



Government of West Bengal
Directorate of Forests

Office of Divisional Forest Officer, Burdwan Division
Golapbag, P.O.-Rajbati, Pin-713104, Dist-Purba Bardhaman
Phone-0342-2657172; Fax-0342-2659507
E-Mail: dfobdn@yahoo.co.in



TENDER NOTICE NO. – 1/BDN/MANPOWER/2018-19 DATED 31.05.2018.

Sealed Tenders are hereby invited from bonafide Agencies/ Institutions/ Service Providers having experience in similar type of works in any Govt. /Semi Govt. /Govt. Undertaking for providing Manpower / Security Guard / Driver to be done at the working site as mentioned in the Annexure. **For further details contact Divisional Forest Office, Burdwan Division, Golapbug, P.O.- Rajbati, Dist- Purba Bardhaman, Pin-713104, Ph. No. 0342-2657172.**


Tender Paper (Offer letter) is obtainable from the office of the Attached Forest Range, Burdwan Division, Golapbug, Burdwan on cash payment of Rs. 500/- (Rupees Five hundred) only on 14-06-2018 within 15.30 hrs. for purchasing tender paper will have to be obtained sufficiently in advance by submitting application to avoid inconvenience arising out of possible absence of the Divisional Forest Officer, Burdwan Division from headquarter. **No tender paper will be issued after 15.30 hrs. of 14-06-2018.**

Last date of receipt of application for Tender Offer letter upto 14.00 hrs. of 18.06.2018 and will be opened at 16.00 hrs. of the same date.

Sealed Tender should be addressed to the undersigned by Name to ***Shri D.Sharma, I.F.S. Divisional Forest Officer, Burdwan Division, P.O Rajbati, Dist. – Purba Bardhaman*** and should superscripted on the envelope like ***“Tender Notice No. 1/BDN/MANPOWER/2018-19”*** received by the Divisional Forest Officer, Burdwan Division in his office by hand or by Regd. Post upto **14.00 hrs. of 18-06-2018** and will be opened on the same day by the authority receiving Tender at 16.00 hrs. in the presence of the such Tenderers or their authorized representatives who may be present. **No Tenders which will arrive after 14.00 hrs of 18-06-2018 sent by any means will be accepted.**

Annexure for NIT No. : 1/BDN/MANPOWER/2018-19

<u>Sl. No.</u>	<u>Type of Security Guard / Driver / Manpower to be provided with</u>	<u>Location of Work</u>	<u>Required Quantity</u>
1.	Security Guard – 8 Hours Basis	1. DFO's Bungalow at Sadhanpur, Burdwan	3 nos.
		2. ADFO's Bungalow at Baburbag, Burdwan	1 no.
		3. Durgapur Range Office, Muchipara, Durgapur	2 nos.
		4. Panagarh Range Office, Panagarh, Burdwan.	2 nos.
2.	Security Guard – 12 Hours Basis	1. Divisional Office, Ramnabagan, Burdwan.	1 no.
3.	Computer Operator with the knowledge of Official Works	1. Durgapur Range Office, Muchipara, Durgapur	1 no.
		2. Panagarh Range Office, Panagarh, Burdwan.	1 no.
		3. Guskara Range Office, Guskara, Burdwan	1 no.
4.	Office Assistance (Retired Person)	1. Divisional Office, Ramnabagan, Burdwan.	1 no.
5.	Driver for Departmental Vehicle	1. Divisional Forest Office, Burdwan.	3 nos.


Divisional Forest Officer
Burdwan Division.