

Tender Form



Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
Silviculture (South) Division,
Midnapore- 721101.



Ph-03222-275468, FAX- 03222266249
email – dfosilvis.fd-wb@gov.in web:-forestresearchsilvis.in

Tender Notice No. 25/Silvi/2018-19

DECLARATION OF INTENT:

Divisional Forest Officer, Silviculture (South) Division, Directorate of Forests, Government of West Bengal intends to print books on “Sacred Groves of South West Bengal” under Silviculture (S) Division. Sealed Tenders are therefore invited from bonafide Contractors/ Manufactures/ Agencies/ Suppliers having sufficient credential and financial capability for execution of works of similar nature. The Office address of the Tender Inviting Authority is given below:

1. IMPORTANTPOINTS OF REFERENCE:

TenderInviting Authority	THE DIVISIONAL FOREST OFFICER, SILVICULTURE (SOUTH) DIVISION, MIDNAPORE.
NameoftheWork	Toprint books on “Sacred Groves of South West Bengal” under Silviculture (S) Division.
Time for completion of tender work	20 Days from date of issuance of work order.
Place of Work	At Midnapore, Dist- Paschim Medinipur- 721101.
Estimated Project Cost inclusive of all taxesasapplicable	Rs. 1,60,000/- (Rupees OneLakh Sixty Thousand only).
Earnest Money Deposit	Rs. 3,200.00/- (Rupees Three Thousand Two Hundred Only)
Publishing Date	21.02.2019 at 11:00 AM
StartDateofSale of Tender From	21.02.2019 at 11:00 AM
Bids submission start date and time	21.02.2019 at 11:00 AM
Bids submission end date and time	28.02.2019 at 11:00 AM
Opening place of Bids	OFFICE OF THE DIVISIONAL FOREST OFFICER, SILVICULTURE (SOUTH) DIVISION, MIDNAPUR-721101
Opening date of Bids	28.02.2019 at 12:00 PM
Declaration of the results of Evaluation of Bids	28.02.2019 at 02:00 PM
Communication of Appellate Authority	THE CONSERVATOR OF FORESTS, RESEARCH CIRCLE, WEST BENGAL, KIT BUILDING, KOLKATA-700106.

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2. Scope of Tender work:

To print books on “Sacred Groves of South West Bengal” under Silviculture (S) Division.

3. Eligibility for participation :

Bonafide Contractors/Manufactures/Agencies/Suppliers including Consortiums and Partnership firms are eligible to participate.

4. Collection of Tender Documents

Tenders are to be submitted offline and intending tenderers have to collect the tender documents from the office of the Divisional Forest Officer, Silviculture (South) Division, M.M. Nagar, Midnapore-721101 for the time as mentioned in the Clause 1 of the Tender document. This is the only mode of collection of tender documents. Details of submission procedure are given below.

5. Submission of Tenders

5.1 General process of submission

Tenders are to be submitted offline to the office of the undersigned through the Attached Forest Ranger of this Division. Tenderers are required to submit all the tender documents along with the other documents, as asked for in the tender, through the sealed envelope within the stipulated date and time as given in the Tender. Tenders are to be submitted in two separate envelopes inside the outer envelope, one is Technical Proposal and the other is Financial Proposal.

5.2 Technical Proposal

The Technical Proposal should contain copies and/or declarations in the following standardised formats in two covers.

A. Technical envelope containing

- i. General Information about the Organization& Application for Tender – (Vide Form –A&1)
- ii. Notice inviting Tender– The Tender as published is to be purchased and then to be submitted.
- iii. Experience Profile — List of completed projects of similar nature with 100% completion of work, showing the total value of works done. Annex the Work Orders also. Completion Certificate from the concerned authority of the projects /works, which are applicable for eligibility in this bid. (Vide photocopy of the available documents)
- iv. Earnest Money Deposit (EMD) - Original Demand Draft (DD) / Banker’s Cheque (BC) towards EMD as prescribed in the Tender, separately against each serial of work, in favour of Divisional Forest Officer, Silviculture (S) Division, Midnapore and payable at Midnapore.
- v. Average annual turnover from contracting business- Summary statement of average annual turnover from contracting business for a period of last three years, i.e. 2014-2015, 2015-2016 and 2016-17 or during the period since formation of the Firm, if it was set up in less than such 3- year period &Declaration against Common interest. (Vide Form – 2&3)

Note: Tenders will be summarily rejected if any item is missing.

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B. Other document

SL No.	Category Name	Sub-Category Description	Document Name
A.	CERTIFICATES	CERTIFICATES	1 P.T. deposit receipt Challan 2 GST Registration Certificate 3 I.T.R. Acknowledgement Receipt 4 I.T. PAN Card
B.	COMPANY DETAILS	COMPANY DETAILS	1 Proprietorship Firm – Trade License 2 Partnership Firm – Registered Partnership Deed, Registered Power Attorney, Trade License. 3 Pvt. Ltd. Company – Registration Certificate under company’s Act, MOA & AOA. Registered Power of Attorney, Trade License 4 Registered (Un-employed Engineers and Labour Co-operative Societies Limited. 2 Completion Certificate from the concerned Supervisor which is applicable for eligibility in this bid
E.	FINANCIAL (INFO)	WORK IN HAND (OPTIONAL) PAYMENT CERTIFICATE	1 Authenticated copy 2 Only Payment Certificate of work issued by the Concerned Supervisor and not the TDS certificate
F.	DECLARATION	STRUCTURE & ORGANISATION AFFIDAVIT	1 Details of Structure and Organization 2 An affidavit made that no adverse report against the bidder

5.3. Financial Proposal

The financial proposal should contain the following document in one envelope.

Application for Tender: The tenderer is to quote the rate (percentage above or below) for printing books on “Sacred Groves of South West Bengal” under Silviculture (S) Division. inclusive of all taxes. **The rate should be quoted inclusive of Service tax, Royalty and other statutory levy/Cess, as may be applicable.** (Vide Form No-1)

6. Submission of original copies of documents of Tender Cost

- i. **Place of submission:** The tender documents should be submitted in a sealed envelope in the Office of the **Divisional Forest Officer, Silviculture (South) Division, M. M. Nagar, Midnapore – 721101, Dist. Paschim Medinipur.**
- ii. **Time of submission:** The tender documents should be submitted in a sealed envelope in the office as stated above within the date and time as specified in the schedule of dates provided later in clause 1. If the bidder fails to submit the original copies within the due time his tender will not be opened and his bid will stand rejected.

7. Eligibility Criteria

Financial proposal of any contractor will come under the purview of consideration only if all the criteria 7(a), 7(b) & 7(c) mentioned below are fulfilled.

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- a. Bonafide Manufactures/Agencies/Suppliers including Consortiums and Partnership firms having experience of completion of **similar type of work** during the last 5 financial years for a contract of value **not less than 100% of the estimate value of the Tender**.
 - i. Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.
- b. Average annual turnover from contracting business as stated in clause 5.2 A(v) & Form-2 should be at least **100%** of the amount put to tender of the works in which the contractor intends to participate.
- c. The bidder or any of their constituent partners shall neither have abandoned any work nor have any of their contracts been rescinded during the last 5 years. Such abandonment or recession will be considered as disqualification towards eligibility.
- d. Tender issuing authority may relax stipulations contained in clauses above in exceptional cases, in the interest of culminating / maturing tender process at the first call, subject to satisfaction of that authority on the competency of the bidder(s) for which such relaxation has been made, upon recording reasons of such relaxation.

8. Important Conditions:

8.1 Completion Certificate

Completion Certificates for fully (100%) completed works during the current financial year and last five financial years will only be accepted. Certificates issued for partly completed works will not be considered.

8.2 Penalty for suppression /distortion of facts

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Accepting Authority (TAA) within a specified time frame or if any deviation is detected in the hard copies his tender will summarily be rejected. In addition, his Earnest Money Deposit will stand forfeited to the Government. Besides, the Divisional Forest Officer, Silviculture (South) Division, Directorate of Forests, Government of West Bengal may take appropriate legal action against such defaulting tenderer.

8.3 Taxes & duties to be borne by the Contractor

Income Tax, GST, Sales Tax, Service tax, Royalty, Construction Workers' Welfare Cess and similar other statutory levy / Cess will have to be borne by the contractor and the rate should be quoted inclusive of all these charges.

8.4 Site inspection before submission of tender

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration of all factors and difficulties likely to be involved in the execution of work in all respect including transportation and delivery of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the **Office of Divisional Forest Officer, Silviculture (South) Division, District Paschim Medinipur Pin-721101 Phone: 03222-275468 Fax: 0222-266249 E-mail: dfosilvis.fd-wb@gov.in** between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders.

8.5 Conditional and incomplete tender

Conditional and incomplete tenders are liable to summary rejection.

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9. Opening and evaluation of tender

9.1 Opening of Technical Proposal

- i. Technical proposals will be opened by the Divisional Forest Officer, Silviculture (South) Division, or his authorised representative.
- ii. Technical proposals for those tenders whose original copies of DD/ BC towards EMD have been received will only be opened. Proposals corresponding to which the EMD have not been received will not be opened and will stand rejected.
- iii. During opening of tender, intending tenderers may remain present if they so desire at the Office of the Divisional Forest Officer, Silviculture (South) Division, M. M. Nagar, Midnapore-721101.
- iv. The tenderers for which the Technical proposals are found to be in order shall only qualify for opening of financial bid.

9.2 Provision for appeal and its disposal

- i. Intending tenderer not satisfied with the decision of the Tender Accepting Authority (TAA) may prefer an appeal to the Conservator of Forests, Research Circle, West Bengal, P-16, India Exchange Place Extension, New KIT Building (3rd Floor), Kolkata -700073, Phone: 033-22341855 in writing (through facsimile/e-mail (cfresearch023@gmail.com) or speed post) within two working days after the date of uploading of the summary list of the successful tenderers. Copy of such appeal should also be sent to the Tender Inviting Authority.
- ii. The Appellate Authority, i.e. Conservator of Forests, Research Circle, West Bengal, P-16, India Exchange Place Extension, New KIT Building (3rd Floor), Kolkata -700073, will dispose of such appeals by hearing the aggrieved tenderers as well as consulting with the Tender Accepting Authority within a reasonable time and the tenderer will be communicated accordingly.

9.3 Opening and evaluation of Financial Proposal

- i. Financial proposals of the tenderers declared technically eligible by the Tender Accepting Authority will be opened as stated in Clause 2 on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be read out to the contractors present at that time.
- iii. After evaluation of Financial Proposal, by the Divisional Forest Officer, Silviculture (South) Division **his authorised representative or Committee**, the final summary result will be declared as name of contractors and the rates quoted by them against each work.
- iv. The Tender Accepting Authority, if required, may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

9.4 Procedures to be followed when one/two technically qualified tenderers participated in any tender.

- i. Financial bid of technically qualified single/two tenderer(s) will not be opened immediately.
- ii. 2nd call will be invited immediately after technical evaluation completed with the list of the technically qualified bidder(s) of the 1st call.
- iii. If such bidder(s) technically qualified in the 1st call intend(s) to change their rates quoted in the 1st Call, they need to submit fresh tender. However fresh EMD need not be submitted and EMD submitted earlier will be considered. In case of non submission of fresh tender fee in the 2nd call the rates quoted in the 1st call would remain valid while the bid submitted in the 2nd call will be rejected.
- iv. After selection of technically qualified tenderers for 2nd call (in case new tenderer other than the existing tenderer of the 1st call), financial bid of both 1st and 2nd call would be opened.

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- v. Financial evaluation would be made in a combined way considering both 1st and 2nd call.
- vi. However, in case of tenderer(s) of 1st call submit(s) fresh tender in 2nd call, rates of 2nd call will only be opened and considered in the process of evaluation.

10. Bid Validity: The Bid will be valid for **365 days** from the date of opening of the financial bid.

11. Acceptance of Tender

Lowest valid rates should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one tenderer.

11.1 Execution of Formal tender after acceptance of tender

The tenderer whose tender is approved for acceptance, shall within 7 days of the receipt of "Work Order" (WO), have to execute 'Formal Agreement' with the Tender accepting authority in quadruplicate copies.

11.2 Security Deposit

The successful tenderer shall have to deposit the Security Deposit Money as per existing Govt. norms of the accepted tender value within 7 days of receipt of the work order. The Security Deposit may be adjusted with the Earnest Money Deposit of the successful tenderer, on specific request. Security Deposit will be released after 180 days (6 months) from the date of final payment to the successful tenderer. In case of any irregularity, or violation of the terms and conditions of the contract agreement, the Security Deposit will be forfeited in addition to any legal action as deemed fit & required.

12. Return of Earnest Money of the unsuccessful tenderer(s)

For return of the Earnest Money Deposit of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to The Divisional Forest Officer, Silviculture (South) Division, giving the reference to the work, Tender No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the lowest tenderer in each case may be refunded, after acceptance of the rate in comparative statement or immediately after expiry of seven days from the date of final bid, whichever is earlier.

13. Time for completion of the work and Payment

The work should be completed within 20 Days from issuance of the work order and the bill should be submitted for payment immediately after completion of work. No extension of time shall be entertained. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities where ever applicable and no claim to delay in payment will be entertained.

14. Force Majeure :

The tenderer/ contractor shall not be considered in default, if delay in execution of work occurs due to causes beyond his control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the contract may be extended for a length of time equal to the period of force majeure or at the option of the Divisional Forest Officer, Silviculture (South) Division, it may be cancelled. Such cancellation would be without any liability whatsoever on the part of Society

Sd/-
Divisional Forest Officer
Silviculture (South) Division

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Memo No. 236/24-17

Date:20.02.2019

Copy forwarded with a request to make a wide publicity through their “**Notice Board**”, to:

1. The Principal Chief Conservator of Forests, Research Monitoring Development, WB
2. The Additional Principal Chief Conservator of Forests, Research & Monitoring Development, WB
3. The Chief Conservator of Forests, Research & Development, WB
4. The Conservator of Forests, Research Circle, WB
5. The District Magistrate, Paschim Medinipur./ Purba Medinipur.
6. The Divisional Forest Officer, Midnapur, Rupnarayan, Working Plan (S)-1 Division.

Sd/-

**Divisional Forest Officer
Silviculture (South) Division**

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Form –A: General Information about the Organization

Sl. No.	Particulars	Details to be furnished		
Details of the Bidder (Organization)				
1.	Name			
2.	Address			
3.	Telephone		Fax	
4.	E-mail		Website	
Details of Authorized person				
5.	Name			
6.	Address			
7.	Telephone		E-mail	
Information about the Organization				
	Status of Organization (Public Ltd./ Pvt. Ltd/ Institution/ University etc.)			
8.	Details of Registration of Organization	Date		
		Ref		
9.	Locations and addresses of offices (in India and overseas)			
10.	Service Tax Registration Number			
11.	Enclose latest GST Return			

Signature of the Bidder

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FORM – 1

APPLICATION FOR TENDER

To
Divisional Forest Officer,
Silviculture (South) Division,
Midnapore-721101.

Tender No :-

Amount put to tender : Rs.

Dear Sir,

Having examined the Tender documents, I/We hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per Tender No and Serial No stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 201_____

Full name of applicant _____

Signature: _____

In the capacity of : _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____

(In block capitals or typed)

Office address:

Telephone no(s) (office); _____

Mobile No: _____

Fax No: _____

E mail ID: _____

(Signature of Bidder)

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FORM – 2

Certificate regarding Summary Statement of Yearly Turnover from Contractual Business

This is to certify that the following statement is the summary of the audited Balance Sheet arrived from contractual business in favour of.....
.....for the
threeconsecutive years or for such period since inspection of the Firm, if it was set in less than such three year's period.

SL. No.	Financial		Remarks
	Year	Turnover rounded up to Rs. In lakh (two digit after decimal)	
1.	2015-16		
2.	2016-17		
3.	2017-18		
Total			

Average Turnover: in Rs.

Note :

1. Average turnover is to be expressed in lakh of rupee, rounded up to two digits after decimal.
2. Average turnover for 3 years is to be obtained by dividing the total turnover by 3.0. If the Firm was set up in less than 3 year's period, consider the turnover for the period from inception to the year 2015-16.
3. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

Signature of the bidder

Tender Form

FORM – 3

Declaration against Common interest

I/We, Sri/Smt. _____ the authorized signatory on

behalf do hereby affirm

that I/We/any of the member of

..... Bidding against Tender No.....

SL. No. do not have any common interest either as a partner on any partnership firm / joint venture

as a Proprietor / Owner of any other firm in the same serial for the work I / We want to participate.

Date :

.....

.....

Signature of bidder

Tender Form

FORM-4

STATEMENT OF COMPLETION OF SIMILAR WORKS

Name of Project	Organization which awarded the work		Month & Year of Awarding the work	Month & Year of Completion of the work	Total Value of Project	Whether Completion Certificate has been received (Yes / No)
	Name of Organization	Nature of Organization (Govt./ Semi-Govt./ Pvt./Others)				

Note: The Work Order and Completion Certificate for each of these similar works enlisted here should be annexed.

.....
Signature of Bidder

ANNEXURE 1: LIST OF WORKTender Notice No. –25/Silvi/2018-19

Sl. No	Name of Work	Quantity of Books	Size and Specification	Amount put to Tender	Earnest Money Deposit	Cost of Tender Paper	Time allowed for completion of work	Eligibility of Contractor
1	2	3	4	5	6	7	8	9
01	To print books on “Sacred Groves of South West Bengal” under Silviculture (S) Division.	400 Nos	1. Cover hand Book binding with spot & matt lamination. 2. No of pages: 200 pages. 3. Inside Paper Thickness: 100 GSM gloss art paper. 4. All DTP 7 Paper Setting & Designing. 5. Book Size: A5	Rs. 1,60,000.00/-	Rs. 3,200.00/-	750.00	20 Days	As per Clause 7

Note: The intending tenderers are to quote rate as total amount in Rs.

Sd/-
 Divisional Forest Officer
 Silviculture (South) Division

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Additional Terms & Conditions

Notwithstanding anything contained in the form in which the contract is executed, the following shall constitute terms and conditions of contract and shall be binding on the contractor.

1. All correspondences concerning rates, claims, change in specification and/or design and similar important matters will be valid only if made with the Divisional Forest Officer, Silviculture (S) Division. If any correspondence of above tender is made with Officers other than the Divisional Forest Officer, Silviculture (South) Division for speedy execution of works, the same will not be valid. In case of dispute, the decision of the Divisional Forest Officer, Silviculture (South) Division shall be final and binding.
2. The acceptance of the tender including the right to distribute the work between two or amongst more than two tenderers will rest with the competent authority without assigning reason thereof. The accepting authority reserves the right to reject any or all tenders without assigning any reason thereof.
3. The Tenderer shall have to comply with the provisions of (a) Contract Labour (Regulation & Abolition) Rules, 1970 (b) Minimum Wages Act 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.
4. Divisional Forest Officer, Silviculture (South) Division or his authorised representatives shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground including non-possession of land.
5. **The Tender Inviting Authority of the Society** shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike etc.
6. No Price preference will be applicable to W.B. Govt. Undertaking, as per Finance Dept. G.O. No. 8648-F(Y), dated 12th October 2012.
7. Imposition of any duty/tax rules etc. whatsoever of its nature (after work order/Commencement and completion of the work) is to be borne by the tenderer.
8. No mobilization/ secured advance bill will be allowed.
9. GST/Sales Tax, Cess, Toll Tax, Income Tax, Ferry Charges and other Local Taxes if any are to be paid by the contractor. No extra payment will be made for these. The rates of supply and finished work items are inclusive of these.
10. All working tools and plants will have to be arranged by the contractor at his own cost.
11. The contractor should visit the location of work and satisfy himself of the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying material to the site of work, availability of drinking water and other human requirements and security etc. The Officer-in Charge may order the contractor to suspend any work that may be subjected to damage by climate conditions. No claim will be entertained on this account.
12. In case any clarification is required, the interpretation of the Divisional Forest Officer, Silviculture (South) Division will be final.
13. The final acceptance of the tender will be subject to the receipt of approval of higher authorities.
14. Final payment will be made after completion of all works in the field & checking by authorised officer. The authorised officer may check the quality of the work at any point of time before submitting the report of completion.
15. Cost of Carriage of materials from godown to work site should also be included in the rates. No extra payment will be made on this account. Rate should include that the delivery should be on site of the finished product.
16. The undersigned reserves the right to cancel the agreement at any point of time during the execution of the work if it not done as per the specifications or any terms & conditions are violated by the Contractor.
17. The Security Deposit will be released to the Contractor after six (6) months from the date of final payment of the bill if no irregularity is noticed within this period. In case of any irregularity, the Security Deposit will be forfeited in addition to any legal action as deemed fit & required.

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18. The successful tenderer will not assign any or part of the work(s) to any other contractor/agency.
19. The successful Tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
20. Rate offered in the estimate is the final and Tenderer will not have any further claim.
21. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the Tenderer in the event of non receipt of Government sanction.
22. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
23. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
24. The tenderers are required to inspect the sites, site plans and specifications of the woks before submission of the tender and future ignorance of any such item will not be entertained.
25. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/suppliers, within the project cost.
26. Royalty for any material, if obtained from Forest area, will have to pay by the contractor. Even if the material is procured from other Government Deptt's recourses, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
27. All the materials used in construction work should be of ISI and BSI Standard, subjected to the approval of the undersigned or his Sub-ordinate officers,. In case of any material supplied by the Department, the cost of such material will recovered from the contractor.
28. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W.Dept / P.H.E. Materials will have to be procured by the tenders by themselves following the standard and specification of PWD/PHE Scheduled of the district, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor. Bricks works, cement concrete works & plastering works and similar works which require for the period should be done as prescribed in the P.W.D. Schedule of Rates.
29. Statutory Deduction: Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross mount of Bill.
30. During the inspection by the undersigned or by his representative, if the quality of the work / supply is not found up to the standard (pre-fixed), the contractor / supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the wok order will be cancelled and the security deposit will be forfeited to the Government of West Bengal.
31. The Successful Tenderer has to maintain daily to daily work completion register by himself or his/her authorised representatives during the total tenure of execution of work under concern in duplicate in consultation with the undersigned or his authorised representatives for future reference.

Sd/-
Divisional Forest Officer
Silviculture (South) Division