



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
OFFICE OF THE DIVISIONAL FOREST OFFICER,
DURGAPUR DIVISION
Aranyapally, Shastri Avenue, DGP-12
Phone & Fax No.. 0343-2537229, E-mail: dfodurgapur@yahoo



Memo No. 3506/ 2-5

Dated Durgapur, the 14/02/2019

Notice Inviting e-Tender: - WBFOR/DGP/SP/BLD/NIT-10(e), 12(e) & 13(e) of 2018-19
(Construction of Beat Office) (2nd Call)

e-tender for construction of Beat Office under the office of the Divisional Forest Officer,
Durgapur Division

The Divisional Forest officer, Durgapur Division, West Bengal, on behalf of the Governor, West Bengal invites e-tender for the following work from the eligible Contractors as detailed in the table below. [Collection (downloading) and Submission (uploading) of e-Tender can be made online through the website <https://wbtenders.gov.in>only].

A. List of Work(s):

e-tender Notice No.	Name of Work	Location of Work with GPS	Security Deposit (Rs.)	Tender Fees (Rs.)	Estimated Amount (Rs.)	Amount of EMD (2%) to be deposited (Rs.)	Period of Completion of work
WBFOR/DGP/SP/BLD/ NIT-10(e) of 2018-19 (2 nd Call)	Construction of Beat Office	Range-Asansol (T) Beat-Mangalpur Mouza- Mangalpur N-23°37'15.2" E-087°08'45.8"	10% of accepted Tender Value	1180.00	952400.00	19100.00	Within 31 st March, 2019
WBFOR/DGP/SP/BLD/ NIT-12(e) of 2018-19 (2 nd Call)	Construction of Beat Office	Range-Asansol (T) Beat-Gourandi Mouza-Panuria N-23°48'32.2" E-086°57'45.4"	-Do-	1180.00	952400.00	19100.00	-Do-
WBFOR/DGP/SP/BLD/ NIT-13(e) of 2018-19 (2 nd Call)	Electric Work At New constructed Beat Office	Range-Asansol (T) Beat-Gourandi Mouza-Panuria N-23°48'32.2" E-086°57'45.4"	-Do-	1180.00	324246.00	6500.00	-Do-

B. Schedule of Dates:

Sl. No.	Particulars	Date & Time
1	Date of uploading N.I.T. Documents—Online(Publishing Date)	✓ 18/02/2019 04:00PM
2	Documents download start date (Online)	✓ 19/02/2019 10.00AM
3	Documents download end date (Online)	26/02/2019 04.00PM
4	Bid submission start date (Online)	✓ 19/02/2019 10.00AM
5	Bid submission closing date (Online)	✓ 26/02/2019 04.00PM
6	Date of submission of Tender Fees & Earnest Money Deposit (Online)	26/02/2019 04.00PM
7	Last Date for submission of uploaded copies of Tender documents & EMD (Offline)	01/03/2019 03:00PM
8	Bid opening date for Technical Proposal (Online)	✓ 01/03/2019 04:00 PM
9	Date of uploading technically qualified bidders(Online)	To be notified in due course
10	Date of opening Financial Bids (Online)	To be notified during uploading of Technical Evaluation Sheet of bidders
11	Date of uploading of list of bidders along with final rate, after negotiation with all e-Tenderer if necessary(Offline)	To be notified in due course.

Last date & time of submission of bids online is : 26/02/2019 04.00PM.

- Note:
- 1). In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled / prescribed date for the same purpose.
 - 2). The e-Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like breakdown of communications link or conditions of force majeure.
 - 3). The e-Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.


Divisional Forest Officer
Durgapur Division

INSTRUCTION TO BIDDERS (ITB)

Section –A

1. General Guidance for e-Tendering

1.1 Instructions / Guidelines for e-Tenderer for electronic submission of the e-Tender online have been shown in Web site <https://wbtenders.gov.in>

1.2 Registration of Contractors

Any contractor willing to take part in the process of e-Tendering will have to be enrolled and registered with the Government e-Procurement System.

1.3 Digital Signature Certificate (DSC)

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of e-Tenders.

1.4 Collection of e-Tender Documents

The contractor can search and download NIT and e-Tender documents electronically from computer once he logs on to the website mentioned in Clause 1.1 using the Digital Signature Certificate. This is the only mode of collection of e-Tender documents.

1.5 Participation in more than one work

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm or registered company. If found to have applied severally in a single job, all his applications will be rejected for that job.

2. Submission of e-Tenders:

2.1 General process of submission:

Tenders are to be submitted online through the website stated in Clause 1.1 in two folders, at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time mentioned in the list attached. Using the Digital Signature Certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. Tenderers should specially take note of all the addendum/corrigendum related to the e-Tender and upload the latest documents as part of the e-Tender.

2.2 Technical Proposal

The Technical Proposal should contain scanned copies and/or a declaration in standardized formats of the following in two covers (folders).

A. Technical File (Statutory Cover) containing

- i. NOTICE INVITING E-TENDER (NIT) (to be submitted Folder). in “NIT”
- ii. Section B (Form I, Form II, Form III and AFFIDAVIT –Y) (to be submitted FORMS” Folder) in.“
- iii. **Earnest Money Deposit (EMD) & Tender Fees** is to be done through online by the Tenderer vide Finance Deptt.’s Order No. 3975-F(Y), Dt. 28.07.2016.
- iv. Instructions to Bidders. (to be submitted in “ITB” Folder)
- v. General Terms & Conditions of Contract. (to be submitted in “GT AND CC” Folder)

B.

- i) **Note: Place of submission:** The original copy of the Bank Draft towards Tender Fees & Earnest Money Deposit should be submitted in a sealed envelope in the Office of the **Divisional Forest Officer, Durgapur Division** (Mandatory for L1 Bidder only) after completion of bid process.
- ii) **Time of submission:** The original copy of Bank Draft towards Tender Fees & EMD may be submitted in a sealed envelope in the office as stated above within the date and time as specified in the schedule of dates provided later in item B.
- iii) **Addenda/Corrigenda, if published:** Contractors are to keep track of all the Addendum/Corrigendum issued with a particular e-Tender and upload all the above, digitally signed, along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as invalid and liable to be rejected.

