



GOVERNMENT OF WEST BENGAL
 Directorate of Forests
 Office of the Divisional Forest Officer,
RUPNARAYAN DIVISION.
 Rangamati, Midnapore. PO-Vidyasagar University,
 Dist – Paschim Medinipur. Pin-721102.

E_mail ::
 dforupnarayan@rediffmail.com

 Quotation for “Land development along with gardening activities during winter” RANGAMATI, MIDNAPORE.

No. 1735 /2- Quot Dated The Midnapore 18 /10/17

Land development by filling up good earthen and gardening activities at various range and beat office complexes are two major activities as part of cleanliness programme during winter. **Thus** In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer RUPNARAYAN Division, Rangamati, Midnapore, on behalf of Governor of West Bengal, invites **cluster wise quotations** from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Rupnarayan Division as per following location details & estimates.

Sl No	Item Of Works	Qty	Rate	Max admissible amount	Cluster	Reamrks
1	Land development by filling up good quality earths existing undulating portion of the land of existing establishments including carriage and by ramming it all complete in all respect	100 M3	200/M3	20,000	Amlagora-1 Other Beats of Amlagora-2 Garbeta-3 Other Beat of garbeta-4 Hoomgarh-5	1. Maximum Admissible rate for each Cluster (1-10) is 49,500
2	Preparation of the land by proper admixture of organic and inorganic manures for gardening activities all complete in all respect	50 M3	500/M3	25,000	Other Beats of Hoomgarh-6 Mahalisai-7 Other Beats of Mahalisai-8	2. for Cl-11 it is 99,000
3	Cost of collection of seedlings/ seeds of seasonal flowers and planting it in a proper manner	LS		4,500	Goaltor-9 Other Beats of Goaltor-10 Divn Hq-11	3. Works to be completed with 15 days from the date of issue of work order
	Total			49,500		

FORMAT FOR SUBMISSION OF QUOTATION

Quotation No	Cluster	Maximum Admissible Amount	Rate Offered inclusive of all taxes	Remarks ,if any

Terms & Conditions.

1. Quotation is floated with an anticipation of administrative and financial approval from appropriate authority. If approval is not received or fund is not there, the quotation shall be cancelled outright without assigning any further reason. Work order, after completion of due formalities shall be issued accordingly. Payment for availing quotation paper, if any shall not be refunded under any circumstances.

2. **The intending bidders shall be allowed to participate in any or all of the clusters of his/her own choice subject to having the requisite credentials up to 70% of the the maximum admissible rate of each cluster. The credentials should not be more than 3 year's old**
3. **The cluster and location shown in the tender notice are indicative in nature. Location may vary as per exact field situation. Successful bidder/s shall have to make their own arrangement to carry out the works in new location on their own. No claim of excess payment shall be entertained in such cases.**
4. **Rate quoted should be inclusive of all Taxes.**
5. **Intending bidder shall be allowed to participate in any or all of the clusters, subject to having the requisite financial potential which should be at least 60 % of estimated costs of the cluster/s he/she is willing to participate calculated for a single contract. It is expected that the intending bidders should be conversant with the Horticulture/Floriculture and Forestry activities.**
6. **In general the lowest rate will be accepted for each cluster. However, the undersigned is not bound by the lowest rate.**
7. **It is mandatory to pay Minimum Wage, if any, as per the latest Minimum Wage Act. It shall be the discretionary power of the Range Officer to deploy labourers from among the JFMC members having the requisite skills.**
8. **The Divisional Forest Officer, Rupnarayan Division, shall have the liberty to cancel any part/cluster or the entire quotation without assigning any reasons thereof.**
9. **The requisite certificate such as PAN, VAT/GST, Bank A/c Details shall have to submitted along with quotation.**
10. **Security, as applicable, shall have to be deposited by the successful bidders.**
11. **Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted only, subject to the limit mentioned in the table above.**
12. **Work should be done within 07 (seven) days from the date of issue of work order.**
13. **Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted subject to the limit mentioned in the table above.**
14. **It shall be the discretionary power of the undersigned to impose penalty to the tune of 10% of the total value of the work in case of delay in completing the work, if applicable**
15. **The quotationer/supplier/contractor should have valid license from concerned authority.**
16. **Sample, if applicable, should be supplied to the AFR section before quoting the rate through quotation.**
17. **Broken / Damaged materials / materials of below quality against the sample supplied, if found after receiving by this office, the same should be replaced with new one / fresh supply at the earliest.**
18. **Guarantee / Warranty of the supplied materials if any, should be indicated in the quotation.**
19. **Delivery of the materials should be free of cost.**
20. **The rate offered should be valid for 3(three) months. However the same can be increased up to 1 year subject to satisfactory service of the quotationer.**
21. **Actual work at field level shall be dependent on the field level situation as per recommendation of the concerned Range Officer. Payment will be made based on actual supply / work done.**
22. **It shall be the responsibility of the successful bidder to pay minimum wages to the labourers engaged for the work. In no case minimum wages shall be compromised under any circumstances.**
23. **Concerned Range Officer will be at his liberty to engage skill labourers from among the FPCs; but payment as per minimum wage act, shall be required to be made by the contractor concerned.**
24. **If required, and if decided by the Range Officer concerned, payment to the labourers shall be given directly to the respective bank accounts of the labourers. Successful bidder shall not have any say regarding the matter.**
25. **In that case bill shall be prepared accordingly based on the certificate provided by the concerned Range Officer in this regard referring the same quotation no. & work order no.**
26. **Work order will be issued to the successful quotationer as and when required and subject to availability of fund from appropriate authority.**

27. In no case, the Department of Forest, any staffs of Rupnarayan Division, shall be held responsible for any accident/death of the labourer engaged in the field during the time of work. Safety and security shall be exclusively the concern of the successful bidders and he/she shall have to pay the compensation for such incidences as per existing rules.



Divisional Forest Officer,
Rupnarayan Division
Rangamati, Midnapore

No. 1735 / 2- Quot Dated The Midnapore 18 /10/17

1. The Chief Conservator of Forests, Western Circle, West Bengal.
2. The District Magistrate, Paschim Medinipur.
3. The Superintendent of Police, Paschim Medinipur.
4. The Sub-Divisional Officer, Sadar, Paschim Medinipur.
5. The Treasury Officer, Midnapore Treasury
6. All Divisional Forest Officer's, Western Circle, West Bengal.
7. The Treasury Officer, Midnapore Treasury.
8. The Block Development Officer, _____ Block.
9. The Assist. Divisional Forest Officer, Rupnarayan Division.
10. The Head Clerk, Rupnarayan Division.
11. The Budget, Accounts & Revenue Section.
12. AFR, Rupnarayan Division.
13. All Range Officers (Territorial), Rupnarayan Division.
14. Notice Board, Rupnarayan Division.



Divisional Forest Officer,
Rupnarayan Division,
Rangamati Medinipur