



Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer, Burdwan Division.
Golapbug, P.O. - Rajbati, Dist. - Purba Bardhaman – 713104.
Phone: 0342-2657172; Fax: 0342-2659507
E-mail: dfobdn@yahoo.co.in



No. 4346 / 2 – 3/SP/Tender ; dated, Burdwan, the 12 / 12 / 2018.

NOTICE INVITING TENDER No. 41/BDN/SP/Pond/2018-19 dated 12.12.2018
&
42/BDN/SP/Supply/2018-19 dated 12.12.2018.

(FOR OPEN TENDER WORKS)

Sealed tenders are invited for the following works (A. List of Works) from the reputed, resourceful and bonafied Agencies / Contractors working under Government/Semi-Govt. Departments having experience, financial capability and requisite credential in executing similar nature of works.

Detailed Tender Notice, other relevant documents and further particulars may be had from the Office of the Attached Forest Ranger at the Divisional Forest Office, Burdwan Division, Golapbug, Burdwan on payment of **Rs. 250/- (Rupees Two hundred fifty)** only for each NIT by cash as per schedule of dates.

Submitting application for Tender Documents as follows (Technical Bid Statutory cover) :

- a) Application for Tender.
- b) General Information about the Organization.
- c) Copy of Trade License.
- d) If Partnership Firm - Registered Partnership Deed, Registered Power Attorney, Trade License.
- e) If Pvt. Ltd. Company - Registration Certificate under company's Act, MOA & AOA, Registered.
- f) If Registered Un-employed Engineers and Labour Co-operative Societies Limited –Valid Registration Certificate, By-Law, Audit Report & AGM Regulations.
- g) Copy of IT Acknowledgment Receipt for last Assessment Year.
- h) Copy of GST Registration Certificate & Returns copies.
- i) Copy of Professional Tax Registration.
- j) Copy of PAN & Addhaar Card.
- k) Credential : i) Experience Profile - List of completed Projects of similar nature of 100% completion of work, ii) Completion Certificate/Payment Certificate from the concerned Supervisor which is applicable for eligibility in this bid.

Financial Bid submission last date upto 15.00 hrs. of 24.12.2018 and will be opened at 16.00 hrs. of the same date.

A. List of Works :

Sl. No.	Tender Notice No.	Item of Works	Location of Works / Supply	Estimated Amount	Amount for Earnest Money (2% of Estimated Amount)	Security deposit	Time of Completion
1.	<u>41/BDN/SP/POND/2018-19</u>	Re-digging of Existing Pond – 1no.	<u>Work Location</u> Range – Durgapur Beat – Shibpur Location– Gourangapur	Rs. 1,44,564/-	Rs. 2,890/-	10% of accepted tender value	30days from the date of issuance of work order
2.	<u>42/BDN/SP/Supply/2018-19</u>	Making & supply of Desk Bench – 48nos. <u>Specification</u> Desk Bench (High & low combined with connector) Length – 6.5ft. & Hight – Desk - 3ft. & Bench – 1.5ft. by local Sal Wood including all necessary materials	<u>Supply Location</u> Durgapur Range Panagarh Range Guskara Range	Rs. 3,96,000/-	Rs. 7,920/-	- Do -	30days from the date of issuance of work order

B. Schedule of Dates:

Sl. No.	Activity	Date & Time
1.	<i>Application for Tender Form with Technical Bid Statutory cover containing the requisite paper & documents</i>	<i>18.12.2018 (11.00 AM to 3.00 PM)</i>
2.	<i>Technical Bid Opening, Evaluation & Display (Offline)</i>	<i>19.12.2018 at 4.30 PM</i>
3.	<i>Sale of Tender Form</i>	<i>20.12.2018 (11.00 AM to 3.00 PM)</i>
4.	<i>Financial Bid Submission (Offline)</i>	<i>24.12.2018 upto 3.00 PM</i>
5.	<i>Financial Bid Opening (Offline)</i>	<i>24.12.2018 at 4.00 PM</i>

- C. The applicant for tender papers shall have to produce credentials a minimum 80% of an individual Tender works showing the capacity for executing similar type of works of comparable amount within the specification. The credentials shall normally consist of original work order, satisfactory report for completion or progress of works and or original work order, or original payment certificate etc. No documents more than two years old and no work as sub-tenderer will be accepted.

Note:

1. In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled / prescribed date for the same purpose.
2. The Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like break down of communications link or conditions of force majeure.
3. The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.

Sd/- D Sharma, IFS
Divisional Forest Officer
Burdwan Division.

APPLICATION FOR TENDER

(To be print on Letter Head)

**To
Divisional Forest Office,
Burdwan Division,
P.O. – Rajbati, Golapbug,
Dist. – Purba Bardhaman.**

NIT No. : 41/BDN/SP/Pond/2018-19 Dated 12.12.2018.

(Strike off which are not applicable)

Dear Sir,

Having examined the NIT documents, I/we hereby like to state that I/we willfully accept all your terms and conditions and offer to execute the works / supply as per NIT number stated above. I/We also agree to remedy the defects after/during execution of the above work / supply in conformity with the conditions of contract.

Dated this _____ day of _____ 2018.

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____

(In block capitals or typed)

Office address:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

APPLICATION FOR TENDER

(To be print on Letter Head)

**To
Divisional Forest Office,
Burdwan Division,
P.O. – Rajbati, Golapbug,
Dist. – Purba Bardhaman.**

NIT No. : 42/BDN/SP/Supply/2018-19 Dated 12.12.2018.

(Strike off which are not applicable)

Dear Sir,

Having examined the NIT documents, I/we hereby like to state that I/we willfully accept all your terms and conditions and offer to execute the works / supply as per NIT number stated above. I/We also agree to remedy the defects after/during execution of the above work / supply in conformity with the conditions of contract.

Dated this _____ day of _____ 2018.

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____

(In block capitals or typed)

Office address:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

General Information about the Tenderer

S. No.	Particulars	Details to be furnished		
Details of the Tenderer (Organization)				
1.	Name of the Firm / Organization			
2.	Name of the Owner / Proprietor			
3.	Address			
4.	Telephone (Mobile No.)		Fax	
5.	E-mail			
Details of Authorized person (if any)				
6.	Name			
7.	Address			
8.	Telephone (Mobile No.)		E-mail	
Information about the Organization				
9.	Details of Registration of Organization	Ref. No.		
		Date :		
10.	Locations and addresses of offices			
11.	Professional Tax Registration Number (If any)			
12.	PAN No. of Firm / Organization or Owner / Proprietor			
13.	GST No.	YES / NO	If YES Number	
14.	Bank Account Number			
15.	Type of Account	Savings / Current / CC		
16.	Bank Branch Name and Address			
17.	Bank IFSC Code			

Signature & Seal of the Tenderer