

**GOVERNMENT OF WEST BENGAL**

Directorate of Forests

Office of the Divisional Forest Officer

Monitoring South Division, West Bengal

New C.I.T Building, 3<sup>rd</sup> Floor,

P -16, India Exchange Place Extension, Kolkata – 700073

**NOTICE INVITING QUOTATION**

**NIQ No. 1594/JICA/13-1 dated 28/12/2017**

**Name of Works: Printing of Survey & Monitoring Report of 2014-15 (100 copies) and Printing of Survey & Monitoring Report of 2015-16 (100 copies) under WBFBCP and to be supplied at New C.I.T Building, 3<sup>rd</sup> Floor, in the Office of the Divisional Forest Officer, Monitoring (South) Division, West Bengal.**

Sealed Quotations are invited by the Divisional Forest Officer, Monitoring (South) Division, West Bengal & Head, Monitoring South DMU, New C.I.T Building, 3<sup>rd</sup> Floor, P -16 India Exchange Place Extension, Kolkata 700073 from bonafide Contractor/Vendor/Suppliers, who have satisfactorily executed similar nature of works during at least 03(three) financial year in any Government and/or Statutory bodies at the competitive rate.

**General Terms and Conditions**

1. The intending participant will have to produce up-to-date P.T Clearance Certificate, PAN, Trade License, GST Registration Certificate and credentials (under authority of State/Central Government) along with their application on respective letter head, which will be received on/before 04/01/2018 up to 2:00 p.m
2. "Rate" should be clearly manifested for each item mentioned including all taxes etc.
3. The works that to be undertaken is given in Annexure A with this notice.
4. All rate quoted must be firm and no revision in the price quoted is allowed after quotations are opened.
5. Payment will be made after successful completion of work through A/c payee cheque to the successful Quotationer as per extant Government Rules and Orders.
6. Regarding the work/ terms of payment and all other Terms and Conditions relating to the whole works, the decision of the Divisional Forest Officer, Monitoring (South) Division, West Bengal, is final and to be abide by.
7. Quotations in sealed envelop super-scribing the name of the work & NIQ no on top of envelop should reach this office of the Divisional Forest Officer, Monitoring South Division, West Bengal by name, on or before 04/01/2018 up to 2:00 p.m and will be open on 04/01/2018 up to 4:00 p.m.
8. The Divisional Forest Officer, Monitoring (South) Division, West Bengal, reserves the right to accept and reject any quotation without assigning any reason and in this connection no change can be made including necessary drawing of the quotation.
9. No work order will be given unless there is placement of fund.



(Apurba Sen, IFS)  
Divisional Forest Officer  
Monitoring South Division

Copy to

1. Office Notice Board
2. The PCCF/HoFF/WB
3. The PCCF/WL/WB
4. The Addl. PCCF & Chief Project Director, WBFBCP
5. O/o the CCF/Central Circle.
6. O/o the CCF/Western Circle.
7. O/o the CCF/South-East Circle.
8. O/o the CCF/ South-West Circle.



Divisional Forest Officer  
Monitoring South Division

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## Schedule of Works

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**Annexure for specification of Works  
NIQ No. 1594/JICA/13-1 dated 28/12/2017**

Monitoring Report 2014-15

Size- A4

Pages- 56 pages + Cover

Colour- Inside (All through colour)

Printing- 130 GSM art paper

Cover- 250 GSM art paper, with lamination

Binding- Perfect

Quantity- 100 nos.

Monitoring Report 2015-16

Size- A4

Pages- 48 pages + Cover

Colour- Inside (All through colour)

Printing- 130 GSM art paper

Cover- 250 GSM art paper, with lamination

Binding- Perfect

Quantity- 100 nos.

**Rates should be including GST as applicable and also supplied at above said office.**



Divisional Forest Officer  
Monitoring South Division