



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
RUPNARAYAN DIVISION.
Rangamati, Midnapore. PO-Vidyasagar University,
Dist – Paschim Medinipur. Pin-721102.

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TENDER NOTICE NO. 06 / WBFDC of 2018-19 of Divisional FOREST OFFICER, RUPNARAYAN Division for 1 HP Deep Tube well With Pump House.

Provision of drinking Water is long pending demand of most of the JFMCs under Rupnarayan Division. Many of JFMCs have been covered under JAP and from other development Schemes. Now, there is a scope to meet up such demand out of CSR activities of West Bengal Forest development Corporation. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer RUPNARAYAN Division, Rangamati, Midnapore, on behalf of Governor of West Bengal, invites tender from bonafide, resourceful /contractors for carrying out the following works at various Ranges of Rupnarayan Division as per following location details & estimates.

Sl no	Type Of Work	Range	Beat	Mauza/Jl	FPC	Unit(No)	Amount(Rs)	EMD(2%)	Security	Remarks
1	1 HP Deep Tube Wel, With Pump House	Amlagora	Chandabila	Chandabila/643	Chandabila	1	4,50,000	9000	10% of the offered Rate	Works to be completed within 15 days from the date of issue of work order Rate to be quoted based on estimated rate and not over gross amount Contractor Shall have no claim over contingency. It shall be the discretionary power of the tender Inviting Authority to incur expenditure from contingency. No claim of additional Bill up to additional 15% Works shall be entertained Tax and Other Statutory deductions as applicable shall be deducted from contractor's bill

ESTIMATE FOR BORE WELL (IHP) FOR DRIKING PURPOSE UNUER RUPNARAYAN DIVISION, MEDINIPUR .

{ The Rate Based On P.W.D. Schedule Effectted from 1st November , 2017 }

Sl. No.	Description Of Items	Quantity	Unit	Rate	Amount
1	S/P Page- 50 / Item - 2 (b)				
	Labour for boring through any type of soil for sinking tube well of required dia. with top enlargement by rig boring system (either by reserve circulation or by direct rotary method) including hire charges and labour for rig machine, tools and plants, staging, force pumping set and making arrangement for water required for boring etc. complete and lowering of pipes, strainers, blind pipes etc. complete.				
	(a) For depth upto 250 metre for 100 mm dia. Tube well with top enlargement of 200 mm dia.(upto 50 metre).				
	(i) First 50 metre	50.00	R.M	1014.00	50700.00
	(ii) Next 50 metre	40.00	R.M	883.00	35320.00
2	S/P Page- 13 / Item - 19(III)				
	Supplying, fitting and fixing PVC pipes for underground work of approved make (medium duty) conforming to ASTM D - 1785 and threaded to match with GI Pipes				
	100 mm	75.00	R.M	1162.00	87150.00
3	S/P Page- 52 / Item - 5(iv)				
	Supplying high density polythene strainer of approved make with adapter conforming to I.S. specifications.	15.00	R.M	1319.00	19785.00
	(iv) 100 mm dia.				
4	S/P Page- 52 / Item - 8				
	Supplying M.S. male/ female adopter of approved make and brand for coupling of M.S. pipe and fibre glass strainers, as per direction of the Engineer - in - Charge.				
	(ii) 150 mm	1.00	Nos	2628.00	2628.00
5	S/P Page- 56 / Item - 28 (i)				

	Providing 200 mm centre guide.				
	i) With Clamp	20.00	Set	128.00	2560.00
6	S/P Page- 55 / Item - 24				
	Packing the annular space between the outside of the tube well pipes & strainers and the bore with pea size washed gravel of approved quality having size etc.				
		8.00	m3	2029.00	16232.00
7	S/P Page- 54 / Item - 18				
	Supplying, fitting and fixing G.I. cap at top				
	(iii) 100 mm	1.00	Each	139.00	139.00
8	S/P Page- 55 / Item - 22				
	Labour for making arrangement for showing verticality test including the cost for hire charges of tools and plants, scaffolding, labour etc. all complete.				
		L.S.		916.00	916.00
9	S/P Page- 55 / Item - 23				
	Collecting sample of water for bacteriological and chemical test from any depth at any time during execution of work including hire and labour charges for tools and plants etc.				
		L.S		1231.00	1231.00
10	S/P Page- 56 / Item - 29				
	Geophysical investigation of the acquifer by electrologging system with all tools and plants as necessary including supply of necessary report.		Each Test	8247.00	8247.00
11	S/P Page- 55 / Item - 20				

	Washing and developing tube well with air compressor pump and engine for 8 (eight) hours continuous pumping per day with necessary arrangements for testing	1	Day	7538.00	7538.00
12	S/P Page- 56 / Item - 25 Packing annular space between the outside of the housing pipe and the bore with puddled clay balls of approved size as per direction of the Engineer-in-charge with cost of all materials and labour complete.				
		6.00	cu. m.	417.00	2502.00
13	Supplying, fitting and fixing and Installation of Submersible Pump with Mootor 1 HP , 5 Metre. Head suitable for 150 mm dia. Tube well etc. (including pannel board)	1	Nos.	25000.00	25000.00
14	S/P Page- 13 / Item - 19(III) Supply of PVC pipes & fittings Schedule 80 (medium duty) conforming to ASTM D - 1785 and threaded to match with GI Pipes as per IS : 1239 (Part - I).				
	50 mm	50.00	R.M	282.00	14100.00
15	Supplying, fitting and fixing 2.5 sq.mm flat type water proof cable etc.				
		75.00	Each	94.50	7087.50
16	Supplying, fitting and fixing 50 mm dia. M.S. clamp (in set)				
		2	Set	350.00	700.00
17	Supplying, fitting and fixing 5 mm dia wire rope cable for 1 HP Pump etc.				
		40.00	R.M	105.00	4200.00
18	S/P Page- 13 / Item - 19(II)				

Supplying, fitting and fixing PVC pipes for underground work of approved make of Schedule 80 (medium duty) conforming to ASTMD - 1785 and threaded to match with GI Pipes as per IS : 1239 (Part - I). with all necessary accessories, specials viz. socket, bend, tee, union, cross, elbo, nipple, longscrew, reducing socket, reducing tee, short piece etc.				
25 mm	20.00	R.M	191.00	3820.00
40 mm	20.00	R.M	311.00	6220.00
50 mm	30.00	R.M	403.00	12090.00
TOTAL (Rs.)				308165.50
Add @ 12% for GST (Rs.)				36979.86
Add @ 1% for CESS (Rs.)				3081.66
GRAND TOTAL (Rs.)				348227.02
Add contingency not exceeding 3%				1772.98
GRAND TOTAL				350000.00
(Rupees Three Lakh Fifty Thousand Only)				

ESTIMATE FOR PROPOSED CONSTRUCTION OF PUMP HOUSE OF RUPNARAYAN DIVISION.

Sl. No	Description of item	M.F.	No.	L (m.)	B (m.)	D (m.)	Quantity (m3)	Unit	Rate (Rs.)	Amount (Rs.)
1	{ P.W.D. / Page No. 1 / Item No. 2(a)} Earth work in excavation of foundation trenches or drains, in all sorts of soil etc. (a) Depth of excavation not exceeding 1,500 mm. For Wall For Step									
			1	11.000	0.650	0.750	5.363	cum.		
			1	1.000	0.300	0.150	0.045			
							5.408	cum.	119.27	644.95

2	{ P.W.D./Page No. 2/ Item No. 4(B)}								
	Filling in foundation or plinth by fine sand.								
	For Wall	1	11.000	0.650	0.150	1.073	cum.		
	For Plinth	1	2.500	2.500	0.350	2.188			
						3.260	cum.	509.85	1662.11
3	{ P.W.D. / Page No. 47 / Item No. 3}								
	Supplying and laying polythene sheet (150 gm/sq.m.) over damp proof course or below flooring etc.								
		1	11.000	0.650		7.150	sq.m.		
		1	2.500	2.500		6.250			
		1	1.000	0.300		0.300			
						13.700	sq.m.	24.00	328.80
4	{ P.W.D./Page No. 34/ Item No. 22(A)(a)}								
	Cement Concrete with graded stone ballast 40 mm size(Excluding shuttering)etc. (A)Pakur variety (a) 1:3:6 proportion								
	For Wall	1	11.000	0.650	0.150	1.073	cu.m.		
	For Step	1	1.000	0.300	0.075	0.023			
	For Floor Bedding	1	2.500	2.500	0.100	0.625			
						1.720	cu.m.	5128.00	8820.16
5	{ P. W. D./ Page No. 26 / Item No. 10(i)}								

6	Ordinary Cement Concrete (mix 1:1.5:3) with graded stone chips (20 mm. Noninal size) excluding shuttering and reinforcement, if any, in ground floor as per relevent IS codes.								
	i) Pakur Variety								
	For Lintel	1	11.000	0.250	0.150	0.413	cum.		
	For Chajja	1	1.300	0.450	0.075	0.044			
	For Roof Slab	1	3.300	3.300	0.100	1.089			
						1.545	cum.	5876.22	9080.96
	{ P.W.D./Page No. 42 / Item No. 36(a)}								
	Hire and labour charges for shuttering with centreing etc.								
	For Lintel	1	1.000	0.250		0.250			
	For Chajja	1x2	11.000	0.150		3.300			
For Roof Slab	1	1.300	0.525		0.683				
	1	2.500	2.500		6.250				
					1.890				
Slab side					1.320				
					13.693	sqm.	321.00	4395.29	
7	{ P.W.D. / Page No. 43 / Item No. 40(a)(i)}								
Reinforcement for reinforced concrete work in all sorts of structuresetc.									
I. TATA/SAIL/RINL									
. @ 1.00 % of volume of reinforced concrete									
	1.545x 1.00/100 x 7850 kg = 121.282 kg					0.121	M.T.	58103.00	7030.46

8	{ P.W.D./Page No. 15/ Item No. 8(a)}								
	Brick work with 1st class bricks in cement mortar (1: 6)								
	(a) In foundation and plinth	1	11.000	0.500	0.150	0.825	cum.		
		1	11.000	0.375	0.150	0.619			
		1	11.000	0.250	0.600	1.650			
						3.094	cum.	5103.00	15787.41
9	{ P.W.D./Page No. 15/ Item No. 8(b)}								
	Brick work with 1st class bricks in cement mortar (1: 6)								
	(b) In Super Structure								
	Less , D (-)	1	11.000	0.250	2.350	6.463	cum.		
		1	1.000	0.250	2.100	0.525			
						5.938	cu.m.	5325.00	31617.19
10	{ P.W.D./Page No. 16/ Item No. 16}								
	125 mm. thick brick work with 1st class bricks in cement mortar (4:1) in ground floor.								
	Parapet Wall								
		2	3.300	0.150		0.990	sqm		
		2	3.050	0.150		0.915			
						1.905	sqm.	701.00	1335.41
11	{ P.W.D./Page No. 47/ Item No. 2}								

	25 mm thick damp proof course with cement concrete (1:1.5:3)with graded stone aggregate etc.								
	Less - (-)	1	11.000	0.250	2.750	sqm.			
		1	1.000	0.250	0.250				
					2.500	sqm.	268.00		670.00
12	{ P.W.D./Page No. 189 / Item No. 1(ii)(c)} 10 mm thick cement sand plaster to wall,ceiling etc. (1:4) Ceiling	1	2.500	2.500	6.250	sqm.	122.00		762.50
13	{ P.W.D./Page No. 189 / Item No. 1(i)(b)} 20 mm thick cement sand plaster to wall(6:1) etc. Inside Wall	4	2.500	2.500	25.000	sqm.	152.00		3800.00
14	{ P.W.D./Page No. 189 / Item No. 1(i)(c)} 15 mm thick cement sand plaster to wall(6:1) etc. Outside Wall Parapet Wall	4 2 2 4 4 4	3.000 3.300 3.000 3.300 3.000 3.000	3.100 0.150 0.150 0.250 0.125 0.150	37.200 0.990 0.900 3.300 1.500 1.800				
					45.690	sqm.	134.00		6122.46
15	{ P.W.D./Page No. 48 / Item No. 6(iii)} 35 mm thick artificial stone floor ,dado,staircase with cement concrete (1:2:4) etc. Floor	1	2.500	2.500	6.250	sqm.	328.00		2050.00

16	{ P.W.D./Page No. 192 / Item No. 15 }	Neat cement punning about 1.5 mm thick in wall etc.											
							3.000	sq.m.					
							7.200						
							10.200	sqm.	34.00	346.80			
17	{ P.W.D./Page No. 105 / Item No. 16 }	M.S. gate of Jail type as per approved design made of strong M.S. frame work intermediate stiffeners and round/squre bar angle etc.											
			1	1.000	2.100		2.100	sqm					
			2.100 x 36 kg/sqm = 75.60 kg				0.756	Qntl	7566.00	5719.90			
18	{P.W.D./Page No. 194 / Item No. 1(c)}	White washing including cleaning and smoothening surface throughly. (c) Three or more Coats. Quantity same as 10 mm Plaster Quantity same as 20 mm Plaster											
							6.250	sqm.					
							25.000						
				31.250	sqm.	20.01	625.31						
19	{P.W.D./Page No. 197 / Item No. 15(iii)}	Applying decoretive cement based paint of approved quality etc.											

20	Quantity same as 15 mm plaster {P.W.D./Page No. 200 / Item No. 1(a)} Priming one coat on Steel or other metal surface with synthetic oil bound primer etc.					45.690	sqm.	49.00	2238.81	
		1.00	1	2.200		2.100	4.620	sqm.	29.00	133.98
21	{P.W.D./Page No. 200 / Item No. 2(A)(iv)} Painting with best quality synthetic enamel paint of approved make and brand etc. (b) On Steel or other metal Surface. (iv) Two Coats (With any shade except white)									
22	6 /P-37 (S&P) Supplying P.V.C. water storage tank of approved quality with closed top with lid (Black) - Multilayer (d) 2000 litre capacity	1.00	1	2.200		2.100	4.620	sqm.	79.00	364.98
							1	Each	10434.00	10434.00
TOTAL (Rs.)									113971.48	
Add @ 12 % for G.S.T (Rs.)									13676.58	
GRAND TOTAL (Rs.)									127648.06	
Add Contingeny not exceeding 3 %									351.94	
GRAND TOTAL									1,28,000.00	
(Rupees One Lakh Twenty Eight Thousand Only)										

ANALYSIS OF THE ESTIMATES

1. There are 2 types of model estimates in this connection. The estimates are inclusive of GST & Labour Cess. All taxes and statutory deductions shall be made from contractor's bill. Successful bidder shall have no claim over contingency unless specifically provided to the bidder by appropriate authority. Every item in the estimates has a definite weightage in the total amount. The offered rate shall be calibrated accordingly.
2. For availing the GST, Bills incorporating GST amount are required to be prepared. No GST amount shall be provided to the successful bidder, if the bills are not prepared incorporating GST. GST shall also not be paid to the successful bidder/s if the god or services to be provided with are having 0% GST. Deduction of GST amount shall also be on the similar line subject to specific rules/G.Os regarding the matter, for the time being in vogue.
3. Successful bidders can carry out the works as per estimate, either by deploying labourer or through mechanized manner. But, whenever labourers are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the labourer so engaged.
4. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items needs to implemented more than once, repeated or enhanced as per field requirements. Thus the successful bidders must be in preparedness to act accordingly, as per direction of the concerned range Officer.
5. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the concerned Range Officers or his authorised persons or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
6. From the above analysis, it follows logically that R.A bills, Part Bill, Item wise shall be admissible in this regard. Further, the bill shall never exceed the accepted offered rate. Bills should be prepared based on actual offered rate and actual works implemented in the field. However, the Bill can be less than the offered rate depending on the actual works implemented in the field.

SCHEDULE OF DATES AND COST OF TENDER PAPER

TYPE	DATE
Date of Publishing in the newspaper as per G.O. (Tentative)	08/07/18
Submission of application and credentials	09/07/18 to 20/07/18 (11AM- 3 PM)
Bid submission start date	09/07/18 (11.30 AM)
Last date for submission of tender documents & EMD	23/07/18 up to 4 PM
Bid submission closing	23/06/18 up to 4 PM
Bid Opening date for technical & Financial proposal	23/06/18 at 5.00 PM in front of bidders as they remain present
Viewing of Tender Paper	Website of Directorate of Forest, Govt. Of west Bengal, Website of Paschim Medinipur District, Notice Board of the Office
Procurement of Tender Paper	From the Division Office, Rupnarayan Division (Budget Section)
Cost of the Tender Paper	Rs 1,000/-

GENERAL TERMS AND CONDITIONS

1. In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.
2. **Pattern of Tender- Invitation of tenders is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.**
3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. Tender should be submitted by name in favour of **Sri Arnab Sengupta, WBFS, Divisional Forest Officer, Rupnarayan Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc

- b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
- c. Folder related to company hierarchy and technical person

The technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.

5. **Submission of Tender-** In general, the tenders are allowed to participate in any/all clusters as per choice of the intending bidder/s. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
6. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT/GST, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
7. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - ii) The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words. and words "should be written in bold letters.
 - iii) Address and contact No. of the Bidder should clearly written on the cover.
 - iv) Financial Bid format is given in Form IIA.
 - v) The Bank details of the renderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - vi) Financial bid must be inclusive of all taxes.
 - vii) Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.
 - viii) **In general the rate offered below the estimated rate shall be accepted. Rate offered above the estimated rate shall be dealt with as per the provision of G.O NO-925-F(Y) dt 14/02/17 and such other financial rules/G.O s for the time being in vogue.**
8. **Eligibility Criteria-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.
 - A. Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs ie, the intending bidders must have experience of **Construction of any type Deep Tube Well. The tender committee will also look into the duration of completion of such similar nature of works. The duration of implementation is very important; the tender committee shall have the discretionary power not to consider any technical bid, if there is inordinate delay in implementation of the similar nature of job which have been submitted as technical bid.**
 - B. The requisite assessment of financial potential of the bidders-The intending bidders must be having at **least 80% of the estimated cost as financial credentials for a single contract, to be calculated for particular financial year which one is maximum (Not more than 3 years' old) against any particular cluster/s in which he/she is willing to participate.** Requisite documents such as PAN, VAT/ GST, License etc as applicable as per existing rules, must be submitted in the technical bids.
 - C. Possession of Machinery for construction of such similar type of works shall also be given due weightage. After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.
9. **Time to Complete the works-** Delay in completion of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the tune of 10% of the estimated cost to the contractors, subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.
10. **Submission of EMD and Security- Submission of EMD and Security-** EMDs are required to be submitted in the form of a Draft as mentioned for each of the cluster/s in which the intending bidders are willing to participate. The EMD should be 2% of the Estimated total for each of the clusters as mentioned in the table above. Security shall be given by Accepted L1 Only. The Security shall require to be given in TR-7/GRIPS Challan as the case may be. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-109) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-109). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.
11. **Dispute Resolution-** In case of any dispute, the decision taken by the Divisional Forest Officer, Rupnarayan Division shall be final. Appeal, if any, shall be required to prefer to **Chief Conservator of Forests, Western Circle, West Bengal within 30 days from date of awarding of decision by the Divisional Forest Officer, Rupnarayan Division.** The decision taken by the Chief Conservator of Forests, Western Circle, West Bengal shall be final and binding on all concerned.

- 12. Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
- 13. Mode of implementation of the works-** Works, should be started by the successful bidders preferably within 15 (Fifteen) days from the date of issue of work order. But in no case the time to start the work shall be beyond 15 days from the date of issue of work order. Further delay might attract penalty tune the tune of 5 % in addition to the normal penalty imposed in case of delay in completion of the works. Successful bidder/s must either personally look into daily to daily work or must deploy an authorized person on his/her behalf. The Name, Phone No, Address must be informed to the concerned Range Officer. Instruction, as may be required, shall be passed on by the appropriate authority from this end to the contractor or his/her authorized person. A site inspection register shall require to be maintained by the successful contractor/s concerned. The requisite instruction/guidelines/advisory shall also be put to the register in writing apart from instruction through telephone/e-mail /whatsapp or otherwise. All such instruction/guidelines/advisory, shall be considered as a part of valid documents in case of dispute resolution and resolution of conflict, if any , by the appropriate authority. In no case the stipulated time for completion of a particular piece of work shall be allowed to defer, until or unless it is extremely necessary to do so. The reason of such deferred implementation should be Natural Calamity, Act of God or safeguarding Government Money and Property.
- 14. Mode of payment-** On completion of entire work/Part of work Final Bill or RA Bills may be raised by the contractor. On certifying the quality and volume of the works as per plan and estimates by concerned Range Officer and after duly checked by ADFO, Rupnarayan Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned and shall be subject to implementation of the work to the **tune of more than 15 % of additional works.** In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall required to be prepared accordingly. Further, undersigned shall have the discretionary authority to increase the quantum of work to the **tune of up to 15% for which no additional payment shall be made to the contractor concerned.** **On completion of works, after maintaining due formalities , bills shall be paid as soon as possible , preferably with 30 days from the completion of all procedures in this regard.**

OTHER TERMS AND CONDITIONS

1. **An affidavit of 1 st Class Magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit, if he/she has not submitted affidavit of 1st Class Magistrate during the time of participation in the NIT.**
 - a. **I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit and I am participating in the NIT accordingly**
 - b. **The documents submitted and information provided by me are true to the best of my knowledge and beliefs.**
 - c. **I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.**
 - d. **In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Rupnarayan Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, Western Circle, shall be final & binding upon me.**
2. **Validity of the tender will be 1 (One) year from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. On successful implementation of good quality of works, the contract may be extended up to another 6 (Six) months maximum.**
3. **The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.**
4. **The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.**
5. **The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.**
6. **The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.**
7. **The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.**
8. **It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.**

9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
10. The work order will be issued to the successful contractor only after placement of fund by the Government.
11. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Rupnarayan Division for extension of time for that period. The Division Forest Officer, Rupnarayan Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable.
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered in the estimate is the final and tenderer will not have any further claim.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. All the terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Rupnarayan Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
28. **Forest Department, or Rupnarayan Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
29. **Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**
30. **In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.**

31. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.
32. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned FPC. Fund, on completion of the works, shall be placed to the concerned FPC 's account for making necessary payment to the successful contractors.
33. Please follow annexure carefully during submission of tender

SD/-
DIVISIONAL FOREST OFFICER
RUPRANRAYAN, DIVISION
RANGAMATI, MIDNAPORE.

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

Sl No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority)	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Tender Notice No	Item of Works	Estimated Cost exclusive of GST and Cess	Offered rate				Name of Contractor & Address
			Offered rate	Applicable GST	Other Statutory deduction	Applicable Labour less	
	Deep Tube Well With pump House	4,22,137		12% of Offered rate	1%/2% IT as the Case may be	1% of the accepted offered rate	

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
2. The Principal Chief Conservator of Forests(HoFF), West Bengal
3. The Chief Conservator of Forests, Western Circle, West Bengal.
4. The District Magistrate, Paschim Medinipur.
5. The Superintendent of Police, Paschim Medinipur.
6. The Sub-Divisional Officer, Sadar, Paschim Medinipur.
7. The DICO, Paschim Medinipur.
8. The Treasury Officer, Midnapore Treasury
9. All Divisional Forest Officer's, Western Circle, West Bengal.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer, Rupnarayan Division.
12. The Head Clerk, Rupnarayan Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Rupnarayan Division.
15. All Range Officers (Territorial), Rupnarayan Division.
16. Notice Board, Rupnarayan Division.
17. _____, FPC

SD/-
DIVISIONAL FOREST OFFICER
RUPRANRAYAN, DIVISION
RANGAMATI, MIDNAPORE.