



**GOVERNMENT OF WEST BENGAL**  
**Directorate of Forests**  
**Office of the Divisional Forest Officer,**  
**Kharagpur Division**  
**Hijli Cooperative Society, Hijli, Kharagpur 721306**  
**E\_mail :: dfokgpdv@gmail.com**



**Quotation No. 28/ RKVY-Tall Seedlings Nursery (WBSFDA)/2018 under Kharagpur Division of 2018-19.**

In pursuance to the G.O.No.-5400-F(Y) dated 25.06.2012 and its subsequent Amendment No.-2254-F dated 24.04.2014 the Divisional Forest Officer, Kharagpur Division (CAMPA), Kharagpur, Paschim Medinipur on behalf of Governor of West Bengal, invites sealed quotations from the bona fide and resourceful suppliers/contractors/Agencies having experience in similar type of works in any Govt./Semi-Govt./Govt. undertakings for doing the following works as detailed below under Kharagpur Division. The quotations should be submitted, as per Govt. norms within 18.09.2018 at 4.00 p.m. to the office by hand or by post and shall be opened on 19.09.2018 at 2.30 p.m..

**Details of Quotation:**

Sl. No.	Quotation No.	Item of Work	Range	Location	Quantity	Estimated Cost (Rs.)	Completion of Works
1	2	3	4	5	6	7	8
1.	28/RKVY-Tall Seedlings(WBSFDA)/2018	Construction of Ladies Toilet at Tall Seedlings Nursery.	Hijli	Paschim Pathri under Hijli Range	As per estimate enclosed.	40,000.00	20 days from the date of issuance of Work Order

Contd.....

TERMS AND CONDITIONS

1. Intending quotationers are required to submit the quotation by name Sri Arup Mukherjee, WBFS, SFDA-DFO, Kharagpur Division and not by his official designation only.
2. The quotationers to need to submit the following documents to this office before taking part in the quotation
  - a) Attested Xerox copy of Address proof.
  - b) Attested Xerox copies of PAN card.
  - c) Attested Xerox copies of GST registration certificate.
  - d) Bank details i.e. -A/c No, IFSC Code, MICR Code, & Phone number (Mobile) .
  - e) At least three documents as proofs of doing similar type of work as credentials, amounting at least 70% of the tendered amount in each case.
3. The quotationers are required to quote their amount against the quantity/no of item(s) mentioned in the column no-7 of the table above both in terms of Rupees and words.
4. In case of quoting rate of all bidders above of the maximum amount mentioned in the column- 7, the quotation is liable to be cancelled.
5. The authority is not bound by the lowest quotation. It shall be the discretionary power of the authority to accept or reject any quotation at any point of time without assigning any reason for it.
6. Actual payment shall be made on pro rata basis. The authority reserves the discretionary right to split the quantity of the materials to be supplied among successful bidders quoted same rate.
7. The rate quoted shall be valid for whole Financial Year 2018-19.
8. Successful bidder should always be in readiness to supply any one or all the materials quoted in the table above within 24 hrs at specified place within the jurisdiction of Kharagpur Division.
9. No separate carriage cost of supplying any of the materials mentioned in the table above, shall be allowed under any circumstances.
10. The successful bidder shall have to sign a contract with the authority incorporating all these clauses and such other clauses as the authority deems fit.
11. In case the successful bidder fails to supply any or all of the materials mentioned in the table above, the authority shall be at his liberty to accept or reject any or all of the quotations of the said successful bidder.

12. Payment shall be made to the successful bidder only after successful supply of the after maintaining formalities in this regard, subject to availability of the fund. But in no case delay in supply any or all of the materials mentioned in the table above, on the ground of due payment shall be accepted under any circumstances.
13. It shall be tried heart and soul to make payment for the supply of the materials within the same financial year. However, there is possibility that payment for the supply of the materials in March of a financial year shall be made in next financial year.
14. **The rate offered should be valid for 4 month. However the same can be increased up to 1 (one) year subject to satisfactory service of the quotationers.**
15. Forest Department, or Kharagpur Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/driver/worker etc, engaged by the contractor, happened in the field during the time of implementation of the works.
16. No extension of time will be allowed for execution of the work. But, the quotationer shall not be held responsible in default, if delay in execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the quotationer may apply for extension of time for that period. The undersigned, as per direction received from Chief Conservator of Forests, Western Circle, West Bengal in this regard, may extend for a length of time equal to the period of force majeure or such period as he thinks suitable for that or may reject. Such cancellation would be without any liability whatsoever on the part of the undersigned.
17. Materials will have to be procured by the quotationers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned.
18. While engaging the labourers, if any, JFMC members should be given preference as per the direction of the undersigned or his authorised person(s). Payment, as per the Minimum wage Act, must be made to the labourer engaged.
19. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque/Cash whichever is suitable to the undersigned.

For further details, please contact the office of the Divisional Forest Officer, Kharagpur Division.

The rates of the above articles should be quoted only.

Sd/-  
Arup Mukherjee, WBFS,  
SFDA-DFO  
Kharagpur Division.

No. 1796 (27) / 1-34/2018 ,

Dated, Kharagpur, the 04.09.2018

Copy forwarded for information and taking necessary action to :

- 1) The Principal Chief Conservator of Forests, HoFF, West Bengal.
- 2) The Principal Chief Conservator of Forests, General, West Bengal.
- 3) The Chief Conservator of Forests, Western Circle, West Bengal.
- 4) The Chief Conservator of Forests, MIS & e-governance, West Bengal. He is requested to upload the Quotation Notice in the website- [www.westbengalforest.gov.in](http://www.westbengalforest.gov.in).
- 5) The District Magistrate, Paschim Medinipur.
- 6) The District Magistrate, Jhargram.
- 7) The District Information & Cultural Officer, Paschim Medinipur.
- 8) The District Information & Cultural Officer, Jhargram.
- 9-14) All Divisional Forest Officers, Western Circle, West Bengal.
- 15) The Sub-Divisional Officer, Kharagpur.
- 16) The Treasury Officer, Kharagpur.
- 17) The Addl. Divisional Forest Officer, Kharagpur Division.
- 18-26) All Range Officers, Kharagpur Division. They are also requested to circulate within stipulated time
- 27) Display of Notice Board .

Sd/-  
Arup Mukherjee, WBFS,  
SFDA-DFO  
Kharagpur Division.