



Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer,
Nadia-Murshidabad Division.
Krishnagar, Nadia.
Pin 741101



✉ dfonm-wb@nic.in

☎ 03472-252362

Tender Notice No: 04 / 2nd year maintenance of QGS plantation /BH(S)/NMD/ 2018-19

Sealed tenders are invited from the bonafide experienced and reliable Contractors/Suppliers for execution of the works as detailed in the schedule attached herewith subject to the following conditions. Tenders should be addressed to [Sri Rana Datta, IFS, Divisional Forest Officer, Nadia-Murshidabad Division] Anatheswar Road Sankar Mission PO Krishnagar Dist Nadia PIN 741101 super scribing as **"Tender for 2nd year maintenance of plantation at Jitpur mouza of Domkal Beat under Berhampore (S) Range over 15 ha."**

Sri Rana Datta
Divisional Forest Officer,
Nadia-Murshidabad Division

PRE-QUALIFICATION CRITERIA OF BIDDERS:

Following documents (photocopy) for meeting the pre-qualification criteria should be submitted with their offer otherwise their offer would be rejected:-

The bidder will have to produce the original documents or any additional documents, if asked for to

Up to date Valid Sales Tax Clearance Certificates/GSTIN Registration, (if applicable) & Up to date Professional Tax Payment Challan ,up to date IT Return /clearance

CREDENTIAL :

Credential will be required for participation in the tender. Credential should be for sale or supply of items or groups of items in private/Govt.organizations that should be substantiated by producing any documents like Certificate of execution / receipt Challan copy etc. compliance of credential policy as laid down in the respective notification/order.

The tenderer will have to produce valid Income Tax, Sales Tax/GSTIN clearance Certificates as well as to satisfy the undersigned regarding financial strength, past experience etc. before issuing tender paper to them. The intending contractor will produce document showing past experience of similar type of works (at least 75% of the project cost) along with the application for issuing Tender Paper. No documents of more than 3(three) years old will be accepted.

Schedule of Work

SI No.	Name of Works(estimate attached)	Amount put to Tender (Rs.)	Security money to be deposited (Rs.)	Earnest Money (Rs.)
1.	2 nd year maintenance of Misc Plantation over 15 ha.	Rs. 171420.00	17142.00 @10% of the tender value	3429.00

1. Tender should be submitted in the prescribed Original Tender paper, which will be available in the office of the undersigned during office hours on the working days from 22/06/2018 to 03/07/2018.as per approved application of undersigned and on payment of Rs. 500/- (five hundred) per Project in cash to be deposited to the A.F.R. Section. Details of the specification may be seen in the office of the undersigned on any working days during office hours from 22/06/2018 to 03/07/2018
2. Sealed tenders will be received in the office of the undersigned at Krishnagar Only by REGISTERED POST/SPEED POST/COURIER SERVICE super scribing with Tender Notice no. **“Tender for 2nd year maintenance of plantation at Jitpur mouza of Domkal Beat under Berhampore (S) Range over 15 ha.. ”** as only up to 12 noon on 05/07/2018 and shall be opened at 2 PM on 05/07/2018 by the undersigned or his authorized representative in presence of the Tender committee and Tenderer those will be present one person can be authorized by the Tenderer if he willing to do so in case he is absent at the time of opening the Tender.
3. Each Tenderer will have to deposit Earnest Money through GRIPS challan in favour of the Divisional Forest Officer, Nadia-Murshidabad Division along with tender without which no tender will be considered. The Earnest Money deposit of unsuccessful tenderers will be released in due course on application as per existing guidelines. The Earnest Money will not carry any interest.
The tenderer will have to produce valid Income Tax, Sales Tax/GSTIN clearance Certificates each of all for last three years as well as to satisfy the undersigned regarding financial strength, past experience etc. before issuing tender paper to them. The intending contractor will produce document showing past experience of similar type of works (at least 75% of the project cost) along with the application for issuing Tender Paper. No documents of more than 3(three) years old will be accepted.
4. The undersigned is not bound to accept the lowest or any rate quoted and may reject any part or all tenders without assigning any reason.
5. The undersigned reserves the right to demand from the Tenderers the classification & justification against their offer, if required.
6. The tenderers should inspect the sites of the works and it will be presumed that the detailed estimate have been shown to them prior to submission of the Tender.
7. All tools and plants required for the work will have to be supplied by the contractor. Safety security of labours engaged by the Tenderer for the execution of work is the sole responsibility of him/them. In case of any accident no claim /compensation can be demanded from the Tender inviting Authority
8. The contractor shall have no claim to any payment before the completion of the work.
9. The successful tenderer will have to pay Security Deposit @ 10% of tendered amount and sign an agreement within 3 days from the date of receipt of acceptance letter, failing to which the Earnest Money will be forfeited to Government. The Security Money will be deposited through GRIPS challan in favour of Divisional Forest Officer, Nadia-Murshidabad Division. The Security Money will not carry any interest. Security Money will be released to the tenderer in due course as per existing guidelines.

10. All works are to be carried out as per specification of works subject to modification made in writing by the undersigned or his authorized officer. Materials used to be checked by the sample testing committee of this office and only will be allowed to use. Committee will have right to reject any sample if not found upto the mark and Tenderer will have to replace the same. no correspondence in this regard will be entertained.
11. The security deposit will be released on satisfactory completion of the works after such deduction as may be necessary under the terms of the contract and not before 180 days are over after the completion of the works on the basis of application of the Tenderer and release order by the appropriate authority.
12. The undersigned reserves the right to cancel the contract on the ground of unsatisfactory or delayed work and thereby to forfeit the security deposit in terms of the agreement.
13. **The acceptance of the tender will be subject to the receipt of approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by a tender in the event of non-receipt of Government sanction.**
14. In accordance with the provision of relevant Section of Income Tax 1951. Deduction of Income Tax along with education Cess, Commercial tax and Labour welfare cess shall be deducted from the gross value of the Bill as per existing Govt. rules and orders. The GSTIN is exclusive of estimated cost.
15. If any terms and conditions of the tender are altered the same will be notified.
16. The work will be executed under the direct supervision of the concerned Range Officer or his authorized staff.
17. The work will be completed within specified time as will be mentioned in the Work order after getting work order from the undersigned.
18. Tenderer should submit their tender without disclosing their identity on the outer part of the envelope containing tender paper.
19. Tender paper has to be collected from this office by the Tender (within specified date and time) or his authorized representative subject to application and submission of all required documents and approval. No Tenderer will be allowed to submit Tender paper by hand. Xerox copy of Tender Form will not be accepted.
20. All materials should be of the best quality and the materials should be approved by the sample testing committee.
21. Work must be started within 3 days of receipt of work order. Hence before receiving work order the contractor should be aware of the site condition. Work order will be given only after obtaining go ahead by the Appropriate Authority and subject to placement of fund by the Department of Forest, Government of West Bengal.
22. The work must be completed in all respects within stipulated time failing which penalty will be strictly enforced as per rule.
23. The contractor will have to produce bill in triplicate to the undersigned through the respective Range officer work.

S/d - R. Datta I.F.S.
Divisional Forest Officer,
Nadia- Murshidabad Division.

Copy forwarded for information to

1. Principal Chief Conservator Of Forest(HOFF) west Bengal(kind attention CCF MIS with a request to arrange to upload in the departmental Website)
2. Chief Conservator Of Forests south east circle West Bengal
3. Managing Director WBWDC Ltd
4. Divisional Forest Officer Burdwan/ Birbhum/ Durgapur
5. Assistant Divisional Forest Officer Nadia Murshidabad Division
6. CA to District Magistrate Nadia with a request to arrange to upload in the District website and display in Notice Board.
7. CA to District Magistrate Murshidabad with a request to arrange to upload in the District website and display in Notice Board.
8. All Block Development Officer Nadia and Murshidabad
9. All Range Officer Nadia Murshidabad with arequest to arrange to display in Notice Board and to give wide circulation.
10. Head Clerk Nadia-Murshidabad Division
11. Division Office Notice Board(attention Prabir patra UDC)

**Divisional Forest Officer,
Nadia- Murshidabad Division**

TENDER FORM NO-----

Tender Notice No: 04 / 2nd year maintenance of QGS plantation /BH(S)/NMD/ 2018-19

Name of Tenderer.....

Address of Tenderer.....

.....

Contact No(s) : Tele No..... Mob. No.

To

**The Divisional Forest Officer,
Nadia-Murshidabad Division.**

Sir

Tender Notice No: 04 / 2nd year maintenance of QGS plantation /BH(S)/NMD/ 2018-19

I/We on behalf of.....

.....would like to quote my/ our offer as mentioned below.

Sl No.	Work	Estimated cost of 2 nd year maintenance of Misc Plantation	Work -site	Rate Quoted	Rate quoted in words
1.	2 nd year maintenance of Misc Plantation over 15 ha.	Rs. 171420.00	Jitpur Mouza of Domkal Beat under Berhampore (S) Range		

I/We certify that I/ We have gone through the all the terms and conditions of the Tender notice which will be bound for Tenderer.

I/ We have submitted the copies of following as required for submission of Tender.

1 Earnest Money of Rs 3429.00

Vide no -----

Yours faithfully,

.....
(Signature of Tenderer with rubber stamp)