



**Government of West Bengal**  
**Directorate of Forests**  
**Office of the Divisional Forest Officer,**  
**Nadia-Murshidabad Division.**  
**Krishnagar, Nadia.**  
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**NOTICE INVITING E-TENDER ID NO. : WBFOR/11/Beat Office/BH(N)/NMD/2018-19**

The Divisional Forest Officer, Nadia Murshidabad Division, Directorate of Forests invites an **e-tenders** for the following work from the eligible Contractors as detailed in the table below. [Collection (downloading) and Submission (uploading) of Tender can be made online through the website <http://wbtenders.gov.in> only].

| Sl. No. | E-Tender No.                                   | Name of Work   | Estimated amount put of tender (Rs)                                  | Amount of EMD to be deposited (Rs) | Eligibility of a Contractor   | Period of completion of work        |
|---------|--|--|--|------------------------------------|---|-------------------------------------|
| 1       | <b>WBFOR/11/Beat Office/BH(N)/NMD/ 2018-19</b> | Construction of Beat Office at Monigram, Beat- Monigram Range-Berhampore (North), Nadia Murshidabad Division | Rs9,52,400.00(Rupees Nine Lakh Fifty Two Thousand Four Hundred only) | Rs19,048.00                        | Bonafide agencies/ individual having 75% credential(payment certificate) of the estimated amount (Rs9,52,400.00) in a single construction of building after 2015-16 | 40 days from the date of work order |

1. a) In the event of e-Filling intending bidder may download the tender document from the website: <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate.

b) Earnest Money may be remitted as per Finance Department, Govt. of West Bengal's order No. 3975- F(Y) Dated 28<sup>th</sup> July, 2016. @ 2% of the project cost against the project as mentioned in the schedule c) Average annual turnover from contracting business- Scanned copy of Summary statement of average annual turnover from contracting business for a period of last three years, i.e.; 2015-2016, 2016-2017 , 2017- 18 or during the period since formation of the Firm, if it was set up in less than such 3- year period.

(To be submitted in "Forms" folder)

(Scanned copy of power of attorney by the competent authority is to be submitted, if the power is delegated for signing the bid to persons other than the applicant.)

2. The original Challan of EMD (Earnest Money Deposit) should be submitted to the office of the **Divisional Forest Officer, Nadia Murshidabad Division.**
3. Technical Bid and Financial Bid both will be submitted online concurrently duly digitally signed in the Website [https:// wbtenders.gov.in](https://wbtenders.gov.in) as per time schedule stated herein under.
4. The financial offer of the prospective tenderer will be considered only if the Technical Bid of the tenderer is found qualified by the “**Tender Evaluation Committee**” only. The list of qualified tenderers will be displayed in the website on the schedule date and time.
5. **Eligibility criteria for participation in tender :**
  - i) The prospective bidders shall have satisfactorily completed as a prime agency during the last 03 (three) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State/ Central Govt., State/Central Govt. undertaking/ Statutory Bodies constituted under the statute of the Central/ State Government and having a magnitude of **60%** of the Estimated amount put to tender in a single work order. In support of the credential, scanned copy of the **Completion Certificate & payment certificate** issued by the Executing Authority should be loaded as **Non Statutory Document** through online.
  - ii) **Pan Card, Professional Tax receipts** for the current year, **Income Tax Return** for the last year, **GSTIN registration Certificate** to be accompanied with the Technical Bid document (**Non Statutory Documents**)
  - iii) The prospective bidders should own or arrange through lease hold agreement the required plant and machineries; Conclusive proof of ownership/ Arrangement must be submitted.
  - iv) Registered Unemployed Engineers „Co-operative Societies/ Unemployed Labour Co-Op.Societies are required to furnish valid Bye Law, Current Audit Report, Valid clearance Certificate from A.R.C.S. for the current financial year along with other relevant supporting papers.(**Non Statutory Documents**)
  - v) A prospective bidder shall be allowed to participate in the particular job either in the financial capacity of individual or as a partner of a firm. During Technical Evaluation of Bid, Financial Capability to execute the work may be verified by the tender inviting authority.
  - vi) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum (**Non Statutory Documents**).
6. Issuance of work order as well as Payment will depend on site clearance, availability of materials and availability of fund in appropriate head and no claim whatsoever will be entertained for delay issuance of work order as well as payment. Works should be completed within stipulated period. If any, intending tenderers may consider these criteria while quoting their rates.
7. The bidders shall quote rate (Percentage above / below / at par) accordingly considering that no escalation and/ or price adjustment will be allowed by the Department under any circumstances.
8. Bids shall remain valid for a period not less than 90 (Ninety) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith assigning any reason thereof.
9. Constructional Labour Welfare Cess @ 1(one)% of cost of construction will be deducted from every bill of the selected agency. GSTIN, Royalty & all other Statutory levy/Cess will have to be borne by the Contractor & the rate in the schedule of rates are inclusive of all the taxes & cess stated above.

**10. Date & Time Schedule :**

| Sl no | Activity   | Date & Time                                |
|-------|--|--|
| 1.    | Tender Publishing date & time  | 04/02/2019                                 |
| 2.    | Document Download start date & time  | 04/02/2019                                 |
| 3.    | Bid submission start date & time   | 04/02/2019                                 |
| 4.    | Bid submission end date & time   | 12/02/2019                                 |
| 5.    | Hard copy of document to be submitted to the office of the Divisional Forest Officer, Nadia Murshidabad Division | 13/02/2019                                 |
| 6.    | Technical Bid opening date & time  | 15/02/2019                                 |
| 7.    | Uploading of Technical Bid Evaluation sheet  | After technical bid evaluation             |
| 8.    | Financial Bid opening date & time  | After technical bid evaluation             |
| 9.    | Uploading of Financial Bid evaluation sheet  | After financial bid evaluation             |
| 10    | Publishing the Name of bidder who will get the contract  | After technical & financial bid evaluation |

11. There shall be no provision of Arbitration. Hence Cl. 25 of 2908 is modified vide notification no. 8182-F(Y) dt. 26.09.12 of Secretary to the Govt. of West Bengal.

12. Earnest Money may be remitted as per Finance Department, Govt. of West Bengal's order No. 3975- F(Y) Dated 28<sup>th</sup> July, 2016. @ 2% of the project cost against the project as mentioned in the schedule .

13. The Bidder, at his own responsibility and risk is encouraged to visit and examine the Site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into contract for the work as mentioned in the Notice inviting Tender before submitting the offer with full satisfaction. The costs of visiting the site shall be borne by the Bidders.

14. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Tender Committee reserves the right to reject any or all the application for purchasing Bid documents and/or to accept or reject any or all the offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the state of Bidding.

15. The intending tenderers are required to quote and submit the rates online only. No offline tender will be entertained.

16. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wage Act. 1948 and any notification thereof or any other laws relating thereto and rules made and order issued to this effect from time to time.

17. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned before bidding.

18 All intending bidders are requested to be present in the office of the Divisional Forest Officer, Nadia Murshidabad Division, Krishnagar, Nadia during opening of the Tender to observe the tender opening procedure.

19. NO CONDITIONAL / INCOMPLETE TENDER will be accepted under any circumstances.

20. The Divisional Forest Officer, Nadia Murshidabad Division, Krishnagar, Nadia or the tender committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

21. During scrutiny, if it is come to the notice to the tender inviting authority that the credential or any other papers of any bidder is incorrect/ manufactured/ fabricated ,that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.

22. In case if there be any objection regarding Pre qualifying the Agency that should be lodged to the the Divisional Forest Officer, Nadia Murshidabad Division, Krishnagar Nadia within 2 days from the date of publication of list of qualified Agency and beyond that time schedule no objection will be entertained.

23. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.

24. The specification for the works made of execution and measurement will be governed by the specification laid down in the Departmental schedule and relevant provision of IS code & as per base practice according to the direction of Engineer-in-charge.

25. All materials to be supplied by the Contractor should be good approved by the Engineer-in-charge or his authorized representative before use. PVC pipes supplied by the contractor for installation of MDTW should be supported by "CIPET" inspection reports. Rejected materials should be cleared from the site within 24 hours of rejection. Payment of materials to be supplied by the contractor will be made as per actual consumption in the work.

26 Work Order will be issued subject to approval / release of fund by the appropriate authority

**Sri Rana Datta, I.F.S**  
Divisional Forest Officer  
Nadia-Murshidabad Division