



Government of West Bengal  
Directorate Of Forest  
**Office of The Chief Conservator Of Forest and Field Director**  
**Sundarban Tiger Reserve**  
Canning Town, Dist : 24 – Paraganas ( South )  
West Bengal – 743329



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**TENDER NOTICE No.-31/ Repairing of building (No-10) at Haldibari & extension of barrack kitchen shed at Haldibari under NPW Range ,Sundarban Tiger Reserve during 2018-19**

Sealed tenders (to be addressed by name of **Deepak. M.**, I.F.S and not by official designation only) are invited from bonafide experienced and resourceful Govt. Contractors having experience for similar types of works as **detailed as per enclosed schedule.**

1. Permission for purchase of Tender paper shall have to be obtained sufficiently in advance by submitting application on and from **08.02.2019 to 15.02.2019**. Intending Tenderer will have to produce **I.T.R (Last three assessment year) acknowledgement receipt, PAN Card, GST Registration certificate, P-Tax, Bank Account, Mobile Number, Certificate of address proof and work completion certificate** at the time of submitting application from for purchase of Tender paper. Mere work order will not be treated as valid credential. Only the satisfactory completion certificate / Payment certificate (from appropriate authority) will be treated as valid credential. Tender paper will only be issued to those who will be able to submit all the relevant documents as mentioned above and such other documents as the authority deems it. The authority reserves the right to issue tender paper subject to satisfactory examination of all the relevant documents.
2. Tender shall be submitted in the prescribed tender form duly obtained from the office of the Range Officer, Headquarter Range, Canning on Cash Payment as mentioned in the list attached below, during 11AM to 4.00PM from **08.02.2019 to 14.02.2019** ( Only on working days). Last date of Issue of Tender Paper **15.02.2019** up to 1PM. Tender paper shall be allowed to be submitted up to **15.02.2019, 2.00PM** after that the

tender box will be sealed and shall be opened on **15.02.2019 at 3.00PM** in front of tenderers as they remain present.

3. Tender Paper will only be issued to the person who satisfies the condition set forth in the condition No. 2 stated above and having relevant clearance certificate from labour deptt. such as registration and cess certificate etc. along with relevant financial credential.
4. The tenders in sealed cover, clearly written as “**TENDER NOTICE No.– 31/ Repairing of building (No-10) at Haldibari & extension of barrack kitchen shed at Haldibari under NPW Range ,Sundarban Tiger Reserve during 2018-19**” Tenders received beyond the date & time schedule as specified under clause 2 above will not be accepted. The undersigned will not be responsible in any respect of late submission of tenders.
5. The tenders will have to enclose with the tender forms, **I.T.R (Last three assessment year) acknowledgement receipt, PAN Card, GST Registration certificate, P-Tax, valid credential certificate, receipt of purchase of tender paper, EMD deposit receipt along with quoted rate below or at per.** Rate quoted above shall not be accepted under any circumstances.
6. The credentials should consist of original payment certificate etc. No document more than three years old shall be accepted.
7. The acceptance of the tender will rest with the appropriate authority and he is not bound to accept the lowest tender. The authority may reject any or all the tenders without assigning any reason whatsoever.
8. P.W.D. / P.H.E. Enlisted contractor and those who have already worked in the same area will be given preference.

#### **TERMS & CONDITIONS**

1. A tenderer is required to quote rates, in figures as well as in words. **Tenderer can quote rate at par or below of the estimated cost of the project. If the tenderer quote rate 15% above or below the estimated cost, rate analysis may be enclosed along with the quoted rate. In case same rate quoted by more than one tenderer, the authority shall have the liberty and discretionary power to take final decision which shall be final and binding.**

2. The Earnest Money Deposit (E.M.D.) as mentioned in the schedule of tender should be deposited **through GRIPS portal**, in Head of Service-**8443-00-103-001-07**, Paid Challan shall required to be submitted along with tender documents. This Office shall not be held responsible if any Tenderer submit Earnest Money Deposit(E.M.D) in any Head Of Service other than mentioned in Tender Notice or by any means other than that.
3. **The works should be completed within such time as specified in the work order from the date of issue of work order. The work order will be issued only after receiving the financial and administrative approval from the appropriate authority.**
4. **No delay in completing the assigned works shall be acceptable under any circumstances. If any contractor who has received the work order, fails to complete the works within the due time as specified in his work order, the undersigned will be at his liberty to cancel the agreement signed between the successful tenderer & the undersigned after the lapse of due date. No payment in any mode shall be provided to him under any circumstances and his EMD & SD shall be forfeited.**
5. The payment for the completed works will be made by the undersigned in 2018-19 financial years after fulfilling the necessary formalities and checking.
6. No extension of time will be allowed under any circumstances.
7. Materials will have to be procured by the tenderers by themselves following the standard and & specifications of PWD/PHE Schedules of the district, subject to the approval of the undersigned or his Sub-Ordinate Officers. In case of supply of any material by the department, the cost of such material will be recovered from the contractor.
8. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
9. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor.
10. The undersigned reserves the right to increase or decrease the volume of any item of work to the extent of 10% and add new item of work or withdraw any item(s) at his discretion at any point of time during execution of the works. No excess payment for

such cases shall be made under any circumstances. No payer in this regard shall be entertained.

11. Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and Xerox copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
12. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W.Deptt./P.H.E.
13. Brick works, cement concrete works & plastering works and similar works which require curing should be done for period as prescribed in the P.W.D. Schedule of Rates.
14. The successful contractors are required to deposit 10% of the **estimated cost** as Security Deposit within 7 (seven) days of intimation of acceptance of tender and sign an agreement on completion of which the order will be issued to the contractor.
15. The E.M.D. of the successful contractor will not be adjusted towards the Security Deposit if requested by the tenderer. The EMD of the unsuccessful tenderers will be released on application within due course of time.
16. The Security Deposit will be released to the contractor after 6(six) months from the last date of payment of the bill for project, if no irregularity is noticed within this period. In case of any irregularity, the Security Deposit will be forfeited, in addition to any legal action as deem fit & required.
17. The undersigned reserves the right to cancel the agreement at any point of time of execution of the work within the schedule of time of completion of the tendered work, if works are not satisfactory or delayed or any term & condition as per agreement is violated by contractor.
18. The contractor is liable to pay the skilled, unskilled and other labour wages as mentioned in the PWD Schedule in the district currently.
19. Deduction of G.S.T, Income Tax & Labour Welfare Cess shall be made as per rule in vogue.
20. The successful tenderer will not assign any or part of the work to any other contractor.
21. The successful tenderer may, however authorise any person to supervise the day to day work, submit the requisition of materials, attend the measurement when taken by

the authorised officer and record his signature on the work measurement note books.

The authority duly approved and accepted by the undersigned will be operative.

22. In case of any dispute the interpretation of the undersigned will be final.

23. The tender notice along-with all Terms & Conditions mentioned above will form the part of the agreement to the executed by the tenderer.

24. Rate offered in the estimate is the final and tenderer will not have any further claim.

25. The Tender inviting authority reserve the right to (i) split the work amongst the lowest Tenderers.

26. Rate quoted (including I.T., GST etc.) shall remain open for acceptance at least 6(six) months from the date of opening the Tender.

27. The rates should be quoted not less than multiple of 0.01% less or more than estimated value.

28. The undersigned has the authority to reject any or all Tenders received without assigning any reason thereof.

29. The fund against contingency will be at the disposal of the D.F.D and Tenderer will not be having any claim for that.

30. The area is habited by wild animals. Therefore due care should be taken by the contractor during execution of works. This office or any staff of Sundarban Tiger Reserve shall not be responsible for any accident, if occurred.

### **SCHEDULE 1**

Sl. No	Description of Work	Place	Cost of Tender Paper	Estimated Amount	EMD (2%)	Security Deposit (10%)
01.	Repairing of building (No-10) at Haldibari under NPW Range	Haldibari under NPW Range	<b>Rs-750/-</b>	<b>Rs-141844.00</b>	<b>Rs-2837.00</b>	<b>Rs-14184.00</b>
02.	extension of barrack kitchen shed at Haldibari under NPW Range	Haldibari under NPW Range	<b>Rs-750/-</b>	<b>Rs-128114.00</b>	<b>Rs-2562.00</b>	<b>Rs-12811.00</b>

Sd/-

( **Deepak. M.,IFS** )  
Deputy Field Director  
Sundarban Tiger Reserve

No. (9)/FD/2B-34(Tender)

Date.

Copy forwarded for kind information and wide circulation to:

1. **The Chief Conservator of Forests & Field Director, Sundarban Tiger Reserve.**
2. The Sabhadhipati, South 24-Parganas
3. The District Magistrate, South 24-Parganas,
4. The Superintendent of Police, South 24-Parganas.
5. The Sub Divisional Officer, Canning Sub-Division.
6. The Sub-Divisional Information & Cultural Officers, Canning.
7. The Divisional Forest Officer, South 24-Parganas Division
8. All Range Officers, Sundarban Tiger Reserve.
9. Notice Board

Sd/-

( **Deepak. M.,IFS** )  
Deputy Field Director  
Sundarban Tiger Reserve