



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
OFFICE OF THE DIVISIONAL FOREST OFFICER, JALPAIGURI SOIL CONSERVATION DIVISION
Phone & Fax No. 03561 230294 E-mail : jscdiv@gmail.com

No. 945 / MNC/C.N/P-XIV/RKVY/2-65/2017-18

, Dated, Jalpaiguri, the 20-08-2018.

NOTICE INVITING QUOTATION

The undersigned would like to invite sealed Quotations for Construction of "V" shaped Drainage, length 200m for establishment of Production Centre for QPM at Central Nursery, Bodaganj, Mahananda Catchment Range within the jurisdiction of Jalpaiguri Soil Conservation Division.

Sealed quotation is invited from bonafide agency/ Govt. Contractors/ Companies having Trade License, GST No., Pan No. and valid Account. The following conditions will be applicable for quoting the rates for the above work.

Terms & Condition:-

1. The agency/ Govt. Contractors/ Company preferably to be local of Jalpaiguri District or the locality with previous experience of similar type of work.
2. Exact location/ to be confirmed by the concerned Range Officer and accordingly the quotationer has to work.
3. The rate is to be quoted for entire work which includes material loading and unloading as per specification.
4. The agency/ quotationer will submit bill within 7 days from the completion of supply in triplicate to the undersigned. The bill as prepared will be submitted to Jalpaiguri Treasury from where the amount will be directly transferred to the account of the quotationer. The payment will be made as per availability of fund.
5. The lowest quotation may not be accepted if all the conditions are not fulfilled/ unjustified rate is quoted/ and undersigned is not satisfied. Quotation will not be accepted if the authority feels it is incomplete. If any quotation is rejected no correspondence will be entertained.
6. Income tax and other taxes, as applicable will be deducted as per existing rules.
7. The Department will not take any responsibility if any accident happens during the supply and the quotationer will be solely responsible for providing safety to the labours/workers who is/ was deputed for this particular work.
8. The above mentioned works are to be completed as per work order. If the performance and quality of work is not satisfactory, work order and rate acceptance order will be cancelled and undersigned decision will be final.
9. Quotations mentioning quotation No. to be neatly written to be submitted in sealed cover in the name of Dr. M.K. Roy, WBFS, Divisional Forest Officer, Jalpaiguri Soil Conservation Division, Hakimpara, P.O & Distt.-Jalpaiguri, Pin-735101, West Bengal.
10. The Quotation Submission Form complete in all respect should reach the office of the under signed on or before 2:00pm on dated 27-08-2018 and will opened on the same day (i.e 27-08-2018) at 4:00 pm. in presence of the quotationer or his representative who will be present, if no quotationer is present during opening, the Quotations will be opened in their absence.
11. This office reserves the right to accept or reject any quotation without assigning any reason thereof and reserve the right not to accept the lowest offer. The work to be carried out as per the items mentioned in the estimate.



Divisional Forest Officer
Jalpaiguri Soil Conservation Division

No. 945 / MNC/C.N/P XIV /RKVY/2-65/2017-18

, Dated, Jalpaiguri, the 20 08 2018.

Copy forwarded to:

1. The District Magistrate, Jalpaiguri District (kind attention to CA/PA to the District Magistrate to display in notice board).
2. The Secretary, Jalpaiguri Zilla Parishad with a request to arrange to display in Notice Board.
3. The Chief Conservator of Forests, MIS & e-Governance with a request to upload the same on the official website of Forest Directorate.
4. The Range Officer, Mahananda Catchment Range, he is instructed to display in Range Office Notice Board.
5. The Budget Section, Division Office please to arrange to display in Notice Board.


Divisional Forest Officer
Jalpaiguri Soil Conservation Division

Annexure -I to Quotation No.945 /MNC/C.N/P. XIV/RKVY/2-65/2017-18, Dated, Jalpaiguri, the 20.08.2018.

CONSTRUCTION OF "V" SHAPED DRAINAGE, LENGTH 200mtr. AT CENTRAL NURSERY, BODAGANJ, MAHANANDA CATCHMENT RANGE.				
Particulars of Work	No/Qty	Unit	Rate (Rs.)	Amount (Rs.)
Construction of "V" shaped Drainage	200	m	350.00	70,000.00



Divisional Forest Officer
Jalpaiguri Soil Conservation Division

QUOTATION SUBMISSION FORM

Annexure -II to Quotation No.945 /MNC/C.N/P XIV/RKVY/2-65/2017-18,
Dated, Jalpaiguri, the 20-08-2018

Work Location	Nature of Works (Detail estimate is attached with the notice inviting quotation will also be available with Range Officer, Mahananda Catchment Range and Budget In-Charge, JSC Div.)	Estimated Cost (Rs.)	Rate Offered (Rs.)
Central Nursery, Bodaganj, Mahananda Catchment Range under Jalpaiguri Soil Conservation Division	Construction of "V" shaped Drainage, length 200m	70,000.00	

Rate offered (in words) Rupees.....

.....only.

Name of the agency/ Govt. Contractor/Company.....

Address.....

Contact details.....

Date:

Full Signature of company/ Agency