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Government of West Bengal **DIRECTORATE OF FORESTS**

Office of the Principal Chief Conservator of Forests & Head of Forest Force, West Bengal Aranya Bhawan, Block: LA/10A, Sector-III, Salt Lake City, Kolkata-700 106 Phone (033) 2335-7751/8581/8755, Fax (033) 2335-8756, e.mail: pccfwb@vsnl.net

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Date: 10.09.18

To

All DFOs / DCFs, / DFDs

Sub

Regarding providing a list of books, Notebooks, Journals, Inspection Notes, Working Plan, Research Notes, Monographs etc., as available on date in Reference Section / Office Library of your Division.

Sir/Madam,

A need has been felt to consolidate various documents on different aspects of forestry including those published by the Forest Department, Government of West Bengal as available in the Reference Sections / Office Library of various Forest Divisions and the Office Library at Aranya Bhawan, Kolkata, for easy and quick access to the reference materials which is required for proper forest management works.

It is, therefore, directed to provide a list of books, Notebooks, Journals, Inspection Notes, Working Plan, Research Notes, Monographs etc., as available on date in Reference Section / Office Library of your Division to this office within ten working days of receipt of this letter.

In case, a particular document is found not available in the Office Library at Aranya Bhawan, Kolkata, a communication will be sent to your Divisional Office in due course for providing the same in the form of a spare hardcopy or in digitized form for reference works and keeping record in the office library at Aranya Bhawan, Kolkata.

Yours faithfully,

Principal Chief Conservator of Forests & Head of Forest Force, West Bengal