



GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF FORESTS  
OFFICE OF THE DIVISIONAL FOREST OFFICER,  
RUPNARAYAN DIVISION.  
Rangamati, Midnapore. PO-Vidyasagar University,  
Dist – Paschim Medinipur, Pin-721102.  
E-mail ID :: dforupnarayan@rediffmail.com.



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**E-TENDER NOTICE NO. WBFOR/DFORUP/ENIT\_01/REV/CFC/CARRAIGE OF 2017 -18 OF  
THE EX OFFICIO DIVISIONAL MANAGER & DIVISIONAL FOREST OFFICER, RUPNARAYAN DIVISION,  
WORKS FOR CARRIAGE OF CFC PRODUCE.**

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Every year on an average 500-600 Ha of areas of Rupnarayan Division are felled as per Coppice with Standard and Clear felling Coupe system and as per approved Working Plan Proposal. After felling the trees, the same are sectioned as per prevailing market demand and then carried to depot for systematic stacking of the timber produces. As a considerable amount is spent in carriage works; it requires to float tender/quotation as per existing rules. Thus, in pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Ex Officio Divisional Manager & Divisional Forest Officer RUPNARAYAN Division, Rangamati, Midnapore, on behalf of Governor of West Bengal, invites **cluster wise e-tender** from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Rupnarayan Division as per following location details & estimates in the tables below.

**LOCATION DETAILS & TENDER FEES etc.**

Cluster No.	Range	Area to be felled (ha)	Average Rate /Ha for a distance up to 10 Km with weight 0.25	Average Rate /Ha for a distance 11-20 Km with weight 0.50	Average Rate /Ha for a distance 21-30 Km with weight 0.25	Maximum Admissible amount	EMD (2% approx)	Security Money
1	Garhbeta	80	27000	32000	38000	25,80,000	51,600	10% of the Offered rate.
2	Amlagora	128	27000	32000	38000	41,28,000	82,600	Do
3	Hoomgarh	95	27000	32000	38000	30,63,750	61,300	Do
4	Mahalisai	60	27000	32000	38000	19,35,000	38,700	Do
5	Goaltore	85	27000	32000	38000	27,41,250	54,850	Do

**MODEL ESTIMATE FOR CARRIAGE OF PRODUCE AS PER PRODUCT AS PER PRICE FIXATION COMMITTEE**

Sl No	Type of produce	Distance up to 10 Km	Distance from 11-20 Km	Distance from 21-30 Km
	<b>Sal/EUC/Aks poles (Rate, per pole)</b>			
1	Girth up to 40 cm of any length	20.50	22.5	25.5
2	41 - 50 cm upto 12'	21.50	24.5	28.5
3	41 - 50 cm >12'	24.50	27.5	32.5
4	41 - 50 cm above 14'	26.5	30.5	34.5
5	51 - 60 cm upto 12'	23.5	28.5	31.5
6	51 - 60 cm upto 14' and 16'	28	33	41
7	51 - 60 cm upto 18' and 20'	45	51	63
8	51 - 60 cm Above 20'	55	67	83
9	Girth >60 cm upto 12'	31	38	50
10	Girth >60 cm upto 14' to 16'	60	71	91
11	Girth >60 cm upto 18' to 20'	110	117	136
12	Girth >60 cm upto 22' to 24'	1178	127	144
13	Girth >60 cm above 24'	145	177	234
	<b>Cogging Sleeper (Rate per CS)</b>			
14	4' x 4" x 4"	7.5	7.5	7.5
15	5' x 5" x 5"	9.5	10	12
16	Sal & Euc Timber (per m3)	1010	1135	1285
17	Aks Timber (per m3)	1130	1255	1405
18	Sal & Euc Firewood (per m3)	188	205	216
19	Aks Firewood (per m3)	203	220	231

**ANALYSIS OF ESTIMATED AMOUNT AND MAXIMUM ADMISSIBLE AMOUNT**

1. Payment of carriage shall be dependent on two variable viz- type of produces & their distance from the depot. The same should be constrained by maximum admissible amount which is inclusive of all statutory deductions and taxes as applicable during the time of making payment.
2. In some specific case where the distance of depot beyond 30 Km, the enhanced maximum admissible amount shall be not more than 38,700 which shall be inclusive of all statutory deductions and taxes as applicable during the time of making payment.
3. It is generally expected that majority of produce shall lie within 11-20 Km Distance from the depot. That is why 0.50 weight has been considered in ordered to arrive at the maximum admissible amount
4. Actual payment shall be made based on total type of produce carried up to depot and pattern of total produce carried up to the depot.
5. In case of difficult terrain, condition of road through which the produce shall required to carry up to depot, the undersigned reserve the right to Rs 38,000/Ha irrespective of distance. However, the same should be duly authenticated by concerned range officer and primarily approved by concerned ADFO/Rupnarayan Division. But in no case the payment shall be beyond Rs38,000 in such cases and the same should be constrained by the type of produce and rate for 21-30 Km range as per produce category.
6. The rates and maximum admissible amount are inclusive of all taxes and profit as envisioned by intending bidders.

## SCHEDULE OF DATES

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	<b>09/01/18 at 5.00 PM</b>
Document Download Start date.	<b>09/01/18 6.00 PM</b>
Bid submission <b>Start date</b> Online	<b>10/01/18 10.00 AM</b>
Last date for submission of uploaded copies of Tender documents & EMD ( <b>Offline</b> )	<b>25/01/18 up to 5.00 PM</b>
Bid submission <b>Closing date</b> (Online)	<b>26/01/18 up to 5.00 PM</b>
Bid Opening date for <b>Technical</b> Bid (Online)	<b>29/01/2018</b>
Date of uploading of list of Technically qualified bidders ( <b>Online</b> )	<b>29/01/2018</b>
Date of uploading of final list of technically qualified bidders after disposal of appeal (Online)	<b>To be Notified in due course</b>
Date of Opening of <b>Financial Bids</b> (Online)	<b>To be Notified in due course</b>
Website from where the tender can be seen	<b>1) Website of Directorate of Forest , Government of West Bengal. 2) District Portal, Paschim Medinipur. 3) e- procurement portal, Government of West Bengal.</b>
Relevant Website for Viewing & Participating in e-Tender.	<b><a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a></b>

## GENERAL TERMS AND CONDITIONS

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. **Pattern of Tender- Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.**
3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Rupnarayan Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
  - a. Company information folder- related all information including audit report etc
  - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
  - c. Folder related to company hierarchy and technical personThe technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.

5. **Submission of Tender-** In general, the tenders are allowed to participate in any one of clusters of his choice; subject to evaluation of financial credentials submitted for the purpose. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
6. **Technical Bid-** Technical Bid should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as GST/VAT, PAN, TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
7. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
- ii) The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid & “Tender Notice No. and cluster no.** The bid should mention in both number & words, & should be written in bold letters.
  - iii) Address and contact No. of the Bidder should clearly written on the cover.
  - iv) Financial Bid format is given in Form IIA.
  - v) The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
  - vi) Financial bid must be inclusive of all taxes.
  - vii) Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
  - viii) In no case the intending bidders are suppose to divulge pricing information in technical bid; other wise the tender shall liable to be cancelled
8. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.
- A.** Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs ie, the intending bidders must have experience of carriage of CFC produces in the form of **payment certificate or certificate issued by the Range Officer or Higher Forest Officer.**
- B.** The requisite assessment of financial potential of the bidders-The intending bidders must be having at least 80% of the estimated cost as financial credentials for a single contract or maximum in 3 contracts, to be calculated for a particular financial year which will be maximum (Not more than 3 years’ old). Requisite documents such as PAN, VAT/GST, License etc as applicable as per existing rules, must be submitted in the technical bids.
- C.** The intending bidders must possess at least 4 trucks/ tractors or similar nature of vehicles for participating in a particular cluster. He/she must be in a position to place those 4 vehicles at the disposal of appropriate authority with 6 Hrs from the order placed by concerned Range Officer over telephone. It is also expected the intending bidders must be having a dedicated android mobile phone in good condition which would be utilised by the concerned range officer for making communication to the successful bidders.
- After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.

9. **Time to Complete the works-** Delay in completion of works as mentioned in the above and as directed by the concerned Range Officer or his authorized person or any superior officer, might attract the penalty to the contractors **to the tune of market value loss of forest produce due to theft or damage along with 10% of the offered rate**;subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.
10. **Submission of EMD and Security-**EMD, as mentioned in the schedule, should be submitted in the form of a draft as per the rules. The original EMD should be submitted one day before last date of submission of tender. Physical copy of the documents should be submitted to the office. Security should, as mentioned in the schedule, should be submitted before issuance of the works order by the successful bidders in TR-7, as per existing rules. Security may also be adjusted with the R.A Bills to be paid for the successful implementation of the works. The mode of security deposit shall finally be decided by the undersigned. The Security Deposit will be released to the successful contractor/ supplier after 6( six) months from successful implementation of the entire scheme as per estimate with such alteration and modification as may be necessary for implementing the work at field, provided no irregularities are noticed during this period. In case of any irregularities, the security deposit will be forfeited and in addition any legal action as deemed fit may be initiated. Security deposit shall not be adjusted with the EMD. The EMD of the unsuccessful bidders shall be released with 7days of completion of basic tender formalities except of L1 &L2 which will be released before issuance of work order.
11. **Dispute Resolution:** - In case of any dispute, the decision taken by the undersigned shall be final. Appeal can be made to the **General Manager, HQ, West Bengal Forest Development Corporation** in case of any grievance of the aggrieved party. The decision taken by the him shall be final and binding

#### **OTHER TERMS AND CONDITIONS**

1. **An affidavit of 1 st Class Magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1<sup>st</sup> class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit**
  - a. **I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit**
  - b. **The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
  - c. **I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**
  - d. **In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Rupnarayan Division shall be final and on appeal, the decision taken by the, General Manager ,Hq, West Bengal Forest Development Corporation shall be final & binding upon me.**
  - e. **If I fail to abide the terms and conditions mention in the tender notice or on availability of tender, the terms and conditions mentioned in the work order along with tender notice, I vouch that appropriate legal action can be initiated against me and I am signing this affidavit kowning fully well about the consequences in letter and spirit.**
2. **Validity of the tender will be 1 (One) Year from the date of submission of the tender. The validity can be extended up to another 6 Months subject to satisfactory performance of the successful bidders.**
3. **The undersigned reserves the right to place order for work for 20% more of the quantity without providing any additional remuneration.**
4. **The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.**

5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
6. **The undersigned reserves the right to accept the tender only after verifying / testing the condition and type of vehicle possessed by successful tenders up to his satisfaction.**
7. **Successful tenderers are required to keep their vehicle to be utilised for carriage at respective range and Beat offices for 24 Hrs, as soon as the carriage will be started. The said vehicle shall be utilised for the purpose of carriage as per direction of the concerned Range Officers. However, those vehicle shall not be utilised for any other purposes other than carriage of CFC produces.**
8. **While engaging the labourers, if any, JFMC members should be given preference as per the direction of the concerned range Officer or his authorised person/s. Payment, as per the Minimum wage Act, must be made to the labourer engaged. The Concerned Range Officer, or his authorised person/s are empowered with the discretionary power to deploy labourers as per his/her discretion from this end.**
9. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
10. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
11. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
12. The work order will be issued to the successful contractor only after placement of fund by the Government.
13. No extension of time will be allowed for execution of the work. The Tenderer / contractor shall not be considered in default, if delay in execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Ex Officio Divisional Manager & Divisional Forest Officer, Rupnarayan Division for extension of time for that period. The Ex Officio Divisional Manager & Division Forest Officer, Rupnarayan Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
14. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
15. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
16. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
17. Royalty for any material, if obtained from Forest area, will have to paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.

18. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
19. Statutory Deduction: Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
20. In addition to above, before payment the following documents are required to be produced, if applicable,
  - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
  - b) Xerox copy of DCR ( with RA Bill/Final Bill –in original to be shown for verification ) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
21. The successful tenderer will not assign any part of the work to any other contractor.
22. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
23. Rate offered in the estimate is the final and tenderer will not have any further claim.
24. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.

The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
25. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
26. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Rupnarayan Division and the decision of the undersigned is final and binding.
27. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
28. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 29. Forest Department, or Rupnarayan Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
- 30. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**
- 31. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**
- 32. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.**
- 33. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the Tender Inviting Authority. Payment on submission of completion report by the Range Officer, after maintaining due formalities, shall be made to the successful contractor.**
- 34. Please follow annexure carefully during submission of tender.**

EX-OFFICIO DIVISIONAL MANAGER  
&

DIVISIONAL FOREST OFFICER  
RUPRANRAYAN, DIVISION  
RANGAMATI, MIDNAPORE.



**ANNEXURE – I**  
**PRAYER FOR PARTICIPATION IN THE TENDER**

Name of Tenderer ::

Address ::

Tender Notice No. ::

Cluster No. ::

Financial Credential for similar nature of job ( as mentioned in the tender notice)

Bank details (A/c No., IFS Code & MICR code (optional)

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature of Bidder with date .....

## TECHNICAL BID FORMAT

### Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
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#### Details of the Bidder (Organization )

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

#### Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

#### Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

**(Annexure-II)**

Form I-B "Summary of Similar Projects Implemented " ( Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report ( Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

No. \_\_\_ 43 \_\_\_ / 17 – (E-Tender)

Dated, Midnapore the \_\_\_ 08 / 01 / 2018

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. The Principal Chief Conservator of Forests (HoFF), West Bengal.
3. The General Manager, HQ, WBFDC Ltd., Kolkata.
4. The Chief Conservator of Forests, Western Circle, West Bengal.
5. The District Magistrate, Paschim Medinipur.
6. The Superintendent of Police, Paschim Medinipur.
7. The D.I.C.O. , Paschim Medinipur.
8. The Sub-Divisional Officer, Sadar, Paschim Medinipur.
9. The Treasury Officer, Midnapore Treasury.
10. The Divisional Manager, Medinipur Forest Development Corporation Ltd., Kharagpur.
11. All Divisional Forest Officer's, Western Circle, West Bengal.
12. The Assist. Divisional Forest Officer, Rupnarayan Division.
13. The Head Clerk, Rupnarayan Division.
14. The Budget, Accounts & Revenue Section.
15. AFR, Rupnarayan Division.
16. All Range Officers (Territorial), Rupnarayan Division.
17. Notice Board, Rupnarayan Division.
18. Shri / FPC\_\_\_\_\_.

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&  
DIVISIONAL FOREST OFFICER  
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