



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
OFFICE OF THE DIVISIONAL FOREST OFFICER,
24-PARGANAS (NORTH) DIVISION
COURT COMPLEX (NEAR BARASAT BUS STAND),
BARASAT, KOLKATA Phone NO:-(033)2552 -0968
Fax:-(033)2584-0241, Email:- dfo24pgsn@yahoo.co.in



Tender Notice No. 08/24PGS(N) of 2017-18 for "Supply Snake Catcher & its accessories for Rescue".

Sealed Tenders are invited from registered, reputed, reliable, experienced and resourceful contractors/suppliers / Dealers/Authorized Dealers/Firms having experience in carrying out similar nature of work as per detailed specification. The intending tenderers shall have to quote rates both in figures and words in the tender paper (Annexure-II) to be procured from the Office of the Divisional Forest Officer, 24 Parganas (North) Division on payment of Rs.500.00 (Rupees Five hundred) only.

SPECIFICATION

1.	Nature of Job	=	Supply Snake Catcher & its accessories for Rescue
2.	Detail of work	=	As stated in Annexure -I (Technical specifications)
3.	Place of Delivery	=	Office of the Divisional Forest Officer, 24 Parganas (N) Division, Court Complex (Near Barasat Bus Stand) Barasat North 24 Parganas
4.	Material	=	As stated in Annexure -I (Technical specifications)
5.	Cost of Tender document with printed tender paper	=	Rs. 300.00 (Rupees three hundred only)
6.	Earnest Money	=	Rs. 2000.00 (Rupees Two thousand only)
7.	Last date of receipt of application for permission of purchasing tender papers	=	08.03.2018 upto 2.00 PM.
8.	Date & Time of Issue of Tender paper	=	The tender document shall be made available from Attached Forest Ranger, Office of the Divisional Forest Officer, 24 Parganas (North) Division between 11.00 AM to 4.00 PM on 28.02.2018 to 08.03.2018.
9.	Last date & time for submission of tender paper	=	08.03.2018 upto 4.00 PM.
10.	Date/Time & Place for opening of tender	=	09.03.2018 at 1.00 PM at Office of the Divisional Forest Officer, 24 Parganas (North) Division, Barasat.
11.	Time for completion of tendered work	=	10 (Ten) days from the date of issue of work order.
12.	Contractor(s) eligible to submit tender	=	Bonafide and registered suppliers/ contractors/ Authorized dealers/ Dealers /Firms having sufficient and adequate credentials of Rs. 2,00,000.00 (Rupees Two lakh) on supply.
13.	Place of delivery	=	The Attached Forest Ranger, 24 Parganas (North) Division, Barasat, Office of the Divisional Forest Officer, 24 Parganas (North) Division.

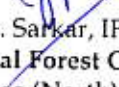
TERMS & CONDITIONS

1. No Tender will be accepted unless the tenderer proves that he / she is a citizen of India.
2. Tenderers must submit tenders in sealed cover by registered post / courier post addressing by name to **Sri M.L. Sarkar, IFS, Divisional Forest Officer, 24 Parganas (North) Division, West Bengal & super scribing the works' "Supply Snake Catcher & its accessories for Rescue"** on the envelope. The Tenderers also drop the tender papers in sealed envelope in the Tender Box at Divisional Forest Office, 24 Parganas (North) Division, Barasat, North 24 Parganas District.
3. Tenderers must enclose the photocopies of valid upto-date GST & IT clearance certificates in during last 2(Two) years with an annual turnover of Rs. 2,00,000.00 (Rupees Two lakh) only along with their application for purchasing tender papers. If any of the documents is not submitted along with the application, the same shall be treated as invalid. The eligible tenderers need not submit the same at the time of submission of their tender papers.
4. The Tenderers or their authorized representatives should be present at the time of opening of tender.
5. **a. Earnest Money:** The amount of Earnest Money Rs. 2000.00 (Rupees Two thousand) only to be deposited in favour of the "**Divisional Forest Officer, 24 - Parganas (North) Division**" under Sundarban Biosphere Reserve Circle through GRIPS Portal under H/S 8443-00-103-001-07. The original paid e-Challan against Earnest Money Deposit (EMD) or documents in support should be submitted physically in the Tender Box along with Tender papers at the Office of Divisional Forest Officer, 24 - Parganas (North) Division under sealed cover on **08.03.2018 within 4.00 PM.**
b. Cost of Tender Paper i.e. Rs. 300.00 (Rupees three hundred) only to be deposited through GRIPS Portal in favour of "**Divisional Forest Officer, 24 - Parganas (North) Division**" under Sundarban Biosphere Reserve Circle under H/S 0406-01-800-021-27.
6. The successful tenderer will have to pay Security Deposit @ 10% of tendered amount and sign an agreement within 10 days from the date of receipt of acceptance letter, failing to which the Earnest Money will be forfeited to Government. The Security Money will be deposited in nationalized Bank drawn in favour of the "**Divisional Forest Officer, 24 - Parganas (North) Division**" under Sundarban Biosphere Reserve Circle through GRIPS Portal. The Security Money will not carry any interest. Security Money will be released to the tenderer after 3 (three) months from the date of receipt of satisfactory completion report from the Range Officer concerned. Under any circumstances the earnest money will not be adjusted with the Security Deposit in case of successful tenderer.
7. The Security Deposit is exclusive of compensation charge of damaged property, if any, so occur afterwards in connection with the execution of the work and successful tenderer will be responsible for compensation etc., if required, as stated above.
8. In the event of failure on part of successful tenderer to Deposit the Security Money to sign the agreement within stipulated time, the Earnest Money of the successful tenderer will be forfeited to the Government and the tenderer will be debarred from taking part in any tender, in future. If the successful tenderer fails to supply the articles within the stipulated time period in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market/ any other dealer and install it in a manner as he deems fit.
9. The Directorate does not undertake any risk of any damage if caused by flood, cyclone or other natural calamities or biotic factor.
10. **The work order will be issued subject to availability of fund and after receipt of sanction of the work from the appropriate authority only.**
11. No acceptance of the tender, it will become a contract and the contractor shall be bound by the terms and conditions of the tender.

12. Subletting act, outsourcing of work is strictly prohibited and will lead to cancellation of the contract and forfeiture of Security Deposit.
13. GST & IT will be deducted from the bills as per norms. The undersigned shall not be liable to pay any tax, freight charges etc.
14. If the tenderer does not complete the work in stipulated time and leaves the work in mid way then the Divisional Forest Officer, 24 Parganas (North) Division will forfeit the Security Money deposited by him and will have liberty to arrange to complete the job in manner suitable in the interest of the project.
15. The tenderer will remain solely responsible for any liability in respect of work and labourers engaged by him for the said purpose.
16. The tenderer should make supply of materials as per specifications given herein above and those which have been duly inspected and passed by the authorized representative of Divisional Forest Officer, 24 Parganas (North) Division at the work site.
17. No extension of time for completion of job will be allowed.
18. Works completed should be measured during the last two working days by the concerned Range Officer/ Beat Officer.
19. The tenderer fulfilling the above conditions can obtain the tender document from the Office of the Divisional Forest Officer, 24 Parganas (North) Division, Barasat.
20. The undersigned will not be bound to accept the lowest rate offered and will not be liable to assign any reason thereof.
21. The tenderer shall be bound to execute the work according to the direction given from time to time by the undersigned or his authorized officer of this Division and any complaint against the tenderer from the said officer for deviation from this direction will cause violation of the condition of the contract and to forfeiture of the Security Money.
22. In case of any dispute the decision of the Joint Director, Sundarban Biosphere Reserve, West Bengal will be final.
23. No departmental materials will be made available for use in the work.
24. Tenderers should quote their rates both in figures as well as words in the prescribed tender paper to be supplied along with the tender document (Annexure-II). Tenders once submitted and accepted, no alteration or deviation to this effect shall be entertained.
25. The tenderer should be registered, reputed, reliable, experienced and resourceful contractors having knowledge of doing similar nature of work in the past. In case of partnership concern, proper document should be submitted/ made available along with the tender.
26. The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.
27. The tenderers should quote their rates as per format supplied with the tender paper.
28. Supply of materials will be of best quality as per specifications and will have to be at the full satisfaction of the undersigned or his authorized officer. The authority shall have the power to reject at any stage the defective and / or inferior materials/ components and the replacement shall be made at once at the contractor's own expenses.
29. The eligible tenderers shall have to collect the tender document / tender paper from the Attached Forest Ranger, 24 Parganas (North) Division from 28.02.2018 to 08.03.2018.
30. After completion of the tendered job a satisfactory completion report shall have to be handed over to the authority for enabling necessary payment. The Tenderer will be paid by A/C transfer through ECS after receipt of work measurement notebook reference, challan & voucher from the concerned Range Officer. No

part bill will be allowed. Final payment after due completion of works will be made from the concerned Divisional Forest Officer, 24 Parganas (North) Division as per requisition of the said payment after the Demand Claim.

31. The Rates quoted by the Authorized Dealers / Dealers /Suppliers/Contractors/Firms shall hold good upto 31.03.2018 and no increase in the rate will be accepted at any stage.
32. The intending tenderers will have to submitted and undertaking in writing that the firm has never been black listed and is not borne on any such list as on date by any govt. Organization/Department/Institution under their seal and stamp of the firm.
33. The tenderer may contact with the Range Officer, Basirhat S.F. Range for any clarification regarding the model of the articles.
34. Terms & Conditions of Tender Notice shall also form a part of the agreement from No. 1 to 33.



(M. L. Sarkar, IFS)
Divisional Forest Officer,
24-Parganas (North) Division

No. 2218(15)/23-2

Dated, Barasat, the 23 /02 /2018

Copy along with the copy of Tender Notice No. 08/24PGS(N) of 2017-18 is forwarded for information & taking necessary action to circulate the notice widely :-

- 1) The Principal Chief Conservator of Forests, & HoFF, West Bengal.
- 2) The Principal Chief Conservator of Forests, Wild Life & Chief Wildlife Warden, West Bengal.
- 3) The Director, Sundarban Biosphere Reserve, West Bengal.
- 4) The Joint Director, Sundarban Biosphere Reserve, West Bengal.
- 5) The All Divisional Forest Officers, West Bengal, including Forest Utilization Division, West Bengal.
- 6) The Sabhadhipati, Zilla Parishad, North 24 Parganas.
- 7) The District Magistrate, North 24 Parganas.
- 8) The District Information & Cultural Officer, North 24 Parganas.
- 9) The All Range Officers, 24 Parganas (North) Division.
- 10) The Section In-Charge, Accounts Section.
- 11) The Section In-Charge, Budget Section.
- 12) Notice Board.


(M. L. Sarkar, IFS)
Divisional Forest Officer,
24-Parganas (North) Division

Snake Catcher-2018-19-HC

Technical specification

<u>Supply Snake Catcher & its accessories for Rescue Snake in the District of North 24 PGS.</u>	<u>Unit (Nos.)</u>
i) Cost of purchase of snake catchers (Sharpex - 66 inch)	5 Nos.
ii) Cost of purchase 5 No. pair Gloves - 18 inch - Leather Made	5 pair
iii) Cost of purchase Scoop Net with Handle - 3 ft long with 1 ft dia	5 Nos.
iv) Cost of Snake Stick - 38 inch Stainless steel "V" shape hook with handle & Neon strap	5 Nos.
v) Cost of purchase Gum Boot - Duckback made	5 Pairs.
vi) Iron pipe for capturing civet cat etc. - length - 8', dia - 1"	5 nos.
vii) Langoor Capturing Cage - 3' X 2' X 2' (iron made - 5 mm dia)	10 Nos.

Financial Specification

(Rate should be quoted including all taxes and transportation charge)

<u>Supply Snake Catcher & its accessories for Rescue Snake in the District of North 24 PGS.</u>	Unit (Nos.)	Rate per unit including all taxes (Rs.)	Total Amount including all taxes (Rs.)
i) Cost of purchase of snake catchers (Sharpex - 66 inch)	5 Nos.		
ii) Cost of purchase 5 No. pair Gloves - 18 inch - Leather Made	5 pair		
iii) Cost of purchase Scoop Net with Handle - 3 ft long with 1 ft dia	5 Nos.		
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vi) Iron pipe for capturing civet cat etc. - length - 8', dia - 1"	5 nos.		
vii) Langoor Capturing Cage - 3' X 2' X 2' (iron made - 5 mm dia.)	10 Nos.		

Date :

Signature of Tenderer with Seal
& Address