be forfeited and the contract may be terminated.

**28.6.** The rejected articles must be removed within one hour of the written or verbal notice.

**28.7.** The quality of the articles should be certified by the authorised Veterinary Officer of the Zoo before it is finally accepted for weighing, storing, and feeding of the Birds and Animals of the Zoo.

### **Applicable for Meat supplier**

**28.8.** The supply of meat shall be fresh, dry and free from any unusual flavour and colour. The supply shall be given in the form of quarter of the carcass. Detailed cut for feeding the animals will have to be done in the zoo meat processing room as per instruction of the Zoo authority. The meat should be duly certified to be a good quality by the Health Department of Govt of West Bengal and also by the authorised Veterinary officer of the Zoo. Further, the abattoir who supplies the meat to the Zoo animals shall possess valid license from the concerned Municipal Authorities.

**29.** No tender shall be deemed to be fit for consideration unless the tender documents are fully and completely filled in. All information that may be asked from the Tenderer must be unequivocally furnished.

The eligibility of a Tenderer will be ascertained on the basis of the documents submitted by a Tenderer in support of eligibility criteria. If any document submitted by a Tenderer is found to be incomplete/incorrect/manufactured / fabricated or false, his Tender will be out rightly rejected at any stage and legal action will be taken against him.

**30.** A Tenderer is to quote in figures as well as in words, his rates in the following forms as applicable in his cases against the estimated value put to tender of the tender form (BOQ).

**31.** In the event of a tender being submitted by a firm, it must be signed by a member or members of the firm having legal authority to do so and if called for, legal documentations in support thereon must be produced for inspection and in the case of a firm carried out by one member or a joint family it must disclose that the firm is duly registered under the Indian Partnership Act.

**32. The Tenderer must sign at the bottom of each page of the tender documents as a proof of acceptance of terms and conditions of the Tender. Overwriting shall not be allowed. All corrections, alternations etc. must be duly signed.**

**33.** It must be clearly understood that the quantities of the various items indicated in the schedule or probable items are approximate only and may be appreciably increased or decreased during actual execution. The contractor shall remain effected by alteration.

**34. Mandatory engagement of Job Card holders:**

Wherever applicable, As per the Gazette Notification No. 1140 PRD-33011/1/20-24-MGNERJSEC Dated: 07.03.2024, Job Card holders shall mandatory be engaged in the works where rural unskilled worker can be engaged. The agency executing the works shall also furnish a certificate after completion of works that only Job Card holder were engaged for unskilled works during execution.

**35. Submission of Sample copies of the dry ration materials:**

**The bidders shall submit samples of all food materials to be supplied to the captive fauna, in a glass container, at their own cost. The said samples should be tested in the reputed lab and the said certificate to be submitted to the TIA.**

**RATES ARE FIRM FOR THE PERIOD OF THE PROJECT. IN CASE ANY ABNORMAL DEVIATION IS OBSERVED DURING THE COURSE THE TENDER ACCEPTING AUTHORITY MAY REFER TO THE APPROPRIATE HIGHER AUTHORITY OF DIRECTORATE OF FORESTS, GOVT. OF WEST BENGAL IN DECIDING ON THE RATE REVISIONS (IF NEEDED).**

Sd/-

Ex-officio Director, Harinalaya. &  
Deputy Conservator of Forests,  
Urban Recreation Forestry Division



Copy forwarded for kind information to:

- 1) The Principal Chief Conservator of Forests, (HoFF), West Bengal, Aranya Bhavan, Salt Lake.
- 2) The Member Secretary, WBZA
- 3) The Chief Conservator of Forests, Conservation & Extension
- 4) The Chief Conservator of Forests, MIS Cell, Aranya Bhaban, with a soft copy for uploading in Department Website.
- 5) The Conservator of Forests, Parks and Gardens Circle, West Bengal.
- 6) Assistant Divisional Forest Officer, URF Division.
- 7) The Guard File
- 8) Notice Board

Ex-Officio Director, Harinalaya &  
Deputy Conservator of Forests,  
Urban Recreation Forestry Division

**Section – B**

**FORM – I  
STRUCTURE AND ORGANISATION**

A.1. Name of the applicant (Tenderer):

A.2. Office Address:

Telephone No.:

Fax No.:

e-mail :

A.3. Name and address of Bankers:

A.4. Attach an organization chart showing the structure of the company with names of key personnel and technical staff with Bio-data

Date: \_\_\_\_\_

Signature of authorized officer of the Farm: \_\_\_\_\_

Title & Capacity of the officer: \_\_\_\_\_

Name of the Firm with Seal: \_\_\_\_\_

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**Note: 1. Application covers Proprietary Farm, Partnership, Pvt. Ltd. Company or Corporation.  
2. To be submitted in the original letterhead of The Firm/Company**

**FORM – II  
EXPERINECE PROFILE**

**List of Projects completed that are similar in nature to the works**

<b>Name of the TIA</b>	<b>Name, Location and Nature of work</b>	<b>Name of authorised supervisor with Designation</b>	<b>Contract Price Indian Rupees</b>	<b>Percentage of participation of company</b>	<b>Original Date of starting work</b>	<b>Original date completion of work</b>	<b>Actual date of starting of work</b>	<b>Actual date of Completion of work</b>	<b>Reason for delay in completion</b>

**NOTE: TO BE SUBMITTED IN THE COMPANY'S LETTER HEAD**

**FORM –III  
FINANCIAL STATEMENT**

**B.1. Name of Applicant:**

**B.2. Summary of Annual Turnover based on the audited financial statement of the last three financial years. (Attach copies of the audited financial statement of the last three financial years)**

	Year 2021-2022 ( Rs. In Lakh)	Year 2022-2023 ( Rs. In Lakh)	Year 2023-2024 ( Rs. In Lakh)
a)Annual Turnover			
b)Average Turnover			

**Certified and Signed by the**

**Chartered Accountant of the Firm**

**Sign by:-  
Membership No:-**

---

**Name of the Officer**

.....

**Name of the Firm with Seal**

**Note: TO BE SUBMITTED IN THE COMPANY'S LETTER HEAD**



**ANNEXURE-A**

**SPECIMEN FORMAT FOR THE BANK GUARANTEE FOR ADDITIONAL PERFORMANCE SECURITY DEPOSIT**

(\*To be submitted if the bid price quoted by the bidder is below 20% of the estimated cost put to tender  
Otherwise the tender will be treated as invalid and rejected)

To,

-----  
WHEREAS (name and address of Contractor) (hereafter called “the Contractor”) has undertaken, in pursuance of Contract No: dated to execute (name of Contract and brief description of Works) (hereinafter called “the Contractor”).AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a Scheduled commercial bank for the sum specified therein for ‘**ADDITIONAL PERFORMANCE SECURITY DEPOSIT**’ for compliance with his obligation in accordance with the Contract:

AND WHEREAS we (Indicate the name of the bank and branch) have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we; (Indicate the name of bank and branch) hereby affirm that we are the Guarantor and responsible to you on behalf of the Contractor, upto a total of Rs.(Amount of guarantee) (in words). We undertake to pay you, upon your first written demand and without cavil or argument, a sum within the limits of (amount of guarantee) as afore said without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We (Indicate the name of the bank and branch) hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand.

We (Indicate the name of the bank and branch) further agree to pay to you any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present absolute and unequivocal.

The payment/so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We (Indicate the name of the bank and branch) further agree that no change or addition or other modification of the terms of the Contract or of the works to be performed there under or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

We (Indicate the name of the bank and branch) lastly undertake not to revoke this guarantee except with the previous consent of you in writing. This guarantee shall be valid upto ----- . It come into force with immediate effect and shall remain in force and valid for a period upto the time of completion of the work under the stated contract plus claim period of six months for the Bank Guarantee. Notwithstanding, anything mentioned above, our liability against this guarantee is restricted to Rs (Rs. ) and unless a claim in writing is lodged with us within the validity period, i.e. upto.....of this guarantee all our liabilities under this guarantee shall cease to exist.

Signed and sealed this day

**SIGNED, SEALED AND DELIVERED**

For and on behalf of the BANK by:

(Signature)

(Name)

(Designation)

(Code Number)

(Address)

**NOTES:**

The bank guarantee should contain the name, designation, and code number of the officer(s) Signing the guarantee. The address, telephone number, and other details of the Head Office of the Bank as well as of the issuing Branch (within West Bengal only to be accepted) should be mentioned on the covering letter of issuing Branch.

**Section-B**

**AFFIDAVIT – Y**

**(To be furnished in Non-judicial stamp paper of Rs. 100.00 (Rupees Hundred Only) duly notarised after publication of E-NIT & e-NIT No. & date should be mentioned in the body of Affidavit)**

Subject: Name of the Work with Tender reference no. \_\_\_\_\_.

Reference : (N.I.T No.)\_\_\_\_\_

Dear Sir / Madam,

1. Having examined the Statutory, Non-statutory and NIT documents, I/We hereby submit all the necessary information and relevant documents for evaluation.
2. The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.
3. I/We understand that
  - (a) Tender Inviting Authority and Accepting Authority can amend the scope and value of the contract bid under this project
  - (b) Tender Inviting Authority and Accepting Authority reserve the right to reject any tender without assigning any reason.
  - (c) The application is made by me/us on behalf of \_\_\_\_\_ in the capacity of \_\_\_\_\_ duly notarized to submit the tender.
4. I/We refer to the tender notice issued by you for the work in \_\_\_\_\_ division vide tender reference no. \_\_\_\_\_ mentioned above.
5. I/ We do hereby offer to perform, provide execute, complete and maintain the works in conformity with the drawings, conditions of contract, specifications, Schedule of Quantities for the sum of Rs.....(quoted in Financial BOQ )..... only at the respective quoted ITEM WISE rates mentioned in the Schedule of Quantities.
6. I/ We have satisfied myself/ ourselves as to the site conditions, examined the drawings and all aspects of tender conditions, subject above, I/ We hereby agree, should this tender be accepted in whole or in part, to:
  - (a) abide by and fulfil all the terms and provisions of the said conditions annexed hereto;
  - (b) complete the works within.....days.
7. I/ We have deposited the earnest money of Rs.\_\_\_\_\_only which, I/ We note that deposited EMD, will not bear any interest and is liable for forfeiture-
  - (i) If our offer is withdrawn within the validity period of acceptance.
  - (ii) If the contract is not executed within 15 days from the date of receipt of the letter of acceptance.
  - (iii) If the work is not commenced within 10 days after issue of work order/handing over of the site whichever is later.

8. I/ We understand that you are not bound to accept the lowest or any tender you receive.
9. I/We undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted, proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned.
10. I/We the undersigned also hereby certifies that neither our firm M/S \_\_\_\_\_ nor any of constituent partners had been debarred to participate in tender by the Directorate of Forests /Government of West Bengal or any of the Statutory Bodies or Government Organizations in favour of whom credentials are preferred by the undersigned towards eligibility criteria claim; during the last 5 (five) years prior to the date of this N.I.T.
11. I/We The undersigned would authorize and request any Bank, person, Firm, or Corporation to furnish pertinent information as deemed necessary and/or as requested by The Ex-Officio Director, Harinalaya & Deputy Conservator of Forests, Urban Recreation Forestry Division, W.B. herein referred to as the Tender Inviting & Accepting Authority, to verify this statement.
12. I/We The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Tender Inviting & Accepting Authority.
13. Certified that I have applied in the tender in the capacity of individual/as partner of a firm & I have not applied severally for the same job.

Date: \_\_\_\_\_

Signature of authorized officer of the firm: \_\_\_\_\_

Title & Capacity of the officer: \_\_\_\_\_

Name of the Firm with Seal: \_\_\_\_\_

Enclosure:

(1) Statutory Documents

(2) Non Statutory Documents



<b>HARINALAYA ZOO</b>					
<b>WEST BENGAL ZOO AUTHORITY</b>					
<b>GOVT. OF WEST BENGAL (FOREST DEPARTMENT)</b>					
<b>NEWTOWN - KOLKATA</b>					
<b>Estimate for Supply of Dry Ration, Nutrition , Fruits and Medicine for different Captive Birds and Animals for the period of 01 year at Harinalaya</b>					
<b>A. DRY RATION</b>					
<b>Sl No</b>	<b>Item</b>	<b>Unit</b>	<b>Tentative Quantity recommended by committee for One Year (kg/Pc)</b>	<b>Rate Per recommended by committee (KG/PC)</b>	<b>Amount</b>
1	A18 Lorry nutria bird food	kg	16.368	2448.20	40,072.14
2	Almond	kg	73.284	699.00	51,225.52
3	Bajra	kg	531.96	70.00	37,237.20
4	Barley	kg	2748.2	110.00	3,02,302.00
5	Black Salt	kg	422.24	170.00	71,780.80
6	Canari seed	kg	462.768	280.00	1,29,575.04
7	Carelac (Baby cerelac with milk) wheat apple.	kg	33.48	270.00	9,039.60
8	Crushed Gram	kg	254.8	145.00	36,946.00
9	Crushed Maize	kg	810.96	140.00	1,13,534.40
10	Crushed Oats	kg	1860	150.00	2,79,000.00
11	Dry corn	kg	137.152	120.00	16,458.24
12	Dry Gram	kg	4655.92	130.00	6,05,269.60
13	Eggs	Pcs	488.28	6	2,929.68
14	Ground Nut cake	kg	148.8	150.00	22,320.00
15	Exotic Nutrition fortified powder with vitamin-D and stabilized vitamin-C, crude protein 20%, crude fat-9%, crude fiber-5% /New World Primate Diet	kg	59.52	3316.79	1,97,415.34

16	Hay Grass	kg	1488	150.00	2,23,200.00
17	Kusumdana seed/Sufflower Seed	kg	96.00	240.00	23,040.00
18	Linseed	kg	36.4	425.00	15,470.00
19	Mineral Block	kg	132.00	135.00	17,820.00
20	Molasses/Jaggery	kg	3013.2	90.00	2,71,188.00
21	Mustard oil Cake	kg	74.4	130.00	9,672.00
22	Oats	kg	390.6	150.00	58,590.00
23	Common Salt	kg	422.22	28.00	11,822.16
24	Baby Corn	kg	39.06	210.00	8,202.60
25	Sun flower seed	kg	274.164	290.00	79,507.56
26	Walnut kernel	kg	31.62	720.00	22,766.40
27	Walnut with shell	kg	736.56	449.00	3,30,715.44
28	Red millet	kg	56.172	240.00	13,481.28
29	Yellow millet	kg	56.172	220.00	12,357.84
30	White millet	kg	56.172	259.80	14,593.49
31	Wheat	kg	322.15	50.00	16,107.50
32	Wheat Bran	kg	11141.46	219.50	24,45,550.47
33	Plum Nut	kg	66.96	599.00	40,109.04
34	Paddy	kg	520.52	60.00	31,231.20
35	Chattu	kg	531.96	150.00	79,794.00
36	Rice	kg	695.64	55.00	38,260.20
37	Honey	kg	16.368	475.00	7,774.80
38	Green Mung	kg	195.672	130.00	25,437.36
39	Roasted Peanuts	kg	142.56	210.00	29,937.60
40	Cashew Nuts	kg	61.38	600.00	36,828.00
41	Brazil Nuts	kg	122.76	2100.00	2,57,796.00
42	Macadamia Nuts	kg	61.38	2799.00	1,71,802.62
43	Hazelnuts	kg	61.38	1300.00	79,794.00
44	Pecan Nuts	kg	36.828	2230.00	82,126.44

45	Bee Polen	kg	2.046	1780.00	3,641.88
46	Tal Mishri	kg	2.64	140.00	369.60
47	Sago (Sabudana)	kg	52.8	95.00	5,016.00
48	Black Tea	kg	4.356	280.00	1,219.68
49	Soyabin Cake	kg	372.00	45.00	16,740.00
50	Brown Rice	kg	163.68	95.00	15,549.60
51	Pumpkin seed	kg	100.068	550.00	55,037.40
52	Watermelon seed	kg	100.068	920.00	92,062.56
53	Crushed Corn	kg	186	500.00	93,000.00
54	Chickpea	kg	136.15	170.00	23,145.50
55	Paddy Husk	kg	27.9	199.00	5,552.10
56	Wheat husk	kg	27.9	198.00	5,524.20
57	Whole Yellow Peas	kg	136.15	85.00	11,572.75
58	Lentil	kg	297.6	130.00	38,688.00
59	Paddy rice	kg	16.368	40.00	654.72
				<b>Total (A)-</b>	<b>67,37,855.54</b>
<b>B. FRESH FRUITS AND VEGETABLES</b>					
Sl No	Item	Unit	Tentative Quantity recommended by committee for One Year (kg/Pc)	Rate Per recommended by committee (KG/PC)	Amount
1	Banana	kg	5260.08	32.00	1,68,322.56
2	Beetroot	kg	216.752	30.00	6,502.56
3	Broccoli/Coulis Flower	kg	93.62	150.00	14,043.00
4	Cabbage	kg	1060.2	30.00	31,806.00
5	Carrot	kg	5494.44	32.00	1,75,822.08
6	Cucumber	kg	438.96	45.00	19,753.20
7	Green Grass	kg	27156	30.00	8,14,680.00

8	Green, yellow and red bell pepper	kg	325.5	70.00	22,785.00
9	Guava	kg	1039.74	50.00	51,987.00
10	Leaves(Banyan, Jackfruit, Subabul, alfa-alfa, Timothy, Bermuda etc)	kg	11160	4.7	52,452.00
11	Onion	kg	195.3	22.00	4,296.60
12	Orange	kg	285.94	90.00	25,734.60
13	Papaya	kg	1755.84	49.00	86,036.16
14	Pumpkin	kg	180.04	20.00	3,600.80
15	Red potato	kg	558	36.00	20,088.00
16	Sugarcane	Pcs	52.8	60.00	3,168.00
17	Sweet potato	kg	4153.008	36.00	1,49,508.29
18	Vegetable Pole Bean	kg	2875.36	45.00	1,29,391.20
19	Coconut	Pcs	3240	27.00	87,480.00
20	Raw Green Chillies	kg	305.04	80.00	24,403.20
21	Gourd	kg	52.8	26.00	1,372.80
22	Pointed Gourd	kg	81.84	39.00	3,191.76
23	Bitter Gourd	kg	52.8	45.00	2,376.00
24	Hibiscus Flower	Pcs	122.388	2.00	244.78
25	Rangan Flower	Pcs	8.184	15.00	122.76
26	Java Apple	kg	221.34	100.00	22,134.00
27	Yam (Sankhalu)	kg	81.84	50.00	4,092.00
28	Figs	kg	125.52	180.00	22,593.60
29	Grapes	kg	145.44	135.00	19,634.40
30	Mango	kg	264.84	100.00	26,484.00
31	Litchi	kg	52.8	55.00	2,904.00
32	Water melon	kg	29285.7	25.00	7,32,142.50
33	Musk melon	kg	158.64	30.00	4,759.20
34	Sapodilla	kg	145.44	60.00	8,726.40
35	Green Mustard Leaves	kg	3.1	180.00	558.00

36	Ash Gourd	kg	9.3	40.00	372.00
37	Kalmegh	kg	21.24	120.00	2,548.80
38	Timothy	kg	160	600.00	96,000.00
39	Alfalfa	Ton	105.6	4000.00	4,22,400.00
40	Garlic	kg	9.3	150.00	1,395.00
41	Neem leaves	pc	42.24	0.10	4.22
42	Basil leaves	pc	42.24	0.10	4.22
43	Mulberry leaves	kg	23.62	300.00	7,086.00
44	Hibiscus leaves	pc	23.62	0.25	5.91
45	Kale leaves	kg	23.62	500.00	11,810.00
46	Leafy Vegetable's (Red Spinach, Green Spinach, Red Amaranth, Radish Leaves)	kg	6700.03	30.00	2,01,000.90
				<b>Total (B)-</b>	<b>34,85,823.50</b>
<b>C. INSECTS, RODENTS, FISH, CHICKEN</b>					
<b>Sl No</b>	<b>Item</b>	<b>Unit</b>	<b>Tentative Quantity recommended by committee for One Year (kg/Pc)</b>	<b>Rate Per recommended by committee (KG/PC)</b>	<b>Amount</b>
1	Fish fingerlings (Mrigal, Katla, Rohu).	kg	954	180.00	1,71,720.00
2	Small Fish e.g. Mourola	kg	93	300.00	27,900.00
3	Meal Worm	kg	144.708	2.49	360.32
4	Rats - Adult	Pcs	1080	135.00	1,45,800.00
5	Mice- Adult	Pcs	1080	93.00	1,00,440.00
6	Grasshoppers	Pcs	2640	9.00	23,760.00
7	Snails	kg	96	400.00	38,400.00
8	Mutton Heart	kg	37.2	480.00	17,856.00

9	Ant's Egg	kg	148.8	1500.00	2,23,200.00
10	Cricket	Pcs	2640	8.00	21,120.00
				<b>Total (C)-</b>	<b>7,70,556.32</b>
<b>D. MEDICINAL and SUPPLEMENTAL ITEMS</b>					
Sl No	Item	Unit	<b>Tentative Quantity recommended by committee for One Year (kg/Pc)</b>	<b>Rate Per recommended by committee (KG/PC)</b>	<b>Amount</b>
1	Calcium	kg	300	1050.00	3,15,000.00
2	Mineral and vitamin supplement	kg	300	500.00	1,50,000.00
3	Rex oil	lt	3.255	1800.00	5,859.00
4	Glucan-D	kg	32.736	159.00	5,205.02
5	ORS	kg	200	968.00	1,93,600.00
				<b>Total (D)-</b>	<b>6,69,664.02</b>
				<b>Net Total(A+B+C+D)</b>	<b>1,16,63,899.38</b>

Sd/-  
Ex-officio Director, Harinalaya. &  
Deputy Conservator of Forests,  
Urban Recreation Forestry Division