



GOVERNMENT OF WEST BENGAL
 DIRECTORATE OF FORESTS
 OFFICE OF THE DIVISIONAL FOREST OFFICER,
 RUPNARAYAN DIVISION.
 Rangamati, Midnapore. PO-Vidyasagar University,
 Dist – Paschim Medinipur, Pin-721102.
 E-mail ID :: dforupnarayan@rediffmail.com.



E-TENDER NOTICE NO. WBFOR/DFORUP/ENIT_36/SPAP to 48/SPAP OF 2018 -19
OF THE DIVISIONAL FOREST OFFICER, RUPNARAYAN DIVISION,
WORKS FOR CREATION OF SAL & QGS PLANTATION DURING 2019-20.

Traditionally Rupnarayan Division is one of the pioneer divisions in raising plantations in south West Bengal. Sal and QGS Plantations are generally raised within the jurisdiction of Rupnarayan division. With the introduction of New Financial Management System, it has become mandatory to carry out the majority of development works either through tender or through quotations. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer RUPNARAYAN Division , Rangamati, Midnapore, on behalf of Governor of West Bengal, invites cluster wise e-tender from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Rupnarayan Division as per following location details & estimates.

TENTATIVE LOCATIONAL DETAILS OF SAL PLANTATION DURING 2019-20 OF RUPNARAYAN DIVISION.

NIT No.	Range	Beat	Mouza/JL No.	FPC	Area (Ha)	Estimated Cost	EMD	Security Deposit	Remarks
36	Garbeta	Shyamnagar	Pachadahara/618	Pachadahara	5			5% of Offered rate	Seedlings for the plantations shall be made available by the concerned Range Officers. Payment to the successful bidders shall be based on accepted offered rate and actual implementation of the items mentioned in the estimates in the field Mulching, Cleaning and Gap Infilling shall be made as per the condition of the rain. It is possible to implement these activities more that
	Garbeta	Shyamnagar	Shyamnagar/619, Narayanchawk/620	Shyamnagar & Narayanchak	10				
	Sub-Total				15				
37	Mahalisai	Mahalisai-II	Dulia/144	Bathantore	10				
	Sub-Total				10				
38	Amlagora	Pathrisole	Kasthagora/650	Kasthagora	10				
	Amlagora	Pathrisole	Khudiasole/568	Khudiasole	11				
	Amlagora	Pathrisole	Panchmoldanga/585	Panchmoldanga	11				
	Amlagora	Chandabila	Ghoramara/908	Ghoramara	5				
	Amlagora	Raskundu	Parasole/757	Porasole	5				

					Sub-Total	42	3696000	73920	what has been mentioned in the model estimates. Subject to maximum limit of 6 times; beyond which successful bidders shall be paid the additional amount as per accepted offered rate. But up to 6 times no additional shall be made. Rates shown above are inclusive of 12% GST and 1% labour Cess. BOQ Amount will be exclusive of GST and Labour Cess. GST and Labour Cess will be added with the accepted offered rate while preparing the bill. RA bills shall be made available to the successful bidder/s
39	Amlagora	Raskundu	Chunirchak/756	Kadambandhi	10				
	Amlagora	Raskundu	Jadabnagar/62	Jadabnagar	5				
	Amlagora	Raskundu	Dhalma/759	Dhalma	5				
	Sub-Total					20	1760000	35200	
40	Hoomgarh	Baromasia	Baribot/233	Baribot	10				
	Hoomgarh	Baromasia	Karasole/146	Karasole					
	Hoomgarh	Jagardanga	Pindrasuli/389	Maita Bharatpur	10				
	Hoomgarh	Jagardanga	Nerasole/385	Nerasole	5				
	Sub-Total					25	2200000	44000	
41	Hoomgarh	Hoomgarh	Dhanghori/425	Dhanghori	10				
	Hoomgarh	Amlasuli	Nayabankati/34	Bhoma - Kopagaria	10				
	Hoomgarh	Amlasuli	Chatrakhulia /156	Chatra	10				
	Hoomgarh	Amlasuli	Salgaria/223	Salgeria	10				
	Hoomgarh	Amlasuli	Peruabad/28	Peruabad	10				
	Sub-Total					50	4400000	88000	

GRAND TOTAL	162
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TENTATIVE LOCATIONAL DETAILS OF QGS PLANTATION DURING 2019-20 OF RUPNARAYAN DIVISION.

NIT No.	Range	Beat	Mauza/JL	FPC	Area (Ha)	Estimated Cost	EMD	Security Deposit	Remarks
42	Garbeta	Shyamnagar	Namojoba/822	Namojoba	10			5% of offered Rate	Seedlings for the plantations shall be made available by the concerned Range Officers. Payment to the successful bidders shall be based on accepted offered rate and actual implementation of the items mentioned in the estimates in the field. Mulching, Cleaning and Gap Infilling shall be made as per the condition of the rain. It is possible to implement these activities more that what has been mentioned in the model estimates. Subject to maximum limit of 6 times; beyond which
	Garbeta	Shyamnagar	Ramchandrapur/805	Ramchandrapur	5				
	Garbeta	Chawkparbati	Chawkparbati/837	Chamkaitala	10				
	Garbeta	Chawkparbati	Chawkparbati/837	Chamkaitala	10				
Sub-Total					35	2555000	51100		
43	Mahalisai	Mahalisai-II	Dulia/144	Bathantore	5				
	Mahalisai	Mahalisai-II	Chamtubad/142	Dhamcha	5				
	Mahalisai	Mahalisai-II	Tilaboni/95	Khapribhanga	5				
	Mahalisai	Mahalisai-I	Kerumara/100	Kerumara	10				
	Mahalisai	Mahalisai-I	Kenkanali/80	Kenkanali	10				
	Mahalisai	Mahalisai-I	Pindrasuli/81	Singla	10				
	Mahalisai	Mahalisai-I	Singla/69	Singla	5				
	Mahalisai	Adalia	Hatimasan/22	Amjore	8				
Mahalisai	Mahalisai-I	Singla/69	Singla	10					
					68	4964000	99280		
44	Goaltore	Ramgarh	Jangal khas/688	Mohanpur	5				
	Goaltore	Ramgarh	Jangal khas/688	Teshabandh	5				
	Goaltore	Ramgarh	Jangal khas/688	Kushmasuli	10				

	Goaltore	Ramgarh	Jangal khas/659	Sakhisole	5			successful bidders shall be paid the additional amount as per accepted offered rate. But up to 6 times no additional shall be made. Rates shown above are inclusive of 12% GST and 1% labour Cess. BOQ Amount will be exclusive of GST and Labour Cess. GST and Labour Cess will be added with the accepted offered rate while preparing the bill. RA bills shall be made available to the successful bidder/s.
	Goaltore	Barapatasole	Dhachati/24	Dhachati	5			
	Goaltore	Barapatasole	Nadaria/2	Nadaria	5			
					35	2555000	51100	
45	Amlagora	Pathrisole	Pathrisole/584	Uppar Pathrisole	6			
	Amlagora	Pathrisole	Magurasole/653	Magurasole	7			
	Amlagora	Raskundu	Tilara/60	Metala	10			
	Amlagora	Raskundu	Tilara/60	Porahari	10			
	Amlagora	Raskundu	Rosiary/58	Kamarkhali	5			
					38	2774000	55480	
46	Amlagora	Chandabila	Birajpur/907	Birajpur	11			
	Amlagora	Chandabila	Lodha/886	Lodha	11			
	Amlagora	Chandabila	Pursusa/770	Pursusa	10			
	Amlagora	Chandabila	Pathra/784	Pathra	10			
	Amlagora	Chandabila	Mathuri/788	Mathuri	10			
	Amlagora	Chandabila	Monglapota/637	Monglapota	10			
	Amlagora	Chandabila	Dhanchora/773	Dhanchora	5			
					67	4891000	97820	

47	Hoomgarh	Jagardanga	Dubrajpur/377 Bulanpur/380 Bonpur /390	Hirigeria bankati	12			Do	Do
	Hoomgarh	Jagardanga	Krisnasole/381	Krisnasol, Bhandirban	10				
	Hoomgarh	Jagardanga	Mansingha/255	Manasingha ,Bagdoba	10				
	Hoomgarh	Jagardanga	Pindrasuli/389	Maita Bharatpur	10				
	Hoomgarh	Jagardanga	Nerasole/385	Nerasole	5				
					47	3431000	68620		
48	Hoomgarh	Hoomgarh	Kharkata/427	Kharkata	5				
	Hoomgarh	Hoomgarh	Dhanghori/425	Dhanghori	5				
	Hoomgarh	Baromasia	Karasole/146	Karasole	10				
	Hoomgarh	Baromasia	Baribot/233	Baribot	10				
	Hoomgarh	Baromasia	Karasole/146	Karasole					
					30	2190000	43800		

GRAND TOTAL - QGS 320

SCHEDULE OF DATES & RELEVANT WEBSITES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	21/02/2019 5.00 PM
Document Download Start date.	21/02/2019 5.00 PM
Bid submission Start date Online	22/02/2019 10.00 AM
Last date for submission of uploaded copies of Tender documents etc. (Offline)	13/03/2019 upto 5.00 PM
Bid submission Closing date (Online)	12/03/2019 up to 4.00 PM
Bid Opening date for Technical Bid (Online)	14/03/2019
Date of uploading of list of Technically qualified bidders (Online)	14/03/2019
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	To be Notified in due course
Date of Opening of Financial Bids (Online)	To be Notified in due course
Website from where the tender can be seen	1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Paschim Medinipur. 3) e- procurement portal, Government of West Bengal.
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in
Tender Fees	Rs. 1,000.00 will be applicable for accepted L1 Bidder only as DD drawn in favour of Divisional Forest Officer, Rupnarayan Division, payable at Midnapore.

MODEL ESTIMATES OF CREATION OF SAL PLANTATION 2019-20.

**Wage Rate-244/MDs
Spacing-2.5mx2.5m
Unit-1.0 Ha.**

Sl No	Item of Works	Unit	Quantity	Rate (Rs)	Amount (Rs)	Time Line
	NURSERY WORKS					
1	Sorting, shifting, and grading of seedlings for 4 months total 8 times	Times	8	200	1600	April- July
2	Watering to the seedlings from March to June for 4 months	Monthly	4	1000	4000	April- July
	SOIL WORKS					
3	survey and demarcation of the area by both plane-table and GPS and preparation of regeneration maps all complete in all respect -total 4 nos copies	Ha	1	1000	1000	April- June
4	Cleaning the entire area by mechanised method by using JCB etc all complete in all respect	Ha	1	8000	8000	April- June
5	Burning and removal of debris by mechanised method by using JCB etc all complete in all respect	Ha	1	2000	2000	April- June
6	Removal of debris by mechanised method or by control burning method whichever will be suitable for the purpose all complete in all respect	Ha	1	1000	1000	April- June
5	Cutting of contour trenches/ treches for of size 5mx0.45mx0.45m total 350 nos over 1 ha all complete in all respect	NO	90	90	8100	April- June
6	Cutting of Pits of size-(90+60)/2x60x60cm3-1600 nos all complete in all respect/ Continuous Treanches of 1200 Rmt/Ha of size(90+60)/2x60x60 with a gap of 6 to 8" after every 5 Mtr all complete in all respect as the case may be.	Nos	1600	10	16000	April- June
7	Application of dry cow dung manure and neem oil cake dust (2:1 basis) on an average 50 gms per pit/ transformed trenches	No	1600	1	1600	April- June
	PLANTING ACTIVITIES					
8	Carriage of 1800 nos of seedlings to the planting site all complete in all respect including loading from nursery and unloading at site	Trip	3	1000	3000	July- August
9	Filling of Pits/ Creating mounds in contours for planting 1600 nos seedlings including proper alignments all complete in all respect	No	1600	2	3200	June- August
10	Planing in pit/mounds-1600 nos seedlings all complete in all respect including application of fungicide, and admixture of organic and inorganic fertilizers	No	1600	2.5	4000	July-August

11	1 st time weeding, cleaning mulching including application of admixture of organic and inorganic fertilizers and insecticides all complete in all respect	no	1600	2.5	4000	15-21 days after planting during drizzling
					0	
12	2nd time weeding, cleaning mulching including casualty replacements application of admixture of organic and inorganic fertilizers and insecticides all complete in all respect	No	1600	2.25	3600	15-21 days after 1 st Mulching during drizzling
13	3rd time Weeding, Cleaning mulching -only Misc Block- no of spp 480		480	2.25	1080	15-21 days after 2nd Mulching during drizzling
14	Making brush wood fencing by ipomea and bamboo posts all complete in all respect	Rmt	400	10	4000	July-August
15	Making weeding cleaning fireline of 3mtr wide at gap of 20mtr including weed,cleaning the entire planting site and casualty replacements	Rmt	300	7	2100	September-November
16	Cost of procurement of weedcide and insecticide of 1 Ha Plantation with application 4 times	Ltr	15	300	4500	July- September
17	Cost of procurement of neem oil cake dust total 25 gm per plant for 2 time	Kg	40	20	800	July- September
18	Cost of procurement of inorganic fertilizers average 75 gm per plant	Kg	120	25	3000	July- September
19	Cost of procurement of dry cowdung manure for 1 time application with 40 gm per pit	Kg	64	15	960	May- July
	Total				77540	
21	Add GST @12%				9305	
22	Add labour Cess @1%				775	
23	Add Contingency Not Exceeding 3%				380	
	Grand Total				88000	

MODEL ESTIMATES OF CREATION OF QGS

**Wage Rate-244/MDs
Spacing-2.5mx2.5m
Unit – 1.0 Ha.**

Sl No	Item of Works	Unit	Quantity	Rate (Rs)	Amount (Rs)	Time Line
	NURERY WORKS					
1	Sorting, shifting, and grading of seedlings for 4 months total 8 times	Times	8	200	1600	April- July
2	Watering to the seedlings from March to June for 4 months	Monthly	4	1000	4000	April- July
	SOIL WORKS					
3	Survey and demarcation of the area by both plane-table and GPS and preparation of regeneration maps all complete in all respect -total 4 nos copies	Ha	1	800	800	April- June
4	Cleaning the entire area by mechanised method by using JCB etc all complete in all respect	Ha	1	7000	7000	April- June
5	Burning and removal of debris by mechanised method by using JCB etc all complete in all respect	Ha	1	1800	1800	April- June
6	Removal of debris by mechanised method or by control burning method whichever will be suitable for the purpose all complete in all respect	Ha	1	800	800	April- June
5	Cutting of contour trenches/ trenches for of size 5mx0.45mx0.45m total 350 nos over 1 ha all complete in all respect	NO	90	90	8100	April- June
6	Cutting of Pits of size-(60+45)/2x45x45cm ³ -1600 nos all complete in all respect	Nos	1600	5	8000	April- June
7	Application of dry cow dung manure and neem oil cake dust (2:1 basis) on and average 50 gms per pit/Transformed trenches	No	1600	1	1600	April- June
	PLANTING ACTIVITIES					
8	Carriage of 1800 nos of seedlings to the planting site all complete in all respect including loading from nursery and unloading at site	Trip	3	800	2400	July- August
9	Filling of Pits/ Creating mounds in contours for planting 1600 nos seedlings including proper alignments all complete in all respect	No	1600	1.5	2400	June- August
10	Planing in pit/mounds-1600 nos seedlings all complete in all respect including application of fungicide, and admixture of organic and inorganic fertilizers	No	1600	2.5	4000	July-August
11	1 st time weeding, cleaning mulching including application of admixture of organic and inorganic fertilizers and insecticides all complete in all respect	no	1600	2.5	4000	15-21 days after planting during drizzling
					0	

12	2nd time weeding, cleaning mulching including casualty replacements application of admixture of organic and inorganic fertilizers and insecticides all complete in all respect	No	1600	2.25	3600	15-21 days after 1 st Mulching during drizzling
13	3rd time Weeding, Cleaning mulching -only Misc Block-no of spp 480		480	2.25	1080	15-21 days after 2nd Mulching during drizzling
14	Making brush wood fencing by ipomea and bamboo posts all complete in all respect	Rmt	400	10	4000	July-August
15	Making weeding cleaning fireline of 3mtr wide at gap of 20mtr including weed,cleaning the entire planting site and casualty replacements	Rmt	300	7	2100	September-November
16	Cost of procurement of weedcide and insecticide of 1 Ha Plantation with application 4 times	Ltr	10	300	3000	July- September
17	Cost of procurement of neem oil cake dust total 25 gm per plant for 2 time	Kg	40	20	800	July- September
18	Cost of procurement of inorganic fertilizers average 60 gm per plant	Kg	96	25	2400	July- September
19	Cost of procurement of dry cowdung manure for 1 time application with 30 gm per pit	Kg	48	15	720	May- July
	Total				64200	
	Add GST @12%				7704	
	Add labour Cess @1%				642	
	Add Contingency Not Exceeding 3%				454	
	GRAND TOTAL				73000	

ANALYSIS OF THE ESTIMATES

1. **The tender is being floated with an anticipation of administrative approval and financial sanction from appropriate authority. The tender shall be cancelled out right, if such sanctions are not available. Fees, for tender paper, if any, shall not be refunded in such case. Apart from this; the undersigned shall have the discretionary power to cancel the tender out right without assigning any reason there off.**
2. 2 (TWO) types of model estimates of creation of Sal and QGs and Its associate Plantations are given above. The estimates are inclusive of GST, all statutory taxes and deductions and contingency on which successful bidders shall not have any claim unless specifically provided to the bidders by appropriate authority. Every item in the estimates has a definite time frame & weightage in the total amount. **The offered rate shall be calibrated accordingly(for 19 items, say, the offered rate is Rs. 50,000; Then keeping the quantity same, the rate against each item shall be proportioned accordingly)**
3. For availing the GST, Bills incorporating GST amount are required to be prepared. No GST amount shall be provided to the successful bidder, if the bills are not prepared incorporating GST. GST shall also not be paid to the successful bidder/s if the god or services to be provided with are having 0% GST. Deduction of GST amount shall also be on the similar line subject to specific rules/G.Os regarding the matter, for the time being in vogue.
4. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.
5. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer.
6. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
7. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

GENERAL TERMS AND CONDITIONS

1. **In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.**
2. **Pattern of Tender- Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.**
3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information. Intending Bidders are required to procure the tender for each cluster. **The cost of tender paper for each cluster is Rs 1000/ (One Thousand Only) to be deposited through ICICI Bank payment gateway either by using internet banking or through NEFT/RTGS as mentioned in the G.O No- 3975-F(Y) dt 29/07/16 and subsequent G.O No-2365-F(Y) dt 12/04/18**

4. **Participation-Intending bidders may participate in any or all of the clusters subject to the condition that he/she must be having financial credentials of similar nature of works as mentioned in the eligibility criteria (Clause-16 of the NIT)**
5. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Rupnarayan Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical person

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be canceled.
6. **Submission of Tender- In general, the tenders are allowed to participate any or all of the clusters subject to having the requisite financial credentials in this regard, which are not more than 3 years old and which in 80% for single contract, 50% for 2 contracts and 40% for 3 contracts . The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.**
7. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
8. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - a. The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & “Tender Notice No. and cluster no. The bid should mention in both number & words. and words “should be written in bold letters.
 - b. Address and contact No. of the Bidder should clearly written on the cover.
 - c. Financial Bid format is given in Form IIA.
 - d. The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - e. Financial bid must be inclusive of all taxes.
 - f. Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
9. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job , B. The requisite assessment of financial potential of the bidders & C. Duration of completion of the job of similar nature.
 - i. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs ie, the intending bidders must have **experience of creating & maintaining plantation works**. Intending bidders are required to submit a write up not more than 500 words describing the procedure of creating plantation. The same should be supplemented by the certificate issued by any Divisional Forest Officer or any higher officers of Forest Directorate in this regards.
 - ii. The requisite assessment of financial potential of the bidders-The intending bidders must be having **at least 80% of the estimated cost as financial credentials for a single contract, or 50% for 2 contracts, or 40% for 3 contracts, to be calculated for particular financial year which one is maximum (Not more than 3 years’ old)**. Requisite documents such as PAN, VAT, GST, IT Returns for last 3 financial years, other relevant License etc, as applicable as per existing rules, must be submitted in the technical bids.

- iii. The duration of implementation of job is also very important. Intending bidders, who took longer time than the time schedule mentioned in the work order in case of similar nature of jobs, might not be considered at all, subject to the discretionary power of the undersigned.

After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid. In case of any tie in offered rate against a particular cluster, QCBS mechanism may be resorted to subject to discretionary power of the undersigned.

10. Time to Complete the works- Delay in completion of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the contractors subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.

11. Submission of EMD and Security- EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) dt 29/07/16 and subsequent G.O No-2365-F(Y) dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below-

- a. Payment by NET BANKING (Any linked bank) through ICICI Bank payment Gateway
- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page 9(along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
 - ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
 - ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
 - ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
 - ✓ If transaction is a failure, then bidder will go back to step one and try again.
- b. Payment through NEFT/RTGS
- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
 - ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
 - ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
 - ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
 - ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security Deposit shall be given by Accepted L1 Only. The Security shall require to be given in TR-7/GRIPS Challan as the case may be. Security may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**109**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**109**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

12. Special additional Security-As per G,O No- 4608-F(Y) dt 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security.

13. Dispute Resolution- In case of any dispute, the decision of the Divisional Forest Officer, Rupnarayan Division shall be final and on appeal which should be made within 30 days from the date of awarding decision to the

incumbent, the decision of the chief Conservator of Forests, Western Circle, West Bengal , shall be final and binding.

OTHER TERMS AND CONDITIONS

- 1. An affidavit of 1 st Class Magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit**
 - a. I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit**
 - b. The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**
 - d. I case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Rupnarayan Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, Western Circle, shall be final & binding upon me.**
- 2. Validity of the tender will be 1 (One) Year from the date of issue of work order, which can be extended for another 6 (Six) months, or up to the end of next financial year, as may be decided by the appropriate authority.**
- 3. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.**
- 4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.**
- 5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.**
- 6. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.**
- 7. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.**
- 8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.**
- 9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.**
- 10. The work order will be issued to the successful contractor only after placement of fund by the Government.**
- 11. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Rupnarayan Division for extension of time for that period. The Division Forest Officer, Rupnarayan Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.**
- 12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.**
- 13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.**

14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered in the estimate is the final and tenderer will not have any further claim.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Rupnarayan Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
28. **Forest Department, or Rupnarayan Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
29. **Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**
30. **In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
31. **Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
32. **The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned authority, in case of successful implementation of the works to the successful contractors.**
33. **Please follow annexure carefully during submission of tender.**

SD/- A. SENGUPTA, WBFS
 DIVISIONAL FOREST OFFICER
 RUPRANRAYAN, DIVISION
 RANGAMATI, MIDNAPORE.

ANNEXURE – I

PRAYER FOR PARTICIPATION IN THE TENDER

Name of Tenderer ::

Address ::

Tender Notice No. ::

Cluster No. (If any) ::

Financial Credential for similar nature of job (as mentioned in the tender notice) ::

Bank details (A/c No., IFS Code & MICR code (optional) ::

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature of Bidder with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Fixed Price	Applicable Taxes (Rs.)	Total (1)+(2) (Rs.)
(1)	(2)	(3)
NOT TO BE DISCLOSED IN TECHNICAL BID		

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with date

No. ___ 288 ___ / 2 – E Tender

Dated, Midnapore the ___ 19 / 02 / 2019 ___

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. The Principal Chief Conservator of Forests (HoFF), West Bengal
3. The Chief Conservator of Forests, Western Circle, West Bengal.
4. The District Magistrate, Paschim Medinipur.
5. The Superintendent of Police, Paschim Medinipur.
6. The D.I.C.O. , Paschim Medinipur.
7. The Sub-Divisional Officer, Midnapore Sadar, Paschim Medinipur.
8. The Treasury Officer, Midnapore Treasury.
9. All Divisional Forest Officer's, Western Circle, West Bengal.
10. The Assist. Divisional Forest Officer, Rupnarayan Division.
11. The Head Clerk, Rupnarayan Division.
12. The Budget, Accounts & Revenue Section.
13. All Range Officers (Territorial), Rupnarayan Division.
14. The AFR, Rupnarayan Division.
15. Notice Board, Rupnarayan Division.
16. Shri / FPC_____.

SD/- A. SENGUPTA, WBFS
DIVISIONAL FOREST OFFICER
RUPNARAYAN, DIVISION
RANGAMATI, MIDNAPORE.