



Government of West Bengal
Directorate of Forests
Office of the Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
Golapbug, P.O. - Rajbati, Dist. - Purba Bardhaman – 713104.
Phone: 0342-2950507; Fax: 0342-2950507
E-mail: dfobdn@yahoo.co.in



No. 872 / B – 7/NP/e-Tender Dated; Burdwan, the 19 / 02 / 2024.
NOTICE INVITING e-TENDER

Notice Inviting e-Tender No. **15(e)/BZP/NP/WBZA/2023-24**
of the Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division
Directorate of Forests, Government of West Bengal,
Invites e-Tender for the work detailed in the table below.
(Submission of Bid through **online**)

**e-TENDER FOR LANDSCAPING WORK (ROAD SIDE) INFRONT OF ENTRANCE GATE
AT BARDHAMAN ZOOLOGICAL PARK, RAMNABAGAN, BURDWAN.**

Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division invites e-Tender for construction works in connection with improvement of Bardhaman Zoological Park at Ramnabagan, Burdwan as per Schedule of Works furnished herein below. Collection (downloading) of details of the e-tender notice, terms & condition and BOQ & Submission (uploading) of Tender will be made online through the website <http://wbtenders.gov.in>.

Last date & time of submission of bids online is : 28/02/2024 up to 4.30 PM & technical bid documents copies, Bid Confirmation Slip, EMD (online) confirmation and copy of others documents which was uploaded by the tenderer Physically Submission in Offline: 29/02/2024 up to 2.30PM.

A. List of Work(s):

Sl. No.	NIT No.	Name of work & Location of Work	Estimated Amount Put to tender (including All Taxes as per norms & without contingency)	Amount of Earnest Money @2% of Tender Value	Security deposit
(1)	(2)	(3)	(4)	(5)	(6)
1.	14(e)/BZP/NP/WBZA/2023-24	Landscaping work (road side) in front of entrance gate at Bardhaman Zoological Park	Rs. 1,75,527/-	Rs. 3,511/-	@10% of accepted Tender Value

** Additional performance Security deposit @ 10% of the tender amount in the accepted bid value is 80% of or less than the estimated value as per G.O. No. 201-F(Y) dated 18-01-2021 and if any subsequent amended thereto.**

B. Schedule of Dates:

Sl. No.	Activity	Date & Time
1.	<i>Date of uploading of N.I.T. & other Documents (online) (Publishing Date)</i>	21.02.2024
2.	<i>Documents download/Sale start date (online)</i>	21.02.2024
3.	<i>Documents download end date (Online)</i>	21.02.2024 upto 4.00 PM
4.	<i>Bid submission start date (online)</i>	21.02.2024
5.	<i>Bid submission closing (online)</i>	28.02.2024 upto 4.30 PM
6.	<i>Last date for submission of technical bid documents copies and EMD (online) confirmation and copy of others documents which was uploaded by the tenderer (Self attested).</i>	29.02.2024 upto 2.30 PM
7.	<i>Bid opening date for technical proposals (online)</i>	01.03.2024 after 4.30 PM
8.	<i>Date of uploading & Display of Technical Bid Evaluation sheet</i>	<i>To be notified in due course.</i>
9.	<i>Date of opening Financial Bids (Online)</i>	<i>To be notified in due course.</i>
10.	<i>Date of uploading & Display of Financial Bid evaluation sheet along with final rate, after negotiation with all tenderers if necessary</i>	<i>To be notified in due course.</i>

Note:

1. In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled / prescribed date for the same purpose.
2. The Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like breakdown of communications link or conditions of force majeure.
3. The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.

Sd/-

**Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.**

Sd/-

**Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)**

Seal and Signature of the Tender.

GENERAL TERMS AND CONDITIONS

- 1) In the event of e-filing, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. **Cost of Tender Documents (Tender Fees) is to be remitted by the Tenderer as mentioned in the NIT table for List of Works - in the shape of DD (Demand Draft) in favour of “Ex-Officio Director, Bardhaman Zoological Park” payable at Burdwan.**
- 2) **Earnest Money (EMD):** The amount of earnest money as calculated on the Estimated Amount furnished in the statement of works schedule put to tender **should be deposited only by NEFT/RTGS/Demand Draft to the account of “Ex-Officio Director, Bardhaman Zoological Park, Ramnabagan” Account No. 32302138407 of SBI Main Branch (IFSC Code – SBIN0000048), Kanchari Road, Burdwan .** This clause is also applicable for all categories of applicants except those are exempted as per prevailing Government Order.
- 3) **There is no exemption of any kind for any of the eligible contractors towards cost of tender document fee or EMD.**
- 4) **Refund of EMD:** The EMD of the unsuccessful Tenderers deposited in favour of “Ex-Officio Director, Bardhaman Zoological Park” will be refunded without any interest on receipt of application addressed to the Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division, from Tenderers as per relevant Govt. Rules vide G.O. No. 3975-F(Y) dated 28.07.2016.
- 5) Please note that further details, contact Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division, Golapbug, P.O. - Rajbati, Dist- Burdwan, Pin-713104, Ph.No. 0342-2950507 on working day.
- 6) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly Digitally signed in the website <https://wbtenders.gov.in>
- 7) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in **Schedule of Dates.**
- 8) The **FINANCIAL OFFER** of the prospective Tenderer will be considered only if the **TECHNICAL BID** of the Tenderer is found qualified by the “**Tender Committee**” formed by the **Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division**, Directorate of Forests, Government of West Bengal. The decision of the ‘Tender Committee’ will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 9) **Eligibility criteria for participation in the tender.**
 - i. Contractors / Labour Co-Operative Society/Registered Unemployed Engineers’ Co-Operative Societies having valid credential during the last 3 (three) years from the date of issue of this notice for at least one similar type of works of the minimum value of 40% (forty percent) **as a prime agency** under authority of State/Central Government, State/Central Government Undertaking / Statutory bodies Constituted under the Statute of the Central/State Government and for more than one similar type of works at least in the magnitude of 60 % (Sixty percent) of the estimated amount put to tender during 3(three) years prior to the date of issue of tender notice.

[Non-statutory documents]
 - ii. Income Tax Acknowledgement Receipt for the latest Assessment year, latest P.T. Deposit Challan, Aadhaar Card, Pan Card, GST Registration Certificate with regular return copy, PF Registration with latest returns if available, ESI Registration with latest returns if available, Valid Trade License are to be accompanied with the Technical Bid Documents, otherwise bidders are not eligible for technical bid evaluation.

[Non-statutory documents]

Sd/-

Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)

Seal and Signature of the Tender.

iii. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (three) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the technical bid shall be treated as non-responsive.)

iv. Registered Labour co-operative Societies are required to furnish valid by law, Current Audit Report, Minutes of last A.G.M., valid certificate from A.R.C.S. along with other relevant supporting papers.
[Non-statutory documents]

v. Joint Ventures will not be allowed.

vii. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

10) **Technical Proposal**

The Technical Proposal should contain documents and/or declarations in the following standardized formats.

A. **Technical File (Statutory Cover) containing,**

- i. Application for Tender.
- ii. General Information about the Organization.
- iii. Notice Inviting Tender (NIT) – The NIT to be signed on each page and submitted.
- iv. **Earnest Money Deposit (EMD) - Money Deposit (EMD) and the Cost of Tender Documents should be deposited online through State Government e-Procurement Portal with the Payment Gateway of ICICI Bank in favour of “Ex-Officio Director, Bardhaman Zoological Park” as per G.O. No. 3975-F(Y) dated 28.07.2016.**
- v. Average annual turnover from contracting business
(Xerox copy of power of attorney by the competent authority is to be submitted, if the power is delegated for signing the bid to persons other than the applicant.)
- vi. Declaration of not having common interest in the same serial

Note : The EMD (Online Challan) copy and others relevant document should be submitted physically to the office the Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division as per the 'Date & Time Schedule' stated in N.I.T. Technical Bid & Financial bid both will be submitted concurrently duly digitally signed in the Website <https://wbtenders.gov.in>. Financial Bid may be downloaded from website & submission of Financial Bid as per Tender Schedule. **Tenders will be summarily rejected if any item in the statutory cover is missing.**

B. My Document (Non-Statutory Cover)

Sl. No.	Category Name	Sub-Category Description	Document Name			
			(For details see Sl. No. 9 & relevant clauses of NIT)			
A.	CERTIFICATES	CERTIFICATES	1	P.T. deposit receipt Challan		
			2	GST Registration Certificate		
			3	I.T.R. Acknowledgement Receipt		
			4	I.T. PAN Card		
			5	PF Registration Certificate		
			6	ESI Registration Certificate		
			7	Enlistment Certificate		
B.	COMPANY DETAILS	COMPANY DETAILS	1	Proprietorship Firm - Trade License.		
			2	Partnership Firm - Registered Partnership Deed, Registered Power Attorney, Trade license.		
			3	Pvt. Ltd. Company - Registration Certificate under company's Act, MOA & AOA, Registered		
C.	CREDENTIAL	CREDENTIAL	1	Experience Profile - List of completed Projects of similar nature of 100% completion of supply/work		
			2	Completion Certificate from the concerned Supervisor which is applicable for eligibility in this bid [According to Cl. 6(i) of NIT]		
D.	EQUIPMENTS	1. PLANT & MACHINERIES (OPTIONAL)	1	Authenticated copy of invoice, challan and way bill (Machinery)		
		2. LABORATORY (OPTIONAL)	2	Authenticated copy of invoice, challan and way bill (Laboratory)		
E.	FINANCIAL (INFO)	WORK IN HAND (OPTIONAL)	1	Authenticated copy		
		PAYMENT CERTIFICATE	2	Only Payment Certificate of work issued by the Concerned Supervisor and not the TDS certificate		
F.	DECLARATION	STRUCTURE & ORGANISATION	1	Details of Structure and Organization		
		AFFIDAVIT	2	An affidavit made that no adverse report against the bidder		

- 11) **Security Deposit:** a) The successful tenderer will have to deposit 10% of accepted tender amount as full security into account of Ex-Officio Director, Bardhaman Zoological Park after receiving letter to issued by the undersigned in this aspect within 7 (seven) days of intimation of acceptance of tender and sign an agreement on completion of which the order will be issued to the contractor and the SD money is not adjustable. No interest will be paid on Security Deposit.
b) The successful tenderer should have to deposit additional performance Security deposit @ 10% of the tender amount in the accepted bid value is 80% of or less than the estimated value as per G.O. No. 4608-F(Y) dated 18.07.2018.
- 12) All materials required for the proposed work including cement and steel shall be specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with Challan and test certificate. If required by the engineer-in charge, further testing from any approved testing laboratory shall have to be conducted by the agency **at their own cost.**

Sd/-

Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)

Seal and Signature of the Tender.

- 13) Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every bill of the selected agency.
- 14) Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- 15) **Date and time schedule:**

Sl. No.	Activity	Date & Time
1.	<i>Date of uploading of N.I.T. & other Documents (online) (Publishing Date)</i>	21.02.2024
2.	<i>Documents download/Sale start date (online)</i>	21.02.2024
3.	<i>Documents download end date (Online)</i>	21.02.2024 upto 4.00 PM
4.	<i>Bid submission start date (online)</i>	21.02.2024
5.	<i>Bid submission closing (online)</i>	28.02.2024 upto 4.30 PM
6.	<i>Last date for submission of technical bid documents copies and EMD (online) confirmation and copy of others documents which was uploaded by the tenderer (Self attested).</i>	29.02.2024 upto 2.30 PM
7.	<i>Bid opening date for technical proposals (online)</i>	01.03.2024 after 4.30 PM
8.	<i>Date of uploading & Display of Technical Bid Evaluation sheet</i>	<i>To be notified in due course.</i>
9.	<i>Date of opening Financial Bids (Online)</i>	<i>To be notified in due course.</i>
10.	<i>Date of uploading & Display of Financial Bid evaluation sheet along with final rate, after negotiation with all tenderers if necessary</i>	<i>To be notified in due course.</i>

- 16) The prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 6 (six) months or 1(one) year from the date of successful completion of the work to the entire satisfaction of the Range Officer-in-charge. If any defect/damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the department as deem fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above six (six) months from the date of completion of the work.
- 17) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 18) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtained all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 19) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division, Directorate of Forests, Government of West Bengal reserves the right to accept or reject any offer without assigning any reason whatever and is not liable for any cost that might have been incurred by any Tenderers at the stage of Bidding.
- 20) Conditional / Incomplete tender will not be accepted under any circumstance.
- 21) The intending tenderers are required to quote the rate online.
- 22) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1986 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

Sd/-

Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)

Seal and Signature of the Tender.

- 23) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that Bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 24) The Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division, Directorate of Forests, Government of West Bengal reserves the right to cancel the N.I.T. at anytime of the work on execution due to unavoidable circumstances and no claim in this respect summarily will be entertained.
- 25) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Committee within 2 (two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
- 26) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderers if found necessary. After verification if it is found that the documents submitted by the lowest Tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 27) If any discrepancy arises between two similar clauses on deferent notification, the clause as stated in later notification will supersede former one in following sequence:
 1) N.I.T. 2) Special Terms & Conditions 3) Technical Bid 4) Financial Bid
- 28) **Qualification criteria:**
 The tender inviting and Accepting Authority through a “Tender Committee” will determine the eligibility of each Bidder. The Bidder shall have to meet all the minimum criteria regarding:
 1) Financial Capacity
 2) Technical Capacity comprising of personnel & equipment capability
 3) Experience / Credential
 The eligibility of a Bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarize. If any document submitted by a Bidder is either manufactured or false, in such cases the eligibility of the Bidder / tenderer will be rejected at any stage without any prejudice.
- 29) Escalation of price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly. A Tenderer is required to quote rates in figures as well as in words.
- 30) The payment for the works will be made by the undersigned in after fulfilling the necessary official formalities and checking.
- 31) The Construction of the project work as mentioned in the schedule will have to be undertaken immediately on receipt of work order and the work must be completed as mentioned in the work order.
- 32) Materials will have to be procured by the tenderers by themselves following the standard & specifications of PWD/PHE Schedules of the district, subject to the approval of the undersigned or his Sub-Ordinate Officers. In case of supply of any material by the department, the cost of such material will be recovered from the contractor.
- 33) The tenderers are required to inspect the site, site plans and specification of the works before submission of the tender and future ignorance of any such item will not be entertained.
- 34) All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor.
- 35) The undersigned reserves the right to increase or decrease the volume of any item of work to the extent of 10% and add new item of work or withdraw any item(s) at his discretion at any point of time during execution of works.
- 36) Royalty for any material, if obtained from forest area, will have to be paid by the contractor. Even if the material is procured from other Govt. Depot’s resources, the receipt for payment of such materials must be shown and Xerox copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.
- 37) All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Deptt./P.H.E.

Sd/-

Ex-Officio Director, Bardhaman Zoological Park &
 Divisional Forest Officer, Burdwan Division.
 (Signature of Tender Accepting Authority)

Seal and Signature of the Tender.

- 38) Brick works, cement concrete works & plastering works and similar works which require curing should be done for the period as prescribed in the P.W.D. schedule of rates.
- 39) The successful contractors are required to deposit 10% of the accepted tender value as **Security Deposit** within 7 (seven) days of intimation of acceptance of tender and sign an agreement on completion of which the order will be issued to the contractor and the SD money is not adjustable.
- 40) The Security deposit will be released to the contractor after **1 (one) year** from the last date of completion of work for the project, if no irregularity is noticed within this period. In case of any irregularity, the Security Deposit will be forfeited, in addition to any legal action as deem fit & required.
- 41) The undersigned reserves the right to cancel the agreement at any point of time of execution of the work within the schedule of completion of the tendered work. If works are not satisfactory, are delayed or any term & condition as per agreement is violated by contractor.
- 42) The contractor is liable to pay the skilled, unskilled and other labour wages as per existing rules.
- 43) Deduction of GST and Income tax shall be made as per rule in vogue.
- 44) The successful tenderers will not assign any or part of the work to any other contractor.
- 45) The successful tenderers may, however authorize any person to supervise the day to day work, submit the requisition of materials, attend the measurement when taken by the authorized officer and record his signature on the work measurement note books. The authority duly approved and accepted by the undersigned will be operative.
- 46) In case of any dispute the decision of the tender committee will be final. In case of any arbitration, The Member Secretary, West Bengal Zoo Authority the sole authority to take decision.
- 47) Rate offered in the estimate is the final and tenderers will not have any further claim.
- 48) **The Estimate has been prepared including GST which is applicable as per GST Rules & norms.**
- 49) The tender inviting authority reserves the right to split the work amongst the lowest Tenderers.
- 50) Rate quoted (including all Taxes like I.T., GST, Cess etc.) shall remain open for acceptance at least 6 (six) months from the date of opening of the tender.
- 51) The undersigned has the authority to reject any or all Tenders received without assigning any reason thereof.
- 52) The fund against contingency will be at the disposal of the **Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division** and Tenderer will not be having any claim for that except for the necessary & justified works.
- 53) No 'Extra Work' beyond the tender value amount would be allowed to be done without prior approval of competent authority.
- 54) Location of the works will be finalized by the undersigned.
- 55) Cost of schedule and tender form will be taken as per G.O. at the time of giving Work Order.
- 56) **The executing agency must submit their bills as per GST Rules.** Running payment for work may be made to the executing agency as per available fund. The executing agency may not get a running payment unless the gross amount of running bill is 50% of the tendered amount whichever is less.
- 57) The tender notice along-with all terms & conditions Sl. No. 1 to 56 mentioned above will from the part of agreement to be executed by the Tenderer.

Sd/-

Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)

Seal and Signature of the Tender.

Section – B
FORM-I
APPLICATION

To,
Ex-Officio Director,
Bardhaman Zoological Park,
Ramnabagan, P.O. – Rajbati,
Dist. – Purba Bardhaman. Pin – 713104.

Subject: Name of the Work with Tender reference no. _____.

Reference: NIT No. : _____

Dear Sir,

Having examined the Statutory, Non-statutory and NIT documents; I/We hereby submit all the necessary information and relevant documents for evaluation.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

I/We are interested in bidding for the work mentioned above.

I/We understand that

- (a) Tender Inviting Authority and Accepting Authority can amend the scope and value of the contract bid under this project
- (b) Tender Inviting Authority and Accepting Authority reserve the right to reject any tender without assigning any reason.

The application is made by me/us on behalf of _____ in the capacity of _____ duly authorized to submit the tender.

Enclosure:

- (1) Technical Proposal (Envelop-1/Folder)
- (2) Financial Proposal (Envelop-2/Folder)

Date: _____

Signature of authorized officer of the firm: _____

Title & Capacity of the officer: _____

Name of the Firm with Seal: _____

Seal and Signature of the Tender.

Sd/-
Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)

Section-B
FORM II
(TO BE FILLED UP BY TENDERER)

To,
Ex-Officio Director,
Bardhaman Zoological Park,
Ramnabagan, P.O. – Rajbati,
Dist. – Purba Bardhaman. Pin – 713104.

Dear Sir/ Madam,

Subject: Name of the Work with Tender reference no. _____.

Reference: NIT No. : _____

1. I/We refer to the tender notice issued by you for the work stated above vides tender reference no. _____ mentioned above.
2. I/ We do hereby offer to perform, provide execute, complete and maintain the works in conformity with the drawings, conditions of contract, specifications, Schedule of Quantities for the sum of Rs.....(quoted in Financial BOQ)..... only at the respective quoted ITEM WISE rates mentioned in the Schedule of Quantities.
3. I/ We have satisfied myself/ ourselves as to the site conditions, examined the drawings and all aspects of tender conditions, subject above, I/ We hereby agree, should this tender be accepted in whole or in part, to:
 - (a) abide by and fulfil all the terms and provisions of the said conditions annexed hereto;
 - (b) complete the works within.....days.
4. I/ We have deposited the earnest money of Rs._____only which, I/ We note that deposited EMD, will not bear any interest and is liable for forfeiture-
 - (i) If our offer is withdrawn within the validity period of acceptance.
 - (ii) If the contract is not executed within 15 days from the date of receipt of the letter of acceptance. Or
 - (iii) If the work is not commenced within 10 days after issue of work order/handing over of the site whichever is later.
5. I/ We understand that you are not bound to accept the lowest or any tender you receive.

Yours faithfully,

Signature.....
Designation:
Address :

Name of Partners of our Firm:

1) _____.

2) _____.

Seal and Signature of the Tender.

Sd/-
Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)

Section – B
FORM – III

STRUCTURE AND ORGANISATION
General Information about the Organization

Sl. No.	Particulars	Details to be furnished	
Details of the Bidder (Organization)			
1.	Name		
2.	Office Address		
3.	Telephone (Mobile No.)		Fax
4.	E-mail		
Details of Authorized person (if any)			
5.	Name		
6.	Address		
7.	Telephone (Mobile No.)		
8.	E-mail		
Information about the Organization			
9.	Status of Organization (Public Ltd./ Pvt. Ltd/ Institution/ University etc.)		
10.	Details of Registration of Organization	Date :	
		Ref. :	
11.	Locations and addresses of offices		
12.	Professional Tax Registration Number (If any)		
13.	Aadhaar No. of Tenderer		
14.	PAN No. of Firm / Organization or Owner / Proprietor		
15.	GST No.	YES / NO	If YES Number
16.	Bank Account Number		
17.	Type of Account	Savings / Current / CC	
18.	Bank Branch Name and Address		
19.	Bank IFSC Code		

Note: Attach an organization chart showing the structure of the company with names of key personnel and technical staff with Bio-data

Signature of the Bidder

Note: Application covers Proprietary Firm, Partnership, Pvt. Ltd. Company or Corporation

Seal and Signature of the Tender.

Sd/-
Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)

Section-B

AFFIDAVIT – Y

(To be furnished in Non-judicial stamp paper of appropriate value duly notarized)

- (I) I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted, proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned.
- (II) The undersigned also hereby certifies that neither our firm M/S _____ nor any of constituent partners had been debarred to participate in tender by the Directorate of Forests /Government of West Bengal or any of the Statutory Bodies or Government Organizations in favour of whom credentials are preferred by the undersigned towards eligibility criteria claim; during the last 5 (five) years prior to the date of N.I.T. No.....
- (III) The undersigned would authorize and request any Bank, person, Firm, or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Ex-Officio Director, Bardhaman Zoological Park & Divisional Forest Officer, Burdwan Division, W.B. herein referred to as the Tender Inviting & Accepting Authority, to verify this statement.
- (IV) The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Tender Inviting & Accepting Authority.
- (V) Certified that I have applied in the tender in the capacity of individual/as partner of a firm & I have not applied severally for the same job.

Date: _____

Signature of authorized officer of the firm: _____

Title & Capacity of the officer: _____

Name of the Firm with Seal: _____

Seal and Signature of the Tender.

Sd/-
Ex-Officio Director, Bardhaman Zoological Park &
Divisional Forest Officer, Burdwan Division.
(Signature of Tender Accepting Authority)