

APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

I, hereby apply for the reimbursement of Children Education Allowance for my child and relevant particulars are furnished below.

1. (a) Name of the Child (in BLOCK letters) :

(b) Date of birth :

2. (a) Name and address of the School in :

Which studying

(b) Class in which studying :

3. Details of Children Education Allowance (CEA) Claimed already in earlier quarters:

| Quarter of the year | Academic Year | Amount Claimed |
|---------------------|---------------|----------------|
| April to June | | |
| July to September | | |
| October to December | | |
| January to March | | |

4. The quarter of the year and Academic year for which the Children Education Allowance is applied now:

| Quarter of the year | Academic Year |
|---------------------|---------------|
| | |

5. (a) Whether the child for whom Children

Education Allowance applied is disabled Child? **No**

(b) If yes, indicate the nature of disability :

(c) Indicate the percentage of disability :

(d) Date of disability certificate :

6 (a) Details of expenses incurred towards school fee / for purchase of text books & note books, uniforms & sheet and for which reimbursement of Children Education Allowance now:

| S.No | Description of Fee paid | Receipt No | Amount (Rs.) |
|------|-------------------------|------------|--------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

| S.No | Description of Fee paid | Receipt No | Amount (Rs.) |
|--------------|-------------------------|------------|-------------------|
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| Total | | | Rs. 23,985 |

(b) Total Amount of Children Education Allowance Claimed: **Rs.**

7. Details of Cash receipt No / Counterfoil of Bank Chelan/ Credit voucher no. :

8 (i) Certified that the fee/amount indicated above had actually been paid by me.

(ii) Certified that my wife is not a Central Government Servant

(iii) Certified that My husband/wife Shri/Smt. _____ Is presently working as in And that he/she will not apply/has not applied for the Children Education Allowance for the Child mentioned above. **NA**

9. Certified that I or my wife has not claimed and will not claim the Hostel subsidy in respect of the child mentioned above.

10. Certified that my Child in respect of whom reimbursement of Children Education Allowance applied is studying in the school/ junior college which is recognized and affiliated to Board of Education/University.

11. The particulars/information furnished above are complete and correct and I have not suppressed any relevant information. In the event of any change in the particulars given above which affect my eligibility for reimbursement of Children Education Allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made. Further I am aware that if at any stage the information/documents furnished above is found to be false I am liable for disciplinary action.

12. Details of documents enclosed.

Signature of Employee

Name :
Designation: .
Office :

Date :
Station: