



Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer, Birbhum Division
Barabagan, Suri, Birbhum, PIN - 731103
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Visit us at : www.birbhumforest.in



NOTICE INVITING e-AUCTION

Notice Inviting e-Auction No. 1(e)/BIR/NIA/VEH/2017-18 to 3(e)/BIR/NIA/VEH/2017-18
Of the Divisional Forest Officer, Birbhum Division
Directorate of Forests, Government of West Bengal,
Invites e-Auction for the work detailed in the table below.
(Submission of Bid through **online**)

e-AUCTION FOR SALE OF DEPARTMENTAL VEHICLE (FOUR WHEELER) UNDER BIRBHUM FOREST DIVISION, WEST BENGAL.

The Divisional Forest Officer, Birbhum Division, West Bengal, invites e-Auction from the bonafide buyers for Departmental Vehicles (Four Wheelers) of the items in the table below and the sale will be made to the highest bidder through online e-Auction provided that the highest bid obtained is higher than or equal to the Reserve Price fixed for the item. [Collection (downloading) and Submission (uploading) of Auction can be made online through the website <https://eauctions.gov.in> only].

A. List of Vehicles:

S.L. No.	e-Auction Notice No.	Name of Item	Amount of Earnest Money to be deposited (Rs.)	EMD** Payable to	Reserve Price (Rs.)
(1)	(2)	(3)	(7)	(4)	(5)
1.	1(e)/BIR/NIA/VEH/2017-18	Mahindra Jeep, Regn. No. WMC-9295, Model No. 1977	Rs. 500/-	Divisional Forest Officer, Birbhum Division	Rs. 12000 /-
2	2(e)/BIR/NIA/VEH/2017-18	Willys Jeep, Regn. No. WBB – 1034, Model No. 1956	Rs. 500/-	Divisional Forest Officer, Birbhum Division	Rs. 12000 /-
3	3(e)/BIR/NIA/VEH/2017-18	Maruti Gypsy Regn No WB02D3799 Model No 1995	Rs. 1000/-	Divisional Forest Officer, Birbhum Division	Rs. 30000 /-

1. Name of Work : Auction of Departmental Vehicle (Four Wheelers)
2. Location of Work : Divisional Forest Office, Birbhum Division
3. Address : Barabagan, Suri, Birbhum, Pin – 731101
4. Eligibility to participate in the Auction : a) i) NIA ii) EMD iii) PAN iv) GST Registration No.
b) Bidders will be uploaded in the web portal as per schedule.
c) Only this list of bidders will be allowed to participate in the live e-Auction.

5. Live e-Auction

28/02/2018 from 11.00 AM to 12.30 PM for
Auction Notice No. 1(e)/BIR/NIA/VEH/2017-18.

28/02/2018 from 01.00 PM to 02.30 PM for
Auction Notice No. 2(e)/BIR/NIA/VEH/2017-18

28/02/2018 from 03.00 PM to 04.30 PM For
Auction Notice No. 3(e)/BIR/NIA/VEH/2017-18

Automatically extendable by the system by 5 minutes on
each occasion if there is any bid within 5 minutes of the
closing time.

All documents in original to be produced in due course
of time as & when asked by the Auction Inviting
Authority.

6. Earnest Money

: Earnest Money Deposit shall accompany with Bid
Proposal, in the form of DD/Banker's Cheque.
Submission of EMD may be made in DD/Banker's
Cheque in favour of Divisional Forest Officer, Birbhum
Division.


Divisional Forest Officer
Birbhum Division.

Self attested hard copies of NIA, PAN, GST Registration Certificate EMD documents and original Demand Draft/banker's Cheque of EMD and other payments, if any, in a sealed envelope super scribing NIA No. should reach to the office of the Divisional Forest Officer, Birbhum Division on or before 26.02.2018

USE AND PROTECTION OF USER ID, PASSWORD AND DIGITAL SIGNATURE CERTIFICATE:

The bidders are advised to keep their User ID and Password secret and not share these with anyone to prevent misuse or abuse of the same. The bidders are also advised to change their passwords regularly. NIC/Divisional Forest Officer, Birbhum Division shall not be responsible for any misuse/abuse/unauthorized use of the password of any bidder and no representation in this regard from any bidder shall be entertained by NIC/Divisional Forest Officer, Birbhum Division. A bid recorded in this e-auction against any password will be deemed to have been submitted by the owner of the password only. Bidders shall require Class II or Class III Digital Signature Certificate (DSC) to participate in this e-auction. The bidder shall have to set the parameters of his computers so that the DSC is operational. NIC/Divisional Forest Officer, Birbhum Division shall not be responsible for any malfunctioning or non-functioning of any bidder's computer either on account of DSC or for any other reason. Bids submitted by a bidder after signing with his/her DSC signifies non repudiation by the bidder. Thus, a bidder after submitting a bid cannot disown it. A bidder shall be fully and solely responsible for the bid recorded against his/her name to be identified by the set of User ID, Password and DSC.

BIDDING METHODOLOGY

On the day of the e-Auction, which will be started on 28.02.2018 (Details in Table – II). Subject to auto extension, the bidder has to visit the Government e-auction website <https://eauction.gov.in> and click on the link for Divisional Forest Officer, Birbhum Division e-auctions. He/she has to login with his/her User ID and Password. In the next page, the bidder has to click on the link "View Live e-auctions" and click on the link with the e-auction number for this e-auction. The bidder shall be required to sign his acceptance of e-auction terms and conditions with his DSC and then only the bidder can have access to the bidding area. The bidding for the vehicles (Four wheelers) shall be in whole Rupees. Thus to bid an amount of Rs. 50000 (Fifty Thousand), a bidder needs to type 50000 in the space provided for bidding and click on the BID button. On clicking the BID button, the bid as to be signed by the bidder with his DSC. The incremental value is Rs. 500/- (Rupees Five Hundred) only.

AUCTION IN SUBMISSION OF BID

The Bidder shall be solely responsible for all consequences arising out of the bid submitted by him (including any wrongful bidding by him) and no complaint/representation will be entertained by NIC/Divisional Forest Officer, Birbhum Division in this regard. Hence Bidders must be careful to check (the BID Amount/NO. of Zeros/No. of Digits/Unit of Measurement etc.) rectify their bid (if required) before submitting their Bid into the live e-auction floor by clicking the 'Bid' Button.

The Highest Bidders should pay for purchasing vehicles the sale value + 18% GST + 1% TCS and any other taxes as per existing norms.

Date and Time Schedule:-**Table – II**

1	Publication of e-auction in the web portal https://eauction.gov.in	14/02/2018
2	Bid documents submission start date	14/02/2018
3	Bid documents submission end date	26/02/2018
4	Payment Submission Start Date	14/02/2018
5	Payment Submission End Date	26/02/2018
6	Document/Payment Approval Start Date	27/02/2018 from 11.00 A.M.
7	Document/Payment Approval End Date	27/02/2018 upto 04.00 P.M.
Live Auction Time Schedule		
8	E-Auction for Notice No. 1(e)/BIR/NIA/VEH/2017-18	28/02/2018 from 11.00 AM to 12.30 PM
9	E-Auction for Notice No. 2(e)/BIR/NIA/VEH/2017-18	28/02/2018 from 01.00 PM to 02.30 PM
10	E-Auction for Notice No. 3(e)/BIR/NIA/VEH/2017-18	28/02/2018 from 03.00 PM to 04.30 PM
		Automatically extendable by the system by 5 minutes on each occasion if there is any bid within 5 minutes of the closing time.

Note: Date & Time for dealing with the entire e-auction shall be treated as Indian Standard Time only. The Online time applicable for e-auction shall be as per the server clock.


Divisional Forest Officer
Birbhum Division

List of the documents to be uploaded

- a) Details of bidder as per performed No. I
- b) EMD in form of demand draft of any Nationalized or Schedule Bank Drawn in the favour of Divisional Forest Officer, Birbhum Division and payable at Suri.
- c) GST Registration Certificate. (If any)
- d) Shop Act OR Company Registration Certificate(if any)
- e) Previous experience of the participation and Award of contract for e-Auction(if any)
- f) Declaration of the bidder as per Performa No II

Note:-All above documents are required to be uploaded on the system duly scanned and having dated signature of authority. However Original Demand Draft of E.M.D. should be sent to the office of the Divisional Forest Officer, Birbhum Division, Payable at Suri, before or up to date **26/02/2018 (Before 17.00 P.M.)** during working office hours. The bidder who fail to submit the original Demand Draft of E.M.D. in due date will not be considered for Evaluation. Further any delay on part of post or if any will not be considered.

Terms & Conditions

A. Technical:

1. Bidder will be considered for evaluation only if required EMD in original is deposited within prescribed time limit in the office of the Divisional Forest Officer, Birbhum Division.
2. Original Documents if any asked by the Divisional Forest Officer, Birbhum Division should be produced immediately by the bidder
3. No bidder shall be exempted from payment of E.M.D. and E.M.D. Exemption given by other Department will not be accepted. Offer submitted without E.M.D. will not be accepted.
4. ACCEPTANCE OF e-auction:
Acceptance of e-auction will rest with the authority, who reserves the right to reject any or all e-auction without assigning any reasons. The e-auction whose offer is accepted will have to complete the contract form within 15 days of being notified to do so and shall abide by all the rules and regulations and special conditions enumerated therein or attached herewith.
5. VALIDITY:

The offer shall remain valid for a period 60(Sixty) days from the date of the opening of e-auction.

B. Taxes:

1. GST @ 18% will be charged on bid value.
2. The maximum offered rate is net value of the goods to be sold. Taxes in respect of Sales by transfer of property in goods involved in the execution of work.
3. Income Tax (Tax collected at source & surcharge as per section 206(c) of the Income tax Act) will be payable by the Auction purchases (Or applicable).
4. All Tax, Turnover tax, excise duty and all other taxes, duties (Imposed) payable to the Central Government or to the State Government must be paid by the successful Auction Purchaser to the Divisional Forest Office, Birbhum Division along with accepted purchased price.

C) Payment Terms:

1. On Completion of bid and issue of letter of AOC, the successful bidder will be intimated from this office about the procedure of payment of bid value, last date and time of payment of total bid value. The Bidder should ensure that he pays the bid value due in time and lift the vehicle within stipulated period, thereafter. **If successful Purchaser fails to deposit Bid Amount, his EMD will be forfeited and further he will be disqualified for the participation in further e-auction's of Forest Department.**
2. The vehicle should be lifted by the successful Auction Purchaser from the location of the concerned office of the Department within 10 days after making the payment of sale value. In case of failure to lift the vehicle within the above-stipulated period, penalty of 1% (One Percent) of the accepted bid value per day will be charged towards ground rent by Divisional Forest Officer, Birbhum Division. Bidder to lift the Auctioned vehicle as early as possible. Department will not be responsible for any theft or damage to vehicle after issue of AOC.
3. If the Auction vehicle is not removed within 60 days from the date of auction, the competent authority will reserve the right to cancel the auction in which case the bid amount will stand forfeited.

D) General:

1. Bidders will have to make one time enrolment on e-auction site <https://eauction.gov.in>
2. For enrolment on the website bidders have to register their Digital Signature Certificate
3. Bidders shall upload scanned copies of personal details, technical documents along with declaration in schedule time on specified site <https://eauction.gov.in>
4. The bidder has to submit the auction document online well in advance before prescribed time
5. Any change in auction schedule or auction term & condition will be available online on e-auction website. Department will not be responsible for ignorance of bidder to any updates in website
6. The bidder should see that the bid document/bid submitted should be free from virus & if the document could not be opened during auction opening the bidder enrolment/bid is liable to the rejected
7. After evaluation of bidder document, only approved bidder will be allowed to participate in live e-auction process
8. Bidder should log into the site well in advance for bid, submission so that he submits the bid in time i.e. on or before the bid submission end time. The bidder shall only be responsible for any delay due to other issue whatever it may be-
9. Department will not be responsible for any kind of failure of network & computer from bidder side

10. If any bid is received during the last 5 min before schedule close of auction for any source, its close time will get automatically extended by 5min from the time of last bid in order to give all the bidder equal chance to revise their bid
Bidding will close for a particular source either at the scheduled close time or till there will be period of 5min in which no bid is recorded for the source, whichever happen late
11. The auction able vehicle shall be disposed off in "AS IS WHERE IS" basis.
It is expressly understood that the bidder is fully satisfied himself regarding the quality, quantity & condition of auction able vehicle before bidding. The disposable vehicle are normally kept in the yard in open space and the Divisional Forest Office, Birbhum Division will not be responsible for any damage/deterioration of the vehicle.
12. Auction able vehicle lying as & where basis will have to be lifted by bidder at his own cost
13. After A.O.C is awarded to particular bidder the concerned bidder has to lift the auction purchase vehicle from the site as specified earlier.
14. Any change in auction notice or its cancellation is unquestionable
15. Conditional auction is not acceptable.
16. Bidder/firm bidding less value than offset price is not acceptable. The upset value will be described only after end of the e-auction
19. Regarding the vehicles (such as jeeps, car, truck, water tanker, tipper etc.) which are to be sold in auction the successful bidder must change the ownership of these sold out vehicles in his name immediately. Otherwise E.M.D will not be returned to Bidder.
20. The Divisional Forest Officer, Birbhum Division reserve the right to demand copy of any other documents/license/certificate issued by Government authority in favour of bidder if required.
21. Divisional Forest Officer, Birbhum Division has the right of cancelling the auction notice its procedure at any stage.


Divisional Forest Officer
Birbhum Division

Proforma No.1

Details of bidder:

1. Individual/Bidder Details:

- a) Individual/Bidder Name:
- b) Address:
- d) Bidder's Establishment Year:
- e) Individual/company Nature Of Business:
- f) PAN/TAN Number:
- g) Bidder's Legal Status: i.e. Private/Proprietary etc.
- h) Bidder's Turnover during last three year:
- | | |
|----------------|---------|
| i) 2014-2015 | Rs..... |
| ii) 2015-2016 | Rs..... |
| iii) 2016-2017 | Rs..... |
- j) Bidder's Website Address:
- k) Details of Bidder's No. of Branches along with address:

2. Bank Details:

- a) Principal Bank Name:
- b) Principal Bank Address:

3. Contact Details:

- a) Title: (Name of the person to whom power of attorney is given in case of Private Limited Firm)
- b) Contact Name:
- c) Contact Email:
- d) Designation:
- e) Phone:
- f) Fax:
- g) Mobile:

4. Any other information bidder want to submit.

Proforma No. II

DECLARATION OF THE BIDDER

I/we hereby declare that I/we have made myself/ourselves thoroughly conversant & accept with terms & condition of the e-auction.

I/we have actually seen the vehicle offered in e-auction and I/we are fully satisfied with the quality & condition of available vehicle kept for e-auction sale before bidding.

I/we are responsible for getting change of ownership of vehicle as per Motor Vehicle Act for which I/we will be responsible.

I hereby further declare that my/our bid is unconditional in any manner or whatsoever in nature.

Place :-

Name & Signature of bidder

Date :-

with Stamp

Annexure – A

Letter of Bid and Intent

(Letter head of the Bidder including full Postal Address, Telephone No., Fax No. And Email ID)
(as applicable)

Date :

To
The Divisional Forest Officer
Birbhum Division
Barabagan, P.O. – Suri,
Dist – Birbhum, Pin – 731101

Sub: e-Auction for Vehicles (Four wheelers) of Divisional Forest Officer, Birbhum Division.

Ref: Your notice for e-auction issued under No..... Dated.....

Sir,

Being duly authorized to represent and act for and on behalf of (herein the Bidder), and having studied and fully understood all the information provided in the instant e-bid Document, I, the undersigned hereby intends to participate in the e-bidding process for Vehicles (Four wheelers) leasehold allotment of Divisional Forest Officer, Birbhum Division according to the terms and conditions of the offer made by Divisional Forest Officer, Birbhum Division as detailed in the e-bid document. Bids will be quoted online and duly confirmed through the Digital Signature Certificate (DSC). I do hereby enclosed the documents as stated below. Divisional Forest Officer, Birbhum Division is hereby authorized to conduct any inquiries/investigation to verify the statements, documents and information submitted in connection with the Bid. Divisional Forest Officer, Birbhum Division and its authorized representatives may contact the following persons for such enquiry as may be required:-

Name of the Person/s: Address: Phone No: Fax No.:

This participation in the e-bidding process is made with full understanding that:-

- a. Divisional Forest Officer, Birbhum Division reserves the right to reject or accept any Bid, modify/cancel the bidding process, and/or reject all or any of the Bids.
- b. Divisional Forest Officer, Birbhum division shall not be liable for any of the above actions and shall be under no obligation to inform the Bidder of the same.

I, the undersigned do hereby declare that the statements made, and the information provided herein are complete, true and correct in every aspect.

We have read the terms and conditions of the offer detailed in the e-Auction Notice and are willing to abide by them unconditionally.

The offer made by us is valid for 60 days from the online Bid Submission Date. We understand that Divisional Forest Officer, Birbhum Division may require us to extend the validity of the bid for such period as may be determined by the Divisional Forest Officer, Birbhum Division at its discretion.

In case our offer is accepted and if we fail to pay the amount in the manner specified by the Divisional Forest Officer, Birbhum Division, the amount of Earnest Money and any further instalments paid by us under this offer shall stand absolutely forfeited by the Divisional Forest Officer, Birbhum Division.

We hereby declare that the information stated hereinabove is complete and correct and any error or omission therein, accidental or otherwise, will sufficient justification for Divisional Forest Officer, Birbhum Division to reject our Bid and/or to cancel the award of Auction, at any point of time.

Name of the Signatory_

Enclosure: Copy of the following documents.

Yours faithfully
For and on behalf

(Name of Bidder)

Annexure – C

FORM FOR POWER OF ATTORNEY FOR PARTICIPATION IN THE e-AUCTION
(On a Stamp Paper of relevant value)

POWER OF ATTORNEY

Know all men by these presents, that we(Name)
and address of the registered office) do hereby constitute, appoint and authorize Mr./Mrs.
..... (Name and address
of residence) who is presently employed with us and holding the position of things necessary in connection with or
incidental to our e-Bid which may be given online through e-auction process for leasehold allotment of Divisional Forest
Officer, Birbhum Division including signing and submission of all documents and providing information / responses to
Divisional Forest Officer, Birbhum Division representing us in all matters before Chairman, Birbhum Division, and
generally dealing with Divisional Forest Officer, Birbhum Division in all matters in connection with our said e-Bid in
reference to Divisional Forest Officer, Birbhum Division's notice for e-auction issued under
No..... Dated

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney
and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.
(Signature of the Executant)

Accept

.....(Signature)(Name Title and Address of the
Attorney)

- To be executed by the Sole Bidder.
- Mode of execution of this Power of Attorney shall be the standard one as per applicable laws on affixation of the
Common Seal of the Company.

Willys Jeep, Regn. No. WBB - 1034, Model No. 1956



Maruti Gypsy, Regn. No. WB02D3799, Model No. - 1995



Mahindra Jeep, Regn. No. WMC-9295, Model No. 1977

