



Government of West Bengal  
Directorate of Forests,

**Office of the Divisional Forest Officer, Durgapur Division.**

Aranyapally, Shashtri Avenue, Durgapur-12.

E-mail- [dfodurgapur@yahoo.in](mailto:dfodurgapur@yahoo.in)

Office Tel. / FAX- 0343-2537229



**TENDER NOTICE NO. 1/Raising Strip Tall Seedling/DGP of 2017-18**

Sealed tenders are invited from the bonafide experienced and reliable Contractors/Suppliers for execution of the works as detailed in the schedule attached herewith subject to the following conditions. Tenders should be addressed to **Sri Milan Kanti Mandal, WBFS, Divisional Forest Officer, Durgapur Division, Aranyapally, Shastri Avenue, Bidhannagar, Durgapur-713212** super scribing the Tender Notice No. Tender document to be sent through Registered Post/ Courier/ Speed Post/by hand delivery. No sealed Tender will be accepted through Ordinary post/ under certificate of posting. Tender floating authority will not be responsible for any delay in receipt of sealed Tender beyond stipulated date & time due to strike unforeseen reason.

**Sd/- M. K. MANDAL**

Divisional Forest Officer  
Durgapur Division

**PRE- QUALIFICATION CRITERIA OF BIDDERS:**

Following documents (photocopy) for meeting the pre-qualification criteria should be submitted with their offer otherwise their offer would be rejected:-

The bidder will have to produce the original documents or any additional documents, if asked for to Up to date Valid Sales Tax, Clearance Certificates/VAT Registration, (if applicable) & Up to date Professional Tax Payment Challan, up to date IT Return /clearance.

**CREDENTIAL :**

Credential (at least 50% of the project cost) in the form of payment certificate will be required for participation in the tender. Credential should be obtained only from Forest Department for execution of any work under Tender during last three financial Year (i.e. 2014-15, 2015-16 & 2016-17). Payment certificate will be valid only if it is issued not below the rank of Deputy Conservator of Forests / Divisional Forest Officer.


The tenderer will have to produce valid Income Tax, Sales Tax/VAT clearance Certificates as well as to satisfy the undersigned regarding financial strength, past experience etc. before issuing tender paper to them. No documents of more than 3(three) years old will be accepted.

## Terms & Conditions

1. Tender should be submitted in the prescribed Original Tender paper, which will be available in the office of the undersigned during office hours on the working days from 20/07/2017 to 27/07/2017 as per approved application of undersigned and on payment of Rs. 500/- (five hundred) through GRIPS challan in favour of Divisional Forest Officer, Durgapur Division for per project. The Project Details of the specification may be seen in the office of the undersigned on any working days during office hours from 20/07/2017 to 27/07/2017.
2. Sealed tenders will be received in the office of the undersigned at Durgapur only by REGISTERED POST/SPEED POST/COURIER SERVICE/BY HAND DELIVERY super scribing with Tender Notice no. only up to 05:00 PM on 28/07/2017 and shall be opened at 04:00 PM on 31/07/2017 by the undersigned or his authorized representative in presence of the Tender committee and Tenderer those will be present one person can be authorized by the Tenderer if he willing to do so in case he is absent at the time of opening the Tender.
3. Each Tenderer will have to deposit Earnest Money through Bank Draft in favour of the **“Divisional Forest Officer, Durgapur Division”** Payable at **Durgapur** along with tender without which no tender will be considered. The Earnest Money deposit of unsuccessful tenderers will be released in due course on application as per existing guidelines. The Earnest Money will not carry any interest.  
The tenderer will have to produce valid Income Tax, Sales Tax/VAT clearance Certificates each of all for last three years as well as to satisfy the undersigned regarding financial strength, past experience etc. before issuing tender paper to them. The intending contractor will produce document showing past experience of similar type of works in Forest Department (at least 50% of the project cost) along with the application for issuing Tender Paper. No documents of more than 3(three) years old will be accepted.
4. The undersigned is not bound to accept the lowest or any rate quoted and may reject any part or all tenders without assigning any reason.
5. The undersigned reserves the right to demand from the Tenderers the classification & justification against their offer, if required.
6. The tenderers should inspect the sites of the works and it will be presumed that the detailed estimate have been shown to them prior to submission of the Tender.
7. All tools and plants required for the work will have to be supplied by the contractor. Safety security of labours engaged by the Tenderer for the execution of work is the sole responsibility of him/them. In case of any accident no claim /compensation can be demanded from the Tender inviting Authority
8. The contractor shall have no claim to any payment before the completion of the work. All work item to be covered as per approved estimate and all raising of strip tall seedlings to be done as per time schedule as well as guidance of respective Range Officer of that jurisdiction.
9. **The successful Tenderers have to deposit Security Money as mentioned in the schedule through Treasury Challan under H/S : 8443-00-109-003-07-Security Deposit (Operator ID 54) by the tenderer himself , within 7 (seven) days from the date of acceptance of Tender and a Contract Paper have to be signed in the Divisional Office, otherwise their Earnest Money will be forfeited to the State**
10. All works are to be carried out as per specification of works subject to modification made in writing by the undersigned or his authorized officer. Materials used to be checked by the sample testing committee of this office and only will be allowed to use. Committee will have right to reject any sample if not found up-to the mark and Tenderer will have to replace the same no correspondence in this regard will be entertained.



11. The security deposit will be released on satisfactory completion of the works after such deduction as may be necessary under the terms of the contract and not before 180 days are over after the completion of the works on the basis of application of the Tenderer and release order by the appropriate authority.
12. The undersigned reserves the right to cancel the contract on the ground of unsatisfactory or delayed work and thereby to forfeit the security deposit in terms of the agreement.
13. **The acceptance of the tender will be subject to the receipt of approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by a tender in the event of non-receipt of Government sanction.**
14. In accordance with the provision of relevant Section of Income Tax 1951. Deduction of Income Tax, Cess, Labour Welfare Cess and all applicable Govt tax shall be deducted from the gross value of the Bill as per existing Govt. rules and orders.
15. If any terms and conditions of the tender are altered the same will be notified.
16. The work will be executed under the direct supervision of the concerned Range Officer or his authorized staff. Approved plan to be strictly followed under guidance of Range Officer of that jurisdiction.
17. The work will be completed within specified time as will be mentioned in the Work order after getting work order from the undersigned.
18. Tenderer should submit their tender without disclosing their identity on the outer part of the envelope containing tender paper.
19. Tender paper has to be collected from this office by the Tender (within specified date and time) or his authorized representative subject to application and submission of all required documents and approval. Xerox copy of Tender Form will not be accepted.
20. All materials should be of the best quality. Fertilizer to be applied as per specific quantity and in proper approved manner under intimation to Range Officer. The Tenderer should have past experience in Forestry/ Horticulture/Agriculture or similar kind of work in Private/Public /Govt Sector. Each and every part of work should be completed as per schedule including maintenance up-to March/2018. Technical knowhow should be provided by the forest officer. All technical instruction of supervisory Forest officer should be applied in Toto.
21. Work must be started within 3 days of receipt of work order. Hence before receiving work order the contractor should be aware of the site condition. Work order will be given only after obtaining go ahead by the Appropriate Authority and subject to placement of fund by the Department of Forest, Government of West Bengal.
22. The work must be completed in all respects within stipulated time failing which penalty will be strictly enforced as per rule.
23. The contractor will have to produce bill in triplicate to the undersigned through the respective Range officer and to sign in the WMNB.
24. All the above will form the part of agreement and will have to sign.

  
Divisional Forest Officer  
Durgapur Division  
