



GOVERNMENT OF WEST BENGAL
Directorate of Forests
Office of the Divisional Forest Officer,
MEDINIPUR DIVISION.

M. M. Nagar, Police Line Road, Midnapore
Dist – Paschim Medinipur, Pin-721102.
E-mail ID :: dfomd@yahoo.com
Visit us :: www.medinipurforest.com

NOTICE INVITING E-TENDER

E- TENDER NOTICE NO. WB FOR/DFOMD/eNIT 156 /SPAP to 162/SPAP of 2017-18 OF THE DIVISIONAL FOREST OFFICER, MEDINIPUR DIVISION FOR RAISING SAL AND QGS SEEDLINGS AS A PART OF ADVANCE WORKS OF PLANTATIONS FOR CREATION IN 2018

Medinipur Division is one of the pioneer Division for creating good quality of plantation in South West Bengal. Good quality Soil Works are highly required for establishment of good quality plantation. So advanced plantation works are to be taken up at an early date. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer, Medinipur Division , Midnapore, on behalf of Governor of West Bengal, invites **e-Tender** from bonafide, resourceful suppliers/contractors for carrying out the following works regarding raising Sal and QGS seedlings as a part of advance works of plantations for creation in 2018 at Pirakata, Ranges under Medinipur Division as per following location details & estimates in the tables below.

List of Schemes:

NIT NO	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Price of Technical & Financial Bid documents and other annexure(Rs.) only for the L1 at the time of Award of Contract/ AOC	Period of Completion	Location																																			
156 /SPAP of 2017-18	Raising SAL AND QGS Plantation advance works for creation in 2018	Rs 387105.00 (Three Lakh Eighty Seven thousand one hundred five) only.	Rs. 7742.00	Rs.500.00 (Five) only	As per Existing Field Situation /Within one Week	<table border="1"> <thead> <tr> <th>Range</th> <th>Beat</th> <th>Mouza</th> <th>Sche me</th> <th>Area in Ha</th> </tr> </thead> <tbody> <tr> <td>Pirakata</td> <td>Bhimsole</td> <td>Amjore-Jadavpur</td> <td>Sal</td> <td>10</td> </tr> <tr> <td>Pirakata</td> <td>Ranja</td> <td>Ghagrasole</td> <td>Sal</td> <td>10</td> </tr> <tr> <td colspan="4">Total Sal</td> <td>20</td> </tr> <tr> <td>Pirakata</td> <td>Bhimsole</td> <td>Salboni,</td> <td>QGS</td> <td>5</td> </tr> <tr> <td>Pirakata</td> <td>Ranja</td> <td>Kendasole,</td> <td>QGS</td> <td>20</td> </tr> <tr> <td colspan="4">Total QGS</td> <td>25</td> </tr> </tbody> </table>	Range	Beat	Mouza	Sche me	Area in Ha	Pirakata	Bhimsole	Amjore-Jadavpur	Sal	10	Pirakata	Ranja	Ghagrasole	Sal	10	Total Sal				20	Pirakata	Bhimsole	Salboni,	QGS	5	Pirakata	Ranja	Kendasole,	QGS	20	Total QGS				25
Range	Beat	Mouza	Sche me	Area in Ha																																					
Pirakata	Bhimsole	Amjore-Jadavpur	Sal	10																																					
Pirakata	Ranja	Ghagrasole	Sal	10																																					
Total Sal				20																																					
Pirakata	Bhimsole	Salboni,	QGS	5																																					
Pirakata	Ranja	Kendasole,	QGS	20																																					
Total QGS				25																																					

NIT NO	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Price of Technical & Financial Bid documents and other annexure(Rs.) only for the L1 at the time of Award of Contract/ AOC	Period of Completion	Location																																																		
157 /SPAP of 2017-18	Raising SAL AND QGS Plantation advance works for creation in 2018	Rs 128655 (One Lakh twenty Eight thousand Six hundred Fifty Five) only.	Rs. 2573.00	Rs.500.00 (Five) only	As per Existing Field Situation /Within one Week	<table border="1"> <thead> <tr> <th>Range</th> <th>Beat</th> <th>Mouza</th> <th>Scheme</th> <th>Area in Ha</th> </tr> </thead> <tbody> <tr> <td>Arabari</td> <td>Socio</td> <td>Chandmura</td> <td>QGS</td> <td>15</td> </tr> <tr> <td colspan="4">Total QGS</td> <td>15</td> </tr> </tbody> </table>	Range	Beat	Mouza	Scheme	Area in Ha	Arabari	Socio	Chandmura	QGS	15	Total QGS				15																																			
Range	Beat	Mouza	Scheme	Area in Ha																																																				
Arabari	Socio	Chandmura	QGS	15																																																				
Total QGS				15																																																				
158 /SPAP of 2017-18	Raising SAL AND QGS Plantation advance works for creation in 2018	Rs 490428.00 (Four Lakh Ninety thousand Four hundred Twenty Eight) only.	Rs. 9809.00	Rs.500.00 (Five) only	As per Existing Field Situation /Within one Week	<table border="1"> <thead> <tr> <th>Range</th> <th>Beat</th> <th>Mouza</th> <th>Scheme</th> <th>Area in Ha</th> </tr> </thead> <tbody> <tr> <td>Nayabasat</td> <td>Organja</td> <td>Organja</td> <td>Sal</td> <td>15</td> </tr> <tr> <td>Nayabasat</td> <td>Ackhhara</td> <td>Ackchhara</td> <td>Sal</td> <td>12</td> </tr> <tr> <td colspan="4">Total Sal</td> <td>27</td> </tr> <tr> <td>Nayabasat</td> <td>Nayabasat</td> <td>Mangalpara</td> <td>QGS</td> <td>10</td> </tr> <tr> <td>Nayabasat</td> <td>Kiamacha</td> <td>Dhepua</td> <td>QGS</td> <td>10</td> </tr> <tr> <td>Nayabasat</td> <td>Kiamacha</td> <td>Gotsingla</td> <td>QGS</td> <td>10</td> </tr> <tr> <td colspan="4">Total QGS</td> <td>30</td> </tr> </tbody> </table>	Range	Beat	Mouza	Scheme	Area in Ha	Nayabasat	Organja	Organja	Sal	15	Nayabasat	Ackhhara	Ackchhara	Sal	12	Total Sal				27	Nayabasat	Nayabasat	Mangalpara	QGS	10	Nayabasat	Kiamacha	Dhepua	QGS	10	Nayabasat	Kiamacha	Gotsingla	QGS	10	Total QGS				30										
Range	Beat	Mouza	Scheme	Area in Ha																																																				
Nayabasat	Organja	Organja	Sal	15																																																				
Nayabasat	Ackhhara	Ackchhara	Sal	12																																																				
Total Sal				27																																																				
Nayabasat	Nayabasat	Mangalpara	QGS	10																																																				
Nayabasat	Kiamacha	Dhepua	QGS	10																																																				
Nayabasat	Kiamacha	Gotsingla	QGS	10																																																				
Total QGS				30																																																				
159 /SPAP of 2017-18	Raising SAL AND QGS Plantation advance works for creation in 2018	Rs 257880 (Two Lakh Fifty Seven thousand Eight Hundred Eighty) only.	Rs. 5158	Rs.500.00 (Five) only	As per Existing Field Situation /Within one Week	<table border="1"> <thead> <tr> <th>Range</th> <th>Beat</th> <th>Mouza</th> <th>Scheme</th> <th>Area in Ha</th> </tr> </thead> <tbody> <tr> <td>Chandra kona</td> <td>Kanthaldih a</td> <td>Baradabcha</td> <td>Sal</td> <td>10</td> </tr> <tr> <td colspan="4">Total Sal</td> <td>10</td> </tr> <tr> <td>Chandra kona</td> <td>Dhamkuria</td> <td>Pansiuli</td> <td>QGS</td> <td>10</td> </tr> <tr> <td>Chandra kona</td> <td>Kanthaldih a</td> <td>Biharisole</td> <td>QGS</td> <td>10</td> </tr> <tr> <td colspan="4">Total QGS</td> <td>20</td> </tr> </tbody> </table>	Range	Beat	Mouza	Scheme	Area in Ha	Chandra kona	Kanthaldih a	Baradabcha	Sal	10	Total Sal				10	Chandra kona	Dhamkuria	Pansiuli	QGS	10	Chandra kona	Kanthaldih a	Biharisole	QGS	10	Total QGS				20																				
Range	Beat	Mouza	Scheme	Area in Ha																																																				
Chandra kona	Kanthaldih a	Baradabcha	Sal	10																																																				
Total Sal				10																																																				
Chandra kona	Dhamkuria	Pansiuli	QGS	10																																																				
Chandra kona	Kanthaldih a	Biharisole	QGS	10																																																				
Total QGS				20																																																				
160 /SPAP of 2017-18	Raising SAL AND QGS Plantation advance works for creation in 2018	Rs 198582.00 (One Lakh ninety Eight thousand five hundred eighty two) only.	Rs. 3972.00	Rs.500.00 (Five) only	As per Existing Field Situation /Within one Week	<table border="1"> <thead> <tr> <th>Range</th> <th>Beat</th> <th>Mouza</th> <th>Scheme</th> <th>Area in Ha</th> </tr> </thead> <tbody> <tr> <td>Chandra</td> <td>Chandra</td> <td>Jharia</td> <td>Sal</td> <td>8</td> </tr> <tr> <td>Chandra</td> <td>Chandra</td> <td>Pukuriasole</td> <td>Sal</td> <td>8</td> </tr> <tr> <td>Chandra</td> <td>Chandra</td> <td>Sarengasole ,Pindrasole</td> <td>Sal</td> <td>7</td> </tr> <tr> <td colspan="4">Total Sal</td> <td>23</td> </tr> </tbody> </table>	Range	Beat	Mouza	Scheme	Area in Ha	Chandra	Chandra	Jharia	Sal	8	Chandra	Chandra	Pukuriasole	Sal	8	Chandra	Chandra	Sarengasole ,Pindrasole	Sal	7	Total Sal				23																									
Range	Beat	Mouza	Scheme	Area in Ha																																																				
Chandra	Chandra	Jharia	Sal	8																																																				
Chandra	Chandra	Pukuriasole	Sal	8																																																				
Chandra	Chandra	Sarengasole ,Pindrasole	Sal	7																																																				
Total Sal				23																																																				
161 /SPAP of 2017-18	Raising SAL AND QGS Plantation advance works for creation in 2018	Rs 775350.00 (Seven Lakh Seventy Five thousand Three hundred Fifty) only.	Rs. 15507.00	Rs.1000.00 (One Thousand) only	As per Existing Field Situation /Within one Week	<table border="1"> <thead> <tr> <th>Range</th> <th>Beat</th> <th>Mouza</th> <th>Scheme</th> <th>Area in Ha</th> </tr> </thead> <tbody> <tr> <td>Lalgarh</td> <td>Lalgarh</td> <td>Santal Dhansola</td> <td>Sal</td> <td>20</td> </tr> <tr> <td>Lalgarh</td> <td>Bhaudi</td> <td>Hatimora kadmasole</td> <td>Sal</td> <td>20</td> </tr> <tr> <td>Lalgarh</td> <td>Jhitka</td> <td>Khairdanga</td> <td>Sal</td> <td>15</td> </tr> <tr> <td>Lalgarh</td> <td>Jhitka</td> <td>Bhimpur</td> <td>Sal</td> <td>5</td> </tr> <tr> <td colspan="4">Total Sal</td> <td>60</td> </tr> <tr> <td>Lalgarh</td> <td>Bhaudi</td> <td>Bhaudi-II</td> <td>Sal</td> <td>10</td> </tr> <tr> <td>Lalgarh</td> <td>Jhitka</td> <td>Patajharria</td> <td>Sal</td> <td>10</td> </tr> <tr> <td>Lalgarh</td> <td>Jhitka</td> <td>Birghosa</td> <td>Sal</td> <td>10</td> </tr> <tr> <td colspan="4">Total QGS</td> <td>30</td> </tr> </tbody> </table>	Range	Beat	Mouza	Scheme	Area in Ha	Lalgarh	Lalgarh	Santal Dhansola	Sal	20	Lalgarh	Bhaudi	Hatimora kadmasole	Sal	20	Lalgarh	Jhitka	Khairdanga	Sal	15	Lalgarh	Jhitka	Bhimpur	Sal	5	Total Sal				60	Lalgarh	Bhaudi	Bhaudi-II	Sal	10	Lalgarh	Jhitka	Patajharria	Sal	10	Lalgarh	Jhitka	Birghosa	Sal	10	Total QGS				30
Range	Beat	Mouza	Scheme	Area in Ha																																																				
Lalgarh	Lalgarh	Santal Dhansola	Sal	20																																																				
Lalgarh	Bhaudi	Hatimora kadmasole	Sal	20																																																				
Lalgarh	Jhitka	Khairdanga	Sal	15																																																				
Lalgarh	Jhitka	Bhimpur	Sal	5																																																				
Total Sal				60																																																				
Lalgarh	Bhaudi	Bhaudi-II	Sal	10																																																				
Lalgarh	Jhitka	Patajharria	Sal	10																																																				
Lalgarh	Jhitka	Birghosa	Sal	10																																																				
Total QGS				30																																																				

162 /SPAP of 2017-18	Raising SAL AND QGS Plantation advance works for creation in 2018	Rs 257310.00 (Two Lakh Fifty Seven thousand Three hundred Ten) only.	Rs. 5146	Rs.500.00 (Five) only	As per Existing Field Situation /Within one Week	Range	Beat	Mouza	Sche me	Area in Ha
						Gadapia sal	Ghagrasole	Kochusole	QGS	15
						Gadapia sal	Karamsol	Salgeria	QGS	15
						Total QGS				

GENERAL TERMS AND CONDITIONS

- 1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. The intending bidders may also visit the official website of Forest Directorate for information. Necessary cost of tender documents (tender fees) and Earnest Money may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the "**Divisional Forest Officer, Medinipur Division**" and also to be documented through e-filling. The original Demand Draft / Pay Order against Tender fees, Earnest Money Deposit (EMD) or documents in support of Fixed Security Deposit (FSD) (scan copy of FSD should be uploaded for EMD exemption) and should be submitted physically to the Office of the Divisional Forest Officer, Medinipur Division, Directorate of Forests, Government of West Bengal under sealed cover as mentioned in date & time schedule.
- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 11
- 4) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the "Tender Committee" formed by the Divisional Forest Officer, Medinipur Division, Directorate of Forests, Government of West Bengal. The decision of the "Tender Committee" will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) **Eligibility criteria for participation in the tender.**
 - i. Contractors having valid credential & Labour Co-Operative Societies having credential during the last 3 (*three*) years from the date of issue of this Notice at least one work of similar nature **as a prime agency** under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of 60% (*sixty percent*) of the amount put to tender.

Registered Unemployed Engineers" Co-operative Societies having credential during the last 3 (*three*) years from the date of issue of this Notice at least one work of similar nature **as a prime agency** under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of 60% (*Sixty percent*) of the amount put to tender. [*Non-statutory documents*]
 - ii. Income Tax, Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the year 2015-2016, Pan Card, GST Registration Certificate are to be accompanied with the Technical Bid Documents.

[*Non-statutory documents*]
 - iii. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (*three*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)
 - iv. Registered Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Minutes of last A.G.M. , valid certificate from A.R.C.S. along with other relevant supporting papers.
 - v. **Joint Ventures will not be allowed.**

- vi. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- 6) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 50% of the tendered amount.
- 7) **Security Deposit:**
Retention money towards performance Security amounting to 10% (*ten percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.
- 8) All materials required for the proposed work including cement and steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.
- 9) Constructional Labour Welfare CESS @ 1% (*one percent*) of cost of construction will be deducted from every Bill of the selected agency.
- 10) Bid shall remain valid for a period not less than 90 (*Ninety*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof. And validity of the tender will be 6 (Six) months from the date of notification of the tender or up to the end of financial year, as may be the decided by the appropriate authority.
- 11) **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	01/02/2018 at 05:00 PM
2	Documents download/(Sale) start date (Online)	01/02/2018 from 05:00 PM
3	Bid submission start date (On line)	01/02/2018 from 05:00 PM
4	Bid Submission closing (On line)	08.02.2018 upto 5.00 PM.
5	Last Date of submission of original copies for the cost of Tender Documents and Earnest Money Deposit (Off line)	09.02.2018 upto 5.00 pm.
6	Bid opening date for Technical Proposals (Online)	10.02.2018
7	Date of uploading list for Technically Qualified Bidder(online)	10.02.2018
8	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any.	10.02.2018
9	Date for opening of Financial Proposal (Online)	To be notified in due course.

- 12) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 6 (six) months from the date of successful completion of the work to the entire satisfaction of the Authorised Officer-in-Charge. If any defect / damage are found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect.

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above on a date as per nature of work within or after 6 (six) months from the date of completion of the work.

- 13) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 14) Earnest Money: The amount of Earnest Money @ 2% (*two percent*) of the Estimated Amount put to tender in the form of Bank Draft in favour of the "**Divisional Forest Officer, Medinipur Division**" payable at **Midnapore** against the work or Fixed Security Deposit. This clause is also applicable for all categories of applicants except those are exempted as per prevailing Government Order.
- 15) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 16) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Divisional Forest Officer, Medinipur Division, Directorate of Forests, Government of West Bengal reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 17) Refund of EMD: The Earnest Money of all the unsuccessful tenderers deposited in favour of the concerned Divisional Forest Officer will be refunded by the said DFO, Medinipur Division on receipt of application from tenderers in due course.
- 18) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 19) **The intending tenderers are required to quote the rate *online*.**
- 20) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- 21) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 22) The Divisional Forest Officer, Medinipur Division, Directorate of Forests, Government of West Bengal reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 23) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Committee within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
- 24) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 25) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - 1) N.I.T.

2) Special Terms & Conditions

3) Technical Bid

4) Financial Bid

26) Qualification criteria : The tender inviting and Accepting Authority through a "Tender Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

a) Financial Capacity

b) Technical Capability comprising of personnel & equipment capability

c) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit of 1st class magistrate /or in non-judicial stamp paper of appropriate value duly notarized. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. This Affidavit shall be mandatory for submission declaring that

a. I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit

b. The documents submitted and information provided by me is true to the best of my knowledge and beliefs.

c. I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.

d. In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Medinipur Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, Western Circle, shall be final & binding upon me.

e.

If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice

27) Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

A Tenderer is required to quote rates in figures as well as in words.

28) The Earnest Money Deposit (E.M.D.) as mentioned in the schedule of Tender should be deposited in form of **Bank Draft in Original** in favour of "**Divisional Forest Officer, Medinipur, Midnapore**" the same (EMD) must be attached with the Tender Form and the EMD is not adjustable.

29) The payment for the works will be made by the undersigned in 2017-18 financial years after fulfilling the necessary official formalities and checking.

30) The construction of the project work as mentioned in the schedule will have to be undertaken immediately on receipt of work order and the work must be completed as mentioned in the work order.

31) No extension of time will be allowed under any circumstances.

32) Materials will have to be procured by the tenderers by themselves following the standard & specifications of PWD/PHE Schedules of the district, subject to the approval of the undersigned or his Sub-Ordinate Officers. In case of supply of any material by the department, the cost of such material will be recovered from the contractor.

33) The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.

34) All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor.

- 35) The undersigned reserves the right to increase or decrease the volume of any item of work to the extent of 20% and add new item of work or withdraw any item(s) at his discretion at any point of time during execution of the works.
- 36) Royalty for any material, if obtained from Forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Dept's resources, the receipt for payment of such material must be shown and Xerox copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
- 37) All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept./P.H.E.
- 38) Brick works, cement concrete works & plastering works and similar works which require curing should be done for the period as prescribed in the P.W.D. Schedule of Rates.
- 39) The successful contractors are required to deposit 10% of the accepted tender value as **Security Deposit in the form of Treasury Challan** (TR Form-7 under H/S : 8443-00-103-001-07-Security Money) within 7 (seven) days (Except those work, performances of which are finalized on daily basis) of intimation of acceptance of tender and sign an agreement on completion of which the order will be issued to the contractor and the SD money is not adjustable.
- 40) The Security Deposit will be released to the contractor on the date finalised as per the nature of work within or after 6 (six) months from the last date of completion of work for the project, if no irregularity is noticed within this period. In case of any irregularity, the Security Deposit will be forfeited, in addition to any legal action as deem fit & required.
- 41) The undersigned reserves the right to cancel the agreement at any point of time of execution of the work within the schedule of time of completion of the tendered work. If works are not satisfactory, are delayed or any term & condition as per agreement is violated by contractor.
- 42) The contractor is liable to pay the skilled, unskilled and other labour wages as per existing rules.
- 43) Deduction of Sales Tax and Income Tax shall be made as per rule in vogue.
- 44) The successful tenderers will not assign any or part of the work to any other contractor.
- 45) The successful tenderers may, however authorize any person to supervise the day to day work, submit the requisition of materials, attend the measurement when taken by the authorized officer and record his signature on the work measurement note books. The authority duly approved and accepted by the undersigned will be operative.
- 46) In case of any dispute the decision of the tender committee will be final.
- 47) The tender notice along-with all terms & conditions mentioned above will form the part of the agreement to be executed by the tenderer.
- 48) Rate offered in the estimate is the final and tenderers will not have any further claim.
- 49) The Tender inviting authority reserves the right to split the work amongst the lowest Tenderers.
- 50) Rate quoted (including S.T., I.T., VAT etc.) shall remain open for acceptance at least 6 (six) months from the date of opening of the Tender.
- 51) The undersigned has the authority to reject any or all Tenders received without assigning any reason thereof.
- 52) The fund against contingency will be at the disposal of the D.F.O. and tenderer will not be having any claim for that.
- 53) All work orders will be issued after receive of fund from the Concern authority/Govt.

DIVISIONAL FOREST OFFICER,
MEDINIPUR DIVISION

DETAILS ESTIMATE FOR PLANTATION ADVANCE WORKs FOR CREATION OF SAL PLANTATION 2018 OVER 01 HACTOR.

Sl. No.	Particulars of Work	Quantity	Rate in Rs.	Amount in Rs.
1	Cost of Survey and demarkation of the plantation area including GPS Survey by Technical person (MD)/Ha.	1	226.00	226.00
2	Preparation of regeneration plan & GPS Map/Ha	L.S.		50.00
3	Burning, removing debris & cleaning of the plantation site and making inspection path (MD)/Ha	13	226.00	2938.00
4	Alignment of planting lines and staking the pit positions/Ha.	3	226.00	678.00
5	Alignment and Cutting of Contour trench of size 0.45m x0.45m x5m total 500m long per ha =101.25m ³ in staggered manner 0.5 mt away from one pit line and 2mt away from another line for easy movement, trench line to trench line distance 10 mt.(MD)/Ha	16	226.00	3616.00
	TOTAL ::			7508.00
	ADD 15%			1126.20
	Grand Total			8634.20
	Or Say			8634.00

DETAILS ESTIMATE FOR PLANTATION ADVANCE WORKs FOR CREATION OF QGS PLANTATION 2018 OVER 01 HACTOR.

Sl.	Particulars of Work	Quantity	Rate in Rs.	Amount in Rs.
1	Cost of Survey and demarkation of the plantation area including GPS Survey by Technical person (MD)/Ha.	1	226.00	226.00
2	Burning,removing debris & cleaning of the plantation site and making inspection path (MD)/Ha	13	226.00	2938.00
3	Alignment of planting lines and staking the pit positions/Ha.	3	226.00	678.00
4	Alignment and Cutting of Contour trench of size 0.45m x0.45m x5m total 500m long per ha =101.25m ³ in staggered manner 0.5 mt away from one pit line and 2mt away from another line for easy movement.trench line to trench line distance 10 mt.(MD)/Ha	16	226.00	3616.00
	TOTAL ::			7458.00
	ADD 15%			1118.70
	Grand Total			8576.70
	Or Say			8577.00

DIVISIONAL FOREST OFFICER,
MEDINIPUR DIVISION

ANALYSIS OF THE ESTIMATES

1. Successful bidders can carry out the works as per estimate, either by deploying laborers or through mechanized manner. But, whenever laborers' are engaged, the same should be as per direction of the concerned Range Officer or his authorized person. Priority should be given to the members of JFMCs concerned in this regard. Minimum Wage, as per latest Minimum Wage Act shall have to be paid to the laborers so engaged.
2. The estimate is indicative in nature. Thus, it might be so that some of the items mentioned in the estimates do not require to be implemented in the field and some of the items need to implement more than once, repeatedly or in enhanced as per field requirements. Thus the Intending bidders need to quote rate for each item of works as well as total rate offered by him.
3. Payment shall be made to the successful bidders only for those items which he/she has carried out at field as per the instructions of the undersigned or his authorized officers or his superior authority. Each item of the estimates has a definite time line, beyond which the item can't be implemented in the field. Thus any item which is not possible to be implemented in the field within due time, can only be implemented after having due permission in this regard from the appropriate authority. Successful bidders are required to prepare bill for making payment accordingly.
4. From the above analysis, it follows logically that R.A bills shall be admissible in this regard.

OTHER TERMS AND CONDITIONS

2. **Pattern of Tender-** Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.
3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal (wbtenders.gov.in). The intending bidders may also visit the official website of Forest Directorate for information.
4. **Submission of Tender-** In general, the tenders are allowed to participate any of the work scheme or more than 1 as per their own choice. But the intending bidders must be having at least 60% financial credential for a single contract, of the estimated value for the work scheme; which he/she is willing to participate. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.
5. Tender should be submitted by name in favour of **Sri Rabindra Nath Saha, IFS, Divisional Forest Officer, Medinipur Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid.

The Technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.

6. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid, clearly super scribing the tender no in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as GST, P TAX, License/Registration as applicable, additional information if any, shall also be submitted. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.

7. **Eligibility Criteria FOR Technical Bid-** It consists of two parts- A. Experience of implementing similar nature of job & B. The requisite assessment of financial potential of the bidders.
 - A. Works to be implemented by abiding the scientific plantation technique as well be provided by the higher authorities or the undersigned.
 - B. The requisite assessment of financial potential of the bidders-The intending bidders must be having at least 60% of the estimated cost as financial credentials for a single contract, to be calculated for particular financial year which one is maximum (Not more than 3 years' old). Requisite documents such as PAN, VAT, License etc as applicable as per existing rules, must be submitted in the technical bids. After assessment of the eligibility criteria a weightage will be provided against each technical bid in 1 to 10 points scale. Those who will score at least 7 points shall only be eligible to qualify the financial bid.
8. **Financial Bid-** The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the "Tender Committee "formed by the Divisional Forest Officer, Medinipur Division, Directorate of Forests, Government of West Bengal
9. **Time to Complete the works-** Delay in completion of each item of works as mentioned in the estimate and as directed by the authorized officer might attract the penalty to the contractors subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.
10. **Submission of EMD and Security-** EMD, and all other relevant original or authenticated copies as mentioned in the schedule, should be submitted as per the rules and on scheduled date. Security should, as mentioned in the schedule, should be submitted before issuance of the works order by the successful bidders in TR-7, as per existing rules. Security may also be adjusting with the R.A Bills to be paid for the successful implementation of the works. The mode of security deposit shall finally be decided by the undersigned. The Security Deposit will be released to the successful contractor/ supplier within or after 6 (six) months (as per nature of work) from successful implementation of the entire scheme as per estimate with such alteration and modification as may be necessary for implementing the work at field, provided no irregularities are noticed during this period. In case of any irregularities, the security deposit will be forfeited and in addition any legal action as deemed fit may be initiated. Security deposit shall not be adjusted with the EMD. The EMD of the unsuccessful bidders shall be released with 7days of completion of basic tender formalities except of L1 &L2 which will be released before issuance of work order.
11. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
12. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
13. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
14. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
15. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
16. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Medinipur Division for extension of time for that period. The Division Forest Officer, Medinipur Division at his own discretion may

extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.

17. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
18. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
19. Statutory Deduction : Income Tax, GST, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
20. In addition to above, before payment the following documents are required to be produced, if applicable.
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
21. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
22. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
23. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Medinipur Division and the decision of the undersigned is final and binding.
24. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
25. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
26. Forest Department, or Medinipur Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.
27. Authorized officer shall have the discretionary power to deploy suitable labourers, preferably among the FPCs concerned.
28. In case of implementation of the works at field the decision of the Authorized shall be final and binding on the successful bidders implementing the works at field.
29. Payment shall only be made to the contractors after the Field/Authorised Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.

30. The mode of payment for successful completion of the works would be made by ECS for making necessary payment to the successful contractors through Treasury.

31. Annexure should be followed carefully during submission of tender.

DIVISIONAL FOREST OFFICER,
MEDINIPUR DIVISION

No.5577.... / 2 – SPAP (E Tender) ;

Dated, Midnapore the 01/02/2018

Copy forwarded for wide circulation & information to:-

1. The Chief Conservator of Forests, MIS &e-Governance.
2. The Sabhadhipati, Paschim Medinipur Zilla Parishad.
3. The Principal Chief Conservator of Forests(HoFF), West Bengal
4. The Chief Conservator of Forests, Western Circle, West Bengal.
5. The District Magistrate, Paschim Medinipur.
6. The Superintendent of Police, Paschim Medinipur.
7. The Sub-Divisional Officer, Sadar, Paschim Medinipur.
8. The Treasury Officer, Midnapore Treasury
9. All Divisional Forest Officer's, Western Circle, West Bengal.
10. The Block Development Officer, _____ Block.
11. The Assist. Divisional Forest Officer (s), Medinipur Division.
12. The Head Clerk, Medinipur Division.
13. The Budget, Accounts & Revenue Section.
14. AFR, Medinipur Division.
15. All Range Officers (Territorial), Medinipur Division.
16. Notice Board, Medinipur Division.
17. _____, FPC

DIVISIONAL FOREST OFFICER,
MEDINIPUR DIVISION.

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code(optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow
I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I
/We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

SI No	Particulars	Details to be furnished
-------	-------------	-------------------------

Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

SI No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)

FINANCIAL BID FORMAT

Form II-A

Fixed Price	Applicable Taxes (Rs.)	Total (1)+(2) (Rs.)
(1)	(2)	(3)

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit

Signature of the Tenderer with date