



GOVERNMENT OF WEST BENGAL
 Directorate of Forests
 Office of the Divisional Forest Officer,
KANGSABATI SOUTH DIVISION.
 Kangsabati (South) Division, Purulia
 Tel & Fax No. 03252-222604, e-mail: dfoksd@gmail.com

**e- TENDER NOTICE NO.7/WBFOR/KSD/2023-24 SUPPLY OF ROOT TRAINER UNDER
 KANGSABATI SOUTH DMU**

In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer Kangsabati South Division, Raghampur, Purulia, on behalf of Governor of West Bengal, invites e-tender from bonafide, resourceful suppliers/contractors/ Manufacturer/ firms etc for **Supply of Root Trainers/ hycopots** to Kenda Central Nursery, Manbazar-I Range, Dist: Purulia as per the schedule mentioned below:-

Schedule of Works

Sl. No.	Name of the Work	Location details	Type of Root Trainer & Qty	Rate per Quantity	Estimated Amount (Rs)	Amount Put to Tender	Earnest Money @2% of estimated value (Rs)	Security Deposit	Price of Tender Paper	Period of Completion (Months)
1	Supply of Root Trainers/ Hycopots	At Kenda Central Nursery, Kenda Beat, Manbazar-I Range under Kangsabati South Division	750 CC 20000 Nos.	Rs.15.00	Rs.300000.00	Rs.1100000.00	Rs.22000/-	10% of the accepted offered rate	Rs.1000/-	One month from the date of Award of Contract
			1000 CC 40000 Nos.	Rs.20.00	Rs.800000.00					

Schedule of dates

TYPE	DATE
Date of uploading of N.I.T & Other document (Online Publishing Date)	21/02/2024
Document Download (Sale) start date	22/02/2024 (11:30 AM)
Bid submission start date	22/02/2024 (11:30 AM)
Last date for submission of uploaded copies of tender documents & EMD (Offline)	14/03/2024 up to 5:30 PM
Bid submission closing (On Line)	14/03/2024 up to 5 PM
Bid Opening date for technical proposal (On Line)	18/01/2024 at 11 AM
Date of Sample Check (Physical)	
Date of uploading of list of technically qualified bidders (On Line)	To be Notified in due course
Date of opening of financial proposal (On Line)	To be Notified in due course
Viewing & procurement of e-Tender	Website of Directorate of Forest, Govt. Of west Bengal and e-procurement portal of govt of West Bengal
Relevant Website for Viewing & Participating in e-Tender.	www.wbtenders.gov.in

- Note:
- 1). In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled / prescribed date for the same purpose.
 - 2). The e-Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like breakdown of communications link or conditions of force majeure.
 - 3). The e-Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.

GENERAL TERMS AND CONDITIONS

1. **In some case, the location may also vary/changed depending on the field situation. Payment shall be made on pro rata basis based on the rate offered by the successful bidder, in that case.**
2. **Pattern of Tender- Invitation of tenders are indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non availability of such approval the tender shall be cancelled outright without assigning any further causes. Cost of the tender papers, if any, is non refundable in nature. No prayer, in case of such cancellation, shall be entertained under any circumstances. In case of the requisite approval from appropriate authorities also, work order to the successful bidders shall only be issued when fund will be placed and which shall be free from any other encumbrances.**
3. **Procurement of tender paper-** The tender paper shall have to be procured from e procurement portal, Govt of West Bengal. The intending bidders may also visit the official website of Forest Directorate for information.
4. **Tender should be submitted by name in favour of Dr. Asitava Chatterjee, WBFS, Divisional Forest Officer, Kangsabati South Division** and not by official designation only. The tender shall be made in two bid system viz- technical bid and financial bid. Following folders are required to be uploaded with a single folder superscripting technical bid
 - a. Company information folder- related all information including audit report etc
 - b. Financial Credential folder- All experiences related to similar nature of job. Only work completion reports with an abstract mentioned in the annexure-II
 - c. Folder related to company hierarchy and technical personThe technical bids must not contain any pricing information under any circumstances. In such case the tender shall be liable to be cancelled.
5. **Submission of Tender- In general, the tenders are allowed to participate in maximum 3 (Three) clusters. The technical bids thus submitted by the intending bidders shall be scrutinized by the tender committee constituted for the purpose, based on 2 grounds- a. The experience of the intending bidders & b. The financial credential submitted for the purpose.**
6. **Technical Bid-** Technical Bid Should be submitted in separate folder other than financial bid. Clearly super scribing the tender no and specific cluster in which the intending bidders are willing to participate. Work of similar nature implemented in a particular financial year (not more than three years old) shall only be considered to be eligible for technical bid. Other documents such as VAT, P TAX, License/Registration as applicable, additional information if any, shall also be submitted in the folder. The other credential like company details, machinery, technical persons, other technical knowhow, as applicable, shall be required to be submitted. The Technical bid must not contain any pricing information. The address and Contact No. of the bidder should be clearly written on the envelope.
7. **Financial Bid-** Financial Bid will not be opened unless the information and documents provided in the Technical Bid are as per the eligibility criteria and as per satisfaction of the undersigned.
 - a. The financial bid should also be submitted in a separate cover super-scribed as **Financial Bid** & "Tender Notice No. and cluster no. The bid should mention in both number & words and words "should be written in bold letters.
 - b. Address and contact No. of the Bidder should clearly written on the cover.
 - c. Financial Bid format is given in Form IIA.
 - d. The Bank details of the tenderers must be mentioned in the Form IIA for making payments on line. This is obligatory.
 - e. Financial bid must be inclusive of all taxes.
 - f. Amount quoted more than the estimated cost will not be accepted in general, subject to the discretionary power of the undersigned based on the recommendation of the tender committee constituted for the purpose.

8. Eligibility Criteria-

(a) All categories of intending Tenderers shall have satisfactorily completed as a prime agency during the last 5 (five) years prior to the date of issue of this Tender Notice either of the following:

- (i) Experience of implementing similar nature of job – The intending bidders must be having experience in implementing the same nature of jobs i.e., the intending bidders must have experience in supply of root trainer or similar/related product.

(b) Provided that such similar/related supplies should have been implemented in Government Department, Zilla Parishad, Government undertaking / Statutory Bodies constituted under the state of the Government. Completion Certificate indicating Estimated Amount, Value of work-done, date of completion of the work and detail communicational address along with contact number of the Client should be submitted. [Non-statutory Documents]

(c) For the purpose of this project 'similar works' would mean supply of similar type of root trainers / hycopots in any Govt. /Undertaking /statutory bodies/PRI etc.

(d) All categories of prospective Tenderer shall have to submit valid and upto date Professional Tax receipt challan, GST registration certificate, Income Tax return Acknowledgement receipt, PAN card issued by Income Tax Department, Voter ID card and Trade licence in respect of the prospective Tenderer. In addition to the above, any contractor who has executed any type of e-Tender works in Directorate of Forests, Govt. Of West Bengal, should submit previous credentials for his past performance, completion certificate from respective employer, the completion certificate and credentials should be signed by the officer not below the rank of Divisional Forest Officer, any other certificate signed by other officials will not be entertained (Non Statutory Documents).

(e) Where an individual person holds a Certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while submitting any e-Tender for and on behalf of such company or firm, invariably submit a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to submit such e-Tender. The Power of Attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908. (Non-statutory Documents).

(f). Neither prospective Tenderer nor any of the constituent partners had been debarred to participate in any e-Tender by Forest Dept., P.W.D., P.W.(R)D & P.W.(C.B.)D, Housing Department, W.B. or C.P.W.D. or M.E.S or Railways; during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format). [Non-statutory Documents]

(g).The partnership firm shall furnish the Registered Partnership Deed and the Company shall furnish the Memorandum of Association (MOA) and Article of Association (AOA.) [Non-statutory Documents]

(h).Registered Un-employed Engineers' Co-operative Societies / Labour Co- operative Societies are required to furnish the following documents : - [Non-statutory Documents]

- i) Current "No Objection Certificate" from the Assistant Registrar of Co-operative Societies.
- ii) Supporting documents showing area of operation.
- iii) Bye-laws duly approved by the Assistant Registrar of Co-operative Societies.
- iv) Name with address and signature (in original) of the present Board of Directors of the Co-operative Society
- v) Copies of Minutes of last Annual General Meeting and Audit Report of the Co-operative Society with the evidence of submission of the same to the concerned Authorities, duly attested.

(i).The prospective Tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility.

(j).A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If the prospective Tenderer is found to have applied severally in a single job, all his applications will be rejected for that job.

(k).No conditional / Incomplete e-Tender will be accepted under any circumstances.

(l) **The requisite assessment of financial potential of the bidders-** The prospective bidders shall have satisfactorily completed as a prime agency during the last 5 (five) years (i.e. 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) from the date of issue of this notice . The intending tenderer should produce credentials of similar nature of work in following manner :

- i) At least one job (supply of root trainer or similar/related product) of similar nature with an estimated cost equal to or more than the estimated cost put to this notice ; or
- ii) At least two job of similar/related nature with an estimated cost of each of the works equal to at least 50% of the estimated cost put to this notice in any one year ; or
- iii) At least three job of similar/related nature with an estimated cost of each of the works equal to at least 33% of the estimated cost put to this notice in any one year

Requisite documents such as **IT Return, PAN, VAT, GST, Trade License, Other Statutory License etc. as applicable as per existing rules**, must be submitted in the technical bids.

The duration of implementation of job is also very important. Intending bidders who took longer time than the time schedule mentioned in the work order in case of similar nature of jobs, might not be considered at all, subject to the discretionary power of the undersigned.

9. 1. Specification of Root Trainer :

750 CC Root Trainer	Root Trainer made by Black HDPE material, 750 cc capacity, Inner Dimension – 95 mm, Outer Dimension– 98 mm, Wall Thickness – 2 mm, Length – 160 mm, Inner Ridges – 6 Nos., Rip thickness-2 mm
1000 CC Root Trainer	Root Trainer made by Black HDPE material, 1000 cc capacity, Inner Dimension – 117 mm, Outer Dimension– 126 mm, Wall Thickness – 2.5 mm, Length – 250 mm, Inner Ridges – 8 Nos., Rip thickness-2.2 mm

2. Submission of Samples:

- a. **Submission of Root Trainer Samples:** The Technical proposal should be supported by submission of samples of Root Trainers of 750 CC and 1000 CC volumes conforming to the size and specifications given above. The intending tenderers shall submit **10 (Ten) samples each** of 750 cc and 1000 cc Root Trainers in the office of The **Divisional Forest Officer, Kangsabati South Division**, Raghampur Forest Complex, Purulia **as per Schedule of dates, failing which the financial bid will not be considered for evaluation and the bid will be summarily rejected.** The samples may be put through the following tests in addition to the physical examination of volume and dimensions:-
- b. **Drop Test:** - Random sample of 5 root trainers each of 750 cc and 1000 cc root trainers will be selected from the submitted sample lot of 10 of each type. The randomly selected root trainers will be filled tightly with sand completely soaked in water and dropped on a hard surface from a height of 1.5 meters. If the Root Trainer samples do not crack or get deformed then it passes the test. The tenderers are requested to be present during the physical test to be conducted at the office of the Divisional Forest Officer, Kangsabati South Division, Purulia on date and time specified in Schedule of dates.

[Note : Failure of submission of any one of the above mentioned documents Root trainer Samples will render the tender liable to summarily rejection.]

10. Time to Complete the works- Delay in completion of each item of works as mentioned in the estimate and as directed by the concerned Range Officer or his authorized person or any superior officer in the rank above Range officer, might attract the penalty to the contractors subject to the discretionary authority of the undersigned depending on the field situation and other requisite factors required to be considered in this regard.

11. Submission of EMD and Security- - EMDs are required to be submitted as per guidelines mentioned in the G.O No-3975-F(Y) dt 29/07/16 and subsequent G.O No-2365-F(Y) dt 12/04/18 through ICICI Bank payment gateway either by using internet banking or by NEFT/RTGS. The procedure is mentioned below-

a. Payment by NET BANKING (Any linked bank) through ICICI Bank payment Gateway

- ✓ On selection of net banking as payment mode, the bidder will be directed to ICICI Bank payment gateway web page (along with a string containing unique ID) where he will select the bank through which he wants to do the transaction
- ✓ Bidders will make the payment after entering his unique ID and password of the bank to process the transaction.
- ✓ Bidder will receive a confirmation message regarding success/failure of the transaction
- ✓ If the transaction is successful, the amount paid by the bidder will be credited in the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
- ✓ If transaction is a failure, then bidder will go back to step one and try again.

b. Payment through NEFT/RTGS

- ✓ On selection of RTGS/NEFT as payment mode, the e- procurement Portal will show a pre-Filled challan having the details to process RTGS/NEFT transaction
- ✓ The bidder will print the challan and use pre filled information to make RTGS/NEFT payment using his bank account
- ✓ Once the payment is made, the bidder will come back to e- Procurement portal after expiry of reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
 - ✓ If verification is successful, the fund will get credited to the respective pooling account of State Government/PSU/Autonomous body/Local body/PRI's etc maintained with the Focal Point Branch of ICICI at R.N Mukherjee Road, Kolkata for collection of EMD/Tender Fee
 - ✓ In case of unsuccessful process the amount will be refunded to bidder's account

Security shall be given by Accepted L1 Only. The Security shall require to be given in TR-7/GRIPS Challan as the case may be. Security may also be adjusted through **RA Bills** also; subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. Security may also be adjusted with **EMD** and **RA bills** also, subject to subject to the discretionary power of the undersigned and rules/G.Os regarding the matter in vogue. The Head of account for depositing the EMD with Operator's Code is **8443-00-109-003-07** (EMD) (Operator's Code-**124**) and that of Security deposit with Operator's Code is **8443-00-109-003-07** (Security Deposit) (Operator's Code-**124**). The adjustment through refund shall be made through the head of Account **00-8443-00-109-003-0-23-00** after maintaining due formalities in this regard.

12. Release of EMD and Security-EMDs of the unsuccessful bidders shall be released automatically through system after evaluation of financial bids for the purpose. However, in certain specific case, EMDs could be kept up to end of financial year or one year from the date of publishing of e- Tender; subject to the discretionary power of the undersigned. Release of Security to the accepted tenderer shall be made 6 months after the completion of entire works successfully at filed.

13. **Special additional Security-**As per G,O No- 4608-F(Y) dt. 18/7/18 , a special additional security is required to be submitted by the successful bidder to the tune of 10% of the estimates tender amount in the form of a bank guarantee in case of accepted bid is 80% or less of the estimated tendered amount. The same will be released on successful implementation of the work at the time of release of security. It shall be the discretionary power of Divisional Forest Officer, Kangsabati South Division to direct the successful bidder/s to submit the entire less amount as security deposit in the form of bank Draft, if the quoted rate is below 25% of the estimated cost and the successful bidders shall be bound to pay the security failing which the EMD of the bidders shall be forfeited and L2 shall be given the opportunity to carry out the work at L1's rate on submission of the security. The mode of payment of such security which shall be final and binding , shall be decided by the Divisional Forest Officer, Kangsabati South Division
14. **Contingency and Less Amount-** The successful bidders shall have no claim over contingency. Similarly, if the rate offered by the successful bidder/s is less than the estimated amount put to NIT, shall also not have any claim over it. It shall be dealt with as existing financial rules and government order or as per direction of the authority having the financial power to sanction the difference amount.
15. **Mode of payment-** On completion of entire work. On certifying the due diligences by concerned Range Officer and after duly checked by ADFO, Kangsabati South Division the bill for pending payments shall be processed. **All kinds of statutory deductions for the time being in vogue shall be made from the Final Bill/RA Bills as the case may be.** In no case, payment more than the accepted offered rate shall be paid to the contractor concerned. However, if any additional works is implemented by the contractor concerned, after taking due approval in this regard from appropriate authority, the same can be paid to the contractor concerned based on the **estimated cost and based on the accepted offered rate on pro rata basis.** Such consideration shall be the discretionary power of the undersigned. In case of some items that do not require to be implemented in the field, no payments shall be made against those items. Final Bill/RA Bills shall require to be prepared accordingly. **Bills shall be paid as soon as possible, preferably with 30 days from the completion of all procedures in this regard.**
16. The Decision of the Tender Inviting Authority shall be final in case of any dispute. Aggrieved person/s may prefer an appeal to the concerned Chief Conservator of Forests, South West Circle, West Bengal with 30 days from the date of awarding any decision by the Tender Inviting authority in writing. The decision of the Chief Conservator of Forests, South West Circle, shall be final and binding.
17. **Additional Condition-** The intending bidders and the successful bidders shall have to abide by all the terms and conditions of 5696 –F(Y) dt 01/10/2019. **In case of any conflict of terms and conditions mentioned in the NIT and the G.O , the terms and conditions mentioned in the G.O shall prevail and decision, if any, shall be taken based on 5696 –F(Y) dt 01/10/2019.**

OTHER TERMS AND CONDITIONS

1. An affidavit of 1st class Magistrate/Notary, duly signed by the intending bidders, declaring the following points shall be required to be submitted by the intending bidders along with the technical bid. If the affidavit is not submitted along with the technical bids, the tender submitted by the intending bidders shall be liable to be cancelled. However it shall be mandatory for the successful bidders to submit an affidavit of 1st class magistrate/Notary before signing of agreement and within 7 days from the date of issuance of offer/direction letter of submission of security deposit
 - b. I have read and understood the meaning of the clauses mentioned in the tender notice no- in letter and spirit
 - c. The documents submitted and information provided by me are true to the best of my knowledge and beliefs.
 - d. I shall abide by all the terms and conditions mentioned in the tender notice and such other terms and conditions issued by the tender inviting authority/ other appropriate authority time to time for smooth implementation of the works.
 - e. In case of any dispute, I vouch that, the decision taken by Divisional Forest Officer, Kangsabati South Division shall be final and on appeal, the decision taken by the Chief Conservator of Forests, South West Circle, shall be final & binding upon me.

2. Validity of the tender will be 12 (Twelve) months from the date of submission of the tender or up to the end of financial year, as may be decided by the appropriate authority. The same can further be extended for another 6 months subject to satisfactory services provided by the successful bidders.
3. The undersigned reserves the right to place order for work for supply up to 20% more or 20% less of the quantity mentioned in the schedule of the tender.
4. The undersigned reserves the right to cancel the tender, if necessary, without assigning any reason whatsoever.
5. The undersigned is not bound to accept the lowest rate quoted by the tenderer and he is not bound to assign any reason, whatsoever, for such non-acceptance.
6. The undersigned reserves the right to accept the tender only after verifying / testing the sample up to the satisfaction.
7. The undersigned or his representatives will inspect the works, take necessary measurement, and perform the required tests as and when required. The tenderers should render the required co-operation in this regard.
8. It shall be the discretionary power of the undersigned for accepting any prayer for part payment or not. In general no part payment prayer shall be entertained.
9. During the inspection by the undersigned or his representative, if the quality of the work / supply is not found up to the standard, the contractor/ supplier is bound to rectify the work or supply up to the satisfaction of the undersigned or his representative. Otherwise, the work order will be cancelled and the security deposit will be forfeited to the Govt. of West Bengal.
10. The work order will be issued to the successful contractor only after placement of fund by the Government.
11. No extension of time will be allowed for delivery / execution of the work. The Tenderer / contractor shall not be considered in default, if delay in delivery / execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the tenderer may apply to the Divisional Forest Officer, Kangsabati South Division for extension of time for that period. The Division Forest Officer, Kangsabati South Division at his own discretion may extend for a length of time equal to the period of force majeure or such period as he think suitable for that or may be cancelled. Such cancellation would be without any liability whatsoever on the part of the undersigned.
12. Materials will have to be procured by the tenderers by themselves following the standard and specification of PWD/PHE Schedules of the district, or as per the specification as decided by the Range Officer concerned or his higher officer, subject to the approval of the undersigned or his Sub-ordinate officers. In case of any material supplied by the department, the cost of such material will be recovered from the contractor.
13. The tenderers are required to inspect the sites, site plans and specifications of the works before submission of the tender and future ignorance of any such item will not be entertained.
14. All works are required to be carried out as per plan and specification & estimate of the project subject to the modification by the undersigned at any point of time during execution of the work duly notified to the contractor/ supplier, within the project cost.
15. Royalty for any material, if obtained from Forest area, will have to paid by the contractor. Even if the material is procured from other Govt. Deptt's resources, the receipt for payment of such

material must be shown and photo copies to be attached with the bill. Extra payment for such payment of Royalty etc. will not be entertained by the undersigned.

16. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants will be as per the specification of the P.W. Dept/ P.H.E.
17. Statutory Deduction : Income Tax, VAT, Labour Welfare Cess as applicable shall be deducted from the Gross amount of Bill.
18. In addition to above, before payment the following documents are required to be produced, if applicable,
 - a) Xerox copy of Labour license as per provision of "West Bengal Contract Labour (R&A) Act 1970" for execution of the scheme (original to be shown for verification).
 - b) Xerox copy of DCR (with RA Bill/Final Bill –in original to be shown for verification) as a documentary evidence for payment of Royalty &CESS in Minor minerals or original Challan(s) carrying order (s) mentioning the name of Agency, Tender Notice No. & date received from Govt. Approved Lessee/ Permit holder.
19. The successful tenderer will not assign any part of the work to any other contractor.
20. The successful tenderer may, however authorize any person to supervise the day to day work, attend the measurement when taken by the undersigned or by his authorized Officer and record his signature on the work measurement note books.
21. Rate offered in the estimate is the final and tenderer will not have any further claim.
22. The acceptance of the tender will be subject to the receipt of the approval of the higher authorities and availability of fund. The undersigned will not be responsible for any loss sustained by the tenderer in the event of non receipt of Government sanction.
23. The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.
24. The terms and conditions of this "Tender Notice inviting tender" is part and parcel of the contract form.
25. In case of any dispute in execution of the work or supply, an application may be made to the Divisional Forest Officer, Kangsabati South Division and the decision of the undersigned is final and binding.
26. The cost Tender paper / Form will be sold as per Govt. of WBs notification no. 452-A/PW/O/10C-35/10, Dt-26/07/2011.
27. Requisite license must be obtained for Labour Department after issuance of work order. No payment shall be made without production of the license.
- 28. Forest Department, or Kangsabati South Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident or death of the labourer/ driver etc, engaged by the contractor, happened in the field during the time of implementation of the works.**
- 29. Range officer or his authorized person/s shall have the discretionary power to deploy suitable labourers, preferably from among the FPCs concerned.**

30. In case of implementation of the works at field the decision of the Range Officer or his authorized persons or any of his superior officers shall be final and binding on the successful bidders implementing the works at field.
31. Payment shall only be made to the contractors after the Range Officer concerned, certifies so ensuring the quality of the work and implementation of the works as per estimates and plan subject to overriding power of the undersigned in this regard.
32. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque issued by the concerned authority, in case of successful implementation of the works to the successful contractors.
33. Please follow annexure carefully during submission of tender.



DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH DIVISION
PURULIA

ANNEXURE-I- PRAYER FOR PARTICIPATION IN THE TENDER

Name :

Address :

Tender Notice No.

Cluster No.

Financial Credential for similar nature of job (as mentioned in the tender notice)

Bank details (A/c No., IFSC code & MICR code (optional))

Declaration : I / we do hereby declared the statement made by me is true the best of my knowledge in belief. If allow I/We shall abide by all the terms and conditions mentioned in the tender notice and the direction of the authority. I /We read the tender document carefully and understood it in letter inspirit.

Signature with date

TECHNICAL BID FORMAT

Form IA-General Information about the Organization

Sl. No	Particulars	Details to be furnished
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Details of the Bidder (Organization)

1	Name	
2	Address	
3	Telephone/Mobile No.	
4	Email	
5	Fax	
6	Website	

Details of Authorized Person

7	Name	
8	Address	
9	Telephone/Mobile No.	
10	Email	

Information about the Organization

11	Status of Organization (Proprietorship/Partnership/Public Ltd/Pvt. Ltd/ Co-operative Society etc.)	
12	Details of Registration of Organization	Date: Ref:
13	Number of Professionals in position in the organization	
14	Locations and address of offices	
15	Service Tax Registration Number	
16	VAT Registration Number(Enclosed latest VAT Return)	
17	Professional Tax Registration Number	
18	Income Tax PAN Number	
19	Details of any other Licenses/Registration (Copy to be enclosed)	

Signature of the Tenderer with date

(Annexure-II)

Form I-B "Summary of Similar Projects Implemented " (Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact Value (only net checked amount issued by authority	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address &Phone no. of the work completion issuing authority.

Signature of the Tenderer with date

(Annexure-III)
FINANCIAL BID FORMAT

Form II-A

Fixed Price	Applicable Taxes (Rs.)	Total (1)+(2) (Rs.)
(1)	(2)	(3)
NOT TO BE DISCLOSED DURING THE SUBMISSION OF TECHNICAL BID IN ANY WAY WHICH MIGHT LEAD TO FORFEITURE OF EMD, SUBJECT TO DISCRETIONARY POWER OF THE UNDERSIGNED		

Declaring that the item against which there are fixed Govt. rate such as minimum wage rate etc. shall be obeyed in letter in spirit .

Signature of the Tenderer with date

Copy forwarded for wide circulation & information to:-

1. The Sabhadhipati, Purulia Zilla Parishad.
2. The Principal Chief Conservator of Forests (HoFF), West Bengal
3. The Chief Project Director, WBFBC Project.
4. The Chief Conservator of Forests, South West Circle, West Bengal.
5. The District Magistrate, Purulia District.
6. The Superintendent of Police, Purulia.
7. The Sub-Divisional Officer, Sadar, Purulia.
8. The Treasury Officer, Purulia Treasury
9. The District Informatics Officer, NIC, Purulia. He is requested to upload the tender notice on the district portal.
10. All Divisional Forest Officer's, South West Circle, West Bengal.
11. The Block Development Officer, _____ Block.
12. The Assist. Divisional Forest Officer, Kangsabati South Division.
13. The Head Clerk, Kangsabati South Division.
14. The Budget, Accounts & Revenue Section.
15. AFR, Kangsabati South Division.
16. All Range Officers (Territorial), Kangsabati South Division.
17. Notice Board, Kangsabati South Division.
18. _____, FPC


DIVISIONAL FOREST OFFICER
KANGSABATI SOUTH DIVISION
PURULIA