



GOVERNMENT OF WEST BENGAL  
 Directorate of Forests  
 Office of the Divisional Forest Officer,  
 RUPNARAYAN DIVISION.  
 Rangamati, Midnapore. PO-Vidyasagar University,  
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No. 1577 / 2B - (CFC-Quotation)

Dated Midnapore the 26/10/2018

**QUOTATION FOR SURVEY, DEMARCATION, COUPE MARKING, SAMPLING AND WATCH AND WARD AT DEPOT AND COUPE.**

CFC Operation is one of the major annual operations of Rupnarayan Division. Each and every year , on an average, 800 Ha area is operated by the Division Thus in pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, Divisional Forest Officer RUPNARAYAN Division , Rangamati, Midnapore, on behalf of Governor of West Bengal, ,invites **ITEM WISE & CLUSTER WISE QUOTATION** from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Rupnarayan Division as per following estimate and location details.

Cluster No	Range	Beat	Area (Ha)	Coupe marking Maximum admissible rate including Tax and Deduction	Extraction path Maximum admissible rate including Tax and Deduction	Watch & Ward at Coupe and Depot Maximum admissible rate including Tax and Deduction	Sampling Maximum admissible rate including Tax and Deduction
1	Amlagora	Chandabila	55	1000/Ha	2500/Ha	1550/ha	200/Ha
2		Raskundu	110	1000/Ha	2500/Ha	1550/ha	200/Ha
3		Pathrisole	66	1000/Ha	2500/Ha	1550/ha	200/Ha
4	Garhbeta	Dhadika	55	1000/Ha	2500/Ha	1550/ha	200/Ha
5		Nohari	40	1000/Ha	2500/Ha	1550/ha	200/Ha
6		Shyamnagar	90	1000/Ha	2500/Ha	1550/ha	200/Ha
7		Chakparboti	10	1000/Ha	2500/Ha	1550/ha	200/Ha
8	Goaltore	Barapatasole	40	1000/Ha	2500/Ha	1550/ha	200/Ha
9		Goaltore	40	1000/Ha	2500/Ha	1550/ha	200/Ha
10		Ramgarh	85	1000/Ha	2500/Ha	1550/ha	200/Ha
11	Hoomgarh	Amlasuli	45	1000/Ha	2500/Ha	1550/ha	200/Ha
12		Baromesia	40	1000/Ha	2500/Ha	1550/ha	200/Ha
13		Hoomgarh	60	1000/Ha	2500/Ha	1550/ha	200/Ha
14		Jogardanga	36	1000/Ha	2500/Ha	1550/ha	200/Ha
15	Mahalisai	Adalia	20	1000/Ha	2500/Ha	1550/ha	200/Ha
16		Mahalisai-I & II	50	1000/Ha	2500/Ha	1550/ha	200/Ha
17		Ruparghagra	40	1000/Ha	2500/Ha	1550/ha	200/Ha

**ANALYSIS OF THE QUOTATION RATE AND PATTERN OF QUOTATION**

1. Instead of Lump sum Contract Quotation, Rate Contract Quotation is being floated due to uncertainty in the nature of quotation, as nearly 50% of the total area will be operated by West Bengal Forest Development Corporation Ltd. Quantum of hectorage to be operated is not fixed. It is dependent of field situation and restrictions imposed by the approved working plan. Bills shall be raised and paid for the areas actually operated in the field. The rates are approved by the appropriate authority.
2. The rates quoted are inclusive of GST and all statutory deductions as applicable. Intending bidders are required to keep this in mind.
3. The areas shown are indicative in nature. It may vary as per field situation.
4. **Item wise and Cluster wise admissible rate is Rs 99,000. In no case, bill more than 99,000 shall be paid against each item and against each cluster. Thus both rate and amount are the maximum admissible amount against each item and against each cluster inclusive of all taxes and statutory deductions. Work Orders will be issued accordingly.**
5. **Work should be completed within 10 days from the date of issue of work order and as per instruction of concerned Range Officer, as the case may be as per field requirements.**

Intending quotationers are requested to submit their quotations by name “Shri Arnab Sengupta, W.B.F.S, D.F.O., Rupnarayan Division”, Rangamati, Midnapore from **30/10/2018 to 15 /11/2018** from 11.00 AM to 4.00 PM on the working days and will be **opened on 15 /11/2018 at 5.00 pm** in the presence of the quotationers as remain present. Quotations shall be submitted at the quotation box only, ear-marked for the purpose. The quotationers shall have to enclose valid I.T., VAT/GST Clearance certificate with their quotation.

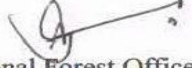
**FORMAT FOR SUBMISSION OF QUOTATION**

Quotation Number	Cluster No	Range	Beat	Coupe marking @1000/ha With max adm rate 99000 for each Cluster	Offered rate	Extraction path @ 2500 /Ha With max adm rate 99000 for each Cluster	Offered rate	Watch & Ward at Coupe and Depot With max adm rate 99000 for each Cluster	Offered rate	Sampling @200/ha With max adm rate 99000 for each Cluster	Offered rate	Documents of Similar nature of works (Credentials)

## GENERAL TERMS AND CONDITIONS

1. **Quotation is floated with an anticipation of administrative and financial approval from appropriate authority. If approval is not received or fund is not there, the quotation shall be cancelled outright without assigning any further reason. Work order, after completion of due formalities shall be issued accordingly. Payment for availing quotation paper, if any shall not be refunded under any circumstances.**
2. Intending Bidders may participate in any or all of the clusters of his choice; subject to having the requisite financial credentials of similar nature of job in this regard or a write up of 500 words duly approved by either ADFO or DFO. Or any Divisional manager or Assistant Divisional manager in this regard. **The intending bidders must be having valid PAN and GST Registration.**
3. **As per latest G.O No-4608-F(Y) dt 18/7/18, if the accepted rate is quoted below 20%, then an additional security in the form of Bank Guarantee to the tune of 10% of estimated cost shall required to be deposited by the successful bidder.**
4. **The locations shown in the tender notice are indicative in nature. Location may vary as per exact field situation. Successful bidder/s shall have to make their own arrangement to carry out the works in new location on their own. No claim of excess payment shall be entertained in such cases.**
5. **Eligibility Criteria-** Intending bidders must be having credential for installation or maintenance or supply of Furniture and Electrical appliances. The financial credential must be at **least 80%** of each cluster in which the intending bidder/s is willing to participate. The credential (Both Model & Financial should not be more than 3 years old and it should not be for more than 3 contracts.
6. **Dispute Resolution** – The decision taken by the undersigned shall be final in case of any dispute while implementing the work at field level or otherwise. Appeal, if any shall be made to the Chief Conservator of Forests, Western Circle, within 30 days. The decision taken by the Chief Conservator of Forests, Western Circle, shall be final and binding.
7. **No payment shall be made under any circumstance, if the work is not up to the mark and complete in all respect.**
8. **Rate quoted should be inclusive of all Taxes.**
9. **Intending bidder/s shall be allowed to participate in any or all of the clusters, subject to having the requisite financial potential which should be at least 60 % of estimate for each cluster for which the intending bidder/s is willing to participate.**
10. **Intending bidders shall have to quote the rate only. However, if any of the items is not required to be implemented or modified as per field situation; bills should be prepared accordingly on pro rata basis based on the offered rate of the successful bidders and item wise allocation of the maximum admissible cost.**
11. **It is mandatory to pay Minimum Wage, if any, as per the latest Minimum Wage Act. It shall be the discretionary power of the Range Officer to deploy labourers from among the JFMC members having the requisite skills to raise the nursery seedlings.**
12. The Divisional Forest Officer, Rupnarayan Division, shall have the liberty to cancel any part/cluster or the entire quotation without assigning any reasons thereof.
13. The requisite certificate such as PAN, VAT/GST, Bank A/c Details shall have to be submitted along with quotation.
14. Security, as applicable, shall have to be deposited by the successful bidders.
15. Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted only, subject to the limit mentioned in the table above.
16. **Work should be done within 7 (Seven) days from the date of issue of work order.**
17. Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted subject to the limit mentioned in the table above.
18. **It shall be the discretionary power of the undersigned to impose penalty to the tune of 10% of the total value of the work in case of delay in completing the work, if applicable**
19. The quotationer/supplier/contractor should have valid license from concerned authority.
20. **Sample, if applicable, should be supplied to the AFR section before quoting the rate through quotation.**
21. Broken / Damaged materials / materials of below quality against the sample supplied, if found after receiving by this office, the same should be replaced with new one / fresh supply at the earliest.
22. Guarantee / Warranty of the supplied materials if any, should be indicated in the quotation.
23. Delivery of the materials should be free of cost.
24. The rate offered should be valid for 3(three) months. However the same can be increased up to 1 year subject to satisfactory service of the quotationer.
25. Actual work at field level shall be dependent on the field level situation as per recommendation of the concerned Range Officer. Payment will be made based on actual supply / work done.

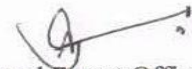
26. It shall be the responsibility of the successful bidder to pay minimum wages to the labourers engaged for the work. In no case minimum wages shall be compromised under any circumstances.
27. Concerned Range Officer will be at his liberty to engage skill labourers from among the FPCs; but payment as per minimum wage act, shall be required to be made by the contractor concerned.
28. If required, and if decided by the Range Officer concerned, payment to the labourers shall be given directly to the respective bank accounts of the labourers. Successful bidder shall not have any say regarding the matter.
29. In that case bill shall be prepared accordingly based on the certificate provided by the concerned Range Officer in this regard referring the same quotation no. & work order no.
30. Work order will be issued to the successful quotationer as and when required and subject to availability of fund from appropriate authority.
31. **In no case, the Department of Forest, any staffs of Rupnarayan Division, shall be held responsible for any accident/death of the labourer engaged in the field during the time of work. Safety and security shall be exclusively the concern of the successful bidders and he/she shall have to pay the compensation for such incidences as per existing rules.**

  
Divisional Forest Officer  
**Rupnarayan Division**  
Rangamati, Midnapore.

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**Dated Midnapore the 26/10/2018**

1. The Chief Conservator of Forests, Western Circle, West Bengal.
2. The District Magistrate, Paschim Medinipur.
3. The Superintendent of Police, Paschim Medinipur.
4. The Sub-Divisional Officer, Sadar, Paschim Medinipur.
5. All Divisional Forest Officer's, Western Circle, West Bengal.
6. The Divisional Manager, Medinipur Forest Corporation Division Ltd, Kharagpur.
7. The Treasury Officer, Midnapore Treasury.
8. The Assist. Divisional Forest Officer, Rupnarayan Division.
9. The Head Clerk, Rupnarayan Division.
10. The Budget, Accounts & Revenue Section.
11. The AFR, Rupnarayan Division.
12. All Range Officers (Territorial), Rupnarayan Division.
13. Notice Board, Rupnarayan Division.

  
Divisional Forest Officer  
**Rupnarayan Division**  
Rangamati, Midnapore.