

West Bengal Training Rule 2012 for Forest Guards, Directorate of Forests, Govt. Of West Bengal.

NOTIFICATION

Section 1

GENERAL

No

date

In exercise of the power conferred by the provision to the article of the Constitution of India, the Governor is pleased hereby to make the following Rule regulating the training to the Forest Guards of Department of Forests, Government of West Bengal who have been recruited under the Rules for Recruitment of Forest Guards, published under the department's notification no. and its subsequent amendments.

RULES

1. Short title and commencement: (1) These rules may be called the **West Bengal Training (Forest Guards) Rules, 20..**

(1) The Rule shall come into force with effect from

(II) Their jurisdiction extends over all of West Bengal.

2. **Application:** These rules shall apply in case of the training to the Forest Guards of Department of Forests, Government of West Bengal who have been recruited under the Rules for Recruitment of Head Forest Guards and Forest Guards, published under the department's notification no.

3. **Definitions:** In these rules, unless there is anything repugnant in the subject or context

- a. "Course" means training programme of six months duration leading to award of certificate on Forestry at "Forest Training School/Centre/ Institute".
- b. " Director" means the Director of "Forest Training School/Centre/ Institute
- c. "Examination" means theory and/or practical examination or test include under these Rules.

- d. "Forest Training School/ Centre/Institute" means a training "School/ Centre/Institute" run by the Government of West Bengal for imparting training to the Forest Guards.
- e. "Forest Guard" means Forest Guards employed by the Forest Department, Government of West Bengal and will include all Head Forest Guards, Wild life Guards, Game Guards, Installation Guards etc, either direct recruit or promotional recruit or sponsored by state other than West Bengal, who has not been trained.
- f. "Faculty" means (a) Director (b) Assistant Director (c) Instructor (d) Assistant Instructor (e) Physical Training/Game Instructor of "Forest Training School/ Centre/Institute" and will include any other guest lecturer whom the "Forest Training School/ Centre/Institute" invites to deliver lecture to the trainees.
- g. "Government" means the Government of West Bengal.
- h. "Study Tour" means the tour(s) arranged during the course by the Director outside the Headquarters.
- i. "Subject" means an individual subject of the "course" mentioned in these Rule.
- j. "Trainee" means a candidate who conforms to these Rules and deputed by the Directorate of Forests, West Bengal. A trainee may be "Direct Recruit", "Promotional Recruit" and will include a candidate "sponsored by state other than West Bengal".

Section 2

4. **Duration:** The duration of the course shall be six months. There shall be a term break of 07 days during the course. The Director may fix the term break. The period of term break shall count toward earned leave.

5. **Admission:** The participating states other than West Bengal should report the number of students they intend to send for training to the Conservator of Forests, Development Circle, Directorate of Forests, West Bengal, in the month of July every year.

(A) All trainees for admission to the school must have passed class X from a School Board Recognised by the Govt. States intending to send trainees are to observe the rule laid down herewith.

(B) All participating states will send the following certificates along with the name of their trainees:-

I. A certificate of age

II. Copy of certificate of passing class X from the school where the candidate studied.

III. Certificates of health and physical fitness from CMOH according to the service rules of the participating states.

5.1 Trainees from Department of Forests, West Bengal deputed to the school will be required to execute a bond, the amount of which will be determined by the Principal Chief Conservator of Forests, HOFF, West Bengal, to remain in Government Employment for a minimum period of three years after the completion of their training, failing which they may be required to refund the whole of money spent on their training.

5.2 The candidates so deputed must undergo and complete the training successfully otherwise they will not be eligible for confirmation.

5.3 A Forest Guard, who claims to be incapable of undergoing training on medical ground in a particular course, will be examined by a medical board constituted by the Chief Medical Officer of Health of the district where he is posted. He may be exempted from undergoing the training course only if the Board considers him physically unfit to undergo the same specifically written on the report mentioning in details the illness for which they are taking the decision. In such case, however, he will be allowed to undergo the training in any of the future batches as may be decided by the Competent Authority in charge of Training, Directorate of Forests, West Bengal. After successful completion of training he will be eligible for increment from the due date.

5.4 A Forest Guard, who claims to be permanently incapacitated to attend the training prescribed, will be examined by a Medical Board constituted by the CMOH of the District where he is posted. On the recommendation of Medical Board he/she will be permanently exempted from attending training by competent authority. He will also be eligible for drawing increments

and will continue to be in service, if otherwise found fit. Certificate of such exemptions should reach the competent authority in-charge of training 15 days prior to the commencement of the said training.

6. Deputing states other than West Bengal will have to pay the following charges for each student, which is to be decided by appropriate authority in charge of training.

(a) Training cost calculated on the basis of actual costs per trainee.

(b) Rs.....to cover the use of quarters, stationery and equipments.

(c) Each trainee must deposit with the Director, a sum of Rs...as security per FG Trainee which will be refunded at the end of the course if not confiscated in whole or part, or utilized to compensate for any damage done or adjust against bills left unpaid by the students. Payments on behalf of the trainees shall be made by the deputing states by a Bank Draft issued on the State Bank of India in favour of the Director. The amount of such deposit per trainee will be decided by the concerned Director.

7. **Subject:** The subjects to be taught during the course are:

(I) **Forestry**

(a) Silviculture including Forest management

(b) Forest Utilisation

(c) Forest Protection

(d) NTFP

(e) JFM

(II) **Survey and Engineering**

(a) Basic knowledge for road alignment, culvert, bridges

(b) Survey

(III) **Wild life Management**

(IV) **Soil Conservation, working knowledge for alignment of earthen dam etc.**

(V) **Others**

(a) Botany

(b) Basics of Forest Law

- (c) First Aid and Hygiene
- (d) Geography
- (e) Communication Skills
- (f) Computer (MS Words, MS Excel, MS Access, GIS)
- (g) Modern Concepts of Environment &N Forestry
- (h) Attachments with other agencies such as police, administration etc.
- (i) Fire Arms Training
- (j) Physical fitness.

(a) The Director will arrange for special lectures on some of the subjects included in the course. These special lectures will be delivered by Silviculturist, Working Plan Officer and other Divisional Forest Officers to give the trainees an exposure to the field realities.

(b) The Director may also arrange for lectures through outsourcing on the rate prescribed by competent authority In-Charge of training, Directorate of Forests, West Bengal.

8. Study tour and Field exercises

In addition to the subject enumerated above, study tours and field exercises shall be conducted during the course as decided by the Director. Study tours will cover the principal aspects of training. Field exercises on field botany, road alignment, survey, bird watching, and basic census technique shall also be conducted during the course.

9. **Examination:** The pattern of examination for the courses will be a dynamic process as per the course content. The marks and weightage per subject taught will be decided by the competent authority in charge of training prior to the commencement of each training course and circulated to the trainees in advance.

9.1 **Conduct marks:** Marks for attendance and conduct will be awarded by the Director in consultation with the Instructors of the School. The criteria for conduct marks will be discipline, interpersonal relation with peers, interpersonal relations with faculty and extracurricular activity.

10. **Final order of merit:** At the end of the course, a list shall be prepared showing final order of merit based on the marks obtained in examination and on assessment as per provision in Rule 3 to 8. This final order of merit should be sent to the CCF PMC, Directorate of Forests, West Bengal to decide the inter se seniority of trainees after the implementation of this rule in force.

Note 1 Where the inter se seniority amongst several persons has not been determined prior to the coming into force of these rules, such seniority shall, on the coming into force of these Rules, be determined on the basis of West Bengal Services (Determination of Seniority) Rules, 1981.

10.1 A Forest Guard trainee who stands first with an Honours certificate will be considered for two advance increments.

10.2 A Forest Guard who passes with an Honours certificate at the final examination of the six months training course will be entitled to one advance increment on the date on which his increment falls due after the date of completion of the training course in question.

10.3 A Forest Guard who is awarded with "Training Certificate" at the final examination of the six months training course will not be entitled to any such additional increment.

10.4 Traveling Allowance as per Govt. rules will be provided to the trainees for training period.

11. Certificate

11.1 A trainee who has passed the examination and has secured 75% marks in aggregate will be considered to have obtained Honours.

11.2 A trainee securing not less than 40% marks but less than 75% marks in each subject will be considered as passed.

11.3 A student who has secured less than 30% of marks in any subject or subjects but is otherwise considered to have picked up sufficient practical knowledge to make a satisfactory field worker will be awarded the Practical Forest Guard's Certificate.

Students who have been able to obtain only the Practical Forest Guard's Certificate will take their place in the seniority list after the passed candidates.

12. Absence from training:

No trainee shall leave Headquarter without prior permission of the Director, nor shall any trainee, while in tour, leave the camp headquarter without written order from the Officer in charge who shall intimate such absence to the Director, if exceeds two days.

13. Orders and directions of the Director

In order to smoothly conduct the training course, to control and manage the day to day business, and to deal with any matter concerning training, and the conduct of trainees, the Director may, in addition to and in keeping with the provisions of these Rules, issue standing order and directions in suitable form. Such orders and directions which may be on subjects like hostel accommodation, dress, equipment, breakage, mess regulation, physical training and games, sports and extra curricular activities, regulation of visitors in the hostel, keeping animals and motor vehicles, illegal possession of arms and any other issues considered relevant by the Director, shall be binding on all the trainees attending the course.

14. Discipline and Control

The Forest Guard, under training, is to be considered as posted under the Director of the respective School/ Centre/ Institute. The Director will act as Controlling Authority for the trainees. Without prejudice to any of the conduct rules and any other rules that the concerned sponsoring states may have stipulated for compliance by the trainees, violation and non-compliance by a trainee of any of the provisions of these rule/orders and directions issued would invite disciplinary action by the Director, which may include warning, deduction of conduct marks and imposition of fines or expulsion or both. Decision of the Director in such cases shall be final and binding upon the trainees concerned.

15. Any dispute arising in contravention to any of the provisions laid down in part or whole of these rules shall be subject to the sole arbitration of the Principal Chief Conservator of Forests, HOFF, West Bengal whose decision will be final and binding on the parties concerned.

16. Any appeal regarding dispute arising in contravention to any of the provisions laid down in part or whole of these Rules after the matter has been disposed of the highest appellate authority in the Directorate/Department of Forests, Govt. of West Bengal, shall be within the jurisdiction of appropriate court of law within the civil jurisdiction of Kolkata, West Bengal.