



Government of West Bengal
Directorate of Forests

Office of the Divisional Forest Officer, Purba Medinipur Forest Division.
Ganapatnagar, Nimtouri, PO—Uttar Sonamui, Dist-Purba Medinipur, PIN-721648
Phone - Fax:: (03228) 263036, e-mail : dfopmfd@yahoo.co.in, dfopm-wb@nic.in

No. 84 /Supply kit for field staff /FP/2023-24

Dated, Tamluk the 12.12.2023

Notice Inviting Quotation for supply kit for field staff under Forest Protection (SPAP) in different Ranges under Purba Medinipur Forest Division

In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, The Divisional Forest Officer Purba Medinipur Forest Division, Nimtouri, Tamluk, Purba Medinipur invites cluster wise Rate Quotations from bonafide, resourceful suppliers/contractors for carrying out the following works at various Ranges of Purba Medinipur Forest Division as per following location details & estimates.

Cluster No.	Description	Range	Delivery Point	Unit	Tentative Rate inclusive all taxes	Rate offered by the Quotationer
1	Supply kit for field staff	Contai	Contai Range HQ	20	56,000.00	
2		Bajkul	Khejuri	15	42,000.00	
3		Egra	Egra Range HQ	10	28,000.00	
4		Haldia	Nandakumar	15	42,000.00	
5		Panskura	Panskura Range HQ	10	28,000.00	
6		AFR	Nimtouri	10	28,000.00	

Intending quotationers are requested to submit their quotations mentioning Quotation number in sealed cover in the name of Shri Satyajit Roy, WBFS, Divisional Forest Officer, Purba Medinipur Forest Division, Ganapatnagar (Nimtouri), P.O- Uttar Sonamui, Tamluk, Purba Medinipur, PIN-721648 by registered Post/ Courier Service/ Ordinary Post/ by Hand within 20.12.2023 at 3:00 pm and the same will be opened on 20.12.2023 at 05:00pm in presence of Quotationers who will be present.

Annex-I

Model Estimate for supply of Kit for field staff

Sl. No.	Description of Work	QTY	Unit	Rate (Rs.)	Amount (Rs.)
1	Supply of approved make & brand Printed Pant (Cargo)	1	Nos.	1000	1000.00
2	Supply of approved make & brand Printed Vest Half Collar	1	Nos.	500	500.00
3	Supply of approved make & brand Jungle Shoe (Gold Star)	1	Pair	600	600.00
4	Supply of approved make & brand Field Backpack/ Bag	1	Nos.	700	700.00
Total					2800.00

(Rupees Two Thousand Eight Hundred only)

Terms & Conditions.

1. Quotation is floated with an anticipation of administrative and financial approval from appropriate authority. If approval is not received or fund is not there, the quotation shall be cancelled outright without assigning any further reason. Work order, after completion of due formalities shall be issued accordingly. Payment for availing quotation paper, if any shall not be refunded under any circumstances.
2. The intending bidders shall be allowed to participate in any or all of the clusters of his/her own choice subject to having the financial credentials.
3. The cluster and location shown in the notice are indicative in nature. Location may vary as per exact field situation. Successful bidder/s shall have to make their own arrangement to carry out the works in new location on their own. No claim of excess payment shall be entertained in such cases.
4. As per latest G.O No-4608-F(Y) dt 18/7/18, if the accepted rate is quoted below 20%, then an additional security in the form of Bank Guarantee to the tune of 10% of estimated cost shall be required to be deposited by the successful bidder.
5. Dispute Resolution — 'The decision taken by the undersigned shall be final in case of any dispute while implementing the work at field level or otherwise. Appeal, if any shall be made to the Chief Conservator of Forests, Western Circle, within 30 days. The decision taken by the Chief Conservator of Forests, Western Circle, shall be final and binding.
6. Rate quoted should be inclusive of all Taxes. GST & Labour cess as applicable shall be deducted from the final bill.
7. Intending bidder shall be allowed to participate in any or all of the clusters, subject to having the requisite financial potential which should be at least 60 % of estimated costs of the cluster/s he/she is willing to participate calculated for a single contract. It is expected that the intending bidders should be conversant with the similar nature of jobs.
8. In general the lowest rate will be accepted for each cluster. However, the undersigned is not bound by the lowest rate.
9. It is mandatory to pay Minimum Wage, if any, as per the latest Minimum Wage Act. It shall be the discretionary power of the Range Officer to deploy labourers from among the JFMC members having the requisite skills.
10. The Divisional Forest Officer, Purba Medinipur Forest Division, shall have the liberty to cancel any part/cluster or the entire quotation without assigning any reasons thereof.
11. The requisite certificate such as PAN, GST, Bank A/c Details shall have to be submitted along with quotation.
12. Security, as applicable, shall have to be deposited by the successful bidders.
13. Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted subject to the limit mentioned in the table above. The contractor shall have no claim on contingency amount it shall be spent as per any additional work done in the field under specific direction of undersigned.
14. Work should be done within 07 (seven) days from the date of issue of work order.
15. It shall be the discretionary power of the undersigned to impose penalty to the tune of 10% of the total value of the work in case of delay in completing the work, if applicable
16. The quotationer/supplier/contractor should have valid license from concerned authority.
17. Sample, if applicable, should be supplied to the AFR section before quoting the rate through quotation.
18. Broken / Damaged materials / materials of below quality against the sample supplied, if found after receiving by this office, the same should be replaced with new one / fresh supply at the earliest.

19. Guarantee / Warranty of the supplied materials if any, should be indicated in the quotation.
20. Delivery of the materials should be free of cost.
21. The rate offered should be valid for 6 (six) months. However the same can be increased up to 1 year subject to satisfactory service of the quotationer.
22. Actual work at field level shall be dependent on the field level situation as per recommendation of the concerned Range Officer. Payment will be made based on actual supply / work done.
23. It shall be the responsibility of the successful bidder to pay minimum wages to the labourers engaged for the work. In no case minimum wages shall be compromised under any circumstances.
24. Concerned Range Officer will be at his liberty to engage skill labourers from among the FPCs; but payment as per minimum wage act. shall be required to be made by the contractor concerned.
25. If required, and if decided by the Range Officer concerned, payment to the labourers shall be given directly to the respective bank accounts of the labourers. Successful bidder shall not have any say regarding the matter.
26. Work order will be issued to the successful quotationer as and when required and subject to availability of fund from appropriate authority.
27. In no case, the Department of Forest, any staffs of Purba Medinipur Forest Division, shall be held responsible for any accident/death of the labourer engaged in the field during the time of work. Safety and security shall be exclusively the concern of the successful bidders and he/she shall have to pay the compensation for such incidences as per existing rules.
28. Sizes and No. of the sl. No. 1 to 3 will be mentioned in the work order in details.
29. T-shirt with approved logo regarding Forest Conservation.


 Divisional Forest Officer
 Purba Medinipur Forest Division

Dated, Tamluk the 12.12.2023

No. 2346.....(22) /2-1

Copy forwarded for kind information to:-

1. The Principal Chief Conservator of Forests and Head of Forest Force, West Bengal.
2. The Chief Conservator of Forests, Western Circle, West Bengal.
3. The Chief Conservator of Forests, MIS, West Bengal - through mail only as soft copy in .pdf format with a request of uploading in the website of Forest Directorate.
4. The District Magistrate, Purba Medinipur.
5. The Superintendent of Police, Purba Medinipur.
6. The Sub-Divisional Officer, Contai/Egra/Haldia/Tamluk Sub Division.
7. The Treasury Officer, Tamluk Treasury
8. All Divisional Forest Officer's, Western Circle, West Bengal.
9. The Block Development Officer, _____ Block.
10. The Assist. Divisional Forest Officer, Purba Medinipur Division.
11. The Head Clerk, Purba Medinipur Division.
12. The Budget & Accounts Section, Purba Medinipur Forest Division.
13. The Attached Forest Ranger, Purba Medinipur Division.
14. All Range Officers, Purba Medinipur Division.
15. Notice Board, Purba Medinipur Division.


 Divisional Forest Officer
 Purba Medinipur Forest Division