



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
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No. 691 /2- Quot Dated The Midnapore 18/05/18

QUOTATION FOR PURCHASE OF VARIOUS OFFICE STATIONARY ARTICLES

In order to run an office it is required to purchase/procure some office stationary along with some store equipments like chair, almirah, book case etc. Thus considering safety and smooth operative measures, some equipments are required to be procured or purchased. Further, as the carriage of the materials varies from places to places, the total materials to be procured is required to be broken down cluster wise. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer RUPNARAYAN Division, Rangamati, Midnapore, on behalf of Governor of West Bengal, invites **clusterwise quotation** from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Rupnarayan Division as per following location details & estimates in the tables below,

SI No	Item of Works	Unit	Qty	Rate (Rs)	Amount (Rs)	Cluster/Location	Remarks
1	Purchase/Procurement of office files of different shape and sizes as per requirements	No	500	40	2000	Garbeta Hq-1	Rate and inclusive of all taxes and statutory deductions.
2	Purchase and procurements of various vouchers	No	5000	2	10,000	Amlagora Hq-1	Materials to be supplied at the places mentioned in the clusters and to be supplied within 10 days from the date of issue of work order
3	Purchase/Procurement of muster rolls	No	5000	2	10,000	Hoomgarh Hq-3	
4	Purchase procurement of Blue and Black Boll Pint pens	No	200	10	2000	Mahalisai Hq-4	
5	Purchase procurement of marker pens- good quality	No	50	50	2500	Goaltor hq-5	
6	Purchase /Procurement of best quality A3/A4 computer papers	Pack	50	350	17,500	AFR-6	Payments should be made as per actual works implemented in the field.
7	Purchase/Procurement of Supreme Ornate Red-Black Chairs	No	20	400	8000		The total amount paid to the successful bidder shall never exceed the maximum admissible amount; however, it may be the less than or equal to the accepted offered
8	Purchase/Procurement of Double door Steel Almirah of Good quality	No	6	6500	39,000		
9	Purchase Procurement of Gum, Alpin, Games Clips, Steptels pin etc	LS			2000		

