



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
OFFICE OF THE DIVISIONAL FOREST OFFICER,
RUPNARAYAN DIVISION.
Rangamati, Midnapore. PO-Vidyasagar University,
Dist – Paschim Medinipur, Pin-721102.
E-mail ID :: dforupnarayan@rediffmail.com.



**TENDER NOTICE NO. 11/RUPNARAYAN OF 2018 -19
OF THE DIVISIONAL FOREST OFFICER, RUPNARAYAN DIVISION,
FOR SALE OF CONFISCATED VEHICLES.**

Rupnarayan Division has few confiscated vehicles. Out of those confiscated vehicles which are free from all encumbrances, are required to be auctioned for earning the requisite government revenue. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer RUPNARAYAN Division, Rangamati, Midnapore, on behalf of Governor of West Bengal, invites **tender** from bonafide, resourceful /contractors for buying of the said confiscated vehicles the details of which are given in the table below.

Sl No	Vehicle No	Model & Year	Chassis & Engine No	Date & Seized Off Road	Redg. Un leaden Weight	Reserve price as fixed by 3 Member Committee vide the GO No-769-FR/O/6M/2016	Remarks
1	WB-33/3381	TATA PLT-1612(HGV Year-1996	C-360324LTQ 738515 E-697D23LTQ 824102	Since-2007	6190 Kg	90,000.00	Confiscation memo No-2282(8)/15-1 dt 01/11/2010. This Office Ref Inspection Memo-1208/24-9 dt 27/7/17. Buyer must be having valid IT, IT return and GSTIN
2	WB-33/3903	TATA PLT-1612142(HG V Year-1996	C-370311ESQ 006926 E-679D22EQS 122150	Since-2007	6100 Kg	92,000.00	Confiscation memo No-2282(8)/15-1 dt 01/11/2010 This Office Ref Inspection Memo-1208/24-9 dt 27/7/17 Buyer must be having valid IT, IT return and GSTIN
3	WB-33A/0921	M & M-595 DI (Tractor attached with trailer)	C-CNSF1364F 4 E-CNSF134	Since-2008	1915 Kg	30,000.00	Confiscation memo No-1928(6)/15-2 dt 16/10/2009. This Office Ref Inspection Memo-1208/24-9 dt 27/7/17. Buyer must be having valid IT, IT return and GSTIN

PATTERN OF TENDER

1. The tender is being floated on as it is where it is basis. The intending bidders shall be required to inspect the site and condition of the vehicle bore participating in the tender. The successful bidder/s shall have to accept the vehicle on as it is where it is condition and should move the vehicle away from the premises within 15 days from the date of issue of relevant order after completion of the relevant process in this regard.
2. The highest bidders shall be accepted in this regard. **Rate quoted below the Reserve Price shall not be accepted under any circumstances. However, the quoted at par with the reserve price shall be accepted as a valid rate.**
3. The reserve is exclusive of GST amount. Requisite GST as applicable shall have to be added along with the accepted highest bid.
4. The vehicles are being sold by taking into consideration of the Inspection Report of MVI, Technical, Paschim Medinipur against this office memo no-1208/24-9 dt 27/7/18.

SCHEDULE OF DATES & RELEVANT WEBSITES

TYPE	DATE
Date of publishing of the NIT	28/11/2018
Date of Application of procurement of Tender Paper	28/11/18 to 27/12/18 from 11 AM to 4.00 PM
Bid submission Start date	29/11/18 from 12.30 PM Onwards
Bid submission Closing date	27/12/18 up to 5.00 PM
Bid Opening date for Technical & Financial Bid	28/12/18 at 5.00 PM
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Paschim Medinipur.
Tender Fees	Rs. 5,00.00 only for each serial

GENERAL TERMS AND CONDITIONS

2. **Procurement of tender paper-** The tender paper shall have to be procured from the Officer of the Divisional Forest Officer, Rupnarayan Division, Rangamati, PO- Vidyasagar University PS-Midnapore Kotowali, Midnapore. The intending bidders may also visit the official website of Forest Directorate for information.
3. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Rupnarayan Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II

4. **Submission of Tender-** In general, the tenders are allowed to participate in any/all serials as per choice of the intending bidder/s. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
5. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT/GST, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
6. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
- ii) The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & “Tender Notice No. and cluster no. The bid should mention in both number & words. and words “should be written in bold letters.
 - iii) Address and contact No. of the Bidder should clearly written on the cover.
 - iv) Financial Bid format is given in Form IIA.
 - v) The Bank details of the renderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - vi) Financial bid must be inclusive of all taxes.
 - vii) Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
 - viii) **In general the rate offered below the estimated rate shall be accepted. Rate offered above the estimated rate shall be dealt with as per the provision of G.O NO-925-F(Y) dt 14/02/17 and such other financial rules/G.O s for the time being in vogue.**
7. **Eligibility Criteria-** Intending bidders having participated in such kind of tenders or the bidders experienced in dealing with government/pVt company scraps to be sold in tender/auction or otherwise may participate in the tender.
8. **Time to Complete the works-**on completion of the tender processs and on issuance of work order for the purpose, 10 days time shall be allowed to the successful bidder/s to remove the materials from the govt premises. Another 7 days time extension shall be given in casse of prayer subject to proper justification in writing. After expiary of the aforementioned days, The successful bidders are required to pay additional 1%of the accepted offered rate as fine each day which will be the discretionary power of the Tender Inviting Authority.
9. **Submission of EMD and Security-** 2% EMDs are required to be submitted in the form of DD in favour of **Divisional Forest Officer, Rupnarayan Division, Rangamati, Midnapore payable at any Bank branch of Midnapore;** since it is a paper tender.
10. Security deposit shall be given by Accepted H1 only. The Security money shall be required to be given in TR-7/GRIPS Challan as the case may be. All rules/G.Os regarding the matter in vogue shall be applicable. The Head of account for depositing the EMD with Operator’s Code is **8443-00-109-003-07** (EMD) (Operator’s Code-109) and that of Security deposit with Operator’s Code is **8443-00-109-003-07** (Security Deposit) (Operator’s Code-109). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard. **The rate of Security Money is 5% of the accepted offered rate.**

- 11. Dispute Resolution-** In case of any dispute, the decision taken by the Divisional Forest Officer, Rupnarayan Division shall be final. Appeal, if any, shall be required to prefer to **Chief Conservator of Forests, Western Circle, West Bengal within 30 days from date of awarding of decision by the Divisional Forest Officer, Rupnarayan Division.** The decision taken by the Chief Conservator of Forests, Western Circle, West Bengal shall be final and binding on all concerned.
- 12. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 13. Mode of implementation of the works-** The intending bidders are required to visit the site and condition of the vehicles first. Before quoting any rate. Rate quoted below the reserve price shall not be accepted while determining the H1. Highest bids shall be accepted in this regard. Successful bidder/s are required to strictly adhere to the time frame mentioned above.
- 14. Mode of payment-** Successful bidders are required to make payment of the accepted offered rate in the appropriate Head of GRIPS Portal to be informed to the successful bidder/s through work order. GST as applicable shall be added with the accepted offered rate. The entire money should be deposited to earmarked Government account through GRIPS portal or otherwise as per existing norms in vogue.

OTHER TERMS AND CONDITIONS

- 1. An affidavit of 1st Class Magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit, if he/she has not submitted affidavit of 1st Class Magistrate during the time of participation in the NIT.**
 - a. I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit and I am participating in the NIT accordingly**
 - b. The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**
 - d. In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Rupnarayan Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, Western Circle, shall be final & binding upon me.**
- 2. Validity of the tender will be 1 (One) year from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. On successful implementation of good quality of works, the contract may be extended up to another 6 (Six) months maximum.**
- 3. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.**
- 4. The undersigned is not bound to accept the Highest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.**
- 5. The undersigned reserves the right to accept the tender only after verifying / testing the documents submitted by intending bidders, up to his satisfaction.**

6. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
7. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
8. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
9. The work order will be issued to the successful contractor only after placement of fund by the Government.
10. No extension of time will be allowed for execution of the work. The Tenderer / contractor shall not be considered in default, if delay in execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Rupnarayan Division for extension of time for that period. The Division Forest Officer, Rupnarayan Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
- 11. The tenderers are required to inspect the sites, & Condition of vvehicles works before submission of the tender and future ignorance of any such item will not be entertained.**
12. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will b e as per the specification of the P.W. Dept/ P.H.E.
13. **Statutory Deduction/ Addition** : Income Tax, GST, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
14. The successful tenderer will not assign any part of the work to any other contractor.
15. The successful tenderer may, however authorize any person to supervise the work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
16. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
17. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
18. All the terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
19. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Rupnarayan Division and the decision of the undersigned is final and binding.
20. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
21. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 22. Forest Department, or Rupnarayan Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**

23. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.
24. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.
25. Please Follow the annexure carefully for submission of tender papers in a proper manner



Divisional Forest Officer
Rupnarayan Division
Rangamati, Midnapore.

ANNEXURE-I
PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

Details of the Bidder (Organization)

SL	Details	Particulars
1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

SL	Details	Particulars
7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	
11	GSTIN	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Tender Notice No	SL No	Vehicle No	Reserve Price exclusive of GST and CESS	Offered rate				Name of Contractor & Address & GSTIN
				Offered rate	Applicable GST	Other Statutory deduction	Applicable Labour less	
NOT TO BE DISCLOSED IN TECHNICAL BID								
	1	WB-33/3381	90,000					
	2	WB-33/3903	92,000					
	3	WB-33A/0921	30,000					

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

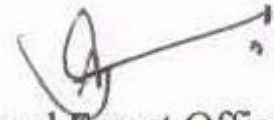
Signature of the Tenderer with date

No. ___ 1711 ___ / 2 – Tender

Dated, Midnapore the ___ 26 / 11 / 2018 ___

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. The Principal Chief Conservator of Forests (HoFF), West Bengal
3. The Chief Conservator of Forests, Western Circle, West Bengal.
4. The District Magistrate, Paschim Medinipur.
5. The Superintendent of Police, Paschim Medinipur.
6. The D.I.C.O. , Paschim Medinipur.
7. The Sub-Divisional Officer, Midnapore Sadar, Paschim Medinipur.
8. The Treasury Officer, Midnapore Treasury.
9. All Divisional Forest Officer's, Western Circle, West Bengal.
10. The Assist. Divisional Forest Officer, Rupnarayan Division.
11. The Head Clerk, Rupnarayan Division.
12. The Budget, Accounts & Revenue Section.
13. All Range Officers (Territorial), Rupnarayan Division.
14. The AFR, Rupnarayan Division.
15. Notice Board, Rupnarayan Division.
16. Shri / FPC _____.



**Divisional Forest Officer
Rupnarayan Division
Rangamati, Midnapore.**