

GOVERNMENT OF WEST BENGAL

Directorate of Forests

Office of the Divisional Forest Officer

Monitoring South Division, West Bengal

New C.I.T Building, 3rd Floor,

P -16, India Exchange Place Extension, Kolkata – 700073

NOTICE INVITING QUOTATION

NIQ No. 07/2-3(SPAP)/18, dated 19.09.2018

Name of Works: Printing of field monitoring forms for 1st year, 3rd year and 5th year plantation in A3 paper size

Sealed Quotations are invited by the Divisional Forest Officer, Monitoring (South) Division, West Bengal & Head, Monitoring South DMU, New C.I.T Building, 3rd Floor, P -16 India Exchange Place Extension, Kolkata 700073 from bona fide Contractor/Vendor/Suppliers, who have satisfactorily executed similar nature of works during at least 03(three) financial year in any Government and/or Statutory bodies at the competitive rate.

General Terms and Conditions

1. The intending participant will have to produce- Certificate Bona fide resourceful agency having 3 year experience of similar type of work in Govt./PSU Sector organization. P.Tax Registration no. & Current Challan, I.Tax Return for last 2 years, PAN, Trade License, P.T Clearance Certificate, GST Regn. No and Credentials.

All the above to be attached in the paper to be submitted by the bidders with their application

2. "Rate" should be clearly manifested for each item mentioned including all taxes etc.
3. The works that to be undertaken is given in Annexure A with this notice.
4. All rate quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
5. Payment will be made after successful completion of work through ECS through Treasury to the successful Quotationer as per extant Government Rules and Orders.
6. Regarding the work/ terms of payment and all other Terms and Conditions relating to the whole works, the decision of the Divisional Forest Officer, Monitoring (South) Division, West Bengal, is final and to be abide by.
7. Quotations in sealed envelop super-scribing as follows-
Name of Work- Printing of field monitoring forms for 1st year, 3rd year and 5th year plantation in A3 paper size
NIQ No.-07/2-3(SPAP)/18, dated 19.09.2018

To

Apurba Sen, IFS,
Divisional Forest Officer,
Monitoring South Division

Should reach on or before **9th October, 2018 upto 2 pm.** and will be open on **9th October, 2018 at 3 pm.**

8. The Divisional Forest Officer, Monitoring (South) Division, West Bengal, reserves the right to accept and reject any quotation without assigning any reason and in this connection no change can be made including necessary drawing of the quotation.
9. No work order will be given unless there is placement of fund.



(Apurba Sen,IFS)
Divisional Forest Officer
Monitoring South Division

Copy forwarded for wide circulation-

1. The Principal Chief Conservator of Forests, Head of Forest Force/WB to the Govt. of West Bengal
2. The CWLW & Principal Chief Conservator of Forests /Wildlife/WB to the Govt. of West Bengal
3. The Principal Chief Conservator of Forests /Research Monitoring & Development, to the Govt. of WB
4. The MD, West Bengal Forest Development Corporation Ltd.
5. The Addl. Principal Chief Conservator of Forest & Project Director, WBFBCP.
6. All CCF to the Govt. of West Bengal(with special attention to the CCF/MIS & E-governance for uploading the same in the Dept. Website)
7. All CFs to the Govt. of West Bengal
8. All DFOs to the Govt. of West Bengal
9. The O/o The Deputy Commissioner of Police (II) Head Quarters, Kolkata Police
10. The O/o the Labour commission, West Bengal
11. The O/o the Commercial Tax, West Bengal
12. The O/o the PWD North, West Bengal
13. The O/o the PWD South, West Bengal
14. The O/o the PWD, Kolkata Electrical Circle, West Bengal
15. The O/o the Director of Agriculture, West Bengal
16. The O/o the DM 24 PGS North, West Bengal
17. The O/o the DM 24 PGS South, West Bengal
18. Office Guard file



Divisional Forest Officer
Monitoring South Division

Schedule of Works

Name of Works: Printing of field monitoring forms for 1st year, 3rd year and 5th year plantation in A3 paper size

**Annexure-A for specification of Works
NIQ No. 07/2-3(SPAP)/18, dated 19.09.2018**

Printing of forms 1st year-1000 no., Printing of forms 3rd year-1000 no. and Printing of forms 5th year-1000 no.

Span of work-7 days

Rates should be including GST as applicable and also supplied at above said office.



Divisional Forest Officer
Monitoring South Division