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Government of West Bengal
Department of Forests
Aranya Bhavan, Block LA-10A, Sector -III, Salt Lake City, Kolkata -700098

No.3173-For/ FR/O/D/8M-20/2015

Date: 13-09-2017

From: The Secretary to the Government of West Bengal

✓ To: The Principal Chief Conservator of Forests & Head of Forest Force, W.B.

Sub: Issues related to payment of wages in the Forest Department

Ref: Letter No. 5747/P&S (P)/3D-675 dated 24-08-2017

Sir,

In inviting a reference to the subject quoted above, I would forward herewith a copy of extracts of notes & observations dated 06-09-2017 of Group-T, Finance Department and a copy of Finance Department's Memo No.1348-F(Y) dated 06-03-2017 for your kind information & taking necessary action.

Yours faithfully,

help 13/09/17
Secretary
to the Government of West Bengal

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T-1124(17-18)

File No:FR/O/D/8M-20/2015

Consequent upon implementation of Pay Roll Processing Sub-module of HRMS for payment of wages vide FD's Memo. No. 1348-F(Y), dt.06.03.2017 (placed under flag-X), the wages bills of all categories will mandatorily be prepared and submitted through HRMS module from 01.04.2017. The Admin Department may be requested to follow the guidelines provided in IFMS Portal: www.wbifms.gov.in. Even for other works Department like PWD, all wages are now being paid from detailed HOA-"02-Wages".

With the above observation, this file may be returned to the Admin Department.

Sd/-
Deputy Secretary
04.09.2017

Sd/-
Joint Secretary
05.09.2017

Sd/-
Principal Secretary
06.09.2017

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Account Deptt.
Sd/-
08.09.17
S.O. (Govt.)

Sd/- (sm)
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Government of West Bengal

Finance Department
Audit Branch

No. 1348-F(Y)

Date: 06-03-2017

MEMORANDUM

Sub: Implementation of Pay Roll Processing Sub-module of HRMS-IFMS for payment of Wages

The Government of West Bengal has decided to switch over to online Human Resource Management System (HRMS) from the manual process practiced across the state. In this respect the pay-roll sub module of HRMS has already been rolled out vide G.O. No. 8531-F(Y) dated 18/12/2015 and by using this facility DDOs are already drawing the pay bill of State Government employees whose salary is drawn from the detailed head 01-Salaries.

Now, the payment sub module of wages to the wage earners engaged in different offices has been developed and deployed in live server. At present, the facility of generation of wages bill along with the schedules and challans is available for the DDOs in HRMS modules.

Three categories of wage earners can be paid through the above mentioned facility viz:

1. Daily rated wages
2. Monthly consolidated wages
3. Pay scale linked Wages

Payment of wages for contractual engagement shall have to be paid from detailed head 02-wages irrespective of the engagement being made on daily rated, consolidated or in scale linked. The Administrative Departments have to take necessary steps for budget provision in this regard, if it is not practiced now.

The Governor is hereby pleased to decide that the wages bills of all categories will mandatorily be prepared and submitted through HRMS-IFMS module from 01/04/2017. In this connection, all pre-requisites for drawal of wages bills through HRMS module must be completed within 31/03/2017.

The manual for drawal of wages is available in the 'Guidelines' section of the IFMS portal
www.wbifms.gov.in

(H. K. Dwivedi)

Principal Secretary to the

Government of West Bengal