



WEST BENGAL FOREST & BIO-DIVERSITY CONSERVATION SOCIETY
OFFICE OF THE HEAD

KHARAGPUR DIVISIONAL MANAGEMENT UNIT
P.O- HIJLI CO-OPERATIVE, KHARAGPUR-721306
DIST. - PASCHIM MEDINIPUR

Ph. & Fax No. - 03222-220073, E-mail - kharagpur.dmu@gmail.com



No. 1673. /2-46(WBF&BCS)/2018/101(NG)

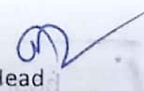
Dated, Kharagpur, the 25.02.2019

NOTICE INVITING QUOTATION No. 33/CIDA/JICA under Kharagpur DMU

Sealed quotations are invited, by the undersigned, by name Sri Arup Mukherjee, WBFS (not by designation) from the bonafide and resourceful Suppliers/Contractors having experience in Similar type of works in any Govt. /Semi-Govt./Govt. undertakings for following works of the Office of Head, Kharagpur DMU under WBFBCP at 1st floor at Kharagpur Division, situated at Forest Complex, Ghagra, P.O. – Hijli Co-operative, Kharagpur – 6, Dist. – Paschim Medinipur of the following works from 25.02.2019 to 07.03.2019 from 10:30 AM to 5:30 PM along with valid Income Tax, PAN, GST etc. to this Office of the undersigned by hand or by post and shall be opened on 08.03.2019 at 11:00 AM.

The undersigned reserves the right to reject/accept the lowest /highest quotation without showing any reasons whatsoever.

Range/FMU	Beat	JFMC	Item of works	Place of works	Estimated Cost
Nayagram	Nayagram	Radhapara	Installation of 1 HP Submersible Pump	Radhapara JFMC (As per direction of member secretary of concerned JFMC)	Rs. 87,377.00 (Excluding GST)


Head
Kharagpur DMU

TERMS & CONDITION

1. Eligibility Criteria: The intending bidders must be having at least 75% of the estimated cost as financial credentials for a Single contract, to be calculated for particular financial year which one is maximum (Not more than three years old) Requisite documents such as PAN, GST, License etc. as applicable as per exiting rules must be submitted in the Technical bids.
2. The undersigned reserves the right to cancel the tender/quotation if necessary without assigning any reason whatsoever.
3. The undersigned is not bound to accept the lowest rate quoted by the tenderer/quotationer and he/she is not bound to assign any reason, whatsoever for such non-acceptance.
4. The undersigned reserves the right to accept the tender only after verifying/testing the sample up to the satisfaction.
5. The undersigned or his representatives i.e. (NGO/Agency) will inspect the total works, take necessary measurement and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
6. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not, in general no part payment prayer shall be entertained.
7. During the inspection by the undersigned or his representatives, if the quality of the work is not found up to the standard, the contractor/tenderer is found to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
8. The work order will be issued to the successful contractor only after approval of Higher Authority.
9. No extension of time will be allowed for delivery/execution of the work. The tenderer/contractor shall not be considered in default, if delay in delivery/execution occurs due to causes beyond his/her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods riot etc. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer/Head Kharagpur DMU, Kharagpur Division/DMU for extension of time for that period. The Divisional Forest Officer, Kharagpur Division/ Head Kharagpur DMU at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
10. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the concerned Range Officer or his higher officer, subject to the approval of the undersigned or his sub-ordinate officers. In case of any material supplied by the department, the cost of the such materials will be recovered from the contractor.
11. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
12. All works are required to be carried out as per plan and estimates of the project, subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/supplier, within the project cost.
13. Royalty for any material, if obtained from Forest area, will have to paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
14. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept./P.H.E.
15. Bricks works, cement concrete works & plastering works and similar works which require should be done for the period as prescribed in the P.W.D. Schedule of Rates.
16. Tender inviting authority reserve his right of accepting/rejecting any/all intending bidders following the Finance Department G.O No. 925 F(Y) dated 14.02.2017

17. In addition to above, before payment the following documents are required to be produced

- a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
- b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.

18. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.

19. Rate offered in the estimate is the final and tenderer/quotationer will not have any further claim.

20. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non-receipt of the Government Sanction.

22. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.

21. In case any dispute in execution of the work or supply, an application may be made to the Divisional Forest Office, Kharagpur Division and the decision of the undersigned is final and binding.

22. Forest Department, or Kharagpur Division/DMU or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/driver etc. engaged by the contractor, happened in the field during the time of implementation of the works.

23. Range Officer/Head FMU or his authorized person shall have to discretionary power to deploy suitable labourer preferable from among the FPCs concerned.

24. In case of implementation of the works as field the decision of the Range Officer or his authorized person or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.

25. Payment System:

i. JFMC will use its existing bank account for implementation of the Community Infrastructure Development (CID) Activities.

ii. JFMC will receive the measurement book, muster roll/voucher duly signed by the Member Secretary (Beat Officer) and Supervision Representatives (NGO/Agency) and will verify the same.

iii. JFMC will also receive bill from external agency/contractors/tenderers if involved at any stage of activity implementation.

iv. Please be noted that while submitting the bill, the GST should be segregated as per govt. norms by the concerned tenderers, the bill would not be accepted without GST segregation.

v. Statutory Deduction: All type of Taxes i.e (TDS, GST, Labour welfare Cess etc.) as applicable shall be deducted as per Govt. norms from the Gross amount of Bill.

vi. Member Secretary of JFMC (Beat Officer) will prepare a summary of bill which will be jointly signed by the Payment Representatives (measurement book, master roll/voucher, monitoring report etc.) to submit through JFMC to the Head DMU for approval.

vii. DMU will verify the bills as per the norms and, if satisfied, will transfer the fund to JFMC Savings account along with statement of the purpose the funds transferred.

viii. After Necessary approval the exiting signatories will make payments to the respective Contractor/Tenderers/Parties through Cheque or Bank transfer (NEFT) for this purpose.

26. Payment shall only be made to the contractors after the concerned Range Officer, certified so ensuring the quality of the work and implementation of the works as per estimates and plan subject to over riding power of the undersigned in this regard.

27. The mode of payment for successful completion of the works should be made by NEFT/RTGS/A/c payee Cheque issued by the concerned FPC, Fund, on completion of the works, shall be placed to the concerned FPC's account for making necessary payment to the successful Contractors/Tenderers.

No. 1673-9 /2-46(WBF&BCS)/2018/101(NG)

Dated, Kharagpur, the 25.02.2019

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. The District Magistrate, Paschim Medinipur.
3. The Superintendent of Police, Paschim Medinipur.
4. The Sub-Divisional Officer, Kharagpur Sub-Division.
5. All Divisional Forest Officer's, Western circle, West Bengal.
6. The Asstt. Divisional Forest Officer, Kharagpur Division.
7. The Attached Forest Ranger, Kharagpur Division.
8. All Range Officers, Kharagpur Division.
9. Notice Board, Kharagpur Division.


Head
Kharagpur DMU