



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
RUPNARAYAN DIVISION.
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NOTICE INVITING E-TENDER

E-TENDER NOTICE NO. WBFOR/DFORUP/eNIT_50/RKVY OF 2017-18 OF THE DIVISIONAL FOREST OFFICER, RUPNARAYAN DIVISION, WORKS FOR DEVELOPMENT OF MODERN NURSERY.

With the advent of new technology, existing traditional nurseries are required to be upgraded for producing better Quality Planting Materials. System of misting, raising seedlings in root trainers, use of better quality composting as a potting media are but few of those developed technologies. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer RUPNARAYAN Division , Rangamati, Midnapore, on behalf of Governor of West Bengal, invites **cluster wise e-tender** from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Rupnarayan Division as per following location details & estimates in the tables below :-

LOCATION DETAILS & FEES

Sl No	Item of Works	Cluster No	Range	Beat	Amount (Rs)	EMD(Rs)	Security (Rs)	Remarks
1	Development of additional capacity of Modern Nursery (50,000)	1	Garbeta	Dhadika	10,00,000	20,000 in favour of D.F.O, Rupnarayan Division, Payable at Midnapore.	10% of the offered rate	Credential for both supply part and Construction are desirable and mandatory.
2	Development of Modern Nursery (1,00,000)	2	Goaltore	Barpatasole	23,00,000	46,000 in favour of D.F.O, Rupnarayan Division, Payable at Midnapore.	Do	Required credentials should be at least 70% for the cluster/s he/she is willing to participate.
3	Development of additional capacity of Modern Nursery (1,50,000)	3	Amlagora	Pathrisole	25,00,000	50,000 in favour of D.F.O, Rupnarayan Division, Payable at Midnapore.	Do	Works should be completed within 30 days from the date of issue of work order positively.

ABSTRACT OF MODEL ESTIMATES FOR DHADIKA (CLUSTER-1)

SI No	Item of works	Amount (Rs)
Part - A		
1	Cleaning and land development over of total area all complete in all respect including increasing the existing height of wove wire net from 1 Mtr to 2 Mtr	14000.00
2	Laying of Water Pipe line network, total 200 m. with micro sprinklers and assorted dia. of 40mm to 15mm with necessary fittings.	35000.00
3	Construction of Agronet Iron frame shed with PCC works	141000.00
4	Construction of 2 Nos. Hygropits for seed germination. Each of size 2.0m (L)X 1.0m (w) X 1.0m (depth) filled with graded pebbles over impermeable plastic sheet and sand layer at the top of bed with lid of IRC net covered with UV film.	15000.00
	Sub Total : Part :A	205000.00
Part - B		
1	Supply of spray machine wit battery system- 2no @4000/-	8000.00
2	B (1.) Supply of Root Trainer (150CC-10000 Nos.)-Hycopot	35000.00
3	B (1.) Supply of Root Trainer (300CC-40000 Nos.)-Hycopot.	200000.00
4	B (2) (a) Making Root Trainer stand for 150 CC requisite hole 170 nos high 2.5-60 nos	72000.00
5	B (2) (a) Making Root Trainer stand for 300 CC requisite hole 100 nos high 2.5-400 nos	400000.00
6	B(2) (b) Supply fitting and fixing of Agro Shed net (Removable) -800m2	40000.00
7	Contingency- cost of advertisement etc all complete in all respect	40000.00
	Sub Total :Part B	795000.00
	GRAND TOTAL	10,00,000.00

Rupees Ten Lakhs only

ABSTRACT OF MODEL ESTIMATES FOR BARPATASOLE (CLUSTER-2)

SI No	Item of works	Amount (Rs)
Part - A		
1	Cleaning and land development over of total area (0.5 ha).	10000.00
3	Closed Compost Chamber- size 5.00 mts. x 3.00 mts. @ 15,000/- each 1 no	15000.00
4	(a) Construction of Platform with shed for Chopping Machine size : 5.0m (L) X 3.0m(w) X 2.4 m(ht.).	72000.00
5	Construction of RAMP Size: 8.0m (L) X 4.0m (w) X 1.20m(ht.) incl. 4.0m X 0.90m flat platform	20000.00
6	Construction of potting media mixing System platform of size 5m X 5m and Root Trainer Store 4m X 3m with brick wall of appropriate height.	60500.00
7	Washing & Disinfecting sink of size 3.0 m (L) x 2.0 m(w) x 0.75m(ht.) for root trainer.	15000.00
8	Installation of raised 2000 Liters PVC water tank , PVC tank will be raised by 7m above G.L with concrete pillars; size platform for pump house & raised water tank -3.0 m(L) x 2.0 with 100 pipe line (w) along with installation of mini deep tube well of 200mmx100mm with 80mm dia outlet including pump house & water storage tank	300000.00
9	Construction of Agronet Iron frame shed with PCC works	141000.00
10	Construction of Drying and Seed treatment platform, size: 5m X 5m	23900.00
11	Laying out 3.0 mt wide Inspection Path filling up depressions & other works of land Development.	35000.00

12	Construction of Drain; Inner size- 0.30m (w) X 0.375m (ht.) & outer size 0.45 m (w) X 0.45m (ht.)-90m.	57600.00
13	Laying of Water Pipe line network, total 300m.with micro sprinklers and assorted dia.of 40mm to 15mm with necessary fittings.	50000.00
14	Construction of 2 Nos. Hygropits for seed germination. Each of size 2.0m (L)X 1.0m (w) X 1.0m (depth) filled with graded pebbles over impermeable plastic sheet and sand layer at the top of bed with lid of IRC net covered with UV film.	15000.00
15	Construction of Removable shed area (including tools & chemical shed) 3.0m (L) X 1.50m (W) - 3 Nos.	30000.00
16	Construction of sign board as per direction, painting and writing complete.	2000.00
Sub Total : Part :A		8,47,000.00

Part - B		
1	Hand operated Mixer Grinder - 1 no.	10000.00
2	Supply of spray machine wit battery system- 2 nos @4000/-	8000.00
3	B (1.) Supply of Root Trainer (150CC-40000 Nos.)-Hycopot	140000.00
4	B (1.) Supply of Root Trainer (300CC-60000 Nos.)-Hycopot.	300000.00
5	B (2) (a) Making Root Trainer stand for 150 CC requisite hole 170 nos hight 2.5-235 nos	235000.00
6	B (2) (a) Making Root Trainer stand for 300 CC requisite hole 100 nos hight 2.5-600 nos	720000.00
7	B(2) (b) Supply fitting and fixing of Agro Shed net (Removable) -800m2	40000.00
Sub Total :Part B		14,53,000.00
GRAND TOTAL		23,00,000.00

Rupees Twenty Three Lakhs

ABSTRACT OF MODEL ESTIMATES FOR PATRISOLE (CLUSTER-3)

SI No	Item of works	Amount (Rs)
Part - A		
1	Closed Compost Chamber- size 5.00 mts. x 3.00 mts. @ 15,000/- each 1 no	15000.00
2	(a) Construction of Platform with shed for Chopping Machine size : 4.0m (L) X 2.5 m(w) X 2.0 m (ht).	30000.00
3	Construction of potting media mixing System platform of size 5m X 5m and Root Trainer Store 4m X 3m with brick wall of appropriate height.	60500.00
4	Washing & Disinfecting sink of size 3.0 m (L) x 2.0 m(w) x 0.75m(ht.) for root trainer.	15000.00
5	Installation of raised 2000 Liters PVC water tank , PVC tank will be raised by 7m above G.L with concrete pillars; size platform for pump house & raised water tank -3.0 m(L) x 2.0 with 100 pipe line (w) along with installation of mini deep tube well of 200mmx100mm with 80mm dia outlet including pump house & water storage tank.	300000.00
6	Construction of Drying and Seed treatment platform, size: 5m X 5m	23900.00
7	Laying out 3.0 mt wide Inspection Path filling up depressions & other works of land Development.	35000.00
8	Laying of Water Pipe line network, total 200m.with micro sprinklers and assorted dia.of 40mm to 15mm with necessary fittings.	40000.00
9	Construction of 2 Nos. Hygropits for seed germination. Each of size 2.0m (L)X 1.0m (w) X 1.0m (depth) filled with graded pebbles over impermeable plastic sheet and sand layer at the top of bed with lid of IRC net covered with UV film.	15000.00
10	Construction of Removable shed area (including tools & chemical shed) 3.0m (L) X 1.50m (W) including PCC works for grouting - 3 Nos.	45000.00
11	Construction of sign board as per direction, painting and writing complete.	2000.00
Sub Total : Part :A		5,81,400.00

Part - B		
1	Hand operated Mixer Grinder - 1 no	10000.00
2	Supply of spray machine wit battery system- 1 nos	3600.00
3	B (1.) Supply of Root Trainer (150CC-90000 Nos.)-Hycopot	315000.00
4	B (1.) Supply of Root Trainer (300CC-60000 Nos.)-Hycopot.	300000.00
5	B (2) (a) Making Root Trainer stand for 150 CC requisite hole 170 nos hight 2.5-530 nos	530000.00
6	B (2) (a) Making Root Trainer stand for 300 CC requisite hole 100 nos hight 2.5-600 nos	720000.00
7	B(2) (b) Supply fitting and fixing of Agro Shed net (Removable) -800m2	40000.00
Sub Total :Part B		19,18,600.00
GRAND TOTAL		25,00,000.00

Rupees Twenty Five Lakhs

ANALYSIS OF THE ESTIMATES

1. There are two parts of each estimates viz- Part-A (**Construction part**) and Part-B (**Supply part**). Construction part requires basic construction skills and supply part requires knowledge above, raising of seedlings in modern Nursery. Thus as a whole, technical knowledge above both the spheres will be required on behalf of the intending bidders. Credentials for similar nature of jobs shall be required accordingly.
2. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the Intending bidders need to quote rate accordingly and will have to follow the instructions of Forest Officials only.
3. The BOQ for each cluster will be for the total amount for each cluster. Before quoting the rate/s the intending bidders shall have to consider both abstract and detail estimates to be provided along with this NIT. The rate quoted below shall be calibrated item wise in case of necessity. Thus it specifies and justifies the criteria mentioned in the clause 2 above. In case of any clarification regarding the estimate one may communicate in the official mail dforupnarayan@rediffmail.com or communicate directly with this office within specified date and time provided for the e-Tender.
4. Payment shall be made to the successful bidders only for those items which he/she has carried out at field on pro rata basis as per the rate offered by the L1 & as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
5. Intending bidder/s are required to mention the cluster/s (**Annexure-1**) in which he/she is willing to participate. Rate in BOQ is required to be quoted accordingly. If the no of clusters are not mentioned, the tender may liable to be cancelled.
6. Acceptance of the rate Quoted below 15% shall be subject to rate analysis.
7. From the above analysis, it follows logically that R.A bills shall be admissible in this regard.

SCHEDULE OF DATES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	10/11/17 at 5.00 PM
Document Download Start date.	11/11/17 10.00 AM
Bid submission Start date Online	11/11/17 10.00 AM
Last date for submission of uploaded copies of tender documents & EMD (Offline)	27/11/17 up to 4.00 PM
Bid submission Closing date (Online)	28/11/17 up to 5.00 PM
Bid Opening date for Technical Bid (Online)	30/11/17
Date of uploading of list of technically qualified bidders (Online)	30/11/17
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	To be Notified in due course
Date of opening of Financial Bids (Online)	To be Notified in due course
Relevant Websites for Viewing & Participating in eTender.	www.wbtenders.gov.in

GENERAL TERMS AND CONDITIONS

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. Pattern of Tender- Invitation of tenders is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.
3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Rupnarayan Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical personThe technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.
5. **Submission of Tender** - In general, the tenders are allowed to participate in any/all clusters as per choice of the intending bidder/s. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
6. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly superscribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT/GST, P TAX, License/Registration

as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.

7. Financial Bid- Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.

- ii) The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid & "Tender Notice No. and cluster no.** The bid should mention in both number & words. and words "should be written in bold letters.
- iii) Address and contact No. of the Bidder should clearly written on the cover.
- iv) Financial Bid format is given in Form IIA.
- v) The Bank details of the renderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
- vi) Financial bid must be inclusive of all taxes.
- vii) Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
- viii) **In general the rate offered below the estimated rate shall be accepted. Rate offered above the estimated rate shall be dealt with as per the provision of G.O NO-925-F(Y) dt 14/02/17 and such other financial rules/G.O s for the time being in vogue.**

8. Eligibility Criteria- It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.

- 1. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs ie, the intending bidders must have experience of **Nursery works & Nursery related construction works**. Intending bidders are required to submit a write up not more than 500 words describing the procedure of raising of Nursery Seedlings through Modern Nursery Techniques. The same should be supplemented by the certificate issued by any **Divisional Forest Officer or any higher officers of Forest Directorate of Horticulture Department in this regards**.
- 2. The requisite assessment of financial potential of the bidders-The intending bidders must be having at **least 70% of the estimated cost as financial credentials for a single contract, to be calculated for particular financial year which one is maximum (Not more than 3 years' old) against any particular cluster/s in which he/she is willing to participate**. Requisite documents such as PAN, VAT/GST, License etc as applicable as per existing rules, must be submitted in the technical bids.
- 3. Possession of Machinery for creating Root trainers of different sizes (150 CC & 300 CC) & Ms Stand of different sizes and such other implements shall be given due weightage. After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

9. Time to Complete the works- Delay in compellation of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the tune of 10% of the estimated cost to the contractors, subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.

10. Submission of EMD and Security-EMD, as mentioned in the schedule, should be submitted in the form of a **draft/Treasury Challan or through ICICI Payment gateway** as per existing rules. **The original EMD should be submitted one day before last date of submission of tender or within the date stipulated in the date table mentioned above, whichever is earlier**. Physical copy of the documents should be submitted to the office. Security should, as mentioned in the schedule, should be submitted before issuance of the works order by the successful bidders in TR-7, as per existing rules. Security may also be adjusted with the R.A Bills to be paid for the successful implementation of the works. The mode of security deposit shall finally be decided by the undersigned. The Security Deposit will be released to the successful contractor/ supplier after 6(six) months from successful implementation of the entire scheme as per estimate with such alteration and modification as may be necessary for implementing the work at field, provided no irregularities are noticed during this period. In case of any irregularities, the security deposit will be forfeited and in addition any legal

action as deemed fit may be initiated. Security deposit shall not be adjusted with the EMD. The EMD of the unsuccessful bidders shall be released **preferably within 15 days** of completion of basic tender formalities except of L1 & L2 which will be released before issuance of work order.

- 11. L1 Bidder** has to place all kinds of samples such as hycopot, agronet, ms-stand and such other equipments to this office, as soon as financial bids will be completed, but not after 7 (seven) days from the date of opening Financial Bids. Necessary tests & examinations shall be conducted both by the Tender Committee and also by the concerned Range Officers. Bulk supply for the materials shall be accepted, based on the test & examination. In case of bulk supply 10 to 15% samples shall again be checked & examined at field level to ascertain the specific standard against the examined sample supplied to this end. Bulk supply shall only be accepted at field, if it is found that the bulk supply is at par with the examined sample. Further in case of hycopot – drop test will be conducted and in case of MS-stand weight & height (2-5ft) will be examined. These examination shall be conducted along with such other examinations as the undersigned deems fit.
- 12. Dispute Resolution-** In case of any dispute, the decision taken by the Divisional Forest Officer, Rupnarayan Division shall be final. Appeal, if any, shall be required to prefer to **Chief Conservator of Forests, Western Circle, West Bengal within 30 days from date of awarding of decision by the Divisional Forest Officer, Rupnarayan Division.** The decision taken by the Chief Conservator of Forests, Western Circle, West Bengal shall be final and binding on all concerned.
- 13. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 14. Mode of implementation of the works-** Works, should be started by the successful bidders preferably within 7 (Seven) days from the date of issue of work order. But in no case the time to start the work shall be beyond 15 days from the date of issue of work order. Further delay might attract penalty tune the tune of 5 % in addition to the normal penalty imposed in case of delay in completion of the works. Successful bidder/s must either personally look into daily to daily work or must deploy an authorized person on his/her behalf. The Name, Phone No, Address must be informed to the concerned Range Officer. Instruction, as may be required, shall be passed on by the appropriate authority from this end to the contractor or his/her authorized person. A site inspection register shall require to be maintained by the successful contractor/s concerned. The requisite instruction/guidelines/advisory shall also be put to the register in writing apart from instruction through telephone/e-mail /whatsapp or otherwise. All such instruction/guidelines/advisory, shall be considered as a part of valid documents in case of dispute resolution and resolution of conflict, if any , by the appropriate authority. In no case the stipulated time for completion of a particular piece of work shall be allowed to defer, until or unless it is extremely necessary to do so. The reason of such deferred implementation should be Natural Calamity, Act of God or safeguarding Government Money and Property.
- 15. Mode of payment-** On completion of entire work/Part of work Final Bill or RA Bills may be raised by the contractor. On certifying the quality and volume of the works as per plan and estimates by concerned Range Officer and after duly checked by ADFO, Rupnarayan Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned and shall be subject to implementation of the work to the **tune of more than 15 % of additional works.** In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall required to be prepared accordingly. Further, undersigned shall have the discretionary authority to increase the quantum of work to the **tune of up to 15% for which no additional payment shall be made to the contractor concerned. On completion of works, after maintaining due formalities , bills shall be paid as soon as possible , preferably with 30 days from the completion of all procedures in this regard.**

OTHER TERMS AND CONDITIONS

- 1. An affidavit of 1st Class Magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit, if he/she has not submitted affidavit of 1st Class Magistrate during the time of participation in the NIT.**
 - a. I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit and I am participating in the NIT accordingly**
 - b. The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**
 - d. In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Rupnarayan Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, Western Circle, shall be final & binding upon me.**
- 2. Validity of the tender will be 6 (six) months from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority.**
- 3. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.**
- 4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.**
- 5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.**
- 6. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.**
- 7. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.**
- 8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.**
- 9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.**
- 10. The work order will be issued to the successful contractor only after placement of fund by the Government.**
- 11. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Rupnarayan Division for extension of time for that period. The Division Forest Officer, Rupnarayan Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.**

12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered in the estimate is the final and tenderer will not have any further claim.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. All the terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Rupnarayan Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.

- 28. Forest Department, or Rupnarayan Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
- 29. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**
- 30. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
- 31. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
- 32. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned FPC. Fund, on completion of the works, shall be placed to the concerned FPC 's account for making necessary payment to the successful contractors.**
- 33. Please follow annexure carefully during submission of tender**

DIVISIONAL FOREST OFFICER
RUPRANRAYAN, DIVISION
RANGAMATI, MIDNAPORE.

ANNEXURE-I
PAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
Details of the Bidder (Organization)		
1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority)	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address & Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Fixed Price	Applicable Taxes (Rs.)	Total (1)+(2) (Rs.)
(1)	(2)	(3)

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with date

No. ___1855___ / 2 – E-Tender)

Dated, Midnapore the __ 09 / 11__ / 2017

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. The Principal Chief Conservator of Forests (HoFF), West Bengal
3. The Chief Conservator of Forests, Western Circle, West Bengal.
4. The District Magistrate, Paschim Medinipur.
5. The D.I.C.O. , Paschim Medinipur.
6. The Superintendent of Police, Paschim Medinipur.
7. The Sub-Divisional Officer, Sadar, Paschim Medinipur.
8. The District Information & Cultural Officer, Paschim Medinipur.
9. The Treasury Officer, Midnapore Treasury.
10. All Divisional Forest Officer's, Western Circle, West Bengal.
11. The Assist. Divisional Forest Officer, Rupnarayan Division.
12. The Head Clerk, Rupnarayan Division.
13. The Budget & Accounts Section.
14. AFR, Rupnarayan Division.
15. All Range Officers (Territorial), Rupnarayan Division.
16. Notice Board, Rupnarayan Division.
17. Shri / FPC_____.

DIVISIONAL FOREST OFFICER
RUPRANRAYAN, DIVISION
RANGAMATI, MIDNAPORE.