Government of West Bengal
Directorate of Forests
Office of the Conservator of Forests, Working Plan and GIS Circle
Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector – III, Kolkata: 700 106
Phone - Fax:: (033) 2335 5147, e-mail : cfwpgis.fd-wb@gov.in/cfwpgis@outlook.com

No: 357 / 3D-8(A) / WP & GIS Date: 02 / 05 / 2023

Quotation no. 05 / AMC for Air Conditioners / CF / WP&GIS/DIR / 2023-2024

Name of works : Annual Maintenance Contract (AMC) for Air Conditioners installed in the Office of the Conservator of Forests, Working Plan & GIS Circle, W.B.

Sealed Quotations are invited by the CF/WP & GIS Circle, WB, Aranya Bhawan 10A, LA Block, Sector-III, Salt Lake City, Kolkata, W.B., Kolkata 700 106 for the year 2023-2024 from bonifide agencies/Contractor/Vendor/Suppliers, who have satisfactorily executed similar nature of works during at least 02 (Two) financial years in any Government and or Statutory bodies at the competitive rate.

List of items to be maintained is as follows:

Serial No.	Equipments	Qty.
1	1.5 Ton Split Air Conditioner – 4 nos.	6 nos.
2	1 Ton Split Air Conditioner – 2 nos.	

Terms and conditions:-

The intending participant will have to produce-

Certificate Bona fide resourceful agency having 2 years experience of similar type of work in Govt./PSU Sector organization. Aadhar, P.Tax, Registration no. & Current Challan. I. Tax Return for last 2 years, PAN. Trade License, P. T Clearance Certificate, GST Regn. No. and Credentials.

All the above to be attached in the paper to be submitted by the bidders with their application.

The following Terms & conditions will be applicable for quoting the rates for the above said purpose.

1. Sealed Quotation should be furnished the Office of the Conservator of Forests, Working Plan and GIS Circle, W.B. by name to **"Shri Bhaskar. J.V, IFS, Conservator of Forests, Working Plan and GIS Circle, W.B."** on or before 15-05-2023 upto 2:00 p.m. and the quotations will be opened at 3:00 p.m. of the same day in presence of Conservator of Forests, Working Plan and GIS Circle, W.B. No Application shall be entertained after the prescribed date and time.

2. The successful bidder would carry out preventive maintenance of each machine once in every month, in order to forestall any major failure of the same. The successful bidder should be responsible to provide a technical person to address any malfunctioning of Air Conditioners within 48 hours of call log.

Contd.....

3. The charges for replacement for defective parts/components of the Air Conditioners, if any shall be borne by this office. To the extent possible, all repair and maintenance work would be carried out in this office premises only. Wherever it is not possible to conduct the repair within the office premises the contractor shall obtain prior permission of the competent authority to conduct repair outside the office premises and arrange to reinstall within a reasonable time. No transportation charge is payable for the same.
4. CF, WP& GIS, West Bengal may in its own discretion, add more Air Conditioner to the AMC or withdraw some or all the equipment from AMC and the payment be made on proportionate basis.
5. The bidders shall be fully responsible for functioning of connectivity for Air Conditioners and repair as when required.
6. The rate should be quoted for the above mentioned work on per month basis inclusive all taxes.
7. The amount will be transferred to the Account of the successful bidder through West Bengal Treasury on deduction of Taxes etc. as per Rule.
8. The CF/WP & GIS Circle, WB reserve the right to accept and reject any quotation without assigning any Reason and in this connection no change can be made including necessary drawing of the Quotation.
9. No work order will be given unless there is placement of fund.

(Bhaskar J.V., IFS)
Conservator of Forests
Working Plan and G.I.S Circle, W.B.

No: 357 / 3D-8(A) / WP & GIS Date: 02 / 05 / 2023

Copy forwarded for information to :

1. The Chief Conservator of Forests, MIS & e-Governance, W.B. with a request to upload in the departmental website.
2. All Members of the Tender Committee, O/o, the C.F., W.P. & G.I.S. Circle, W.B.
3. Guard File, O/o, the C.F., W.P. & G.I.S. Circle, W.B.
4. Notice Board, O/o, the C.F., W.P. & G.I.S. Circle, W.B.

(Bhaskar J.V., IFS)
Conservator of Forests
Working Plan and G.I.S Circle, W.B.