

Government of West Bengal
Directorate of Forests
Office of the Deputy Conservator of Forests
Publicity, West Bengal
Aranya Bhawan, 3rd Floor, Block-LA, 10A, Sector-III, Kolkata-700098
NOTICE INVITING QUOTATION No. 01/Pub – 2018-2019 Dated
30.05.2018

Sealed offers are invited from Reputed Printing Press / Suppliers for the items required by this office. The rates offered should be final and binding including all taxes, also must include cost of delivery charges to this office & incidental charges (if any).

The agency selected as an agency for the printing jobs, must comply exactly with the same rate offered for the articles.

The sealed offers should only be submitted along with a forwarding letter addressed to the undersigned in his own Letter Head. Notice Inviting Quotation Number & Date must

be written in bold on the sealed envelope and to be submitted on or before **08.06.2018** up to 12.00 noon.

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever. Moreover, participating in the Quotation process does not in any situation imply substantiation of any commitment for work order.

The Presses / Agencies who failed to comply work order in previous year are not eligible to participate in the quotation process.

The sealed quotation will be opened on 08.06.2018 at 3.00 pm in the office chamber of the undersigned.

SCHEDULE OF WORK

Printing of Booklet, DPN Nursery 2018.

- 1) Inside Pages = 70 GSM.
- 2) Cover Page = 130 GSM.
- 3) Perfect Binding.
- 4) Size = A5.
- 5) Inside pages single colour.
- 6) Cover page four colour with lamination.
- 7) Number of pages (inside) = 60 (approx).
- 8) Number of copies = 4000.

Rate to be quoted per page including cover.

Display in the Notice Board of Aranya Bhaban

Angshuman Mukhopadhyay

**Deputy Conservator of Forests
Publicity, West Bengal**

No **464** /28-19/Pub-18

Dt. 30.05.2018

- 1) Copy forwarded to the Deputy Conservator of Forests / MIS.
For uploading the quotation through Official Website.

2) R.O. PP-II.

Angshuman Mukhopadhyay

**Deputy Conservator of Forests
Publicity, West Bengal**