



**GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF FORESTS  
OFFICE OF THE DIVISIONAL FOREST OFFICER,  
BANKURA (NORTH) DIVISION  
Machantala, Bankura :: 722 101**

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**NOTICE INVITING TENDER**

**NOTICE NO. 03/BKN/BIO-F/SP OF 2018-19 (2<sup>nd</sup> Call)**

Sealed Tender are invited from bonafide, experienced and reliable Suppliers / Dealer / Firms/Contractors for execution of the works as detailed in the schedule attached herewith subject to the following conditions. Tenders should be addressed to the undersigned by name as well as by official designation (Sri Bhaskar J.V, I.F.S., Divisional Forest Officer, Bankura (North) Division.)

**NAME OF THE WORK**

**Supply of Bio-fertilizer (Neem Oil Cake) for 2018 QGS & Bamboo Plantation Work** under State Plan at different locations under Bankura (North) Division as per detail specification *and approximate quantity of works, mentioned in Annexure – I.*

**SCHEDULE OF WORKS WITH LOCATION DETAILS & FEES etc.**

**Annexure – I**

Range where to be supplied	Area (Ha)	Qty. of Bio-fertilizer (Neem Oil Cake) in Kg	No. of 50 Kg Bag	Estimated Cost	Tender Fee (Rs)	EMD	Security Deposit
Bankura (N)	30	550	11	2,07,000/-	500/-	4,140/-	10% of the Offered/Contracted Rate
Barjora	96	1550	31				
Beliatore	42	700	14				
Chhatna	70	1200	24				
G.Ghati	62	1000	20				
Patrasayer	35	500	10				
Radhanagar	45	750	15				
Sonamukhi	7	500	10				
Saltora	30	150	3				
<b>Total</b>	<b>417</b>	<b>6900</b>	<b>138</b>				

**Cost of Tender & EMD DD in Original Copy Physically Submission in Offline: as mentioned above.**

- 1. Cost of Tender paper (each) - Rs.-500/- (Five Hundred) Only.**
- 2. Amount of Earnest Money - 2 % of Estimated cost.**
- 3. Amount of Security Deposit – 10% of Offered rate.**

## TIME SCHEDULE

Date of issuing of Tender Paper	:	27-07-2018 to 06-08-2018 upto 04:00 p.m.
Date of Receiving Tender Paper	:	09-08-2018 to 10-08-2018 upto 04:00 p.m.
Opening of Technical bid	:	13-08-2018 at 11:00 a.m.
Opening of Financial bid	:	13-08-2018 at 12:00 a.m.
Place of Submission	:	Divisional Forest Office, Bankura (North) Division, Bankura

**Last date & time of Purchase of Tender Paper: 06-08-2017 up to 4:00 p.m.**

**Last date & time of submission of tender paper is :10-08-2018 on 04:00 p.m..**

- Note:
- 1). In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled / prescribed date for the same purpose.
  - 2). The Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like breakdown of communications link or conditions of force majeure.
  - 3). The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.

## TERMS & CONDITIONS

1. The Rate(s) should be quoted per Kg both in figures & words clearly; any correction made there should be initialled by the tenderer. The rate should be inclusive of all Taxes.
2. All rates quoted inclusive of cost of transportations to the delivery point.
3. Copies of latest P.Tax, Service Tax, GST, Trade License for the year 2015-16, 2016-17&2017-18 and PAN Card to be attached with tender.
4. **Earnest Money Deposit and Tender Fees**
  - a) Tender Fees should be deposited in the form of Challan to be originated from GRIPS Portal of Finance Department, West Bengal and remitted in favour of Divisional Forest Officer, Bankura (North) Division.
  - b) Tender Paper will be available in the office of the Divisional Forest Officer, Bankura (North) Division from AFR, Bankura (North) Division after depositing cost of Tender Paper within stipulated Date & Time. The Plan and Estimate of the said works may be seen at the office of the undersigned on any working day during office hours.
  - c) EMD through DD/Bankers' Cheque drawn in favour of Divisional Forest Officer, Bankura (North) Division, payable at Bankura.
  - d) There is no exemption of any kind for any of the eligible contractors towards cost of tender paper fee or EMD.
  - e) Payment in any other form e.g. Demand Draft, Cheque, NSC, KVP etc will not be accepted( Vide Memo No. 2365-F(Y) dated 12.04.2018).
5. No tender paper will be accepted without Earnest Money and valid Income Tax, P. Tax & GST clearance Certificate.
6. The Earnest Money deposited shall be forfeited to the Government in case of following
  - a) The tender withdraws tender after opening of acceptance.
  - b) The selected tenderer fails to accept order, refuse either wholly or partly the offer that would be made by the undersigned.
  - c) The selected tenderer fails to supply materials as per specification and within specified period.
7. The Earnest Money deposited by the successful tenderers will be refunded only after completion of the fulfilment if said terms & conditions.

8. Any other information will be available from the office of the undersigned.
9. IT/ ST/ GST will be deducted at source as per Govt. Rule.
10. Considering emergency, work order may be distributed among more than one tenderer at the lowest rate item-wise.
11. This is urgent. Failure in any part of compliance of the order shall attract penal measures as per tender rules.
12. The undersigned shall have the right and discretion to terminate the contract and forfeit the Earnest Money deposited in the event of sort of breach of contract.
13. The time limit for completion of the work may be reduced if emergency situation arises.
14. The undersigned reserves the right to reduce or enhance the quantity of any item of work or omit any item of work completely.
15. The successful tenderer(s) have to undergo an agreement with the respective authority within 48(Forty eight) hours of receiving the work order.
16. The undersigned reserves the right to reject / cancel or accept any tender without assigning any reason thereof.
17. The undersigned also does not bind himself to accept the lowest rate tendered and shall use discretion in accepting higher than the lowest with a view to ensuring standard quality of works.
18. It shall be opened to the authority to impose penalty and take other punitive steps, as deemed fit, for violation of above terms & conditions.
19. Tender should be submitted along with the requisite supporting papers as mentioned in sealed envelope super scribed "**Supply of Bio Fertilizer for PlantationWork**" should be addressed to the Divisional Forest Officer, Bankura (North) Division, Bankura and shall be dropped in the 'Drop Box'. Tenderer can drop the tender on any working day during office hours.
20. The Tenderers will have to produce Income Tax, GST and Professional Tax Clearance Certificates.
21. The bidder should have a minimum average turnover of at least **50% of the Project Cost** in the last three preceding years (the turnover of the lead member will be considered in case of joint venture) against one project. In case any bidder wants to apply for more than one project, then the requisite amount will increase proportionately.
22. The bidder should have successfully completed at least **one similar type of work** during last three years for a single contract of value not less than 80% of the estimated amount, **for each project**. In case any bidder wants to apply for more than one project, then the requisite amount will increase proportionately.
23. The bidder should also have made profits after taxes for each of these last three financial years.
24. The undersigned reserves the right to demand from the Tenderers the classification and justification of their offer. The item wise statement of their proposed expenditure analysis with a view to construct the work mentioned in the schedule of this Tender Notice. On the item wise expenditure proposed labour cost should be specifically mentioned.
25. Tenderers should inspect the works site prior to submission of tenders.
26. The Suppliers / Dealer / Firms/contractor shall have no claim for any payment before completion of work.
27. The successful Tenderer to whom a Letter of Acceptance has been issued shall submit within 10(ten) days from the date of Letter of Acceptance, **Security Deposit which is 10% (Ten Percent)** of the contracted value of work shall have to be deposited **through DD/Bankers' Cheque drawn in favour of Divisional Forest Officer, Bankura (North) Division, payable at Bankura**. Failure in depositing this amount shall render the contract liable to

termination without reference to the contractor and in such case the deposited earnest money shall stand forfeited to the Government.

28. **Refund of EMD:** The EMD of the unsuccessful Tenderers deposited will be refunded without any interest on receipt of application addressed to the "Divisional Forest Officer, Bankura (North) Division, from Tenderers as per relevant Govt. Rules.

29. All works are to be carried out as per plan, specification and estimate of works subject to modification made in writing by the undersigned or his authorised officer.

30. The terms and condition mentioned herein shall be deemed to form a part of the agreement.

31. In accordance with the provision of relevant Section of Income Tax 1951. Deduction of Income Tax shall be made from the gross value of the Bill.

32. If any terms and conditions of the tender are altered the same will be notified.

33. The work will be executed under the direct supervision of the concerned Range Officer or Beat Officer.

34. The acceptance of the Tender will be subject to the receipt of fund.

35. The acceptance of the tender including the right to distribute the work between two or amongst more than two tenderers will rest with the competent authority without assigning reason thereof. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof.

36. The Tenderers shall have to comply with the provisions of (a) Contract Labour (Regulation & Abolition) Rules, 1970 (b) Minimum Wages Act 1948 or the modification thereof for any other laws relating thereto as will be in force from time to time.

37. Divisional Forest Officer, Bankura (North) Division or his authorised representatives shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground.

38. The Tender Inviting Authority shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike etc.

39. No Price preference will be applicable to W.B. Govt. Undertaking, as per Finance Deptt. G.O. No. 8648-F(Y), dated 12<sup>th</sup> October 2012.

40. Imposition of any duty/tax rules etc whatsoever of its nature (after work order/Commencement and completion of the work) is to be borne by the tenderer.

41. No mobilization/secured advance bill will be allowed.

42. GST, Cess, Toll Tax, Income Tax, Ferry Charges and other Local Taxes if any are to be paid by the contractor. No extra payment will be made for these. The rates of supply and finished work items are inclusive of these.

43. All working tools and plants will have to be arranged by the contractor at his own cost.

44. The final acceptance of the tender will be subject to the receipt of approval of higher authorities.

45. Final payment will be made after completion of all works in the field & checking by authorised officer. The authorised officer may check the quality of the work at any point of time before submitting the report of completion.

46. The undersigned reserves the right to cancel the agreement at any point of time during the execution of the work if it is not done as per the specifications or any terms & conditions are violated by the Contractor.

47. The Security Deposit will be released to the Contractor after 1 (One) month from the date of final payment of the bill if no irregularity is noticed. In case of any irregularity, the Security Deposit will be forfeited in addition to any legal action as deemed fit & required.

48. The successful tenderer will not assign any or part of the work(s) to any other contractor/agency.

49. The undersigned reserves the right of cancellation of this tender at any time without assigning any reason thereof.
50. Tender inviting authority reserves the right to alter/modify the plan and estimate
51. Tender inviting authority reserves the right to award work against less amount of tender to same contractor if he is willing.
52. Final bill payment is subject to proper checking of works by concerned Range and higher authorities of forest directorate.

**Sd/-**  
**Sri Bhaskar JV IFS**  
**Divisional Forest Officer,**  
**Bankura (North) Division**

**No. 2306 / 2 –SP**

**Dated, Bankura, the 26/07/ 2018.**

**Copy forwarded for information & wide publicity to:-**

1. The Principal Chief Conservator of Forests(HOFF), West Bengal
2. The Chief Conservator of Forests, Central Circle, West Bengal along with two copies of the Tender Notice with the request to return one copy duly approved.
3. The District Magistrate, Bankura,
4. The Sabhadhipati,BankuraZillaParishad.
5. The Superintendent of Police, Bankura.
6. The Sub-Divisional Officer, Bankura.
7. The Honorary Wildlife Warden, Bankura
8. The Divisional Forest Officer, Bankura (South) Division.
9. The Divisional Forest Officer, Panchet Division, Bishnupur.
10. The Divisional Forest Officer, Working Plan (South) Division –II
11. The Divisional Manager, Bankura Forest Development Corporation Limited.
12. The Treasury Officer, Bankura Treasury
13. The Karmadhakshya Ban-o-BhumiSanskarSthayeeSamity, BankuraZillaParishad.
14. The Secretary,BankuraZillaParishad.
15. The District Information Officer, Bankura.
16. The Chairman, Bankura Municipality.
17. The Block Development Officers, Bankura-I, Bankira-II, Barjora, Bishnupur, Chhatna, Saltora, G.Ghati, Mejia, Sonamukhi, Indus,& Patrasayer Block.
18. The Assist. Divisional Forest Officer-I & II, Bankura (North) Division.
19. All Range Officers, Bankura (North) Division &Bankura (South) Division. They are requested to put it in their Notice Board.
20. The Head Clerk, Bankura (North) Division, He is requested to upload this tender Notice on the Official website [www.bankuraforest.in](http://www.bankuraforest.in) with immediate effect.

**Sd/-**  
**Sri Bhaskar JV IFS**  
**Divisional Forest Officer,**  
**Bankura (North) Division**