



Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
Raiganj Division.
P.O. Karnojora Dist. Uttar Dinajpur
Phone No. & Fax No. 03523-246047
Email-ID -dforaiganj@gmail.com



Quotation for "Supply of Materials Etc."
under Raiganj Division, Raiganj, Uttar Dinajpur

No. 502/ 2-4 Quotation

Dated, the Raiganj - 11/06/2018

NOTICE

Quotation No: 75/NIQ/Non-Plan/KWL & AFR of 2018-19

Application for supply against the below mentioned goods for the works of Kulik Wildlife Range etc. The Divisional Forest Officer, Raiganj Division, Karnajora, Raiganj, Uttar Dinajpur on behalf of Governor of West Bengal, invite cluster wise sealed quotations from bonafide, resourceful suppliers/ contractors for taking up following works as per the estimate given in the table below.

Intending quotationers are requested to submit their quotations by name "Sri Diparna Kumar Datta, W.B.F.S. Divisional Forest Officer, Raiganj Division" Karnajora, Raiganj, Uttar Dinajpur from **11.06.2018 to 21.06.2018** from 11.00 AM to 4.00 PM on the working days and will be **opened on 21.06.2018 at 5.00 p.m.** in the presence of the quotationers as remain present. Quotations shall be submitted at the quotation box only, ear-market for the purpose. The quotationers shall have to enclose valid PAN No., I.T., and GST No. clearance certificate with their quotation.

Sl No.	Item of Goods	Quantity	Estimated Cost	Cluster
1	Iron Rock	01 Pcs.	Total estimated cost	Kulik Wildlife & AFR Range, Raiganj Division
2	Table 4/2.5	02 Pcs.	against Sl. No. 1 to 10 of	
3	Chair	04 Pcs.	Rs. 94,000/- including	
4	Table with Drawer 4/2.5	01 Pcs.	all taxes (18% GST)	
5	Computer	01 Pcs.		
6	Wooden Table	01 Pcs.		
7	Book Shelf	01 Pcs.		
8	Executive Chair	01 Pcs.		
9	Show Rack (Nilkamal)	01 Pcs.		
10	Refrezarator (26H 3000RX)	01 Pcs.		

N.B :- Work order will be issued after getting approval from appropriate authority & placement of fund.

FORMAT FOR SUBMISSION OF QUOTATION

QUOTATION NO	SL NO	CLUSTER	MAXIMUM ADMISSIBLE RATE	RATE OFFERED INCLUSIVE OF ALL TAXES	LOCATION

Terms & Conditions.

1. Rate quotation should be inclusive of all Taxes.
2. No intending bidders shall be allowed to participate in more than 4 (Four) clusters.
3. Payment shall be made to the successful bidders after completion of actual supply based on actual supply made at the field as per direction of Range Officer concerned.
4. It is mandatory to pay Minimum wages, if any, as per the latest Minimum Wages Act.
5. The Divisional Forest Officer, Raiganj Division shall have the liberty to cancel any part/cluster or

- the entire quotation without assigning any reasons thereof.
6. The requisite certificate such as PAN, GST No, Bank A/c Details shall have to submitted along with quotation.
 7. Security, as applicable, shall have to be deposited by the successful bidders.
 8. Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted only , subject to the limit mentioned in the table above.
 9. **Work should be done within 7(Seven) days from the date of issue of work order.**
 10. Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted subject to the limit mentioned in the table above.
 11. **It shall be the discretionary power of the undersigned to impose penalty to the tune of 10% of the total value of the work in case of delay in completing the work, if applicable.**
 12. The quotationer /supplier/contractor should have valid licence from concerned authority.
 13. **Sample, If applicable, should be supplied to the AFR section before quoting the rate through quotation.**
 14. Broken / Damage / materials / Materials of below quality against the sample supplied, if found after receiving by this office , the same should be replaced with new one/ fresh supply at the earliest.
 15. Guarantee / Warranty of the supplied materials if any, should be indicated in the quotation.
 16. Delivery of the materials should be free of cost.
 17. The Rate offered should be valid for 3(Three) months. However the same can be increased up to 1 year subject to satisfactory service of the quotationer.
 18. Actual work at field level shall be dependent on the field level situation as per recommendation of the concerned Range Officer. Payment will be made based on actual supply / work done.
 19. In that case bill shall be prepared accordingly based on the certificate provided by the concerned Range Officer in this regard referring the same quotation no. & work order no.
 20. Work Order will be issued to the successful quotationer as and when required and subject to availability of fund from appropriate authority.
 21. In no case, the Department of Forest, any staffs of Raiganj Division, shall be held responsible for any accident / death of the labourer engaged in the field during the time of work. Safety and security shall be exclusive the concern of the successful bidders and he/she shall have to pay the compensation for such incidences as per existing rules.


Divisional Forest Officer
Raiganj Division

No. 502(12)/ 2-4 Quotation

Dated, the Raiganj -11 /06/2018

Copy forwarded for information to :-

1. The Sabhadhipati , Uttar & Dakshin Dinajpur District.
2. The Principal Chief Conservator of Forests (HoFF), West Bengal.
3. The Chief Conservator of Forests, Conservation and Extension, West Bengal
4. The Conservator of Forests, North West Circle, West Bengal.
5. The District Magistrate, Uttar & Dakshin Dinajpur District.
6. The Superintendent of Police Uttar & Dakshin Dinajpur District.
7. The ^{ASST} Divisional Forest Officer, Raiganj Division.
8. The Treasury Officer, Raiganj Treasury-II, Karnajora, Raiganj.
9. The Budget, Accounts & Revenue Section.
10. AFR Raiganj Division.
11. All Range Officer, Raiganj Division.
12. Notice Board, Raiganj Division.

Sd/- D. K. Datta
Divisional Forest Officer
Raiganj Division