

GOVERNMENT OF WEST BENGAL

Directorate of Forests

Office of the Divisional Forest Officer

Monitoring South Division, West Bengal

New C.I.T Building, 3rd Floor,

P -16, India Exchange Place Extension, Kolkata – 700073

**NOTICE INVITING QUOTATION
NIQ No. 1/JICA/13-1, dated 07.12.2018**

Name of Works: Printing of Survey & Monitoring Report of 2017-18 (100 copies) under WBFBCP and to be supplied at New C.I.T Building, 3rd Floor, in the Office of the Divisional Forest Officer, Monitoring (South) Division, West Bengal.

Sealed Quotations are invited by the Divisional Forest Officer, Monitoring (South) Division, West Bengal & Head, Monitoring South DMU, New C.I.T Building, 3rd Floor, P -16 India Exchange Place Extension, Kolkata 700073 from bona fide Contractor/Vendor/Suppliers, who have satisfactorily executed similar nature of works during at least 02(two) financial year in any Government and/or Statutory bodies at the competitive rate.

General Terms and Conditions

1. The intending participant will have to produce- Certificate Bona fide resourceful agency having 3 year experience of similar type of work in Govt./PSU Sector organization. P.Tax Registration no. & Current Challan, I.Tax Return for last 2 years, PAN, Trade License, P.T Clearance Certificate, GST Regn. No and Credentials. All the above to be attached in the paper to be submitted by the bidders with their application
2. "Rate" should be clearly manifested for each item mentioned including all taxes etc.
3. The works that to be undertaken is given in Annexure A with this notice.
4. All rate quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
5. Payment will be made after successful completion of work through By A/c payee cheque to the successful Quotationer as per extant Government Rules and Orders.
6. Regarding the work/ terms of payment and all other Terms and Conditions relating to the whole works, the decision of the Divisional Forest Officer, Monitoring (South) Division, West Bengal, is final and to be abide by.
7. Quotations in sealed envelop super-scribing as follows-
Name of Work- Printing of Survey & Monitoring Report of 2017-18 (100 copies) under WBFBCP and to be supplied at New C.I.T Building, 3rd Floor, in the Office of the Divisional Forest Officer, Monitoring (South) Division, West Bengal.
NIQ No.-1/JICA/13-1, dated 07.12.2018
To
Apurba Sen, IFS,
Divisional Forest Officer,
Monitoring South Division
Should reach on or before **3rd January, 2019 upto 2 pm.** and will be open on **3rd January, 2019 at 3 pm.**
8. The Divisional Forest Officer, Monitoring (South) Division, West Bengal, reserves the right to accept and reject any quotation without assigning any reason and in this connection no change can be made including necessary drawing of the quotation.
9. No work order will be given unless there is placement of fund.



(Apurba Sen, IFS)
Divisional Forest Officer
Monitoring South Division

Copy forwarded for wide circulation-

1. The Principal Chief Conservator of Forests, Head of Forest Force/WB to the Govt. of West Bengal
2. The CWLW & Principal Chief Conservator of Forests /Wildlife/WB to the Govt. of West Bengal
3. The Principal Chief Conservator of Forests /Research Monitoring & Development, to the Govt. of WB
4. The MD, West Bengal Forest Development Corporation Ltd.
5. The Addl. Principal Chief Conservator of Forest & Project Director, WBFBCP.
6. All CCF to the Govt. of West Bengal(with special attention to the CCF/MIS & E-governance for uploading the same in the Dept. Website)
7. All CFs to the Govt. of West Bengal
8. All DFOs to the Govt. of West Bengal
9. The O/o The Deputy Commissioner of Police (II) Head Quarters, Kolkata Police
10. The O/o the Labour commission, West Bengal
11. The O/o the Commercial Tax, West Bengal
12. The O/o the PWD North, West Bengal
13. The O/o the PWD South, West Bengal
14. The O/o the PWD, Kolkata Electrical Circle, West Bengal
15. The O/o the Director of Agriculture, West Bengal
16. The O/o the DM 24 PGS North, West Bengal
17. The O/o the DM 24 PGS South, West Bengal
18. Office Guard file



Divisional Forest Officer
Monitoring South Division

Schedule of Works

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**Annexure-A for specification of Works
NIQ No. 1/JICA/13-1, dated 07.12.2018**

The book will be in A4 size, All color Page, No of pages- 80 including cover page, All the pages except cover pages will be in 130 gsm glossy paper (mat finish) & Cover page is in 250 GSM glossy paper with lamination. Binding perfect, quantity- 80 copies

Span of work-30 days

Rates should be including GST as applicable and also supplied at above said office.



Divisional Forest Officer
Monitoring South Division