

Government of West Bengal
Directorate of Forests
Office of the Deputy Conservator of Forests
Publicity, West Bengal
Aranya Bhawan, 3rd Floor, Block-LA, 10A, Sector-III, Kolkata-700098

NOTICE INVITING QUOTATION No 13/Pub-2017 Dated
14.11.2017

Offers are invited from Reputed Printing Press/ suppliers for the items required by this office .

The rates offered should be final and binding including all taxes, also must include cost of delivery charges to this office & incidental charges (if any).

The agency selected as an agency for the printing jobs, must comply exactly with the same rate offered for the articles.

The sealed offers should only be submitted alongwith a forwarding letter addressed to the undersigned in his own Letter Head. Notice Inviting Quotation Number & Date must be written in bold on the sealed envelope and to be submitted on or before **23.11.2017** up to 12.00 noon.

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever. Moreover, participating in the Quotation process does not in any situation imply substantiation of any commitment for work order.

The Presses/Agencies who failed to comply work order in previous year are not eligible to participate in the quotation process.

The sealed quotation will be opened on 23.11.2017 at 3.00 pm in the office chamber of the undersigned.

SCHEDULE OF WORK

Printing of Register for Sabujshree

- a) Size of Register : 8.25" X 13"
- b) Quality of Paper : 80 GSM Conquest paper
- c) Printing : Single colour both sides printing
- d) No. of Page : 200 pages i.e 100 sheets
- e) No. of Copy : 500 Nos.
- f) Binding : Folio numbering, Half Canvas hard board binding

Display in the Notice Board of Aranya Bhaban

Angshuman Mukhopadhyay
Deputy Conservator of Forests
Publicity, West Bengal

No *926* /28-19/Pub-17

Dt. 17.10.2017

2. Copy forwarded to the Deputy Conservator of Forests/MIS
For uploading the quotation through Official Website.

Angshuman Mukhopadhyay
Deputy Conservator of Forests
Publicity, West Bengal