

**Government of West Bengal**  
**Directorate of Forests**  
**Office of the Deputy Conservator of Forests**  
**Publicity, West Bengal**  
**Aranya Bhawan, 3<sup>rd</sup> Floor, Block-LA, 10A, Sector-III, Kolkata-700098**

**NOTICE INVITING QUOTATION No 15/Pub-2017 Dated**  
**14.12.017**

Offers are invited from Reputed Printing Press/ suppliers for the items required by this office .

The rates offered should be final and binding including all taxes, also must include cost of delivery charges to this office & incidental charges (if any).

The agency selected as an agency for the printing jobs, must comply exactly with the same rate offered for the articles.

The sealed offers should only be submitted alongwith a forwarding letter addressed to the undersigned in his own Letter Head. Notice Inviting Quotation Number & Date must be written in bold on the sealed envelope and to be submitted on or before **19.12..2017** up to 12.00 noon.

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever. Moreover, participating in the Quotation process does not in any situation imply substantiation of any commitment for work order.

The Presses/Agencies who failed to comply work order in previous year are not eligible to participate in the quotation process.

The sealed quotation will be opened on 19.12.2017 at 3.00 pm in the office chamber of the undersigned.

**SCHEDULE OF WORK**

**Printing of Indian Forest Service ( Civil List) as on 01.01.2018**

- a)Size of Book : A4  
b)Quality of Paper : 75 GSM paper  
c)Printing : Single colour printing for 20 pages & 2 pages  
multicolour printing  
d)No. of Page : 20 pages (Approx)  
e)No. of Copy : 200 Nos.  
f)Binding : Gum binding with 100 GSM cover by border  
with colour tap on staple binding per book.  
g)Rate : Per page

Display in the Notice Board of Aranya Bhaban

*Angshuman Mukhopadhyay*  
Deputy Conservator of Forests  
Publicity, West Bengal

No 1012 /28-19/Pub-17

Dt. 14.12.2017

1.Copy forwarded to the Deputy Conservator of Forests/MIS  
For uploading the quotation through Official Website.

*Angshuman Mukhopadhyay*  
Deputy Conservator of Forests  
Publicity, West Bengal