



सत्यमेव जयते

Government of West Bengal

Directorate of Forests,

Office of the Divisional Forest Officer, Durgapur Division.

Aranyapally, Shashtri Avenue, Durgapur-12.

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সকল রক্ষন, সুর দেখা  
Forest Department  
Govt. of West Bengal



**TENDER NOTICE NO. 3/NP to 7/NP OF 2017-18 OF DURGAPUR DIVISION**

Sealed Tender to be addressed by name, "Shri Milan Kanti Mandal, WBFS, Divisional Forest Officer, Durgapur Division " and not by official designation are invited from the experienced and resourceful contractors/suppliers having credential of similar types of work/supplies. The details of works, locations, specifications etc. are mentioned in the Schedule - I, which is part of the terms and conditions enclosed herewith and as per the time schedule in Table -I.

**Table – I**

**A. Schedule of dates :-**

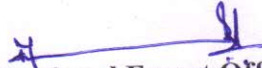
Sl. No.	Key Activities	Date	Time
1	Date of beginning of sale of tender papers	13/11/2017	11:30 am onwards
2	Date of closure of Sale of tender papers	20/11/2017	05:00 pm
3	Last date for submission of tender papers	21/11/2017	During office hours.
4	Date of opening of technical bids	22/11/2017	11:30 am
5	Date of opening of financial bids	22/11/2017	04:00 pm

**Table – II**

1	Office from which the tender paper can be purchased	Office of the Divisional Forest Officer, Durgapur Division. Aranyapally, Shashtri Avenue, Durgapur-12
2	Web site address	<a href="http://www.westbengalforest.gov.in">www.westbengalforest.gov.in</a>

**Schedule - I**

Tender Notice No.	Name of Works	Location	Total Project Cost (Rs)	Earnest Money 2% of the Project cost (Rs)	Amount of Security Money Deposit 10% on accepted Tender Value (Rs)	Cost of Tender Paper	Date of Completion
3/NP	Maintenance of Gr-D staff Qtr	Range-Asansol (T) Beat- Hadla Mouza-Hadla	50000.00	1000.00	10% on accepted Tender Value	500/-	45 Days from the issuance of Work Order
4/NP	Maintenance of Gr-D staff Qtr	Range-Asansol (T) Beat- Mangalpur Mouza- Mangalpur	50000.00	1000.00	10% on accepted Tender Value	500/-	45 Days from the issuance of Work Order
5/NP	Maintenance of Gr-D staff Qtr	Range – Asansol SF Beat – Jamuria SF Mouza- Damodarpur	50000.00	1000.00	10% on accepted Tender Value	500/-	45 Days from the issuance of Work Order
6/NP	Maintenance of Gr-D staff Qtr	Range – Ukhra Beat – Fuljhore Mouza- Fuljhore	50000.00	1000.00	10% on accepted Tender Value	500/-	45 Days from the issuance of Work Order
7/NP	Maintenance of Gr-D staff Qtr	Range – Ukhra Beat – Kantaberia Mouza- Kantaberia	50000.00	1000.00	10% on accepted Tender Value	500/-	45 Days from the issuance of Work Order

  
Divisional Forest Officer  
Durgapur Division  
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## TENDER NOTICE NO. 3/NP to 7/NP OF 2017-18 OF DURGAPUR DIVISION

### TERMS & CONDITIONS:-

- 1) Tender for execution of works/ supply of goods as mentioned in the Schedule-I should be submitted in the prescribed tender paper which will be available in the office of the undersigned mentioned in the Table -II, during office hours on the working days as per schedule given in Table-I on payment of the amount as mentioned in the schedule-I of the tender notice.
- 2) The cost of the tender papers should be deposited through GRIPS Challan.
- 3) The Tender papers should be submitted in two bids process 'Technical bid' and 'Financial bid' and should be submitted in two separate envelops. The bids should be submitted neatly and all corrections, over typing etc. should be self-attested with seal.
- 4) **Eligibility Criteria:-**  
Bonafide Govt. contractor having valid Income Tax PAN, Professional Tax Registration, GST, preferably ESI Registration Number and license issued by the Labour Commissioner, Govt. of West Bengal under the Contract Labour (R & M) Act, 1970 and having experience of completion of preferably similar type of work during the last 3 financial years (2014-15 onwards) for a single contract not less than 50% of the estimated amount put to tender are eligible to participate. The preference will be given those who have completed preferably any kind of forestry works.
- 5) **Similar nature of Job :**  
Generally construction and such other construction allied activities shall be considered as similar nature of Job. However, it shall be the discretionary power of the Tender Committee and overriding power of the undersigned to consider the Job as similar nature or not. No correspondence in this regard shall be entertained in any circumstances.
- 6) **TECHNICAL BID :-**
  - i) The sealed envelope containing technical bid should be super-scribed with Tender Notice No and the words "Technical Bid" should be written in bold letters.
  - ii) The technical bid should contain the tender documents signed on all pages as a proof of acceptance of terms and conditions of the tender by the tenderer along with the following documents:-
    - a) General information about the organization in Form -IA.
    - b) Summary of similar works implemented in Form-IB.
    - c) Preferably of similar works implemented in the last 3 years in Form-IC.
    - d) Copy of acknowledgement of Income Tax Return submitted regarding Income Tax paid for the last financial year.
    - e) Copy of GST Registration Certificate.
    - f) Copy of professional Tax registration Certificate.
    - g) Copy of Licenses / Registration as applicable.
    - h) Additional information, if any (optional).

- iii) The technical bid must not contain any pricing information.
- iv) The address and contact No. of the bidder should be clearly written on the envelope.

7) **FINANCIAL BID :-**

- i) Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
- ii) The financial Bid as prescribed in the tender in form IIA should be Filled up and sealed along with enclosures in a separate cover super scribed as "Tender Notice No. and words "Financial Bid " should be written in bold letters.
- iii) Address and Contact No. of the Bidder should clearly written on the cover.
- iv) Financial Bid format is given,
- v) The Bank details of the tenderers must be mentioned in the Technical Bid Format.

8) **OUTER COVER :-**

- i) Both the sealed envelopes containing the technical bid and financial bid should be put in one single outer envelope sealed and super-scribed giving the Tender Notice Number. The outer envelop should be sealed and should contain the following documents.
  - a) The cost of tender documents through GRIPS Challan.
  - b) Each Tenderer will have to deposit Earnest Money through Bank Draft in favour of the "**Divisional Forest Officer, Durgapur Division**" Payable at **Durgapur** and the same must be enclosed with Tender Form in original. This clause is also applicable for all categories of applicants except those are exempted as per prevailing Government Order.
  - c) Covering letter of the tender must be signed by the bidders or by representative of the bidder who is authorized to commit contractual obligations. An application signed by such signatories must be submitted.
  - d) Technical Bid
  - e) Financial Bid.
- ii) The address and Contact No. of the bidder should be clearly written on the outer cover. The outer cover without superscription name and address are liable for rejection.

9) The tender not submitted as specified in the above clauses will be summarily rejected.

10) The sealed tender as specified in the above clauses will be received in the ofnce of the undersigned by registered post/ speed post/ Courier service/by hand addressed by name, (Sri. Milan Kanti Mandal, WBFS, Divisional Forest Officer, Durgapur Division ,Aranyapally, Shastri Avenue, Bidhannagar, Durgapur-713212 ) and shall be Opened as per the schedule given in Table -I, by the undersigned or by his authorized representatives in presence of the Tenderers or their authorized representatives. The tender opening can't be delayed, in case no tenderer or his authorized representatives is present at the given time of opening of tender.

11) The Earnest Money will not be adjusted towards the security deposit. The earnest money of the successful tenderers will be refunded after depositing the security deposit in full. The Earnest Money of unsuccessful tender will be refunded on application within 7 days from the date of application,

12) **The successful Tenderers have to deposit Security Money as mentioned in the schedule through Treasury Challan under H/S : 8443-00-109-003-07-Security Deposit (Operator ID 54) by the tenderer himself , within 7**

